

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

October 8, 2024 - 7:30 PM

Call to order: \_\_\_\_\_ @ \_\_\_\_\_ P.M.

Roll Call:

Mr. Choi	_____
Ms. Fanelli	_____
Ms. Kwon	_____
Ms. Li	_____
Ms. Micera	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Salamea-Cross	_____
Ms. Finkelstein	_____

**NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

**PLEDGE OF ALLEGIANCE**

**SUPERINTENDENT'S REPORT**

HIB SELF-ASSESSMENT PRESENTATION FOR THE 2023-2024 SCHOOL YEAR

NJSLA 2023-2024 ASSESSMENT RESULTS

DLM 2023-2024 ASSESSMENT RESULTS

**BOARD COMMITTEES**

**PUBLIC COMMENTS ON AGENDA ITEMS**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the meeting to the public.

*Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to resume the regular order of business.

**BOARD OPERATIONS**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - D.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

**A. APPROVAL - Board of Education Meeting Minutes**

Motion to approve the September 24, 2024, Board of Education meeting minutes.

**B. APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation, or Bullying (HIB) incident # TMS-2425-01 as reported to the Board in Executive Session at the September 24, 2024, meeting.

**C. APPROVAL- School Self-Assessment For Determining Grades Under The Anti-Bullying Bill of Rights Act and Statement Of Assurances for the 2023-2024 School Year**

Motion to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act and SOA for the 2023-2024 school year.

**D. APPROVAL - Use of Facilities for the PTO After School Sports Program**

Motion to approve the use of Hillside Elementary Gym for the PTO After School Sports Program for the 2024-2025 school year.

**CURRICULUM AND INSTRUCTION COMMITTEE**

*Chairperson: Ms. Wagner; Members: Ms. Salamea-Cross, Ms. Yeoh*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - C.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for the 2024-2025 school year as recommended to the Superintendent by the Principals:

Staff Member: Amanda Cummings  
Course No./Title: TEC 963 Digital Storytelling  
Institution: Fresno Pacific University  
Credits: 3

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences for the 2024-2025 school year:

Staff Member(s): Christine Cipollini and Dianne Smith  
Conference: Issues at the Forefront: Leaders' Roundtable Series  
Location: Demarest, NJ  
Dates: 10/15/24, 1/15/25 and 3/18/25  
Cost to Board: \$12.92 (Total transportation for 3 meetings)

Staff Member(s): Elizabeth Apollo, Lori Cohen, Suzanne Lang and Dianne Smith  
Conference: Supporting Our Students' Behaviors Through Tier 1 Interventions  
Location: Washington Township, NJ  
Date: 11/19/24  
Cost to Board: \$26.72 (Total cost for round-trip transportation; \$6.68 per person)

Staff Member(s): Lori Cohen  
Conference: NJASPA New Directors' Cohort  
Location: Forsgate Country Club, Jamesburg, NJ; and Oyster Point Hotel, Red Bank, NJ  
Dates: 10/9/24, 12/6/24, 1/10/25, 2/7/25 and 4/10/25  
Cost to Board: \$287.83 (Total cost for round-trip transportation)

Staff Member(s): Karen Caruso, Amy Kenny and Jeffrey Roem  
Conference: Buehler Challenger Center Teacher Training Session  
Location: Paramus, NJ  
Dates: 12/11/24 (Caruso) and 11/19/24 (Kenny & Roem)  
Cost to Board: \$426.90 (Cost for 3 substitutes, and \$17.30 total cost for round-trip Transportation)

Staff Member(s): Francesca Rivellini  
Conference: Behavioral Threat Assessment Training - NJ K-12  
Location: Virtual  
Date: 10/24/24  
Cost to Board: \$125.00 (Cost for substitute)

Staff Member(s): Eileen Kennedy  
Conference: 39th Annual Fall Conference - NJIDA  
Location: Somerset, NJ  
Date: 10/18/24  
Cost to Board: \$276.70 (Total cost for registration and transportation)

Staff Member(s): Kristen Haenelt and Virginia McHale  
Conference: American Red Cross: First Aid for Opioid Overdoses  
Location: Virtual  
Date: 10/14/24  
Cost to Board: \$40.00 (\$20 per person for registration)

Staff Member(s): Suzanne Lang and Dara Weiss  
Conference: Bergen County School Counselors' Meetings  
Location: Grieco Elementary School, Englewood; Ridgefield Park High School;  
River Dell Middle School, Oradell; Westwood Regional High School  
Dates: 9/20/24, 1/24/25, 3/14/25, 5/30/25  
Cost to Board: \$53.44 (Total cost for transportation)

C. **APPROVAL - Field Trips**

Motion to approve the following field trips for the 2024-2025 school year:

School: Tenakill Middle School  
Group: Grade 8  
Month: May 2025  
Destination/Location: Washington, D.C.

School: Tenakill Middle School  
Group: Grade 8  
Month: November 2024  
Destination: Statue of Liberty/Ellis Island  
Location: New York City

**FINANCE AND PHYSICAL PLANT COMMITTEE**

*Chairperson: Ms. Yeoh; Members: Mr. Choi, Ms. Finkelstein, Ms. Kwon*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - E.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Payment of Bills**

Motion to approve payment of bills from September 26, 2024, to September 30, 2024, in the amount of:

General Fund (Fund 10)	\$779,518.67
Special Revenue (Fund 20)	\$ 42,206.50
Total	\$821,725.17

B. **APPROVAL - Payment of Bills**

Motion to approve payment of bills from October 1, 2024, to October 8, 2024, in the amount of:

General Fund (Fund 10)	\$970,121.86
Special Revenue (Fund 20)	\$ 16,874.99
Enterprise (Milk – Fund 60)	\$ 950.87
Total	\$987,947.72

C. **APPROVAL – Comprehensive Maintenance Plan and M-1 Worksheet**

Motion to approve the Annual Maintenance Budget Amount Worksheet (M-1) per N.J.A.C.6A:26A and the annual Comprehensive Maintenance Plan, as required by the NJQSAC process, as per Appendix A attached.

D. **APPROVAL - Movement on the Salary Guide for the 2024-2025 School Year**

Motion to approve movement on the salary guide for the following employees for the 2024-2025 school year, retroactive to September 1, 2024:

Name	Current Placement	New Placement	Step	Base Salary
Lauren Engle	MA +30	MA + 60	17	\$115,248

E. **APPROVAL - Acceptance of Donation of Table Tennis Set from Mustafa Bas**

Motion to accept, with gratitude, the donation of a table tennis set from Mustafa Bas to be used as an indoor activity for Tenakill Middle School students.

**PERSONNEL AND MANAGEMENT COMMITTEE**

*Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Micera*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - K.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

- A. **APPROVAL - Maureen Mulhern as Clinical Intern for the 2024-2025 School Year**  
Motion to approve Maureen Mulhern, St. Thomas Aquinas College clinical intern, to observe for 30 hours in Katharine Meyers' classroom for the 2024-2025 school year, pending criminal history background check.
  
- B. **APPROVAL - Abigail Capazzi as Clinical Intern for the 2024-2025 School Year**  
Motion to approve Abigail Capazzi, St. Thomas Aquinas College clinical intern, to work with Susan Carpenter and Jodi Belnick for the 2024-2025 school year, pending criminal history background check.
  
- C. **APPROVAL - Leave of Absence for Amanda Cummings, Grade 5 Teacher**  
Motion to approve Amanda Cummings, Grade 5 Teacher, for a leave of absence from February 24, 2025, through June 30, 2025, as follows:
  - Paid sick leave from February 24, 2025, through March 25, 2025; and
  - An FMLA and NJFLA child bonding leave from March 26, 2025, through June 18, 2025, (including spring break), with an anticipated return to work on September 1, 2025.
  
- D. **APPROVAL - Resignation of Noelle Carter, Special Education Teacher**  
Motion to accept the resignation of Noelle Carter, Special Education Teacher, effective November 25, 2024.
  
- E. **APPROVAL - Home Instruction and Occupational Therapy for Student #2948044104**  
Motion to approve the following teachers for home instruction for Student #2948044104, at a rate of \$50 per hour:
  - Jennifer Annese (5 hours per week)
  - Catherine Gibney (5 hours per week)
  
- F. **APPROVAL - Anna Choi as Paraprofessional for the 2024-2025 School Year**  
Motion to approve Anna Choi as a paraprofessional for the 2024-2025 school year, 5.75 hours per day, at a salary of \$20.89 per hour, with a start date pending criminal history background check.

G. **APPROVAL - Substitute Teachers/Paraprofessionals/Custodians**

Motion to approve the following substitute teachers for the 2024-2025 School Year:

<b><u>Name</u></b>	<b><u>Certification/Assignment</u></b>
Juliana Betsy	Substitute Certificate
Eileen Corrado	Substitute Certificate
Janice Levy	Substitute Certificate
Lauren Pacailler	Substitute Certificate
Kenza Tlemcani	Substitute Certificate
Ciaran Tobin	Substitute Custodian
Isabella Vitolo	Substitute Certificate
Mishona Waldis	Substitute Certificate
Lauren Wilson	Substitute Certificate

H. **APPROVAL - Appointment of Carmelo Joseph Camillieri as Leave Replacement Teacher**

Motion to approve the appointment of Carmelo Joseph Camillieri as Leave Replacement Teacher at Tenakill Middle School, covering for Jeffrey Roem (on a medical leave of absence) from October 4, 2024, to November 4, 2024, at a rate of \$400 per day.

I. **APPROVAL - Retirement of Brenda Kahn as Librarian/Media Specialist**

Motion to approve the retirement of Brenda Kahn as Librarian/Media Specialist effective January 1, 2025.

J. **APPROVAL - Appointment of Jacqueline Surace as Leave Replacement School Counselor**

Motion to approve the appointment of Jacqueline Surace as Leave Replacement School Counselor at Tenakill Middle School, covering for Alexandra Earle (on a leave of absence) from October 14, 2024, through November 11, 2024, at a rate of \$200 per day for the first ten days, and then MA Step 0, at a salary of \$64,000. The start date will be as soon as possible, pending criminal history background approval.

K. **APPROVAL - Appointment of Alice Clifford as Grade 5 Teacher for the 2024-2025 School Year**

Motion to approve the appointment of Alice Clifford as Grade 5 Teacher, full-time, tenure track position, for the 2024-2025 school year, at a salary of \$96,144, MA 30, Step 12, starting on or around December 13, 2024, pending criminal history background check.



**POLICY COMMITTEE**

*Chairperson: Ms. Fanelli; Members: Ms. Li, Ms. Micera*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motion A.

Motion was \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

**A. APPROVAL - First Reading of Policy #2365 - Acceptable Use of AI**

Motion to approve first reading of Policy #2365 - Acceptable Use of AI.

**OLD/NEW BUSINESS**

**PUBLIC COMMENTS**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the meeting for public comments.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the meeting to public comments.

**CLOSED SESSION MOTION (If required)**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following Closed Session Motion.

Motion was \_\_\_\_\_ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

**HIB  
Personnel Matters**

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at \_\_\_\_\_ PM.

The Board reconvened from Closed Session at \_\_\_\_\_ PM.

**ADJOURNMENT**

Moved by \_\_\_\_\_ ▾, seconded by \_\_\_\_\_ ▾ to adjourn the meeting at \_\_\_\_\_ PM.