

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

September 10, 2024 - 7:30 PM

Call to order: \_\_\_\_\_ @ \_\_\_\_\_ P.M.

<b>Roll Call:</b>	Mr. Choi	_____
	Ms. Fanelli	_____
	Ms. Kwon	_____
	Ms. Li	_____
	Ms. Micera	_____
	Ms. Wagner	_____
	Ms. Yeoh	_____
	Ms. Salamea-Cross	_____
	Ms. Finkelstein	_____

**NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

**PLEDGE OF ALLEGIANCE**

**SUPERINTENDENT'S REPORT**

***SSDS (Student Safety Data System) Reporting Period 2 for SY 2023-2024***

**BOARD COMMITTEES**

**PUBLIC COMMENTS ON AGENDA ITEMS**

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to open the meeting to the public.

*Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.*

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to resume the regular order of business.

**BOARD OPERATIONS**

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve Motion A.

Motion was \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

**A. APPROVAL - Board of Education Meeting Minutes**

Motion to approve the August 27, 2024, Board of Education meeting minutes.

**CURRICULUM AND INSTRUCTION COMMITTEE**

*Chairperson: Ms. Wagner; Members: Ms. Salamea-Cross, Ms. Yeoh*

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve Motions A - C.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

**A. APPROVAL - Staff Coursework**

Motion to approve the following courses for the 2024-2025 school year as recommended to the Superintendent by the Principals:

- Staff Member: Jennifer Levy
- Course No./Title: 1) TEC-957: All Things Google
- 2) ELA-913: Teaching Writing
- 3) TEC-966: Project-Based Learning Using Technology
- Institution: Fresno Pacific University
- Credits: 9 (3 credits each)

Staff Member: Laura Abbey  
Course No./Title: 1) TEC-921: Excel: The Ultimate Information Tool  
Institution: Fresno Pacific University  
Credits: 3 credits

**B. APPROVAL - Staff Conferences**

Motion to approve the following staff conferences for the 2024-2025 school year:

Staff Member(s): Floro M. Villanueva Jr.  
Conference: Revised OPRA Law, Arbitration & Records Retention  
Location: Whippany, NJ  
Date: 9/12/24  
Cost to Board: \$178.37 (\$145 registration fee and \$33.37 mileage)

Staff Member(s): Mary Auriti  
Conference: NJIDA 39th Annual Fall Conference  
Location: Somerset, NJ  
Date: 10/18/24  
Cost to Board: \$279.52 (\$225 registration fee and \$54.52 mileage)

**C. APPROVAL - Field Trips**

Motion to approve the following field trips for the 2024-2025 school year:

School: Tenakill Middle School  
Group: Grade 6  
Month: November 2024  
Destination: Newton, NJ

**FINANCE AND PHYSICAL PLANT COMMITTEE**

*Chairperson: Ms. Yeoh; Members: Mr. Choi, Ms. Finkelstein, Ms. Kwon*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - F.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

**A. APPROVAL - Monthly Bills**

Motion to approve payment of bills from September 1, 2024 to September 5, 2024, in the amount of:

General Fund (Fund 10)	\$722,712.87
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Special Revenue (Fund 20)	\$ 36,660.52
Total	\$759,373.39

**B. APPROVAL - Staff Remuneration**

Motion to approve remuneration to staff members as follows:

Staff Member: Kathy Lee  
 Course: 1) Teaching the Latino Student  
 2) Achieving Success for ELLs  
 3) Building Classroom Discipline  
 College/University: University of LaVerne  
 Remuneration: \$1,000.00

**C. APPROVAL - Contract for Mental Health Assessments/School Clearances with Bergen County Region III Districts for the 2024-2025 School Year**

Motion to approve the contract for Mental Health Assessments/School Clearances with Bergen County Region III Districts at the following rates for the 2024-2025 school year:

- \$230.00 for assessment completed by a LSW/LCSW or LAC/LPC or psychologist, and
- \$400.00 for an assessment completed by an Advance Practice Nurse, Board Certified in Behavioral Health.

