

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

October 29, 2020 - 7:30 PM

Call to order: _____ @ _____ P.M.

<i>Roll Call:</i>	Ms. Bhagat	_____
	Ms. Cross	_____
	Ms. Kothari	_____
	Ms. Kwon	_____
	Ms. Lee	_____
	Mr. Linn	_____
	Ms. Micera	_____
	Ms. Finkelstein	_____
	Mr. Lambert	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

SUPERINTENDENT'S REPORT

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A -D.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Minutes

Motion to approve the following board minutes:

- October 8, 2020 - Work Session Minutes
- October 22, 2020 - Special Meeting Minutes

B. ACKNOWLEDGMENT - School Bus Emergency Evacuation Drill - HES

The Board acknowledges that Hillside Elementary School successfully conducted its first emergency school bus exit drill, in accordance with N.J.A.C. 6A:27-11.2, at 9:30 a.m. on October 14 and at 10 a.m. on October 15, 2020 at Hillside Elementary School, 340 Homans Avenue, Dianne Smith, Principal; Floro Villanueva, Business Administrator; Anna Suttora, Secretary and Doreen Scarpelli, Secretary to the Business Administrator were the staff members in charge. Bus #1 was included in the drill.

C. ACKNOWLEDGMENT - School Bus Emergency Evacuation Drill - TMS

The Board acknowledges that Tenakill Middle School successfully conducted its first emergency school bus exit drill, in accordance with N.J.A.C. 6A:27-11.2, at 9:10 am on October 26 and 11 am on October 27, 2020 at Tenakill Middle School School, 275 High Street, Keith McElroy, Vice Principal; Anna Suttora, Secretary were the staff members in charge. Bus #1 was included in the drill.

D. APPROVAL - District Goals for SY 2020-2021

Motion to approve the District Goals for SY 2020-2021.

District Goals:

- By May 2021, advance the work of inclusivity and equity in Closter Public Schools by establishing a District Diversity Council to meet at least three times to identify important issues related to diversity and equity within the district and to identify an action plan for addressing issues.

- During the COVID-19 pandemic, ensure the continuity of health, safety and instruction by:
 - maintaining ongoing communication with the district physician and Mid-Bergen Regional Health Consortium whenever students or staff test positive for COVID-19;
 - gathering feedback of the hybrid/fully virtual model from teachers, staff, students (grade 3 – 8) and parents through at least two surveys;
 - maintaining readiness to pivot with the current conditions and to revise learning models for increased instructional and learning time, whenever possible.
- By May 2021, complete the process of drafting, editing and finalizing an update for all district policies and regulations.
- By May 2021, plan and budget for replacement of technology devices and equipment and explore the new process for becoming a Sustainable Jersey Digital School District.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Bhagat, Mr. Linn, Ms. Cross

Moved by _____, seconded by _____ to approve Motions A - B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Staff Coursework

Motion to approve the following courses for 2020-2021 as recommended to the superintendent by the Principals:

Staff Members: Min Kim
 Course Name: TEC959 Google Drive for Educators
 University/College: Fresno Pacific University (virtual)
 Credits: 3

Staff Members: Jaime Caruso
 Course Name: 6830-80 Substance Abuse: Counseling Interventions
 University/College: William Paterson University (virtual)
 Credits: 3

Staff Members: Jaime Caruso
 Course Name: NUR5510-70 School Health Services II
 University/College: William Paterson University (virtual)
 Credits: 3

Staff Members: Jaime Caruso
 Course Name: NUR6170-70 Legal Issues
 University/College: William Paterson University (virtual)
 Credits: 3

B. APPROVAL - Staff Conferences

Motion to approve the following staff conferences:

Staff Member/s: Kate Maher
Conference: Safety Care Training (recertification)
Location: Virtual
Date: 11/23/20 and 11/24/20
Cost to Board: \$1,280.00

Staff Member/s: Kate Maher
Conference: Safety Care Supplemental Trainer Webinar
Location: Virtual
Date: 11/30/20
Cost to Board: \$50.00

Staff Member/s: Alexandra Earle
Conference: Becoming an Antiracist
Location: Virtual
Date: 11/19/20
Cost to Board: \$0

Staff Member/s: Francesca Rivellini
Conference: Role of the School Climate Team
Location: Virtual
Date: 11/12/20
Cost to Board: \$0

Staff Member/s: Ralph Chappell
Conference: COVID-19 Response Series
Location: Virtual
Date: 11/7/20
Cost to Board: \$89.00

Staff Member/s: Gildardo Castrillon
Conference: State/EPA/AHERA/OSHA Asbestos Operations & Maintenance
Location: Virtual
Date: 12/4/20
Cost to Board: \$210.00

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Kothari, Ms. Finkelstein

Moved by _____, seconded by _____ to approve Motions A - I.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Monthly Financials and Certification

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix A attached:

- a. Board Secretary and School Treasurer Financial Reports for September 2020.
- b. Board of Education’s Monthly Certification of Budgetary Major Account /Fund status for September 2020.
- c. Transfer of funds for September 2020.

