

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

October 12, 2022 - 7:30 PM

Call to order: _____ @ _____ *P.M.*

Roll Call:

Ms. Fanelli	_____
Ms. Kothari	_____
Ms. Kwon	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Salamea-Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

- School Self-Assessment For Determining Grades Under The Anti-Bullying Bill of Rights Act and Statement of Assurances for the 2021-2022 School Year

BOARD COMMITTEES

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A - G.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve September 22, 2022, minutes.

B. **APPROVAL - PTO School Assembly**

Motion to approve the Harlem Wizards to provide an assembly sponsored by the PTO for Hillside Elementary School in January 2023.

C. **APPROVAL - District Goals for the 2022-2023 School Year**

Motion to approve the following district goals developed cooperatively by the Board of Education and Superintendent:

1. Closter Public Schools will continue to emphasize the development of the whole student. By May 2023, the school team at each school (administrators, teachers, school counselors, and school nurses) will create a framework for and deliver programs to develop students in relevant life skills, being good citizens, promoting anti-bullying skills, supporting mental health and developing social-emotional wellness.
2. By May 2023, maintain a strong focus on preparing students for high school and beyond by implementing the *High School Preparedness Plan for 2022-2023*, created during the 2021-2022 school year.
3. By May 2023, the Superintendent and school administrators will work with faculty and staff in developing a culture of consistency document to identify both a return to practices that existed before the COVID-19 pandemic and new practices that will enhance academics through enrichment activities, such as field trips, visitors to classrooms, etc.

4. By January 2023, survey teachers and staff to determine their thoughts on professional development, participation on district committees, and level of engagement in the school district.

D. **APPROVAL - Board Goals for the 2022-2023 School Year**

Motion to approve the following Board goals developed by the Board of Education:

1. Negotiate with the Closter Education Association to settle a successor agreement to the one that expired in June 2022.
2. The Finance and Physical Plant Committee will recommend to the full board plans of action on the various facilities improvements to the schools as listed on the district long-range facilities plan.
3. The Board leadership will connect with the Closter Mayor and Council, other school board members, state legislators, and state-level leaders to increase advocacy and communication about school matters.

E. **ACKNOWLEDGEMENT - School Bus Emergency Evacuation Drill - TMS**

The Board acknowledges that Tenakill Middle School successfully conducted its first emergency school bus exit drill, in accordance with N.J.A.C. 6A:27-11.2, at 9:32 AM at the location of Tenakill Middle School, 275 High Street, October 4, 2022; Keith McElroy, Assistant Principal, was the staff member in charge.

F. **ACKNOWLEDGEMENT - School Bus Emergency Evacuation Drill - HES**

The Board acknowledges that Hillside Elementary School successfully conducted its first emergency school bus exit drill, in accordance with N.J.A.C. 6A:27-11.2, at 9:40 AM at the location of Hillside Elementary School, 340 Homans Avenue, October 4, 2022; Anna Suttora, Doreen Scarpelli and Cheryl Boehm were the staff members in charge.

G. **APPROVAL- School Self-Assessment For Determining Grades Under The Anti-Bullying Bill of Rights Act and Statement Of Assurances for the 2021-2022 School Year**

Motion to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act and SOA for the 2021-2022 school year.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Dr. Puttannah; Members: Ms. Finkelstein, Ms. Wagner, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2022-2023 as recommended to the Superintendent by the Principals:

Staff Member: Andrea Watkins
Course No./Title: EDUC 6624-81 Orton Gillingham Topics via 37th Annual Fall Conf, NJIDA
Institution: Fairleigh Dickinson University
Credits: 1

Staff Member: Amanda Cummings
Course No./Title: TEC 966 Project-Based Learning Using Technology
Institution: Fresno Pacific University
Credits: 3

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Mary Auriti
Conference: Dyslexia: Help Children Who Struggle to Successfully Read, Write & Spell
Location: Virtual
Date: 10/26/22
Cost to Board: \$279.00

Staff Member(s): Rachel Fineman
Conference: Dodge Poetry Festival Teacher Day
Location: NJPAC (Newark)
Date: 10/20/22
Cost to Board: \$105

Staff Member(s): Brittany Steele
Conference: Observing Fundamentals Math Class
Location: NVRHS-D
Date: October Date TBD (one prep period)
Cost to Board: \$0

Staff Member(s): Andrea Watkins
Conference: NJ Branch of International Dyslexia Association, 37th Annual Fall Conf.
Location: Virtual
Date: 10/14/22 and 10/15/22
Cost to Board: \$0 (*Paid by Ms. Watkins; however, she will receive one [1] graduate credit for this workshop*)

Staff Member(s): Kevin Hernandez, Scott Lewis, Adam Sidrow, Matt Vassallo,
Mike Wowkun
 Conference: National Archery in the Schools Program Certification
 Location: TMS
 Date: 12/1/22
 Cost to Board: \$525 (\$105 per person for substitute)

C. **APPROVAL - Field Trips**

Motion to approve the following field trips:

School: Tenakill Middle School
 Group: Grade 7
 Month: April 2023
 Destination: Boston, MA

School: Tenakill Middle School
 Group: Grade 8
 Month: May 2023
 Destination: Washington, DC

School: Hillside Elementary School
 Group: Grade 3
 Month: May 2023
 Destination: Carnegie Hall, New York, NY

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Kwon; Members: Ms. Finkelstein, Ms. Kothari, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - G.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from October 1, 2022 to October 7, 2022, in the amount of:

