

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

October 27, 2022 - 7:30 PM

Call to order: _____ @ _____ *P.M.*

Roll Call:

Ms. Fanelli	_____
Ms. Kothari	_____
Ms. Kwon	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Salamea-Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

SUPERINTENDENT'S REPORT

NJ State Testing Results Report

BOARD COMMITTEES

Finance Committee Presentation - Long Term Financial and Facilities Planning

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A - D.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve October 12, 2022 minutes.

B. **APPROVAL - PTO ASEP Table Tennis**

Motion to approve the PTO ASEP program to hold a table tennis program at Tenakill Middle School from October 31 through December 14, 2022, on Tuesdays and Thursdays.

C. **APPROVAL – Student Council Fundraiser - Susan G. Koman - Breast Cancer Awareness**

Motion to approve the Tenakill Student Council fundraiser in which students will pay \$1 to write an encouraging word/phrase on a pink ribbon. All proceeds will be donated to Susan G. Koman in support of breast cancer awareness.

D. **APPROVAL – Student Council Fundraiser - Candy Sale for Valley Hospital Health Care Workers**

Motion to approve the Tenakill Student Council fundraiser in which candy will be sold in support of Valley Hospital Health Care workers. All proceeds will be donated to the health care workers.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Dr. Puttannah; Members: Ms. Finkelstein, Ms. Wagner, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Mary Auriti and Anne Haarmann
Conference: Growth, Learning, Assessment and Mindset Committee
Location: Varied
Date: October 28, 2022; January 5, 2023; March 8, 2023; April 24, 2023;
June 2, 2023
Cost to Board: \$315.00 (Sub for one full day and four half days for Haarmann only)

Staff Member(s): Jaime Caruso
Conference: Practical Strategies to Address the Challenges of Today's School Nurse
Location: Virtual
Date: November 9, 2022
Cost to Board: \$762.00 (Includes registration fee and substitute)

Staff Member(s): Kristen Haenelt
Conference: Practical Strategies to Address the Challenges of Today's School Nurse
Location: Virtual
Date: November 4, 2022
Cost to Board: \$762.00 (Includes registration fee and substitute)

Staff Member(s): Sarah Kang
Conference: NJTesol / NJBE Conference
Location: Hyatt Regency Hotel, New Brunswick Hotel
Date: May 23 and 24, 2023
Cost to Board: \$601.12 (Includes registration and transportation costs)

Staff Member(s): Kathy Lee
Conference: NJTesol / NJBE Conference
Location: Hyatt Regency Hotel, New Brunswick Hotel
Date: May 23 and 24, 2023
Cost to Board: \$623.32 (Includes registration and transportation costs)

Staff Member(s): Keith McElroy, Vincent McHale & Kristen Zanin
Conference: Bergen County Curriculum Consortium
Location: TBA
Date: Dates TBA - 3 Meetings Per Year
Cost to Board: \$270.00 (Total Dues for 3 People for 3 Meetings)

Staff Member(s): Floro Villanueva, Jr.
 Conference: Employment & Benefit Issues and Capital Projects A to Z
 Location: Birchwood Manor, Whippany, NJ
 Date: January 19 and February 14, 2023
 Cost to Board: \$316.00 (Includes registration fee and transportation cost)

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Kwon; Members: Ms. Finkelstein, Ms. Kothari, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - J.
 Motions were _____ by a roll call vote of the Board as follows:
 YEAS:
 NAYS:

A. APPROVAL - Monthly Financials and Certification

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix A attached:

- a. Board Secretary and School Treasurer Financial Reports for September 2022.
- b. Board of Education’s Monthly Certification of Budgetary Major Account /Fund status for September 2022.
- c. Transfer of funds for September 2022.

B. APPROVAL - Monthly Bills

Motion to approve payment of bills from October 13, 2022 to October 27, 2022, in the amount of:

General Fund (Fund 10)	\$1,646,990.77
Special Revenue (Fund 20)	\$ 15,772.45
Enterprise (Milk – Fund 60)	\$ 57.75
Total	\$1,662,820.97

C. APPROVAL – Tuition Contracts for Received Students

Motion to approve tuition contracts for received students as outlined below for the 2022-2023 school year:

<u>NJSMART#</u>	<u>Tuition</u>	<u>Grade</u>	<u>District</u>
1841823305	\$17,050.00	8	Parent Paid

D. **APPROVAL – Special Education Placements**

Motion to approve the following 2022-2023 Special Education placement for a Closter Student