B. APPROVAL - Monthly Bills

Motion to approve payment of bills from October 9, 2020 to October 29, 2020 in the amount of:

General Fund (Fund 10)	\$1,194,090.24
Special Revenue (Fund 20)	\$ 84,313.79
Total	\$1,278,404.03

C. APPROVAL - Staff Remuneration

Motion to approve remuneration to staff members as follows:

Staff Member: Eileen Kennedy
Course: 15:293:526 Identification & Assessment of Learning Disabilities
Remuneration: \$1,000.00

Staff Member: Jennifer Levy
Courses: ELA-915 Teaching Grammar in Context; ELA-913 Teaching Writing;
ELA-905 Making Meaning with Vocabulary Instruction
Remuneration: \$1,000.00

D. APPROVAL – Comprehensive Maintenance Plan and M-1 Worksheet

Motion to approve the Annual Maintenance Budget Amount Worksheet (M-1) in accordance with N.J.A.C.6A:26A, and the annual Comprehensive Maintenance Plan, as required by the NJQSAC process, as per Appendix B attached.

E. **APPROVAL - Amendment to the 2020-2021 Budget**

Motion to approve an amendment to the 2020-2021 Special Revenue Fund Budget appropriating the Coronavirus Relief Grant Fund as follows:

Revenue

20-4532-000 Coronavirus Relief Fund Grant \$ 30,905

Appropriations

20-479-261-610 CRF Maint. Supplies \$ 13,661
20-479-100-600 CRF Tech Hardware \$ 17,244

F. **APPROVAL – Application & Acceptance of Securing Our Children’s Future Bond Act Grant**

Motion to approve the application and acceptance of Securing Our Children’s Future Bond Act Grant in the amount of \$47,214.00. The grant is a reimbursement for all the expenses incurred to comply with Alyssa’s Law.

G. **APPROVAL - Disposal of Outdated Smart Boards**

Motion to approve the disposal of four (4) outdated Smart Boards from Tenakill Middle Schools; tag numbers 10192, 10128, 10131, 10103.

H. **APPROVAL – Snow Plowing Services**

Motion to approve an agreement with Lupardi’s Nursery Inc. for snow plowing during the 2020-21 school year in accordance with their proposal, as per Appendix C attached.

I. **APPROVAL – Purchase of Apple Devices**

Motion to approve the purchase of Proprietary Apple Devices in the amount of \$17,224.00 through ESCNJ 18/19-67 Apple Contract #1062153.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Lee, Mr. Lambert

Moved by _____, seconded by _____ to approve Motions A - G

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Salary Guide Adjustment**

Motion to approve the salary guide adjustment to the following staff member as follows:

Name	Current Placement	New Placement	Step	Salary
Jennifer Levy	MA+15	MA+30	17	\$104,242

B. APPROVAL - Substitute Teachers/Nurse

Motion to approve the following substitute teachers for the 2020-2021 school year:

<u>Name</u>	<u>Certification</u>
Richard Biccocchi	NJ Substitute Certification*
Silvia Greco	NJ Substitute Certification*
Jaime Perez	NJ Substitute Certification*
Hyewon Cho	NJ Substitute Certification
Barbara Farrell	NJ Nursing License

*Pending criminal history review

C. APPROVAL - Paraprofessional

Motion to approve Nila Vora as paraprofessional working 5 hours per day at a rate of \$18.83/hour for the 2020-2021 school year, pending criminal history approval.

D. APPROVAL - District Testing Coordinator

Motion to approve Joanne Iyo as the District Testing Coordinator for School Year 2020-2021 at a stipend of \$3,500.

E. APPROVAL- School Self-Assessment For Determining Grades Under The Anti-Bullying Bill of Rights Act and SOA

Motion to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act and SOA for the 2019-2020 school year.

F. APPROVAL - Resignation of Custodian

Motion to approve the resignation of custodian Jeffrey Morrow, effective November 30, 2020.

G. APPROVAL - Mentor for Provisionally-Licensed Teacher for 2020-2021 School Year

Motion to approve Amy Kenny-Whritenour as a mentor to Brittany Anderson. Mentor will be paid by the provisional teacher.

POLICY COMMITTEE

Chairperson Ms. Micera. Ms. Kothari

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Second Reading of Policy #2464 - Gifted and Talented**

Motion to approve the second reading of policy #2464-Gifted and Talented, as per Appendix D attached.

BOARD COMMITTEES

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

(If required)

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.