General Fund (Fund 10)	\$492,611.31
Special Revenue (Fund 20)	\$ 12,487.35
Enterprise (Milk – Fund 60)	\$ 705.66

Total	\$505,804.32
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B. APPROVAL - Staff Remuneration

Motion to approve remuneration to staff members as follows:

Staff Member: Elizabeth Klink
 Course: 1) Building Classroom Discipline
 2) Teaching Gifted/Talented Students
 College/University: University of LaVerne
 Remuneration: \$810.00

Staff Member: Brittany Steele
 Course: Survey of Research Methodology
 College/University: Capella University
 Remuneration: \$1,000.00

C. APPROVAL – Comprehensive Maintenance Plan and M-1 Worksheet

Motion to approve the Annual Maintenance Budget Amount Worksheet (M-1) in accordance with N.J.A.C.6A:26A, and the annual Comprehensive Maintenance Plan, as required by the NJQSAC process, as per Appendix A attached.

D. APPROVAL - Additional Capital Project for SY 22-23

Motion to approve adding a capital project from the Long Range Facilities Plan into the SY 22-23 budget allocation of capital reserve withdrawal. The project is to renovate the floors of one of the bathrooms in Tenakill Middle School in the amount of \$2,500. Elias Painting Contractor/Tiger Epoxy will supply all labor and materials for this project. The cost will be covered in this year's capital reserve withdrawal.

E. APPROVAL - Disposal of SmartBoard

Motion to approve the disposal of a broken SmartBoard from Hillside Elementary School, tag #10224.

F. APPROVAL - Annual Contracts Renewal

Motion to approve the renewal of contracts for the 2022-2023 school year as follows:

Canon Financial Services	\$11,200.00
Go Guardian dba Liminex	\$10,696.21
Nearpod	\$ 9,761.00
United Business Systems	\$48,800.00
Achieve 3000	\$14,925.00
Williams Scotsman	\$10,602.00

G. **APPROVAL – Speech Language Services**

Motion to approve the contract with Fran Miller, for Speech Language services at a rate of \$80.00/hour. These services will only be used in the event of staff absence to ensure continuity of service.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Finkelstein

Moved by _____, seconded by _____ to approve Motions A - I.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Noah Panagia - TA to Teacher Clinical Practice Internship with Jodi Belnick**

Motion to approve Noah Panagia, HES paraprofessional, for Ramapo College of NJ's "TA to Teacher" Clinical Practice Internship. This consists of three observations in the fall semester and six observations in the spring semester of the 2022-2023 school year. Mentor will be Jodi Belnick, who will receive a \$400 stipend for the year and PD credits.

B. **APPROVAL - Retirement of the Following Employees:**

Motion to approve, with regrets, the retirement of the following employees from the Closter School District as of January 1, 2023:

- Connie Luzzi
- Regina Pesce

C. **APPROVAL - Houri Kalachian as Paraprofessional at Tenakill Middle School**

Motion to approve Houri Kalachian as paraprofessional at Tenakill Middle School for the 2022-2023 school year at an hourly rate of \$19.23 for 5.9 hours per day. Fingerprints are already on file in the office as she is currently a substitute teacher in the District. Start date will be October 24, 2022.

D. **APPROVAL – Hillside Elementary School Academic Support Program Staff**

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Hillside Elementary School Academic Support Program (funded by ESSER II/ CRRSA Grant and American Rescue Plan Grant) starting October 11, 2022, at a rate of \$50.00/hour per teacher:

- Kaitlyn Yu
- Julianna Kadian
- Kerry Sidrow

E. **APPROVAL - Schedule F Appointments**

Motion to approve the following Schedule F appointments for SY 22-23:

- Garden Club - Brianna McSweeney (\$486 stipend split with Shireen Moidu)
- 7th Grade Trip Coordinator - Matthew Vassallo (\$868 stipend)

F. **APPROVAL – Hillside Elementary School Beyond the School Day Grant Staff**

Motion to approve, upon the recommendation of the Superintendent, the following staff for various after school activities or evening presentations for SY 22-23 funded by the American Rescue Plan - Beyond the School Day Grant at a rate of \$50.00/hour per staff member:

- Soojung Kwak
- Kathy Lee
- Sarah Kang
- Dara Weiss
- Suzanne Lang
- Liz Klink
- Charlene Gerbig
- Kristin Zanin
- Dianne Smith
- Patricia Eichenlaub

G. **APPROVAL – Tenakill Middle School Beyond the School Day Grant Staff**

Motion to approve, upon the recommendation of the Superintendent, the following staff for various after school activities or evening presentations for SY 22-23 funded by the American Rescue Plan - Beyond the School Day Grant at a rate of \$50.00/hour per staff member:

- Paul Aguirre
- Mary Auriti
- Karen Caruso
- Margaret Churchill
- Erika Dunn
- Kate Weisenseel
- Alexandra Earle
- William Tantum
- Keith McElroy
- Patricia Eichenlaub

H. **APPROVAL - Bass ABA Therapists for Student ID #361001**

Motion to approve the following parent-paid Bass ABA Therapist for Student #361001 for the 2022-2023 school year, pending criminal history background check:

- Amethyst DelPilar

I. **APPROVAL - Substitutes**

Motion to approve the following substitutes for the 2022-2023 school year, pending criminal history verification:

<u>Name</u>	<u>Certification</u>
Kathleen Orlanes	NJ Nurse Certification
Sean Kelly	NJ Teacher Certification

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

**Acquisition/Renovation of Real Property and Matters falling within attorney-client privilege
Negotiations
Legal Update**

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.