

**CLOSTER BOARD OF EDUCATION**  
**Closter, New Jersey**

MINUTES  
REGULAR MEETING  
Tenakill Middle School  
March 28, 2019  
7:30 PM

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The Board meeting was called to order by President Lambert at 7:31 PM.

The following Board members were present:

Ms. Stephanie Lee, Mr. Linn, Ms. Finkelstein, Ms. Sung Min Lee,  
Ms. Bhagat, Ms. Kothari, Ms. Kwon, Mr. Lambert

The following Board member was absent:

Ms. Micera

Also present: Ms. Newberry, Mr. Villanueva, Jr.

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Lambert.

PRINCIPALS' REPORTS

Ms. Newberry, Interim Principal, briefed the Board and the public on the following events at Hillside Elementary School:

- Interviews are on-going for the Principal position at Hillside
- Report cards have gone home
- Final Parent/Teacher conferences are taking place April 2
- NAMM (National Association of Music Merchants) has awarded the Closter District music department as one of the "2019 Best Communities for Education";

- this award has been given to Closter several years in a row
- Discussed residency issue

Mr. Tantom, Principal, briefed the Board and the public on the following events at Tenakill Middle School:

- Curricular/Program -- the Anti-Defamation League presentation to the 6th Grade was extremely well done; Grades for Trimester Two have been released; 251 students on the honor roll and 114 on credit list; NJSLA Infrastructure Trial next week; Professional Learning Academy Graduation in April
- Upcoming Events -- PTO Talent Show; Boston/Washington DC Parent Meeting; Drama presentation

SUPERINTENDENT'S REPORT

- Residency Issue and Board Policy

CORRESPONDENCE

Letter dated March 25, 2019 from Ms. Ashley McConnell, Hillside ES Gr. 4 teacher

MINUTES

Moved by Mr. Linn, seconded by Ms. Sung Min Lee to approve the following minutes.

Motion was approved by voice vote of the Board:

March 14, 2019 Work Session; March 14, 2019 Executive Session

PUBLIC DISCUSSION

Moved by Mr. Linn, seconded by Ms. Stephanie Lee to open the meeting to the public.

There were no public comments.

Moved by Mr. Linn, seconded by Ms. Stephanie Lee, to resume the regular order of business.

CURRICULUM AND INSTRUCTION COMMITTEE

**Chairperson Ms. Sung Min Lee, Ms. Bhagat, Mr. Linn**

Moved by Ms. Sung Min Lee, seconded by Ms. Linn to approve Motions A and B.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Stephanie Lee, Mr. Linn, Ms. Finkelstein, Ms. Sung Min Lee,  
Ms. Bhagat, Ms. Kothari, Ms. Kwon, Mr. Lambert

NAYS: none

A. Motion to approve the following staff conferences:

Staff Member/s: Laurie Rochlin  
Conference: Educational Enterprises Annual Conference

Location: BCSS - Paramus, New Jersey  
Date: 3/29/2019  
Cost to Board: -0-

Staff Member/s: Brenda Kahn  
Conference: American Library Association Annual Conference  
Location: Washington, DC  
Date: June 21-24, 2019 (Fri./Mon. last two days of school)  
Cost to Board: -0-

- B. Motion to approve the following 2018-2019 Special Education placements for Closter students:

<u>Student #</u>	<u>Placement</u>	<u>Tuition/Student</u>
T/B/D	Valley-NVRHS	\$22,164.73
T/B/D	Windsor Academy	\$17,050.00

FINANCE AND PHYSICAL PLANT COMMITTEE

**Chairperson Ms. Kothari, Ms. Kwon, Ms. Stephanie Lee**

Moved by Ms. Kothari, seconded by Mr. Linn to approve Motions A-J.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Stephanie Lee, Mr. Linn, Ms. Finkelstein, Ms. Sung Min Lee,  
Ms. Bhagat, Ms. Kothari, Ms. Kwon, Mr. Lambert

NAYS: none

- A. Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13:
- Board Secretary and School Treasurer Financial Reports for February 2019.
  - Board of Education's Monthly Certification of Budgetary Major Account /Fund status for February 2019.
  - Transfer of funds for February 2019 as per Appendix A attached.

- B. Motion to approve payment of bills from 3/15/2019 to 3/28/2019 in the amount of:

General Fund (Fund 10)	\$774,518.21
Special Revenue (Fund 20)	<u>\$ 3,834.00</u>
TOTAL	<b>\$778,352.21</b>

- C. Motion to approve tuition contracts for received students as outlined below for 2018-2019 school year:

Student # (NJSMART)	Source	Program	Tuition
T/B/D	Closter	Pre-K Half-Day	\$1,387.50

D. Motion to close out the Roof Replacement Project at Hillside Elementary School & Tenakill Middle School capital project. The original award to Roof Management Inc of \$286,000 is revised to \$244,985. The unspent amount of \$41,015 shall be returned to the district's Capital Reserve Account.

E. **Award of Contract for Electrical Outlet Upgrade in HES & TMS**

**WHEREAS**, the Closter Board of Education ("Board") advertised for bids for the Electrical Outlet Upgrade Project at Hillside Elementary School ("Project"); and

**WHEREAS**, on March 12, 2019, the Board received bids for the Project as reflected in the attached bid tabulation form (Appendix B); and

**WHEREAS**, the lowest bid for this Project was submitted by VA Electrical Contractor, LLC ("VA Electrical") with a base bid in the amount of \$127,000; and

**WHEREAS**, the bid submitted by VA Electrical is responsive in all material respects and it is the Board's desire to award the contract for the Project to VA Electrical.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board hereby awards the contract for the Project to VA Electrical for a total contract sum of \$127,000.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

F. Motion to approve the transportation contract for Closter Board of Education Route 1 with Rinaldi Transportation Co., Inc. for 2019-2020 school year. Contract increase is equal to the CPI (1.45%) set by the State of New Jersey

DOE. Total annual cost of Route 1 for 2019-2020 is estimated to be \$32,315.76.

G. Motion to approve the following special services rates for school year 2019-2020:

	<u>Group</u>	<u>Individual</u>
Speech/Session	\$35.00	\$70.00
OT/PT/Session	\$38.00	\$76.00
MSR/Session	\$35.00	\$70.00
Counseling/Session	\$35.00	\$70.00

H. Motion to approve the following tuition rates for school year 2019-2020:

Kindergarten	\$14,753
Grades 1-5	\$14,313
Grades 6-8	\$15,753
PreSchool Disabled	\$25,619
LLD	\$19,652

I. Motion to approve facilities use of Hillside ES gym by Closter PTO for annual Mother's Day Plant Sale on Friday, May 10, 2019, 8:00am-4:00pm. Set-up on Thursday, May 9, 1:00-4:00 pm.

J. Motion to approve attached **Resolution** and proposals for the purchase of Proprietary Apple Devices in the amount of \$50,024.95 per Appendix C.

#### PERSONNEL AND MANAGEMENT COMMITTEE

**Chairperson Ms. Finkelstein, Ms. Micera, Mr. Lambert**

Moved by Ms. Finkelstein, seconded by Ms. Kwon to approve Motions A-E. Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Stephanie Lee, Mr. Linn, Ms. Finkelstein, Ms. Sung Min Lee,  
Ms. Bhagat, Ms. Kothari, Ms. Kwon, Mr. Lambert

NAYS: none

A. Motion to approve nursing care provided by Starlight Nursing for student attending Gr. 7 Boston trip. Approximate fees for 2 day trip will be \$1,456.00.

B. Motion to approve, upon recommendation of the Superintendent, employment of Ms. Jiyeon (Janice) Kim as a Tenakill Special Education paraprofessional for 4.0 hrs/day at \$18.03/hr., for school year 2018-2019, pending NJ DOE Criminal History Review approval.

C. Motion to approve the hourly rate for Substitute Custodians at \$16.80/hr. for school year 2018-2019.

D. Motion to approve the following substitute custodian for the 2018-2019 school year:

Name

Gary Varteresian --NJDOE Criminal History Review approval 3/15/2019

E. **Appointment of Vincent McHale, Superintendent of Schools**

BE IT RESOLVED that the Closter Board of Education (hereinafter referred to as the "Board") appoints Vincent McHale (hereinafter referred to as "McHale"), as the Superintendent of Schools for the Closter School District effective July 1, 2019 and ending on June 30, 2023.

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j), per Appendix D.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with McHale for the position of Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and McHale.

BOARD COMMITTEES

- Curriculum and Instruction -- the committee met last month with Ms. Newberry
- Finance and Physical Plant -- no report
- Personnel and Management -- met earlier for a short meeting to discuss some items to prepare for CEA negotiations

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by Mr. Linn, seconded by Ms. Sung Min Lee to open the meeting to public discussion.

There were no public comments.

Moved by Mr. Linn, seconded by Ms. Sung Min Lee to close the meeting to public discussion.

CLOSED SESSION MOTION

Moved by Ms. Kwon, seconded by Mr. Linn to approve the following Closed Session Motion. Motion was unanimously carried by a voice vote of the Board.

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

Residency issue  
HIB matter  
Personnel

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at 7:57 PM.  
The Board reconvened from Closed Session at 8:26 PM.

ADJOURNMENT

Moved by Ms. Kwon, seconded by Ms. Sung Min Lee to adjourn the meeting at 8:27 PM.

Respectfully submitted,

Floro M. Villanueva, Jr.  
Business Administrator/Board Secretary