**D. APPROVAL – Out-of-District Placements**

Motion to approve the following 2024-2025 out-of-district placements for Closter Students:

<i><b>NJSMART#</b></i>	<i><b>Tuition</b></i>	<i><b>Grade</b></i>	<i><b>Placement</b></i>
291292 (Local ID)	\$80,087.28	8	NVRHS - Valley Program
9343502285	\$80,087.28	8	NVRHS - Valley Program

**E. APPROVAL - Purchase Storage Cabinets from Tanner NJ**

Motion to approve the purchase of 25 storage cabinets for the new classrooms in Hillside Elementary School from Tanner NJ, in the amount of \$17,196.68, through the ED DATA Bid #12288 MSRP- Furniture.

**F. APPROVAL - Amendment of ESEA Title I Grant**

Motion to approve the amendment of the ESEA Title IA Grant to include carryover funds from the 2023-2024 school year:

Original Grant Award (SY 24-25)	\$ 105,382
Carryover:	\$ 6,659
<u>New Title IA Grant</u>	<u>\$ 112,041</u>

**PERSONNEL AND MANAGEMENT COMMITTEE**

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Micera

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - F.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

**A. APPROVAL - Movement on the Salary Guide for the 2024-2025 School Year**

Motion to approve movement on the salary guide for the following employees for the 2024-2025 school year, retroactive to September 1, 2024:

Name	Current Placement	New Placement	Step	Base Salary
Erika Dunn	MA +15	MA +30	11	\$ 96,144
Josephine Hunt	MA +15	MA +30	15	\$ 104,534
Silvia Jost	MA	MA+15	17	\$ 106,672
Catherine Ricca	MA	MA +15	7	\$ 82,665
Brittany Steele	BA +30	MA	9	\$ 85,047

**B. APPROVAL - Appointment of Schedule F Staff Positions**

Motion to approve the School Year 2024-2025 Schedule F: Extracurricular Activity Positions and Stipends for Hillside Elementary School and Tenakill Middle School as per Appendix A attached.

**C. APPROVAL - Appointment of Erika Dunn as Mentor for the 2024-2025 School Year**

Motion to approve the appointment of Erika Dunn as a mentor to provisionally licensed teacher, Ornit Katzin, for the 2024-2025 school year.

**D. APPROVAL - Rescindment of Appointment of Andrae Vassell as Paraprofessional**

Motion to rescind the appointment of Andrae Vassell as paraprofessional for the 2024-2025 school year.

**E. APPROVAL - FMLA / NJFLA - Brianna McSweeney**

Motion to approve Brianna McSweeney for a leave of absence from October 22, 2024, through June 30, 2025 (the anticipated return date is September 1, 2025) as follows:

- Paid sick leave from October 22, 2024, through December 18, 2024; and
- An FMLA and NJFLA child bonding leave from December 19, 2024, through March 26, 2025;

- A discretionary uncompensated leave pursuant to Board Policy 1644 from March 26, 2025, through the end of the school year, with an anticipated return to work on September 1, 2025.

F. **APPROVAL - Appointment of Saveria Motta as Paraprofessional for the 2024-25 S/Y**  
 Motion to approve the appointment of Saveria Motta as paraprofessional for the 2024-2025 school year, 5.75 hours per day, at a rate of \$20.89 per hour, with an anticipated start date of September 16, 2024, pending criminal history background check.

**POLICY COMMITTEE**

*Chairperson: Ms. Fanelli; Members: Ms. Li, Ms. Micera*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motion A.

Motion was \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Second Reading of Policies and Regulations**  
 Motion to approve the second reading of the following Policies and Regulations, as per Appendix B:

- P 0141 Board Member and Term
- P 2200 Curriculum Content
- P 3160 Physical Examination
- P 4160 Physical Examination
- P 5337 Service Animals
- P 5350 Student Suicide Prevention
- P 8420 Emergency and Crisis Situations
- P 8467 Firearms and Weapons
- P 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
  
- R 3160 Physical Examination
- R 4160 Physical Examination
- R 5200 Attendance
- R 8467 Firearms and Weapons

**OLD/NEW BUSINESS**

***District and Board Goals - SY 2024-2025***

**PUBLIC COMMENTS**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the meeting for public comments.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the meeting to public comments.

**CLOSED SESSION MOTION (If required)**

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the following Closed Session Motion.

Motion was \_\_\_\_\_ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

(If required)

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at \_\_\_\_\_ PM.

The Board reconvened from Closed Session at \_\_\_\_\_ PM.

**ADJOURNMENT**

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM.