

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

March 10, 2022 - 7:30 PM

Call to order: _____ @ _____ *P.M.*

Roll Call:

Ms. Fanelli	_____
Ms. Kothari	_____
Ms. Kwon	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRESENTATION OF SY 2020-2021 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Mr. Gary Higgins

SUPERINTENDENT'S REPORT

BOARD COMMITTEES

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A - C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Minutes

Motion to approve the following Board Minutes:

- February 17, 2022 Regular Meeting
- March 2, 2022 Special Meeting

B. APPROVAL - Use of Facilities

Motion to approve Girls in Gear to use Hillside Elementary School parking lot every Saturday beginning April 2, 2022, through June 18, 2022.

C. APPROVAL - Use of Facilities

Motion to approve the PTO use of Tenakill Middle School Auditorium to host Porch Light production of Peter Pan, Jr. on May 6th and May 7th. The auditorium will also be used for rehearsals beginning in March.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Dr. Puttannah, Ms. Finkelstein, Ms. Wagner, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A & B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2021-2022 as recommended to the Superintendent by the Principals:

Staff Member: Jaime Caruso
Course No./Title: 5190-080 Intro to Individuals with Autism Spectrum Disorder:
Developmental Disorders
Institution: William Paterson University
Credits: 3

Staff Member: Min Jeong Kim
Course No./Title: 1) EDU 919 Women in Mathematics and Science
2) EDU 920 Using Literature to Teach Mathematics
Institution: Fresno Pacific University
Credits: 6 (3 credits each)

Staff Member: Julia Leibowitz
Course No./Title: ELCL 6041 Writing in the Mid
Institution: William Paterson University
Credits: 3

Staff Member: Jennifer Levy
Course No./Title: EDLP 6010 Leadership in Learning Communities: From Theory to
Practice
Institution: William Paterson University
Credits: 3

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Floro Villanueva, Jr.
Conference: NJASBO Annual Conference
Location: Atlantic City, NJ
Date: 6/7, 6/8, 6/9 and 6/10/22
Cost to Board: \$847.40 (includes registration, lodging, meals & mileage reimbursement)

Staff Member(s): Floro Villanueva, Jr.
Conference: NJASBO - Diversity, Equity and Inclusion
Location: Robbinsville, NJ
Date: 3/23/22 (with additional dates to follow)
Cost to Board: \$255.00 (includes sessions & mileage reimbursement)

Staff Member(s): Dara Weiss/Alexandra Earle/Elhaam Manoochehri

Conference: Realtime 504 Training
 Location: Virtual
 Date: 3/14/22 tentative
 Cost to Board: \$175.00 total

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - I.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Monthly Bills

Motion to approve payment of bills from March 1, 2022 to March 8, 2022, in the amount of:

General Fund (Fund 10)	\$ 765,085.00
Special Revenue (Fund 20)	\$ 31,081.85
Debt Service (Fund 40)	\$ 279,517.50
Enterprise (Milk – Fund 60)	\$ 415.42
Total	\$1,076,099.77

B. APPROVAL - Staff Remuneration

Motion to approve remuneration to staff members as follows:

Staff Member: Meghan Pleus
 Course: EDUC 718S Mindful Teachers, Mindful Students
 EDUC 7127 Understanding Autism
 College/University: LaVerne University
 Remuneration: \$625.00 (total remaining from 2019-2022 3-year-option)

C. ACCEPTANCE - SY 2020-2021 Audit

Motion to accept the Comprehensive Annual Financial Report (CAFR) and Auditor’s Management Report (AMR) for the fiscal year ending June 30, 2021, as audited by Lerch, Vinci & Higgins, LLP.

- D. **APPROVAL - Acceptance of Donation from the Closter PTO**
Motion to accept, with gratitude, the donation from the Closter PTO in the amount of \$149,446.65.
- E. **APPROVAL - HVAC Unit Upgrade - TMS Room B209**
Motion to approve the contract with Aspen Heating & Air Conditioning Corporation in the amount of \$7,498 for the HVAC Unit Upgrade at TMS Room B209. \$5,755 of the amount is funded by the American Rescue Plan Grant.
- F. **APPROVAL - Purchase of Maintenance Department Truck**
Motion to approve the purchase of a Ford F-250 Maintenance Truck from Beyer Ford in the amount of \$36,817.50, through the State of New Jersey Contract #88727.
- G. **APPROVAL - Purchase of Science Tables - Tenakill Middle School**
Motion to approve the purchase of 14 science tables from School Specialty LLC in the amount of \$13,665.64, through the Educational Data Services Bid# 9917.
- H. **APPROVAL - Landscape & Maintenance Contract with Lupardi Nursery**
Motion to approve the contract with Lupardi Nursery Inc., in the amount of \$4,385 for the spring landscape and maintenance services for both HES and TMS.
- I. **APPROVAL - Disposal of Copier**
Motion to approve the disposal of a Ricoh copier, tag #10031 from Hillside Elementary School.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Cross, Ms. Fanelli, Ms. Finkelstein

Moved by _____, seconded by _____ to approve Motions A - D.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

- A. **APPROVAL - Maria Lagomarsino - 50 Hours' Field Experience at TMS**
Motion to approve Maria Lagomarsino, Montclair State University student, for 50 hours' field experience at Tenakill Middle School.
- B. **APPROVAL - Bass ABA Therapist for Students ID #350001 and #361001**
Motion to approve Bass ABA Therapist, Andre Cabrera, (parent paid) for Students ID #350001 and #361001 for the 2021-2022 school year.

C. **APPROVAL - Retirement of Staff Members**

Motion to approve, with regrets, the retirement of the following staff members, effective July 1, 2022:

- Janet Felice as Basic Skills Teacher
- Cynthia Barry as Elementary School Teacher

D. **APPROVAL - Matthew Vassallo as Baseball Coach**

Motion to approve Matthew Vassallo to split stipend with Kevin Hernandez as baseball coach for the 2021-2022 school year, stipend amount of \$1,433.50.

E. **APPROVAL - Donna Borland as Paraprofessional at Valley Program**

Motion to approve, upon the recommendation of the Superintendent, Donna Borland as paraprofessional at the Valley Program for the 2021-2022 school year, pending criminal history background check. Salary is \$19.23 per hour, 5.75 hours per day.

POLICY COMMITTEE

Chairperson Ms. Micera, Ms. Fanelli, Ms. Finkelstein, Ms. Kothari

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Second Reading of Revised Policy #3270**

Motion to approve the second reading of the following **revised** policy as per attached Appendix A:

- 3270 Professional Responsibilities

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

HIB

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.