

11/1/2018

CLOSTER BOARD OF EDUCATION
Closter, New Jersey

MINUTES
WORK SESSION
Tenakill Middle School
November 1, 2018
7:30 PM

The Board meeting was called to order by President Lambert at 7:30 P.M.

The following Board members were present:

Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Mr. Kleinman, Ms. Micera, Ms. Kothari, Mr. Lambert

The following Board member was absent:

Ms. Kwon

Also present: Ms. Newberry, Mr. Donow

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Lambert.

SUPERINTENDENT'S REPORT

- Candidates for Business Administrator
- Review of Board policies
- Hillside ES Evacuation Drill
- KPG/PTO Air Conditioning Meeting; discussion of process

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CORRESPONDENCE

Letter dated October 22, 2018 from Mary Ann Hall, Tenakill paraprofessional

MINUTES

Moved by Ms. Micera, seconded by Ms. Lee (Sung Min) to approve the following minutes. Motion was carried by voice vote of the Board:

October 4, 2018 Work Session; October 4, 2018 Executive Session;

October 10, 2018 Special Workshop Meeting

October 18, 2018 Regular Meeting; October 18, 2018 Executive Session

PUBLIC DISCUSSION

Moved by Ms. Micera, seconded by Ms. Lee (Sung Min) to open the meeting to the public discussion at 7:43 PM.

- Question on Board policy of administering medications
- Comment that homework volume increasing and student is struggling; homework vs. after-school activities needs balance
- Anti-Semitic comments circulating

Moved by Ms. Micera, seconded by Ms. Lee (Stephanie) to resume the regular order of business at 7:51 PM.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Micera, Ms. Stephanie Lee, Mr. Kleinman

Moved by Ms. Micera, seconded by Ms. Lee (Stephanie) to approve Motions A - B. Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Mr. Kleinman, Ms. Micera, Ms. Kothari, Mr. Lambert

NAYS: none

A. Motion to approve the following field trips:

School: Tenakill Middle School
Group: TEP 5 (Ms. Sunshine)
Month: January 2019
Destination: The Expo
Location: Englewood Cliffs, NJ

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School: Tenakill Middle School
Group: TEP 7 & 8 (Ms. Sunshine)
Month: November 2018
Destination: Demarest Middle School
Location: Demarest, NJ

School: Tenakill Middle School
Group: 6th, 7th and 8th Grade Band
Month: January 2019
Destination: NVRHS-Demarest
Location: Demarest, NJ

School: Tenakill Middle School
Group: 7th and 8th Grade Band and Orchestra
Month: May 2019
Destination: Trills & Thrills Festival
Location: Jackson, NJ

School: Tenakill Middle School
Group: 7th Grade
Month: May 2019
Destination: Boston, MA

B. Motion to approve the following staff conferences:

Staff Member/s: Alexandra Earle
Conference: Middle & High School Peer Mediation Training
Location: New Brunswick, NJ
Date: 12/19/18
Cost to Board: \$00

Staff Member/s: Margaret Churchill
Conference: SEI Online: Sheltered English Instruction
Location: Online through Stockton University
Date: 12/11/18
Cost to Board: \$00

Staff Member/s: Lisa Licameli
Conference: Constructing Explanations & Arguments for
Natural Phenomena
Location: Raritan Valley Community College

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Date: 2/5/19
Cost to Board: \$249.10

Staff Member/s: Joanne Iyo
Conference: NVCC Workshop Facilitator: K-4 STEM
Location: Hillside Elementary School
Date: 12/13/18
Cost to Board: \$00

Staff Member/s: Matthew Scheidle
Conference: NGSS Workshop
Location: Raritan Valley Community College
Date: 2/5/19
Cost to Board: \$234.98

Staff Member/s: Patricia Eichenlaub
Conference: Special Ed Directors' Tool Kit
Location: FEA Conf. Center, Monroe Twp, NJ
Date: 11/2/18
Cost to Board: \$00

Staff Member/s: Amy Kenny-Whritenour
Conference: Invention Literacy Certification
Location: Morristown, NJ
Date: 11/5/18
Cost to Board: \$265.00

