

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

WORK SESSION MEETING

Tenakill Middle School

October 7, 2021 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:	Ms. Bhagat	_____
	Ms. Kothari	_____
	Ms. Kwon	_____
	Ms. Lee	_____
	Mr. Linn	_____
	Ms. Micera	_____
	Dr. Puttanniah	_____
	Ms. Cross	_____
	Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A - F.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the September 23, 2021, minutes.

B. **APPROVAL - Harassment, Intimidation, and Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation, and Bullying (HIB) incident(s) (Incident #TMS-2122-01) reported to the Board in Executive Session at the September 23, 2021, Meeting.

C. **ACKNOWLEDGMENT - School Bus Emergency Evacuation Drill - TMS**

The Board acknowledges that Tenakill Middle School successfully conducted its first emergency school bus exit drill, in accordance with N.J.A.C. 6A:27-11.2, at 9:25 a.m. at the location of Tenakill Middle School, 275 High Street, September 29, 2021; Keith McElroy, Vice Principal, was the staff member in charge, BOE bus and parent paid bus were included in the drill.

D. **ACKNOWLEDGMENT - School Bus Emergency Evacuation Drill - HES**

The Board acknowledges that Hillside Elementary School successfully conducted its first emergency school bus exit drill, in accordance with N.J.A.C. 6A:27-11.2, at 9:35 a.m. at the location of Hillside Elementary School, 340 Homans Avenue, September 29, 2021; Ms. Courtney Carmichael, Vice Principal, Anna Suttora and Doreen Scarpelli were the staff members in charge. The BOE bus and parent paid bus were included in the drill.

E. **APPROVAL - Board Goal for the 2021-2022 School Year:**

Motion to approve a second Board goal:

2) The Board of Education, with the Superintendent and Business Administrator, will generate a process for onboarding new Board of Education members.

F. **APPROVAL - Emergency Virtual or Remote Instruction Program Plan**

Motion to approve the submission of the Closter Public Schools Emergency Virtual or Remote Instruction Program Plan to the New Jersey Department of Education as per Appendix A.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Lee, Ms. Cross, Dr. Puttannah

Moved by _____, seconded by _____ to approve Motions A- B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2021-2022 as recommended to the superintendent by the Principals:

Staff Member: Soojung Kwak
Course No./Title: ELA-932 Multicultural Literature & Teaching
Institution: Fresno Pacific University
Credits: 3

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Margaret Churchill
Conference: WIDA eConference
Location: Virtual
Date: 10/14/21
Cost to Board: \$0

Staff Member(s): Vincent McHale
Conference: NJ School Boards Association Conference
Location: Virtual
Date: 10/26-28/2021
Cost to Board: \$450.00

Staff Member(s): Alexandra Earle, Elly Manoochehri
Conference: Northern Valley K-8 Counselor Meeting
Location: Haworth School
Date: 10/26/21
Cost to Board: \$0

Staff Member(s): Leanne Schettino-Falkenstern
 Conference: General Introduction to AAC and Language
 Location: Virtual
 Date: 10/19/21
 Cost to Board: \$75.00

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari

Moved by _____, seconded by _____ to approve Motions A - C.
 Motions were _____ by a roll call vote of the Board as follows:

YEAS:
 NAYS:

A. APPROVAL - Monthly Bills

Motion to approve payment of bills from September 24, 2021 to September 30, 2021 in the amount of:

General Fund (Fund 10)	\$684,606.75
Special Revenue (Fund 20)	\$ 11,528.66
Total	\$696,135.41

B. APPROVAL - Monthly Bills

Motion to approve payment of bills from October 1, 2021 to October 7, 2021 in the amount of:

General Fund (Fund 10)	\$ 90,611.39
Special Revenue (Fund 20)	\$ 10,846.05
Enterprise Fund (Fund 60)	\$ 56.44
Total	\$101,513.88

C. APPROVAL - Purchase of TouchMath

Motion to approve the purchase of TouchMath - multisensory math program in the amount of \$40,719.99 funded by the American Rescue Plan (ARP) - IDEA Basic Grant.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Bhagat, Ms. Finkelstein, Mr. Linn

Moved by _____, seconded by _____ to approve Motions A - C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Movement on the Salary Guide Retroactive to September 1, 2021

Motion to approve movement on the salary guide retroactive to September 1, 2021, for the following staff member:

Name	Current Placement	New Placement	Step	Salary
Sarah Kang	BA	BA +15	6	\$66,567
Brittany Steele	BA	BA +15	6	\$66,567

B. APPROVAL - Sports Supervision - Schedule F

Motion to approve Jeffrey Roem for sports supervision for SY 21-22 at a rate of \$26.82/game as per Schedule F.

C. APPROVAL - Rachel Fineman - Home Instruction

Motion to approve Rachel Fineman as home instructor for student ID# 9303971503, two hours per day, five days a week at a rate of \$50 an hour.

D. APPROVAL - Bridget Duffy - Paraprofessional

Motion to approve Bridget Duffy as paraprofessional for the 2021-2022 school year, at a rate of \$19.23 per hour, pending criminal history background check.

POLICY COMMITTEE

Chairperson Ms. Micera, Ms. Kothari

Moved by _____, seconded by _____ to approve Motion A.

Motions was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Second Reading of Bylaws 0155.1

Motion to approve the second reading of Bylaws 0155.1 Board Member Participation at Board Meetings Using Electronic Device as per Appendix B.

BOARD COMMITTEES

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

(If required)

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.