

*CLOSTER BOARD OF EDUCATION*

*Closter, New Jersey*

AGENDA

REGULAR MEETING

June 24, 2020

7:00 PM

Call to order: \_\_\_\_\_ @ \_\_\_\_\_ P.M.

Roll Call:	Ms. Bhagat	_____
	Ms. Cross	_____
	Ms. Kothari	_____
	Ms. Kwon	_____
	Ms. Lee	_____
	Mr. Linn	_____
	Ms. Micera	_____
	Ms. Finkelstein	_____
	Mr. Lambert	_____

*NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President.*

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

*PLEDGE OF ALLEGIANCE*

*SUPERINTENDENT'S REPORT*

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the meeting to the public.

*Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to resume the regular order of business.

BOARD OPERATIONS

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motion A.

Motion was \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve June 11, 2020 minutes.

CURRICULUM AND INSTRUCTION COMMITTEE

***Chairperson Ms. Bhagat, Mr. Linn, Ms. Cross***

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A-B.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2020-2021 school year as recommended to the Superintendent by the Principals:

Staff Member: Kerry Vogel  
Course No./Title: EDUC-711 Creating a Mindful Environment  
Institution: University of LaVerne  
Credits: 3

Staff Member: Kerry Vogel  
Course No./Title: EDUC-713J Motivating Students Who Don't Care  
Institution: University of LaVerne  
Credits: 3

Staff Member: Kerry Vogel  
Course No./Title: EDUC-714Z Self-Directed Learning: Making Learning Meaningful for Adolescent Students  
Institution: University of LaVerne  
Credits: 3

Staff Member: Sarah Rhee  
 Course No./Title: 15:253:530 Foundations of Language  
 Institution: Rutgers Graduate School of Education  
 Credits: 3

Staff Member: Jamie Marotti  
 Course No./Title: EDUC-711X Creating a Mindful Environment  
 Institution: University of LaVerne  
 Credits: 3

Staff Member: Jamie Marotti  
 Course No./Title: EDUC-710H Understanding Moods  
 Institution: University of LaVerne  
 Credits: 3

Staff Member: Karen Caruso  
 Course No./Title: MAT-924 Virtual Manipulatives Online  
 Institution: Fresno Pacific University  
 Credits: 3

**B. APPROVAL - Staff Professional Development**

Motion to approve the following professional development workshop for 2020-2021 school year as recommended to the Superintendent by the Principals:

Staff Member: Jodi Sunshine  
 Workshop: Executive Function Summer Summit  
 Date: July 8, July 30, August 4 and August 6, 2020  
 Cost to Board: \$379.00

**FINANCE AND PHYSICAL PLANT COMMITTEE**  
***Chairperson Ms. Kwon, Ms. Kothari, Ms. Finkelstein***

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - O.  
 Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:  
 NAYS:

**A. APPROVAL - Monthly Bills**

Motion to approve payment of bills from June 10th, 2020 to June 22nd, 2020 in the amount of:

General Fund (Fund 10)	\$1,756,951.19
Special Revenue (Fund 20)	\$ 7,241.14
<b>TOTAL</b>	<b>\$1,764,192.33</b>

**B. APPROVAL – Special Education Placements**

Motion to approve the following 2020-2021 Special Education placements for Closter students:

<b>NJSMART#</b>	<b>Tuition</b>	<b>Grade</b>	<b>Placement</b>
2710068403	Est. \$800.00	1	Region III - ESY
4780672334	Est. \$800.00	6	Region III - ESY
9206382581	Est. \$800.00	6	Region III - ESY
3962188434	Est. \$800.00	5	Region III - ESY
3638997421	Est. \$800.00	8	Region III - ESY
6780077842	Est. \$800.00	1	Region III - ESY
8583886300	\$78,660.00 \$ 5,300 ESY	2	BCSS
1870405114	\$76,860.00 \$ 5,300 ESY	7	BCSS - Bleshman
2377584260	\$13,200.00	4	BCSS - TOD Services
4491998149	\$13,200.00	5	BCSS - TOD Services
4780672334	\$13,200.00	PreK	BCSS - TOD Services
9597653741	\$92,494.00 ESY Incl.	1	CTC Therapy Center
1595602128	\$92,494.00 ESY Incl.	1	CTC Therapy Center
9766852016	\$68,220.00 ESY Incl.	8	Sage Day School
8181726600	\$65,035.61 ESY Incl.	4	Newmark School
7204732761	\$47,859.00 ESY Incl.	2	NVRHS TIP
7487469181	\$47,859.00 ESY Incl.	5	NVRHS TIP
9849470484	\$78,049.00 ESY Incl.	8	NVRHS Valley
8310099361	\$78,049.00 ESY Incl.	1	NVRHS Valley
5323815997	\$78,049.00 ESY Incl.	3	NVRHS Valley
4700189801	\$78,049.00 ESY Incl.	PreK	NVRHS Valley
6671057691	\$78,049.00 ESY Incl.	2	NVRHS Valley
8143654872	\$78,049.00 ESY Incl.	K	NVRHS Valley
3657640030	\$78,049.00 ESY Incl.	2	NVRHS Valley
1827484080	\$78,049.00 ESY Incl.	1	NVRHS Valley
1483137465	\$78,049.00 ESY Incl.	PreK	NVRHS Valley
6753977047	\$78,049.00 ESY Incl.	1	NVRHS Valley
7435229917	\$61,815.60 ESY Incl.	7	Cresskill
1653301736	\$61,815.60 ESY Incl.	4	Cresskill
8860616163	\$61,815.60 ESY Incl.	6	Cresskill
8322109236	\$61,815.60 ESY Incl.	6	Cresskill
4452885313	\$61,815.60 ESY Incl.	3	Cresskill

