

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

October 21, 2021 - 7:30 PM

Call to order: _____ @ _____ *P.M.*

Roll Call:

Ms. Bhagat	_____
Ms. Kothari	_____
Ms. Kwon	_____
Ms. Lee	_____
Mr. Linn	_____
Ms. Micera	_____
Dr. Puttanniah	_____
Ms. Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

SUPERINTENDENT'S REPORT

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A and B.
Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve October 7, 2021 minutes.

B. **APPROVAL - School Nursing Plan for the 2021-2022 School Year**

Motion to approve the School Nursing Plan for the 2021-2022 school year as per Appendix A attached.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Lee, Ms. Cross, Dr. Puttannah

Moved by _____, seconded by _____ to approve Motions A - C.
Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2021-2022 as recommended to the superintendent by the Principals:

Staff Member: Soojung Kwak
Course No./Title: EDUC-713K The Differentiated Classroom
Institution: University of LaVerne
Credits: 3

Staff Member: Meghan Pleus
Course No./Title: 712Z Understanding Autism
Institution: University of LaVerne
Credits: 3

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Vincent McHale, Courtney Carmichael and Dianne Smith
Conference: National Blue Ribbon School Award Ceremony
Location: Washington, D.C.
Dates: 11/3 - 11/5/21
Cost to Board: \$2,385.75 (\$795.25 each, includes hotel, transportation & meals)

Staff Member(s): Leanne Schettino-Falkenstern and Kerry Vogel
Conference: Emergent Literacy & AAC For All Ages
Location: Virtual
Dates: 11/3/21
Cost to Board: \$181.50 (\$129 fee for both staff members & \$52.50 for one half-day sub)

Staff Member(s): Eileen Kennedy and Laurie Rochlin
Conference: NJALC - Fall Symposium - What We Need to Know This Year
Location: Virtual
Dates: 10/22/21
Cost to Board: \$100 (\$50 each)

Staff Member(s): Dianne Smith and William Tantum
Conference: NVPA Meetings
Location: NVRHS-D
Dates: **2021:** 9/24, 10/15, 11/19, 12/10;
2022: 1/14, 2/11, 3/25, 4/8, 5/13
Cost to Board: \$0

Staff Member(s): Soojung Kwak
Conference: NJTESOL 2022 Spring Conference
Location: Hyatt Regency, New Brunswick, NJ
Dates: 6/1 - 6/3/22 (3 days)
Title III Funds: \$394
Cost to Board: \$174.90 (transportation)

Staff Member(s): Sarah Kang and Kathy Lee
Conference: NJTESOL 2022 Spring Conference
Location: Hyatt Regency, New Brunswick, NJ
Dates: 6/1 - 6/2/22 (2 days)
Title III Funds: \$628 (paid for out of Title III funds)
Cost to Board: \$102.20 (Kang transportation)
\$121.80 (Lee transportation)

Staff Member(s): Courtney Carmichael
Conference: BCCC Meeting
Location: NVRHS-D
Dates: 10/22/21
Cost to Board: \$0

C. **APPROVAL - Field Trips**

Motion to approve the following field trips:

School: Tenakill School
Group: Grade 8
Month: October
Destination: NVRHS-D
Location: Demarest, NJ
Cost: \$596 (bus)

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari

Moved by _____, seconded by _____ to approve Motions A - F.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix B attached:

- a. Board Secretary and School Treasurer Financial Reports for September 2021.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for September 2021.
- c. Transfer of funds for September 2021.

B. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from October 8, 2021 to October 19, 2021 in the amount of:

General Fund (Fund 10)	\$1,162,444.12
Special Revenue (Fund 20)	\$ 43,275.16
Enterprise (Milk – Fund 60)	\$ 585.13
Total	\$1,206,304.41

C. **APPROVAL – Application & Acceptance of American Rescue Plan Grant**

Motion to approve the application and acceptance of the American Rescue Plan (ARP) grant second installment in the amount of \$255,624.

D. **APPROVAL – Application & Acceptance of Additional ARP-ESSER Grant**

Motion to approve the application and acceptance of additional American Rescue Plan Elementary and Secondary Schools Emergency Relief (ARP ESSER) Grant in the following amounts:

The Accelerated Learning Coaching and Educator Support Grant	\$100,598
Evidence-based Summer Learning and Enrichment Activities Grant	\$ 40,000
Evidence-based Comprehensive Beyond the School Day Activities Grant	\$ 40,000
Multi-Tiered System of Supports (MTSS) Mental Health Support Staffing Grant	\$ 45,000

E. **APPROVAL – Comprehensive Maintenance Plan and M-1 Worksheet**

Motion to approve the Annual Maintenance Budget Amount Worksheet (M-1) in accordance with N.J.A.C.6A:26A, and the annual Comprehensive Maintenance Plan, as required by the NJQSAC process, as per Appendix C attached.

F. **APPROVAL – HES STEM Lab Rooftop HVAC Unit Replacement**

Motion to approve the contract with Aspen Heating & Air Conditioning Corp. for the replacement of the STEM Lab (HES) rooftop HVAC unit in the amount of \$14,050. \$13,200 of the cost is funded by the American Rescue Plan - ESSER II grant.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Bhagat, Ms. Finkelstein, Mr. Linn

Moved by _____, seconded by _____ to approve Motions A - J.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

- A. **APPROVAL - Resignation of Paraprofessional Marie Chan-Lee**
Motion to approve, with regrets, the resignation of Marie Chan-Lee, paraprofessional, with her last day being October 15, 2021.
- B. **APPROVAL - Discretionary Leave of Absence for Ankita Patel**
Motion to approve a discretionary leave of absence (unpaid) for Ankita Patel from October 21, 2021, through June 30, 2022.
- C. **APPROVAL - Destiny Gallo as Paraprofessional**
Motion to approve Destiny Gallo as HES paraprofessional for the 2021-2022 school year, 5.75 hours per day, at a rate of \$19.23 per hour, pending criminal history background check.
- D. **APPROVAL - Substitute Custodian**
Motion to approve Yaneth Carbajal as substitute custodian for the 2021-2022 school Year:
- E. **APPROVAL – Hillside Elementary School Academic Support Program Staff**
Motion to approve, upon the recommendation of the Superintendent, the following teachers for Hillside Elementary School Academic Support Program (funded by ESSER II/ CRRSA Grant) starting November 9, 2021 at a rate of \$50.00/hour per teacher:
- Noelle Caramanna
 - Amanda Eastman
 - Charlene Gerbig
 - Soojung Kwak
 - Kathy Lee
 - Katharine Meyers
 - Kristin Talty
- F. **APPROVAL – Tenakill Middle School Academic Support Program Staff**
Motion to approve, upon the recommendation of the Superintendent, the following teachers for Tenakill Middle School Academic Support Program (funded by ESSER II/ CRRSA Grant) starting October 25, 2021 at a rate of \$50.00/hour per teacher:
- Paul Aguirre
 - Mary Auriti
 - Karen Caruso
 - Magaret Churchill
 - Erika Dunn
 - Catherine Ianni
 - Julia Leibowitz
 - Brianna McSweeney
 - Shireen Moidu
 - Jeffrey Roem
 - Christopher Rota
 - Jennifer Smith
 - Brittany Steele
 - Matthew Vassallo

- G. **APPROVAL - Bass ABA Therapists for Student ID #350001 and #361001**
Motion to approve Kiara Ortiz-Cruz and Teresa Hill, Bass ABA Therapists (parent paid), for Students ID #350001 and #361001 for the 2021-2022 school year (fingerprints previously approved).
- H. **APPROVAL – Tenakill Middle School STEM Program Staff**
Motion to approve, upon the recommendation of the Superintendent, the following teachers for Tenakill Middle School STEM Program (funded by the Learning Acceleration Grant) from October 28 - December 17, 43 hours (including prep) at a rate of \$50.00/hour per teacher:
- Shireen Moidu
 - Brianna McSweeney
- I. **APPROVAL - Margot Todman-Mack - Superintendent Certification Internship**
Motion to approve Margot Todman-Mack to complete a 150-hour district-based internship for superintendent certification under the mentorship of Vincent McHale.
- J. **APPROVAL - Leave of Absence - Margaret Markgraf**
Motion to approve a leave of absence for Margaret Markgraf beginning November 3, 2021, with an anticipated return date of January 3, 2022, with the use of 30.5 sick days.

BOARD COMMITTEES

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

HIB

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.