

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

November 12, 2024 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:

Mr. Choi	_____
Ms. Fanelli	_____
Ms. Kwon	_____
Ms. Li	_____
Ms. Micera	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Salamea-Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

Presentation of the Fiscal Year 24 (SY 23-24) Annual Comprehensive Financial Report

Mr. Jeffrey Bliss from Lerch, Vinci, and Bliss LLP

PRINCIPALS' REPORTS

SUPERINTENDENT'S REPORT

BOARD COMMITTEES

PUBLIC COMMENTS ON AGENDA ITEMS

Moved by _____ , seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____ , seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____ , seconded by _____ to approve Motions A - D.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Board of Education Meeting Minutes**

Motion to approve October 29, 2024, Board of Education meeting minutes.

B. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation or Bullying (HIB) incident TMS-2425-05 as reported to the Board in Executive Session at the October 29, 2024, meeting.

C. **APPROVAL - School Safety and Security Plan Statement of Assurance for 2024-2025**

Motion to approve the School Safety and Security Plan (SSSP) SOA for the 2024-2025 school Year.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Ms. Wagner; Members: Ms. Salamea-Cross, Ms. Yeoh

Moved by _____ , seconded by _____ to approve Motions A - C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for the 2024-2025 school year as recommended to the Superintendent by the Principals:

Staff Member: Jennifer Levy
Course No./Title: 1) ELA-914 Reel Reading: Film and Literacy
2) TEC-959 Google Drive for Educators
Institution: Fresno Pacific University
Credits: 6 (3 credits each)

Staff Member: Josephine Hunt
Course No./Title: 1) EDLD 607: School Law
2) EDLD 611: Advanced Seminar in Contemporary Educational Leadership
3) EDLD 612: Field-Based Administrative Internship II
Institution: Ramapo College
Credits: 10 (4, 4 and 2 credits respectively)

Staff Member: Michelle Durocher
Course No./Title: 1) TECH-916: Canva for Education
2) TECH-919: Show & Tell Digital Artifacts of Student Learning
3) TECH-959: Google Drive
Institution: Fresno Pacific University
Credits: 9 (3 credits each)

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences for the 2024-2025 school year:

Staff Member(s): Christine Cipollini
Conference: School Climate for Adults: The Elephant in the Room
Location: Virtual
Date: 1/7/25
Cost to Board: \$75.00 (Registration fee)

Staff Member(s): Brielle Tacconi
Conference: Supporting Multilingual Learners in Pre-K
Location: William Paterson University
Date: 12/13/24
Cost to Board: \$145.68 (Substitute and mileage)

Staff Member(s): Christine Cipollini, Alexandra Earle and Dianne Smith
Conference: I&RS in Action
Location: BCC-Meadowlands Campus, Lyndhurst, NJ
Date: 12/3/24
Cost to Board: \$67.12 (Total round-trip mileage)

Staff Member(s): Dianne Smith
Conference: Sandy Hook Promise - Say Something Implementation Workshop
Location: Virtual
Date: 12/6/24
Cost to Board: \$0

Staff Member(s): Francesca Rivellini
Conference: NJ AI Literacy Summit
Location: NVRHS-OT
Date: 12/9/24
Cost to Board: \$3.38 (Mileage)

C. **APPROVAL - Field Trips**

Motion to approve the following field trips for the 2024-2025 school year:

School: Tenakill Middle School
Group: Science Olympiad Team
Month: January 2025
Destination: NJIT
Location: Newark, NJ

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Yeoh; Members: Mr. Choi, Ms. Finkelstein, Ms. Kwon

Moved by _____, seconded by _____ to approve Motions A - F.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix A attached:

- a. Board Secretary and School Treasurer Financial Reports for October 2024.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for October 2024.
- c. Transfer of funds for October 2024.

