

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

May 12, 2022 - 7:30 PM

Call to order: _____ @ _____ *P.M.*

Roll Call:

Ms. Fanelli	_____
Ms. Kothari	_____
Ms. Kwon	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

BOARD COMMITTEES

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A and B. Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the April 28, 2022, minutes.

B. **APPROVAL - Harassment, Intimidation, and Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation, and Bullying (HIB) incidents #TMS-2122-13 and #HES-2122-03 reported to the Board in Executive Session at the April 28, 2022, Meeting.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Dr. Puttannah; Members: Ms. Finkelstein, Ms. Wagner, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2021-2022 as recommended to the Superintendent by the Principals:

Staff Member:	Erika Dunn
Course No./Title:	1) ELA 914: Reel Reading: Film & Literacy Connection
	2) ELA 915: Teaching Grammar in Context
	3) ELA 914: Documentaries and Nonfiction
Institution:	Fresno Pacific University

Credits: 9 (3 credits each)

Staff Member: Soojung Kwak

Course No./Title: 1) EDUC 40111 Preparing English Language Learners for Success
2) EDUC 40361 Addressing the Needs of Diverse Populations

Institution: PDI: UC San Diego

Credits: 7 (3.5 credits each)

B. APPROVAL - Field Trips

Motion to approve the following field trips:

School: Tenakill Middle School

Group: Grade 8

Month: June

Destination: Statue of Liberty/Ellis Island

Location: New York City

C. APPROVAL - Consortium Memorandum of Agreement - NVRHS

Motion to approve the Title IIA, III, III-Immigrant, and IV-Part A Consortium Memorandum of Agreement between the Northern Valley Regional High School Board of Education, as Lead Applicant, and the Closter Public Schools for the 2022-2023 school year.

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Kwon; Members: Ms. Finkelstein, Ms. Kothari, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - J.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Monthly Bills

Motion to approve payment of bills from April 29th, 2022 to May 10th, 2022, in the amount of:

General Fund (Fund 10)	\$1,100,802.17
Special Revenue (Fund 20)	\$ 22,428.84
Enterprise (Milk – Fund 60)	\$ 437.01
Total	\$1,123,668.02

B. APPROVAL - Staff Remuneration

Motion to approve remuneration to the following staff member as follows:

Staff Member: Laura Abbey

Courses: 1) Coaching: Leadership & Team Cohesion
 2) Coaching: Enhancing Motivation
 College/University: Fresno Pacific University
 Remuneration: \$900.00

C. **APPROVAL – Classroom Furniture and Instructional Supplies Purchase**

Motion to approve the purchase of various classroom furniture and instructional supplies from the following vendors through the Ed-Data Services Bid:

School Specialty (Bid 9917)	\$173,791.13
Staples Advantage/Staples (Bid 11392)	\$ 11,866.70

D. **APPROVAL - Classroom Furniture**

Motion to approve the purchase of classroom furniture from Nickerson New Jersey Inc./Haskell in the amount of \$13,485.00, through the Ed Services Commission of NJ Furniture and Accessories Bid #20/21-01.

E. **APPROVAL – Tax Levy Payment Schedule – SY 2022-2023**

Motion to approve the tax levy payment schedule in support of the 2022-2023 school year budget:

<u>Payment</u>	<u>Due Date</u>	<u>General Fund Amount</u>	<u>Debt Service Amount</u>	<u>Tax Payment Amount</u>
1	July 9, 2022	\$ 1,790,062.33	\$ 141,345.00	\$ 1,931,407.33
2	August 9, 2022	\$ 1,790,062.33	\$ -	\$ 1,790,062.33
3	September 10, 2022	\$ 1,790,062.33	\$ -	\$ 1,790,062.33
4	October 11, 2022	\$ 1,790,062.33	\$ -	\$ 1,790,062.33
5	November 10, 2022	\$ 1,790,062.33	\$ -	\$ 1,790,062.33
6	December 10, 2022	\$ 1,790,062.35	\$ -	\$ 1,790,062.35
7	January 10, 2023	\$ 1,790,062.33	\$ 141,345.00	\$ 1,931,407.33
8	February 10, 2023	\$ 1,790,062.33	\$ -	\$ 1,790,062.33
9	March 10, 2023	\$ 1,790,062.33	\$ -	\$ 1,790,062.33
10	April 11, 2023	\$ 1,790,062.33	\$ -	\$ 1,790,062.33
11	May 10, 2023	\$ 1,790,062.33	\$ -	\$ 1,790,062.33
12	June 10, 2023	\$ 1,790,062.35	\$ -	\$ 1,790,062.35
TOTAL		\$ 21,480,748.00	\$ 282,690.00	\$ 21,763,438.00

F. **APPROVAL - Blacktop Work at Tenakill Middle School**

Motion to approve the contract with A. Macchione Brothers Inc., the lowest and most responsive quote for the blacktop work (outdoor playground & volleyball court) at Tenakill Middle School in the amount of \$15,750.00.

G. **APPROVAL - Contract with Zoom Video Communications Inc.**

Motion to approve the contract renewal with Zoom Video Communications Inc. in the amount of \$12,810.00 for the District Zoom accounts.

H. **APPROVAL - Playground Equipment at Hillside Elementary School (SY 22-23 Budget)**

Motion to approve the contract with Ben Shaffer Recreation Inc., not to exceed \$83,000.00 for the removal and disposal of existing equipment; and installation of the new playground equipment at Hillside Elementary School, under the Bergen County Co-op Bid #21-24. The project is funded using Capital Reserve as included in the SY 22-23 budget.

I. **APPROVAL – Acceptance of the American Rescue Plan Grant (State Set-Aside Grants)**

Motion to accept the American Rescue Plan - ESSER State Set-Aside Grants in the following amounts:

Accelerated Learning Coaching and Educator Support	\$ 100,598
Evidence-Based Summer Learning and Enrichment Activities	\$ 40,000
Evidence-Based Comprehensive Beyond the School Day	\$ 40,000
MTSS Mental Health Support Staffing	\$ 45,000

J. **APPROVAL – Contract for Asbury Park IT for SY 22-23**

Motion to approve the annual contract for the 2022-2023 school year with the Asbury Park Information Technology Center's Payroll and Budgetary Services as noted below, with additional fees for printing, mailing, and adjustments as required:

Budgetary Accounting System	\$10,990.00
Payroll/Personnel System	\$ 7,950.00

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Cross; Members: Ms. Fanelli, Ms. Finkelstein

Moved by _____, seconded by _____ to approve Motions A - H.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Resignations**

Motion to approve, with regrets, the resignations of the following employees effective June 30, 2022:

- Courtney Carmichael, Assistant Principal/Supervisor of Curriculum & Instruction
- Elhaam Manoochehri, School Counselor
- Payal Sadarangani, Special Education Teacher
- Theresa Whitchurch, Special Education Teacher
- Jessica Lee, Paraprofessional

- B. **APPROVAL - Catherine Chow, Paraprofessional**
Motion to approve Catherine Chow as paraprofessional at Tenakill Middle School at a rate of \$21.41 per hour, 5.54 hours per day for the 2021-2022 school year, effective May 16, 2022.
- C. **APPROVAL - Field Experience for Dominican College Student**
Motion to approve John Curcio, from Dominican College, to observe 30 hours in Ms. Morgan's and Ms. Sidrow's classrooms, as part of his teacher preparation program.
- D. **APPROVAL - SY 2022- 2023 Personnel**
Motion to approve, upon recommendation of the Superintendent of Schools, the following personnel for SY 2022-2023, attached hereto as Appendix A - E:
- Tenured Teachers - Appendix A
 - Non-Tenured Teachers - Appendix B
 - Paraprofessionals - Appendix C
 - Custodial and Maintenance Staff - Appendix D
 - Secretarial Staff - Appendix E
- E. **APPROVAL - FMLA / NJFLA - Ashley Buckley**
Motion to approve Ashley Buckley for a leave of absence from September 1, 2022, through June 30, 2023, as follows:
- Paid maternity leave from September 1, 2022, through September 16, 2022, using 11 sick days,
 - Unpaid leave of absence under FMLA and NJFLA from September 19, 2022, through December 12, 2022, and
 - Discretionary leave of absence from December 13, 2022, through June 30, 2023.
- F. **APPROVAL - Leave Extension for Laurie Rochlin**
Motion to approve a leave extension for Laurie Rochlin with a return date of May 12, 2022, with 0.5 unpaid day.
- G. **APPROVAL - Substitute Teacher**
Motion to approve Sarah Guerino as a substitute teacher for the remainder of the 2021-2022 school year.
- H. **APPROVAL - Kate Weisenseel, School Counselor**
Motion to approve Kate Weisenseel as School Counselor at Tenakill Middle School for the 2022-2023 school year, MA +30 Step 1, at a salary of \$67,856, pending criminal history background check.
- I. **APPROVAL - Sports Supervision - Schedule F**

Motion to approve Jennifer Annese and Christopher Rota for sports supervision for SY 21-22 at a rate of \$26.82/game as per Schedule F.

OLD/NEW BUSINESS

District Physician RFP Update

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.