

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

May 28, 2024 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:

Mr. Choi	_____
Ms. Fanelli	_____
Ms. Kwon	_____
Ms. Li	_____
Ms. Micera	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Salamea-Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

SUPERINTENDENT'S REPORT

District Goals #2 and #3 Status Report

BCASBO President Scholarship Presentation

BOARD COMMITTEES

PUBLIC COMMENTS ON AGENDA ITEMS

Moved by _____ , seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____ , seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____ , seconded by _____ to approve Motions A and B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the May 14, 2024, meeting minutes.

B. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation, or Bullying (HIB) incidents TMS-2324-44 and TMS-2324-45, as reported to the Board in the Executive Session at the May 14, 2024, meeting.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Ms. Wagner; Members: Ms. Salamea-Cross, Ms. Yeoh

Moved by _____ , seconded by _____ to approve Motions A and B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2023-2024 as recommended to the Superintendent by the Principals:

Staff Member: Allison Bachmann
Course No./Title: 1) EDUC 717W How the Brain Learns to Read
2) EDUC 718I English Language Learners' Struggles
Institution: University of LaVerne
Credits: 6 (3 credits each)

Staff Member: Amanda Cummings
Course No./Title: 1) ELA 921 Content Comprehension: Helping Students Read and Understand
2) EDU 963 Making Thinking Visible
Institution: Fresno Pacific University
Credits: 6 (3 credits each)

Staff Member: Josephine Hunt
Course No./Title: 1) EDLD 601 Effective Leadership and School Management in Contemporary Education
2) EDLD 602 Best Practices in Curriculum Planning, Design and Development
3) EDLD 603 Evaluation and Supervision to Promote Student Academic Success
4) EDLD 604 Applied Research in Practice: Using Data for Curriculum-Based Decision Making, Planning & Renewal
Institution: Ramapo College
Credits: 16 (4 credits each)

B. APPROVAL - Field Trips

Motion to approve the following field trips:

School: Tenakill School
Group: Grade 5
Month: June
Destination: Closter Public Library
Location: Closter, NJ

School: Hillside School
Group: Ms. Engle's Class
Month: June
Destination: Closter Post Office and Target
Location: Closter, NJ

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Yeoh; Members: Mr. Choi, Ms. Finkelstein, Ms. Kwon

Moved by _____, seconded by _____ to approve Motions A - N.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Payment of Bills

Motion to approve the payment of bills from May 10, 2024 to May 28, 2024, in the amount of:

General Fund (Fund 10)	\$ 941,747.06
Special Revenue (Fund 20)	\$ 7,842.25
Capital Projects (Fund 30)	\$ 8,622.17
Enterprise (Milk – Fund 60)	\$ 666.66
Laptop Fund (Fund 61)	\$ 15,000.00
Total	\$ 973,877.84

B. APPROVAL - Staff Reimbursement

Motion to approve reimbursement to staff members as follows:

Staff Member: Amanda Cummings
Course: ELA 905 Making Meaning with Vocabulary Instruction
TECH 919 Digital Artifacts of Student Learning
College/University: Fresno Pacific University
Remuneration: \$881.00

C. APPROVAL – Contract with Asbury Park IT for SY 2024-2025

Motion to approve the annual contract for the 2024-2025 school year with the Asbury Park Information Technology Center’s Payroll and Budgetary Services as noted below, with additional fees for printing, mailing, and adjustments as required:

Budgetary Accounting System \$11,440.00
Payroll/Personnel System \$ 8,680.00

- D. **APPROVAL – Initial Application for Multiple Temporary Instructional Spaces**
WHEREAS, Subchapter 8 of the New Jersey Administrative Code (6A:26-8.1) outlines standards for temporary school facilities, and
- WHEREAS, Pursuant to 6A:26-8.1, it is required that the Executive County Superintendent shall annually monitor the temporary facilities of school districts for criteria set forth in this code,
- NOW, THEREFORE, BE IT RESOLVED, that the Closter Board of Education submits an initial application for multiple temporary instructional spaces beginning SY 2024-2025.
- BE IT FURTHER RESOLVED, that the Closter Board of Education hereby acknowledges and affirms its commitment to compliance with Subchapter 8: Temporary School Facilities of the New Jersey Administrative Code.
- BE IT FURTHER RESOLVED that the Superintendent and the Business Administrator are authorized to complete and submit the required documents to the Executive County Superintendent for approval.
- E. **APPROVAL - Purchase and Installation of HES Playground from Ben Shaffer Recreation**
Motion to approve the purchase and installation of playground equipment at Hillside Elementary School from Ben Shaffer Recreation, in the amount of \$108,143.18, through the Bergen County Bid (BC-BID-21-24), Cooperative #11-BECCP.
- F. **APPROVAL - Purchase and Installation of TMS Scoreboards from Nevco**
Motion to approve the purchase and installation of one indoor and one outdoor scoreboard at Tenakill Middle School from Nevco, in the amount of \$21,943.92, through the Bergen County Bid (BC-BID-21-24), Cooperative #11-BECCP.
- G. **APPROVAL - Purchase of Seven (7) Security Cameras**
Motion to approve the purchase of seven security cameras from Eastern DataComm, in the amount of \$24,708.60, using the Ed Services Commission of NJ Emergency Notification System Bid #ESCNJ 22/23-09.
- H. **APPROVAL – Renewal of CrowdStrike Falcon EDR**
Motion to approve the renewal of CrowdStrike Falcon EDR from CDW-G, in the amount of \$33,384.00, through the Ed Services Commission of NJ Contract/ AEPA #22-G.
- I. **APPROVAL – Renewal of ShoreTel Maintenance and Support for SY 24-25**
Motion to approve the renewal of ShoreTel Maintenance and Support from Eastern DataComm in the amount of \$11,909.00.
- J. **APPROVAL - Two-year contract for Flocabulary Plus with Nearpod LLC**
Motion to approve the purchase of a two-year contract for Flocabulary Plus with Nearpod LLC in the amount of \$8,820.50.

K. **APPROVAL - Frontline Technologies Three-Year Contract**

Motion to approve a three-year contract with Frontline Technologies for applicant tracking, absence, and substitute management system in the amount of \$39,144.51, resulting in a 2.2% discount.

L. **APPROVAL - Instructional Resources**

Motion to approve the purchase of the following proprietary instructional programs/textbooks and web-based services:

- Steps to Literacy (Grade 2) - \$10,911.04
- Kindergarten Decodables (Kindergarten) - \$12,960.00
- National Geographic, Cengage Reach Higher and Time Zones (ELL Grades K-8) - \$16,695.00

M. **APPROVAL - Purchase of Various Classroom Supplies, Furniture, and Carpets**

Motion to approve the purchases of various classroom supplies, furniture, and carpets from the following companies through the Ed-Data Contract:

- School Specialty (Supplies) - \$4,883.54
- School Specialty (Furniture & Carpets) - \$18,639.70
- United Supply Corp (Furniture) - \$6,842.47

N. **APPROVAL - Disposal of Epson Projector**

Motion to approve the disposal through a sale (Govdeals) of a broken Epson Projector from Tenakill Middle School auditorium, tag #10209.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Micera

Moved by _____, seconded by _____ to approve Motions A - O.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Appointment of Mentors for the 2024-2025 School Year**

Motion to approve the appointment of the following staff members to mentor provisionally licensed teachers for the 2024-2025 school year:

- Amanda Cummings to mentor Sheriza Mohamed and Charisse Stabile
- Brianna McSweeney to mentor Ornit Katzin

B. **APPROVAL - Resignation of Emily Fermin as Paraprofessional**

Motion to accept the resignation of Emily Fermin as Tenakill School paraprofessional, effective May 15, 2024.

- C. **APPROVAL - Resignation of Paraprofessionals for the 2024-2025 School Year**
Motion to accept the resignation of the following Hillside School paraprofessionals for the 2024-2025 school year, effective June 30, 2024:
- Sharon Mai
 - Gabriela Sloezen
 - Changhui Sun
- D. **APPROVAL - Resignation of Kari Corcoran-McPartland as Special Education Teacher**
Motion to accept the resignation of Kari Corcoran-McPartland as Hillside Elementary School Special Education Teacher for the 2024-2025 school year, effective June 30, 2024.
- E. **APPROVAL – Appointment of Maria Costa as Tenakill School Paraprofessional**
Motion to approve the appointment of Maria Costa as Tenakill School Paraprofessional for the 2023-2024 school year, 5.75 hours per day, at a rate of \$20.22 per hour, pending a criminal history background check.
- F. **APPROVAL – Appointment of Andrae Vassell as Tenakill School Paraprofessional**
Motion to approve the appointment of Andrae Vassell as Tenakill School Paraprofessional for the 2024-2025 school year, 5.75 hours per day, at a rate of \$20.89 per hour, pending a criminal history background check.
- G. **APPROVAL - Summer Technology Assistant**
Motion to approve Joseph Moskowitz's summer employment as a Technology Assistant at \$20 per hour, starting June 19, 2024, until August 30, 2024, for a maximum of 180 hours.
- H. **APPROVAL – June 2024 Professional Development in Math and ELA**
Motion to approve, upon the recommendation of the Superintendent, the following teachers attending Math and ELA Professional Development Days from June 20, 2024, to June 27, 2024, five (5) hours per day at a rate of \$50.00 per hour:
- Math Professional Development Days (6/20, 6/21 and 6/24)
 - Allison Bachmann - 3 days
 - Jodi Belnick - 3 days
 - Karen Caruso - 3 days
 - Allison Esposito - 3 days
 - Lauren Finan - 3 days
 - Charlene Gerbig - 3 days
 - Amy Kenny-Whritenour - 3 days
 - Alyssa Levy - 1 day
 - Jeffrey Roem - 3 days
 - Shannon Sangeorge - 3 days
 - Kerry Vogel - 3 days
 - ELA Professional Development Days (6/25, 6/26 and 6/27)
 - Allison Bachmann - 3 days