C. **APPROVAL – Tuition Contracts for Received Students**

Motion to approve tuition contracts for received students as outlined below for 2020-2021 school year:

<b>NJSMART#</b>	<b>Tuition</b>	<b>Grade</b>	<b>District</b>
9592696272	\$17,313.75	8	Alpine/PP
4805791345	\$13,851.00	8	Alpine/PP
4031977834	\$13,851.00	8	Cliffside Park/PP
2515472486	\$25,375.00	6	Harrington Park
8694539845	\$25,375.00	8	Harrington Park
2685766168	\$25,375.00	3	Alpine
2941066759	\$25,375.00	5	Old Tappan
2139435137	\$25,375.00	5	Alpine
9480082869	\$25,375.00	1	Old Tappan
9808079630	\$31,952.00	PreK	Northvale
TBD	\$31,952.00	PreK	Northvale

D. **APPROVAL - Transfer of Funds to Capital Reserve**

RESOLVED, that the Closter Board of Education hereby approves retaining as year-end fund balance as of June 30, 2020 an amount not to exceed the state mandated cap of 2%, plus an amount up to \$500,000 designated as excess surplus for use in the 2021-2022 budget, and

BE IT FURTHER RESOLVED, that any funds in excess of the state mandated cap plus an amount up to \$500,000 as noted shall be transferred into the district's capital reserve account in accordance with N.J.S.A. 18A:21-2 and N.J.A.C. 6A:23A-14.1 and 14.3.

E. **APPROVAL – SY 2020-2021 Budget Implementation**

RESOLVED, that the Closter Board of Education authorizes the Superintendent of Schools and the School Business Administrator to implement the 2020-2021 school year budget.

F. **APPROVAL – Procedures for the Close of Fiscal Year**

RESOLVED, that the Closter Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2020, including all year-end payables; and

BE IT FURTHER RESOLVED, that the Business Administrator be authorized to proceed with all necessary adjustments and transfers to close the books for the 2019-2020 fiscal year, as well as any and all entries and actions for the opening of the 2020-2021 fiscal year, including but not limited to the issuance and or cancellation of purchase orders, payment of bills, cancellation of stale dated checks, transfers between line items, award of contracts in compliance with the Public Contracts Laws; and other such actions as may be required by

statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent and Business Administrator to process and issue the payment of bills and claims between Board meetings during the months of June, July and August of 2020; and

BE IT FURTHER RESOLVED, that all aforementioned actions shall be presented to the Board at its next meeting for ratification and/or approval.

G. **APPROVAL – Contract for VCT Installation**

RESOLVED, that the Closter Board of Education hereby approves the contract with Floor & Home, Inc. T/A Hoffman Floor & Home the lowest and most responsive quote for the VCT installation in rooms B-102, B-217 and B-205 in Tenakill Middle School in the amount of \$10,679. The said work is funded using the Capital Reserve Fund as approved for the 2020-2021 school year.

H. **APPROVAL – Contract for VCT Installation**

RESOLVED, that the Closter Board of Education hereby approves the contract with Flooring Concepts the lowest and most responsive quote for the VCT installation in rooms B-119 and B-203 in Tenakill Middle School in the amount of \$7,126.80. The said work is funded using the Capital Reserve Fund as approved for the 2020-2021 school year.

I. **APPROVAL – Purchase of 10 Lunch Tables**

Motion to approve the purchase of 10 lunch tables for Hillside Elementary School in the amount of \$18,054.00 through the Ed Data Bid #8567 MSRP Furniture 12/1/2017-12/1/2020.

J. **APPROVAL – Purchase of Apple MacBooks**

Motion to approve the purchase of 24 Apple MacBooks in the amount of \$29,568.00 through the Ed Services Commission of NJ contract #1062153.

K. **APPROVAL – Purchase of Chromebooks & Charging Stations**

Motion to approve the purchase of 280 Chromebooks from CDW-G in the amount of \$88,998.00 and 11 Charging Stations for \$11,896.83 through the Ed Services Commission of NJ contract #18/19-03.

L. **APPROVAL – Purchase of Chromebooks & Charging Stations using CARES Act Funds**

Motion to approve the purchase of 71 Chromebooks (67 for Closter and 4 for ACTON Academy) from CDW-G in the amount of \$22,525.47 and 6 Charging Stations for \$6,489.18 through the Ed Services Commission of NJ contract #18/19-03.

M. **APPROVAL - Nursing Contracts**

Motion to approve the following nursing contracts for the 2020 - 2021 school year.