B. **APPROVAL - Payment of Bills**

Motion to approve payment of bills from October 30, 2024, to October 31, 2024, in the amount of:

General Fund (Fund 10)	\$688.46
Total	\$688.46

C. **APPROVAL - Payment of Bills**

Motion to approve payment of bills from November 1, 2024, to November 6, 2024, in the amount of:

General Fund (Fund 10)	\$ 484,861.14
Capital Projects (Fund 30)	\$ 537,608.40
Enterprise (Milk – Fund 60)	\$ 1,125.81
Total	\$1,023,595.35

D. **APPROVAL – Go Guardian Subscription Renewal**

Motion to approve the subscription renewal of Go Guardian in the amount of \$9,348.30 through CDWG using the Ed Services Commission of NJ Contract (ESCNJ/AEPA-22G).

E. **APPROVAL – Bathrooms Renovation and Award of Contract to LBJ Interior Solutions**

BE IT RESOLVED, that the Closter Board of Education approves the addition of the 5th and 6th-grade bathrooms floor renovation to the list of Capital Reserve-funded projects for the 2024-2025 school year. This addition does not require an increase in the Capital Reserve withdrawal beyond the amount already approved in the 2024-2025 district budget.

BE IT FURTHER RESOLVED, that the Closter Board of Education awards the contract in the amount of \$20,680.25 to LBJ Interior Solutions for the bathroom floor renovation, utilizing the Ed-Services Commission of NJ contract ESCNJ #65MCESCCPS-#23/24-14, in compliance with the procurement guidelines and cost standards as set forth by the New Jersey Public Schools Contract Law.

F. **ACCEPTANCE - Fiscal Year 2024 (SY 23-24) Annual Comprehensive Financial Report**

BE IT RESOLVED, that the Closter Board of Education accepts the Annual Comprehensive Financial Report (ACFR) and Auditor’s Management Report (AMR) for the fiscal year ending June 30, 2024, as audited by Lerch, Vinci & Bliss, LLP. The district received an unmodified opinion indicating that the financial statements audited were free from material misstatements, errors, or discrepancies.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Micera

Moved by _____, seconded by _____ to approve Motions A - C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Philomena Viole as Long-Term Leave Replacement - Grade 5

Motion to approve Philomena Viole as Long-Term Leave Replacement for Amanda Cummings, Grade 5 Teacher, from February 13, 2025, through the end of the 2024-2025 school year. Salary will be \$200 per day on days 1 through 10; the beginning of day 11, MA Step 0, \$64,000 pro-rated. A background check is on file in the board office.

B. APPROVAL - Lisamarie Sanchez as Long-Term Leave Replacement - Middle School Science

Motion to approve Lisamarie Sanchez as Long-Term Leave Replacement for Brianna McSweeney, Middle School Science Teacher, starting as soon as possible (pending criminal background check) through the end of the 2024-2025 school year. Salary will be \$200 per day on days 1 through 10; the beginning of day 11, MA+60 Step 0, \$75,000 pro-rated.

C. APPROVAL - Substitute Teachers/Paraprofessionals/Custodians

Motion to approve the following substitute teachers/paraprofessionals/custodians for the 2024-2025 school year:

<u>Name</u>	<u>Certification</u>
Katharine Petrera	Substitute Certificate

OLD/NEW BUSINESS

PUBLIC COMMENTS

Moved by _____, seconded by _____ to open the meeting for public comments.

Moved by _____, seconded by _____ to close the meeting to public comments.

CLOSED SESSION MOTION (If required)

Moved by _____ , seconded by _____ to approve the following Closed Session Motion.
Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

**HIB
HIB Hearing**

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

BOARD OPERATIONS

D. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to AFFIRM / MODIFY / REJECT the decision of the Superintendent of Schools regarding Harassment, Intimidation or Bullying (HIB) incident TMS-2425-06 as reported to the Board in Executive Session at the October 29, 2024, meeting.

ADJOURNMENT

Moved by _____ , seconded by _____ to adjourn the meeting at _____ PM.