- Jodi Belnick - 1 day
- Kerra Corio - 3 days
- Amanda Cummings - 3 days
- Allison Esposito - 3 days
- Lauren Finan - 3 days
- Charlene Gerbig - 3 days
- Catherine Gibney - 3 days
- Alyssa Levy - 1 day
- Sheriza Mohamed - 3 days
- Catherine Ricca - 3 days
- Shannon Sangeorge - 3 days
- Kerry Vogel - 1 day

I. **APPROVAL – June 2024 Phonics First Training**

Motion to approve, upon the recommendation of the Superintendent, the following teachers attending the Phonics First training from June 24, 2024, to June 28, 2024, 30 hours per teacher, at a rate of \$50.00 per hour:

- Deborah Gonzalez
- Catherine Gordon
- Sandra Hernandez
- Dana Hollywood
- Donna Koniuch
- Joy Lee
- Katelyn Lee
- Grace Park
- Cassandra San-Emeterio
- Margaret Tahtabrounian
- Megan Weis
- Kaitlyn Yu

J. **APPROVAL - SY 2024-2025 Personnel**

Motion to approve, upon recommendation of the Superintendent of Schools, the following personnel for SY 2024-2025, attached hereto as Appendix A - D.

Certificated Staff - Appendix A
 Paraprofessionals - Appendix B
 Custodial and Maintenance Staff - Appendix C
 Secretarial Staff - Appendix D

- K. **APPROVAL – Multi-Tiered Positive Behavior Protocol Plan Development**
Motion to approve, upon the recommendation of the Superintendent, the following staff to develop a Multi-Tiered Positive Behavior Protocol Plan for Hillside Elementary School from June 24 - 28, 2024, 18 hours per staff at a rate of \$50 per hour:
- Elizabeth Apollo
 - Suzanne Lang
 - Dara Weiss
- L. **APPROVAL – Appointment of Michael Donow, Treasurer of School Monies for SY 24-25**
Motion to approve the appointment of Michael Donow as Treasurer of School Monies for SY 2024-2025 at a rate of \$500 per month.
- M. **APPROVAL – Clinical Interns for the 2024-2025 School Year**
Motion to approve the following Ramapo College's Clinical Interns for the 2024-2025 school year, pending criminal history background check:
- Juliana Betsy - clinical internship in grade 2 with Meghan Pleus
 - Kenza Sehbi Tlemcani - clinical internship in special education with Lauren Engle
 - Lauren Wilson - clinical internship in grade 3 with Kerry Vogel
- N. **APPROVAL – Unpaid Discretionary Leave for Patricia Sorrentino for the Remainder of the 2023-2024 School Year**
Motion to approve unpaid discretionary leave for Patricia Sorrentino for the remainder of the 2023-2024 school year.
- O. **APPROVAL - Extension of Kira Podlipski as Hillside School Paraprofessional**
Motion to approve the extension of Kira Podlipski as HES 1:1 Paraprofessional from May 25, 2024, through the end of the 2023-2024 school year, 5.75 hours per day, at a salary of \$20.22 per hour.

OLD/NEW BUSINESS

Changes to Board Meeting Dates:

- The meeting scheduled for **June 18, 2024 (Tuesday)** is **rescheduled** to take place on **June 20, 2024 (Thursday)**.
- The meeting scheduled for **July 16, 2024 (Tuesday)** is **rescheduled** to take place on **July 23, 2024 (Tuesday)**.
- The meeting originally scheduled for **August 6, 2024 (Tuesday)** is **canceled**.
- The Reorganization Meeting originally scheduled for **January 7, 2025**, is **rescheduled** to an earlier date of **January 2, 2025 (Thursday)**.

PUBLIC COMMENTS

Moved by _____ , seconded by _____ to open the meeting for public comments.

Moved by _____ , seconded by _____ to close the meeting to public comments.

CLOSED SESSION MOTION (If required)

Moved by _____ , seconded by _____ to approve the following Closed Session Motion.

Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

HIB

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____ , seconded by _____ to adjourn the meeting at _____ PM.