- Bayada Home Healthcare - for SID #1595602128
- Loving Care Agency, Inc. d/b/a Aveanna - for SID # 9597653741

N. **APPROVAL - Substitute Nursing Contracts**

Motion to approve the following substitute nursing contracts for the 2020 - 2021 school year:

- Bayada Home Healthcare
- Ridgewood Registered Professional Nurses Association
- Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency
- Home Care Therapies LLC d/b/a Horizon Healthcare Staffing

O. **APPROVAL - LED Lighting Project**

Motion to approve the LED Lighting upgrade contract to Albright Electric LLC, in the amount of \$644.00. The original cost of the project is \$146,348.00 with a rebate of \$145,704.00 through the NJ Clean Energy Program.

**PERSONNEL AND MANAGEMENT COMMITTEE**

***Chairperson Ms. Lee, Mr. Lambert***

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - L.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Tenakill Middle School Academic Support Program Staff**

Motion to approve Mary Auriti as 6th grade summer school math teacher (replacing Catherine Ianni).

B. **APPROVAL - Tenakill Middle School Academic Support Program Staff**

Motion to approve, upon the recommendation of the Superintendent, Paul Aguirre for Tenakill Middle School Academic Support Program for 20 sessions, three (3) hours per session at a rate of \$50.00/hour (assisting Maggie Churchill in ESL).

C. **APPROVAL - Leave of Absence Katrina Vastano**

Motion to approve the leave of absence for Katrina Vastano from September 19, 2020, through January 19, 2021, in accordance with FMLA and NJFLA, and a discretionary leave of absence from September 1, 2020, through September 18, 2020 and, January 20, 2021 through April 18, 2021, with an anticipated return date of April 19, 2021.

D. **ACCEPTANCE OF RESIGNATION - Kristi Heibel**

Motion to accept, with regrets, resignation of Kristi Heibel as Grade 1 teacher in the Closter Public Schools, effective July 1, 2020.

E. **APPROVAL - Elementary Teacher Tenure-Track Position**

Motion to approve Devin Zukofsky as an elementary teacher for the 2020-2021 school year, pending a criminal history background check. Salary is \$59,374, plus benefits (MA, Step 1).

- F. **APPROVAL - Leave of Absence Replacement**  
 Motion to approve Susan DeSimini as leave replacement teacher for Grade 1 from September 2, 2020, through April 16, 2021. Salary will be \$200 per day on days 1 through 10; then beginning on day 11 (Sept. 18, 2020), BA Step 0, \$49,544.00 pro-rated, ending on April 16, 2021.
- G. **APPROVAL - Leave of Absence Replacement**  
 Motion to approve Rosemarie Villani as leave replacement teacher for Grade 1 from September 2, 2020, through December 23, 2020, pending criminal history background check. Salary will be \$200 per day on days 1 through 10; then beginning on day 11 (Sept. 18, 2020), BA Step 0, \$49,544.00 pro-rated, ending on December 23, 2020.
- H. **APPROVAL - Suspension and Reinstatement of Employee #4662**  
 RESOLVED, that the Closter Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the suspension with pay of Employee #4662 from Monday, June 15, 2020, through Wednesday, June 17, 2020, and
- BE IT FURTHER RESOLVED, that the Board approves the employee to be reinstated to the position effective June 18, 2020.
- I. **APPROVAL - Merit Goal Revision**  
 Motion to approve the revision of the 2019-2020 merit goals for Vincent McHale, Superintendent of Schools, which have been approved by Louis DeLisio, Interim Executive County Superintendent.
- J. **APPROVAL – Attainment of Merit Goals**  
 Motion to approve attainment of the following merit goals for the 2019-2020 school year by Vincent McHale, Superintendent of Schools:
- Goal #1 - Professional Development Research, 2.50% = \$4,242.23: **ACHIEVED**  
 Goal #2 - Conversations with the Superintendent, 2.50% = \$4,242.23: **ACHIEVED**  
 Goal #3 - Virtual Learning Plan and Monitoring, 3.33% = \$5,650.44: **ACHIEVED**  
 Goal #4 - Lead Observation Feedback Study with A-Team, 3.33% = \$5,650.44: **ACHIEVED**  
 Goal #5 - Ninth Grade Survey on High School Preparedness, 3.33% = \$5,650.44:  
**ACHIEVED**
- K. **APPROVAL – Merit Payment**  
 RESOLVED, that the Closter Board of Education hereby authorizes payment in the amount of \$25,435.78 to Vincent McHale, Superintendent of Schools, for the 2019-2020 merit goal completion, pending the payment approval letter from Louis DeLisio, Interim Executive County Superintendent.
- L. **APPROVAL - Marshall Equivalency Waiver for 2020-2021 School Year**  
 Motion to approve the Marshall Equivalency Waiver for the 2020-2021 school year.

BOARD COMMITTEES

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the meeting to public discussion.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following Closed Session Motion. Motion was \_\_\_\_\_ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

Personnel Matters

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at \_\_\_\_\_ PM.

The Board reconvened from Closed Session at \_\_\_\_\_ PM.

ADJOURNMENT

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM.