

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

March 11, 2021 - 7:30 PM

Call to order: _____ @ _____ **P.M.**

Roll Call:	Ms. Bhagat	_____
	Ms. Kothari	_____
	Ms. Kwon	_____
	Ms. Lee	_____
	Mr. Linn	_____
	Ms. Micera	_____
	Dr. Puttanniah	_____
	Ms. Cross	_____
	Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

SY 2021-2022 Preliminary Budget Presentation

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per policy 1120. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the February 25, 2021 minutes.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Lee, Ms. Cross, Dr. Puttannah

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Field Trips**

Motion to approve the following **virtual** field trip:

- School: Hillside Elementary
- Group: Mrs. Kennedy’s 2nd Grade Class
- Month: March 2021
- Destination: Challenge Island via Zoom
- Location: Classroom

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari

Moved by _____, seconded by _____ to approve Motions A - J.
 Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from February 26, 2021 to March 11, 2021 in the amount of:

General Fund (Fund 10)	\$562,781.45
Special Revenue (Fund 20)	\$ 2,380.00
Total	\$565,161.45

B. **APPROVAL – Related Services Contract**

Motion to approve contracts with the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired for students #361002, #9597653741 and #1595602128 in accordance with their IEPs, in the amount of \$5,066.00 for the 2020-2021 school year:

C. **APPROVAL - Purchase of 25 MacBook Air**

Motion to approve the purchase of 25 MacBook Air from Apple in the amount of \$33,694.75 through the Ed Services Commission of NJ 18/19-67 - Apple Contract #1062153. These devices are replacements for HES STEM Lab.

D. **APPROVAL - Purchase of 25 Promethean Boards**

Motion to approve the purchase of 25 Promethean Boards from Keyboard Consultants in the amount of \$132,610 through the Educational Data Services (EDS) Bid #10437 MSRP Tech/AV/Computer/Interactive Whiteboards.

E. **APPROVAL OF THE PRELIMINARY BUDGET FOR THE 2021-2022 SCHOOL YEAR**

BE IT RESOLVED, that the Closter Board of Education, County of Bergen, approves the preliminary 2021-2022 school year budget as follows:

	<i>Budget</i>	<i>Local Tax Levy</i>
General Current Expense (Fund 11)	\$ 22,823,813	\$ 21,041,740
Capital Outlay (Fund 12)	\$ 550,941	
GENERAL FUND TOTAL	\$ 23,374,754	\$ 21,041,740

Special Revenue Fund (Fund 20)	\$ 278,091	\$ 0
Debt Service Fund (Fund 40)	\$ 289,035	\$ 289,035
Total Base Budget	\$ 23,941,880	\$ 21,330,775

And

BE IT FURTHER RESOLVED that the General Fund tax levy of **\$21,041,740** is approved to support Current General Expense that includes the use of **\$114,119** Banked Cap. The total budget tax levy including Debt Service Fund is **\$ 21,330,775.**

And

BE IT FURTHER RESOLVED that the Closter Board of Education accepts the State School Aid for the 2021-22 school year as follows:

Transportation Aid	93,632
Special Education Aid	839,510
Security Aid	91,347
Less: SDA Assessment	<u>-14,941</u>
Total Aid	\$ 1,009,548

And

BE IT FURTHER RESOLVED that the Closter Board of Education withdraws **\$510,000** from the Board of Education's approved Capital Reserve Account to fund Other Capital Projects:

Hillside Elementary School

- 4th Grade Classrooms and Art Room Renovation - \$468,000

Tenakill Middle School

- Old Wing - Door Replacements - \$42,000

F. APPROVAL OF THE SY 2021-2022 PRELIMINARY BUDGET – Use of Banked Cap

BE IT RESOLVED that the Closter Board of Education approves the use of Banked Cap adjustment permitting the tax levy to increase above 2% in the amount of **\$114,119**. The Banked Cap is to help support the purchase of Go Math! Series for K-5 in the amount of \$28,900, Big Ideas Math for Grades 6-8 in the amount of \$9,100 and the purchase of new Chromebooks and Promethean Boards for Hillside Elementary School and Tenakill Middle School in the amount of \$76,119.

BE IT FURTHER RESOLVED that the needs identified in the use of Banked Cap must be completed by the end of the 2021-22 budget year and will not be deferred or incrementally completed over a longer period of time; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to submit the preliminary budget with the inclusion of the use of banked cap as noted above.

G. **APPROVAL OF MAXIMUM TRAVEL EXPENDITURES FOR THE 2021-2022 SCHOOL YEAR**

WHEREAS, pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Closter Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Closter Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and

WHEREAS, the Closter Board of Education had previously established a maximum amount for the pre-budget year 2020-2021 as \$25,000.00

WHEREAS, the Closter Board of Education has expended \$3,233.40 of the maximum amount for the pre-budget year to date; and

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Closter Board of Education hereby establishes the maximum travel expenditure amount of the 2021-22 school year as \$25,000.00.

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to track and record these costs to ensure that the maximum amount is not exceeded.

H. **APPROVAL - Classroom Renovations at Hillside Elementary School**

Whereas, The Board of Education of Closter in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

CLASSROOM RENOVATIONS AT HILLSIDE ELEMENTARY SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF CLOSTER IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This resolution shall take effect immediately.

I. **APPROVAL - Disposal of Outdated Smart Boards**

Motion to approve the disposal of seven (7), outdated Smart Boards from Hillside Elementary School; tag numbers 10093, 10094, 10098, 10099, 10110, 10173 and 10102.

J. **APPROVAL - Tuition Contracts for Received Students**

Motion to approve tuition contracts for received students as outlined below for the 2020-2021 school year:

<u>NJSMART#</u>	<u>Tuition</u>	<u>Program</u>	<u>District</u>
7574534238	\$9,445.66	LLD	Tenafly

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Bhagat, Ms. Finkelstein, Mr. Linn

Moved by _____, seconded by _____ to approve Motions A - F.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Long-Term Leave Replacement Extension**

Motion to approve Amanda Eastman's continuation in the same position as Long-Term Leave Replacement - Elementary School Teacher - through 6/22/21; salary remains MA Step 0.

B. **APPROVAL - Resignation of Teacher**

Motion to approve, with regrets, the resignation of Alexandra Meril as Tenakill Middle School Language Arts Teacher, effective immediately.

C. **APPROVAL - Paraprofessional**

Motion to approve Ankita Patel as paraprofessional for the 2020-2021 school year at a salary of \$18.83 per hour, 5 hours per day, starting immediately, pending criminal history background check.

D. **APPROVAL - Substitute Teacher**

Motion to approve Katie Batchelor as a Substitute Teacher, pending criminal history review.

E. **APPROVAL - Settlement Agreement**

BE IT RESOLVED, by the Closter Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement, between the Board and an employee whose name is on file in the Superintendent's Office, are hereby adopted and approved by the Board of Education. The Board President and School Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and any other documents necessary to effect the same.

F. **APPROVAL - Leave of Absence**

Motion to approve the leave of absence for Jeffrey Roem, effective immediately, with an anticipated return date of March 29, 2021.

BOARD COMMITTEES

OLD/NEW BUSINESS

SY 2021-22 Calendar Discussion

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

HIB
Legal Matters

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.