

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

October 11, 2023 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:

Ms. Fanelli	_____
Ms. Kwon	_____
Ms. Li	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Salamea-Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

2022-2023 DLM Assessment Results

BOARD COMMITTEES

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____ , seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____ , seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____ , seconded by _____ to approve Motions A - C.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the September 27, 2023, meeting minutes.

B. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation or Bullying (HIB) incident #TMS-2324-01, reported to the Board in Executive Session at the September 27, 2023, meeting.

C. **APPROVAL - Closter Cub Scout Pack 20 - Bear Den**

Motion to approve the Closter Cub Scout Pack 20 - Bear Den's use of a classroom at Hillside Elementary School for meetings during the 2023-2024 school year.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Dr. Puttannah; Members: Ms. Finkelstein, Ms. Wagner, Ms. Yeoh

Moved by _____ , seconded by _____ to approve Motions A - B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Floro Villanueva Jr.

Conference: Assoc. Of School Business Officials International Leadership Forum

Location: San Diego, CA

Date: 2/8 - 2/10/24
Cost to Board: \$0 (paid by NJASBO as Bergen County President)

Staff Member(s): Andrew Enrique
Conference: Purchasing
Location: Whippany, NJ
Date: 3/21/24
Cost to Board: \$207.90 (includes registration and mileage)

Staff Member(s): Alexandra Earle, Suzanne Lang, Callie Stabile and Dara Weiss
Conference: Northern Valley Counselors Meetings
Location: Northern Valley Schools
Date: Various meetings during the 2023-2024 School Year
Cost to Board: \$0

Staff Member(s): Rachel Fineman
Conference: AI and Writing Symposium
Location: Madison, NJ
Date: 10/20/23
Cost to Board: \$200.00 (includes registration and substitute)

Staff Member(s): Dianne Smith
Conference: School Safety Specialist Academy
Location: Bergen County Police & Fire Academy
Date: 10/19, 10/26, 11/9 and 11/13/23
Cost to Board: \$0

B. APPROVAL - Field Trips

Motion to approve the following field trips:

School: Hillside Elementary School
Group: Grade 3
Month: May 2024
Destination: Carnegie Hall
Location: New York, NY

School: Tenakill Middle School
Group: Grade 8
Month: November 2023
Destination: Statue of Liberty/Ellis Island
Location: Jersey City, NJ

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Kwon; Members: Ms. Finkelstein, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - E.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Monthly Bills

Motion to approve payment of bills from October 1, 2023, to October 11, 2023, in the amount of:

General Fund (Fund 10)	\$598,845.27
Special Revenue (Fund 20)	\$230,992.00
Milk (Fund 60)	\$ 963.76
Total	\$830,801.03

B. APPROVAL – Special Education Placements

Motion to approve the following 2023-2024 Special Education placements for Closter Students:

<u>NJSMART#</u>	<u>Tuition</u>	<u>Grade</u>	<u>Placement</u>
3310955231	\$47,428.99	Pre-K	NVRHS-PIE 2.0

C. APPROVAL - Authorizing Resolution for the Bond Sale

Motion to approve the resolution determining the form and other details of the \$6,489,000 aggregate principal amount of school bonds, series 2023 of the Board of Education of the Borough of Closter in the County of Bergen, New Jersey, providing for their sale and determining other matters in connection therewith, as per Appendix A.

D. APPROVAL - Contract with Lerch, Vinci, and Bliss, LLP

Motion to approve the contract with Lerch, Vinci, and Bliss, LLP to prepare the various reports for the sale of bonds and to work with the Municipal Advisors to prepare data for presentation to the rating agencies for \$15,000 plus reimbursable.

E. APPROVAL – Comprehensive Maintenance Plan and M-1 Worksheet

Motion to approve the Annual Maintenance Budget Amount Worksheet (M-1) per N.J.A.C.6A:26A, and the annual Comprehensive Maintenance Plan, as required by the NJQSAC process, as per Appendix B attached.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Finkelstein, Ms. Micera

Moved by _____, seconded by _____ to approve Motions A - O.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Resignation of Mayuli Copeland as Hillside School Paraprofessional

Motion to accept, with regrets, the resignation of Mayuli Copeland, HES Paraprofessional, effective October 13, 2023.

B. APPROVAL - Change in Start Date for Kathy Keller as Hillside School PLUS Leave Replacement Teacher

Motion to approve the change in start date for Kathy Keller as long-term leave replacement teacher for the HES PLUS Program Teacher (J.M.) to October 4, 2023, through February 16, 2024. Salary will be \$200 per day on days 1 through 10; the beginning of day 11, BA Step 0, \$54,000, prorated. Criminal history background on file in the Board Office.

C. APPROVAL - Revision of Leave of Absence Dates for Noelle Carter

Motion to approve the revised leave of absence dates for Noelle Carter, Special Education Teacher, from October 2, 2023, through February 23, 2024, as follows:

- Paid leave from October 2, 2023, to October 19, 2023
- An FMLA and NJFLA leave from October 20, 2023, through January 12, 2024
- Discretionary leave of absence from January 15, 2024 to February 23, 2024
- Anticipated return to work date of February 26, 2024

D. APPROVAL - Movement on the Salary Guide for the 2023-2024 School Year

Motion to approve movement on the salary guide for the following employees for the 2023-2024 school year, retroactive to September 1, 2023:

Name	Current Placement	New Placement	Step	Base Salary
Leigh Bomzer	MA+30	MA+60	17	\$113,725
Min Jeong Kim	MA+30	MA+60	9	\$94,960

E. APPROVAL - Faby Tejada as Bass ABA Therapist for Student ID #361001

Motion to approve Faby Tejada as the parent-paid Bass ABA Therapist for Student #361001 for the 2023-2024 school year, pending criminal history background check.

- F. **APPROVAL - Abigail Capazzi as Clinical Intern from St. Thomas Aquinas College for the 2023-2024 School Year**
Motion to approve Abigail Capazzi as Clinical Intern from St. Thomas Aquinas College for the 2023-2024 school year, working with Lori Scalera, Special Education Teacher (HES).
- G. **APPROVAL - Staff Appointment**
Motion to appoint Joseph Scaglione to the following positions until the 2024 Reorganization meeting:
- AHERA Compliance Officer
 - Indoor Air Quality Officer
 - Integrated Pest Management Coordinator
 - Right to Know Contact Person
- H. **APPROVAL - Kathy Lee and Margaret Tahtabrounian as ESL Department Co-Chairpersons (Schedule F) for the 2023-2024 School Year**
Motion to approve Kathy Lee and Margaret Tahtabrounian as ESL Co-Chairpersons for the 2023-2024 school year, splitting the stipend of \$1,063.00 (Schedule F).
- I. **APPROVAL - Anne Haarmann as Sports Supervisor (Schedule F) for the 2023-2024 School Year**
Motion to approve Anne Haarmann as Sports Supervisor (Schedule F) for the 2023-2024 school year at a rate of \$28.45 per game on an as-needed basis.
- J. **APPROVAL – Hillside Elementary School Academic Support Program Staff**
Motion to approve, upon the recommendation of the Superintendent, the following staff for Hillside Elementary School Academic Support Program (funded by American Rescue Plan Grant) at a rate of \$50.00/hour per staff:
- Julissa Agramonte
 - James Gerbig
 - Cara Kupersmith
 - Christina Molina
 - Sonali Shah
 - Kerry Sidrow
 - Substitutes: Corrine Corcoran and Charlene Gerbig
- K. **APPROVAL – ESL Training Work for Margaret Churchill**
Motion to approve the 18 work hours to prepare for various ESL training for NVRHS and Closter Public Schools staff at \$50 per hour, paid by Title III funds (\$500 from NVRHS and \$400 for Closter).
- L. **APPROVAL – Appointment of James Emmet as Part-time Maintenance Staff**
Motion to approve the appointment of James Emmet as part-time maintenance staff starting October 16, 2023, to April 12, 2024. James Emmet will be working up to three days per week at a rate of \$213.67 per day. Criminal history background on file in the Board Office.

M. **APPROVAL – Appointment of Michael Donow, Treasurer of School Monies**
Motion to approve the appointment of Michael Donow as Treasurer of School Monies effective January 1, 2024, at a rate of \$500 per month.

N. **APPROVAL - Substitute Teacher**
Motion to approve the following substitute teachers for the 2023-2024 School Year:

<u>Name</u>	<u>Certification</u>
Saelina Kim	NJ Substitute Certification

O. **APPROVAL - Change of Dates in Leave of Absence for Mary Jo Martino, Hillside School Spanish Teacher**
Motion to approve the change of dates for an anticipated leave of absence for Mary Jo Martino, HES Spanish Teacher, from on or about October 16, 2023, through December 4, 2023, as follows:

- Paid sick leave (6 sick days) from October 16, 2023, through October 23, 2023, and
- An FMLA leave from October 24, 2023, through December 4, 2023, and
- Anticipated return to work date is December 5, 2023

OLD/NEW BUSINESS

Board discussion of District and Board Goals

PUBLIC DISCUSSION

Moved by _____ , seconded by _____ to open the meeting to public discussion.

Moved by _____ , seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____ , seconded by _____ to approve the following Closed Session Motion.

Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

HIB

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____ , seconded by _____ to adjourn the meeting at _____ PM.