<u>Local ID#</u>	<u>Tuition</u>	<u>Grade</u>	<u>Placement</u>
381003	\$59,062.49 (Prorated)	PreK	Valley Program

E. **APPROVAL - Flexible Spending Account (FSA) Account Balance Distribution**

Motion to approve the distribution of the FSA balance from FY 20 and 21 in accordance with IRS regulations and the Closter Board of Education FSA Plan Document as follows:

- Administrative Fee for SY 22-23 starting September 2022
- Increase benefits to FSA participants, proportionately allocated based on the current year's elected contribution amount

F. **APPROVAL - Joint Purchasing Agreement - Transportation**

Motion to approve the Joint Purchasing Agreement for Transportation between the Northern Valley Regional High School District and the School Districts of Alpine, **Closter**, Demarest, Harrington Park, Haworth, Northvale, Norwood, Rockleigh and Old Tappan, from July 1, 2022, to June 30, 2027, as per Appendix B.

G. **APPROVAL - Joint Purchasing Agreement - LDTC/Psychologist/Speech Independent Consultants**

Motion to approve the Joint Purchasing Agreement for LDTC/Psychologist/Speech Independent Consultants between the Northern Valley Regional High School District and the School Districts of Alpine, **Closter**, Demarest, Harrington Park, Haworth, Northvale, Norwood, and Old Tappan, from July 1, 2022, to June 30, 2027, as per Appendix C.

H. **APPROVAL - Shared Services Agreement - Bergen County Region III Council for Special Education**

Motion to approve the Shared Services Agreement for Bergen County Region III Council for Special Education between the Northern Valley Regional High School District and the School Districts of Alpine, **Closter**, Demarest, Harrington Park, Haworth, Northvale, Norwood, and Old Tappan, from July 1, 2022, to June 30, 2032, as per Appendix D.

I. **APPROVAL - Shared Services Agreement - Northern Valley Curriculum Center**

Motion to approve the Shared Services Agreement for Northern Valley Curriculum Center (Curriculum Consortium) between the Northern Valley Regional High School District and the School Districts of **Closter**, Demarest, Harrington Park, Haworth, Northvale, Norwood, and Old Tappan, from July 1, 2022, to June 30, 2032, as per Appendix E.

J. **APPROVAL – Child Study Team Testing of Students**

Motion to approve the contract with Leslie Fishbein, for Learning Disability Teacher Consultant Services at a rate of \$450 per evaluation for SY 22-23.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Finkelstein

Moved by _____, seconded by _____ to approve Motions A - E.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Veronica Kim as ELL Long-Term Leave Replacement**

Motion to approve Veronica Kim as Long-Term Leave Replacement - Hillside Elementary ELL Teacher (S.K.) - from November 7, 2022, through February 10, 2023. Salary will be \$200 per day on days 1 through 10; the beginning of day 11, MA +15, Step 0, \$63,697 pro-rated, pending a criminal history background check.

B. **APPROVAL - Learner’s Compass Therapist for Student ID #371001**

Motion to approve the following parent-paid Learner’s Compass Therapist for Student #371001 for the 2022-2023 school year, pending criminal history background check:

- Sudee Hasieh

C. **APPROVAL - FMLA - Alexandra Earle**

Motion to approve Alexandra Earle for an unpaid FMLA leave of absence from October 25, 2022, through November 18, 2022, with an anticipated return date of November 21, 2022.

D. **APPROVAL - Resignation of Lauren Mandal**

Motion to approve, with regrets, the resignation of Lauren Mandal, Art Teacher, effective December 20, 2022.

E. **APPROVAL - Leave Replacement - Case Manager**

Motion to approve Katharine Arena as a leave replacement Case Manager, at a rate of \$70 per hour on a as needed basis for SY 22-23.

POLICY COMMITTEE

Chairperson: Ms. Micera; Members: Ms. Fanelli, Ms. Finkelstein, Ms. Kothari

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - First Reading of Policies and Regulations**

Motion to approve the first reading of the following policies and regulations per Appendices F and G attached.

- Regulation 3270 Lesson Plans and Plan Books
- Regulation 5513 Care of School Property
- Policy 0163 Quorum
- Policy 1151 Board of Education Website Accessibility
- Policy 2415 Every Student Succeeds Act
- Policy 3270 Professional Responsibilities
- Policy 5111 Eligibility of Resident/Non-Resident Students
- Policy 5513 Care of School Property
- Policy 5517 School District Issued Student Identification Cards
- Policy 5722 Student Journalism
- Policy 5830 Student Fundraising

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

(If required)

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.