Staff Member/s: Leanne Schettino
Conference: The PROMPT Institute
Location: New Providence, NJ
Date: October 24 & 25, 2018
Cost to Board: Registration fees \$825.00

Staff Member/s: Dara Weiss
Conference: The Role of the School Climate Team - NJ State Bar Assoc.
Location: New Brunswick, NJ
Date: November 1, 2018
Cost to Board: -0-

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FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Mr. Linn, Ms. Kothari

Moved by Ms. Kothari, seconded by Mr. Linn to approve Motions A-E.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Mr. Kleinman, Ms. Micera, Ms. Kothari, Mr. Lambert

NAYS: none

- A. Motion to approve payment of bills from October 19, 2018 to November 1, 2018 in the amount of:

General Fund (Fund 10)	\$ 824,703.58
Special Revenue (Fund 20)	\$ 71,291.00
TOTAL	\$ 895,994.58

- B. Motion to approve facilities use of the Hillside ES gym by the Closter PTO for annual Holiday Boutique November 26, 2018 (afternoon/evening set-up) through November 28, 2018.
- C. Motion to approve facilities use of the Hillside ES gym by the Closter PTO for annual Spelling Bee on Friday, March 1, 3:30 pm - 10:00 pm.
- D. Motion to approve facilities use of the Tenakill auditorium by the Northern Valley Regional High School District for a speaking engagement by Rachel Simmons for parents and students on Thursday, March 21, 2019, 6 - 9 pm.
- E. Motion to approve facilities use of classroom once a month at Hillside ES for Kindergarten Daisy Troop meetings sponsored by Girl Scouts of Northern New Jersey, beginning November 2018 through end of school year.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Sung Min Lee, Ms. Finkelstein, Mr. Lambert

Moved by Ms. Lee (Sung Min), seconded by Ms. Micera to approve Motions A-E.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Mr. Kleinman, Ms. Micera, Ms. Kothari, Mr. Lambert

NAYS: none

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- A. Motion to approve first reading of the following Closter Board of Education policies:
- 5141.21 Administering Medication (with Parent Signature Sheet)
 - 5142.2 Physical Restraints Policy
 - 5142.2 Physical Restraints Regulation
- B. Motion to approve, with regret, the retirement of Mary Ann Hall, Tenakill paraprofessional, effective November 1, 2018.
- C. Motion to approve internship for Ms. Alexis Velella, Montclair State University student majoring in Family Science and Human Development, for 300 hours with Dara Weiss, Hillside guidance counselor, beginning January 2019.
- D. Motion to approve the following volunteers for the 2018-2019 school year:
- Inbar Terer
- E. BE IT RESOLVED, that upon recommendation of the Superintendent, the Closter Board of Education approves the hiring of Ms. Patricia Ratile as Tenakill MS special education paraprofessional for 5.0 hrs/day at \$18.03/hr. for school year 2018-2019, effective start date pending NJDOE Criminal History Review.

BOARD COMMITTEES

The Personnel & Management Committee met with candidates for the position of Business Administrator.

The Finance & Physical Plant Committee is meeting on November 5, 2018.

The Curriculum & Instruction Committee reported at the October 18, 2018 Board meeting.

OLD/NEW BUSINESS

none

PUBLIC DISCUSSION

Moved by Ms. Micera, seconded by Ms. Lee (Stephanie) to open the meeting to public discussion at 8:10 PM.

- Question regarding class size and the Board's approach to facility review
- Question regarding student safety during recess

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Moved by Ms. Micera, seconded by Ms. Kothari to close the meeting to public discussion at 8:10 PM.

CLOSED SESSION MOTION and ADJOURNMENT

Moved by Mr. Kleinman, seconded by Mr. Linn to approve the following Closed Session Motion and Adjournment. Motion was unanimously carried by a voice vote of the Board:

YEAS: Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Mr. Kleinman, Ms. Micera, Ms. Kothari, Mr. Lambert

NAYS: none

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

Personnel

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board adjourned the public meeting and went into Closed Session at 8:11 PM.

Respectfully submitted,

Michael J. Donow,
Interim Business Administrator/Board Secretary