

**CLOSTER BOARD OF EDUCATION**  
***Closter, New Jersey***

MINUTES  
REGULAR MEETING  
Tenakill Middle School  
June 13, 2019  
7:30 PM

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The Board meeting was called to order by President Lambert at 7:30 PM.

The following Board members were present:

Ms. Finkelstein, Ms. Sung Min Lee, Ms. Bhagat, Ms. Kothari,  
Ms. Kwon, Mr. Lambert

The following Board members were absent:

Ms. Stephanie Lee, Mr. Linn, Ms. Micera

Also present: Ms. Newberry, Mr. Villanueva, Jr.

*NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:*

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

*PLEDGE OF ALLEGIANCE*

The Pledge of Allegiance was led by Mr. Lambert

*PRINCIPALS' REPORTS*

Mr. Tantum briefed the Board and the public on events at Tenakill Middle School:

- Review of Events Past
  - Health Fair

- Memorial Day Parade
- Boston Trip
- Wounded Warrior Assembly
- Upcoming Events
  - Graduation - Wednesday, June 19th
  - 8th Grade Awards Lunch and Assembly, June 18th
  - Ice Cream Fundraiser for Mr. Neblung
- Summer
  - Closter Rec
  - STEM Enrichment
  - Math/LA Enrichment
  - Maintenance - Thank you to Mr. Chappell and all the Maintenance Crew
    - Replace Hall Floor Tiles in B-wing
    - Auditorium Doors
    - Upgrade Sound System in Auditorium with PTO Funds
    - Paving Projects

Ms. Newberry briefed the Board and the public on events at Hillside Elementary School:

- Kindergarten Songfest
- Grade 2 Patriotic Songfest
- Moving-on Ceremony at TMS 6:30 PM
- End of Year Work - completion of teacher summatives
- Classroom & Office space assignments for SY 19-20

#### SUPERINTENDENT'S REPORT

Substitute Nurse pay to \$200

#### CORRESPONDENCE

Letter dated May 22, 2019 from Kathy Scala, Tenakill Middle School nurse

Letter dated May 27, 2019 from Lucas R. Mattes, Eagle Scout candidate, Troop 63

Letter dated May 29, 2019 from Cheryl Keast, Assistant to the Board of Education office

#### PRESENTATION

Lucas R. Mattes, Eagle Scout candidate, Troop 63 -- Sensory Wall Project

Ms. Charlene Gerbig and Ms. Catherine Ricca -- Science Grant/Pollution

#### MINUTES

Moved by Ms. Finkelstein, seconded by Ms. S.M. Lee to approve the following minutes.

Motion was unanimously carried by voice vote of the Board:

May 16, 2019 Regular Meeting; May 16, 2019 Executive Session

June 5, 2019 Special Workshop Meeting-Executive Session

#### PUBLIC DISCUSSION

Moved by Ms. Finkelstein, seconded by Ms. Kwon to open the meeting to the public.

There were no public comments

Moved by Ms. Finkelstein, seconded by Ms. S.M. Lee to resume the regular order of business.

**CURRICULUM AND INSTRUCTION COMMITTEE**

**Chairperson Ms. Sung Min Lee, Ms. Bhagat, Mr. Linn**

Moved by Ms. S.M. Lee, seconded by Ms. Finkelstein to approve Motions A-H. Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Finkelstein, Ms. Sung Min Lee, Ms. Bhagat, Ms. Kothari,  
Ms. Kwon, Mr. Lambert

NAYS: none

A. Motion to approve the following courses for 2019-2020 as recommended to the Superintendent by the Principals:

Staff Member: Anne Haarmann  
Course No./Title: PRDV 71628 - America Transformed: Teaching Westward  
Expansion Using Maps, Art and Primary Sources  
Institution: Framingham State University, Massachusetts  
Credits: 1 graduate

Staff Member: William Potkulski  
Course No./Title: EDM 515-C80 - The Gendered Brain  
Institution: LaSalle University - RTC  
Credits: 3 graduate

B. Motion to approve the following field trips:

School: Tenakill Middle School  
Group: Gr. 7 & 8 Fitness Classes  
Month: June 2019  
Destination: High Exposure  
Location: Northvale, NJ

School: Tenakill Middle School  
Group: Gr. 7 (two groups)  
Month: June 2019  
Destination: Walking trip to Closter Nature Center  
Location: Closter, NJ

C. Motion to approve the following staff conferences for 2019-2020:

Staff Member/s: Dianne Smith  
Conference: Marshall Summit  
Location: Northern Highlands Regional High School  
Date: July 15-18, 2019  
Cost to Board: -0-

Staff Member/s: Nicolas Shapiro  
Conference: Paramus Summer Literacy Institute  
Location: East Brook MS, Paramus, NJ  
Date: July 15-18, 2019  
Cost to Board: Registration fees \$500.00

Staff Member/s: Alyssa Levy  
Conference: Neuropsychological Evaluation; Diagnosis & Treatment  
Location: FDU Teaneck Campus  
Date: July 23, 2019  
Cost to Board: Registration fees \$75

D. Motion to approve Hillside Elementary School 2019 Pre-K Summer Program, July 1, 2019 – July 31, 2019 for twenty-one (21) days, from 8:30 a.m. – 11:30 a.m.

E. Motion to approve Hillside Elementary School 2019 MSR Summer Program, July 8, 2019 – August 1, 2019 for sixteen (16) days, from 8:00 a.m. – 12:00 p.m.

F. Motion to approve Tenakill Middle School 2019 Summer Program, July 2 – 31, 2019 for nineteen (20) days, from 9:00 a.m. – 12:00 p.m.

G. Motion to approve STEM Summer Academy for 2019 at Tenakill Middle School, July 8-26, 2019 for fifteen (15) days, from 9:00 a.m. – 12:00 p.m.

H. Motion to approve the Bilingual Waiver State Data Submission as of May 28, 2019.

**FINANCE AND PHYSICAL PLANT COMMITTEE**

**Chairperson Ms. Kothari, Ms. Kwon, Ms. Stephanie Lee**

Moved by Ms. Kothari, seconded by Ms. S.M. Lee to approve Motions A-Y.  
Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Finkelstein, Ms. Sung Min Lee, Ms. Bhagat, Ms. Kothari,  
Ms. Kwon, Mr. Lambert  
NAYS: none

- A. Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13:
- a. Board Secretary and School Treasurer Financial Reports for May 2019.
  - b. Board of Education’s Monthly Certification of Budgetary Major Account /Fund status for May 2019.
  - c. Transfer of funds for May 2019 as per Appendix A attached.

- B. Motion to approve payment of bills from May 17, 2019 to June 11, 2019 in the amount of:

General Fund (Fund 10)	\$1,488,650.93
Special Revenue (Fund 20)	\$ 7,938.00
Enterprise (Milk – Fund 60)	\$ 1,072.89
<b>TOTAL</b>	<b>\$1,492,661.82</b>

- C. Motion to approve tuition contracts for received students as outlined below for 2019-2020 school year:

<b>NJ SMART#</b>	<b>Tuition \$</b>	<b>Program/Gr.</b>	<b>District</b>
9592696272	\$19,652.00	7th/Collab	Alpine/PP
4805791345	\$15,753.00	7th	Alpine/PP
CP - TBD	\$15,753.00	7th	Cliffside Pk/PP
2685766168	\$19,652.00	GR2 LLD	Alpine
2941066759	\$19,652.00	GR4 LLD	Old Tappan
OT -TBD	\$19,652.00	GRK LLD	Old Tappan
2515472486	\$19,652.00	GR5 LLD	Harrington Pk
OT-TBD	\$19,652.00	GRK LLD	Harrington Pk

- D. Motion to approve the following 2019-2020 Special Education placements for Closter students:

<b>NJ SMART #</b>	<b>Tuition \$</b>	<b>Grade</b>	<b>Placement</b>
8583886300	\$77,940.00	GR1	BCSS - HIP Union St.
	\$5,300.00	ESY	BCSS
1870405114	\$76,860.00	GR6	BCSS - Bleshman
	\$5,300.00	ESY	BCSS
6991722874	\$61,200.00	GRK	BCSS - Visions
	\$5,300.00	ESY	BCSS
8181726600	\$62,415.00	GR7	Sage Day School
	\$3,440.00	ESY	Sage Day School
7827469181	\$47,152.00	GR4	NVRHS-TIP
7046976899	\$76,519.00	GRPreK	Valley Program
9849470484	\$76,519.00	GR7	Valley Program
5323815997	\$76,519.00	GR2	Valley Program
4700189807	\$76,519.00	Pre-K	Valley Program
2477841413	\$76,519.00	GR4	Valley Program
	\$46,800.00	1:1 TA	
6671057691	\$76,519.00	GR1	Valley Program
8143654872	\$76,519.00	GRPreK	Valley Program
8860616163	\$76,519.00	GR5	Valley Program
3657640030	\$76,519.00	GR1	Valley Program
1690925754	\$76,519.00	GRPreK	Valley Program
6753977047	\$76,519.00	GRK	Valley Program

9597653741	\$88,580.00	GRPreK	CTC Fair Lawn
1595602128	\$88,580.00	GRPreK	CTC Fair Lawn
9766852016	\$63,110.52	GR3	Newmark School
6633259981	\$67,200.00	GR8	Windsor School

E. **RESOLUTION – Approval of ESEA Agreement with NVRHS**

RESOLVED, that the Closter Board of Education authorizes the Northern Valley Regional High School District to utilize the NVCC to coordinate and apply for Title II, Title III & Title IV of the ESEA Grant for SY 2019-2020 on behalf of the Northern Valley Consortium as per the Memorandum of Agreement.

F. **RESOLUTION – Application & Acceptance of ESEA & IDEA Grants**

RESOLVED, that the Closter Board of Education approve the application and acceptance of ESEA and IDEA funds for School Year 2019-2020 in the following amounts:

<u>ESEA</u>	\$134,442	
Title I		\$ 95,142
Title IIA		\$ 17,785
Title III		\$ 11,515
Title IV		\$ 10,000
<u>IDEA</u>	\$253,871	
IDEA Basic		\$242,655
IDEA PreSchool		\$ 11,216

G. **APPROVAL - Treasurer of School Monies**

Motion to approve the appointment of Ms. Norma Ketler as the Treasurer of School Monies at an annual fee of \$4,950 for SY 2019-2020.

H. **RESOLUTION – Approval of Purchase and Price of Milk**

RESOLVED, to purchase milk from Cream-O-Land Dairy with headquarters in Florence, NJ; and

BE IT FURTHER RESOLVED, that the price of milk shall be \$0.35/half-pint for the 2019-2020 school year.

I. **RESOLUTION – Approval of Contract for Asbury Park IT**

RESOLVED, that the Closter Board of Education hereby approves the annual contract for the 2019-2020 school year with the Asbury Park Information Technology Center's Payroll and Budgetary Services as noted below, with additional fees for printing, mailing and adjustments as required:

Budgetary Accounting System     \$10,400.00  
Payroll/Personnel System         & 7,050.00

J.     **RESOLUTION – Approval of Professional Services Agreement**

RESOLVED, that the Closter Board of Education hereby approves the professional services agreement with New Wave Consultants, Inc. for Mandated Safety & Environmental Professional Services (PEOSHA & OSHA), at an annual fee of \$4,900 for the period July 1, 2019 through June 30, 2020, Services include compliance, training and PEOSHA inspections for Right-To-Know, Bloodborne Pathogen compliance, Indoor Air Quality, Integrated Pest Management and AHERA; not included are specific sampling and testing, and the 3 year AHERA Inspection & Report.

K.     **RESOLUTION – Approval of Participation in Purchasing Cooperatives**

RESOLVED, that the Closter Board of Education hereby approves the renewal of its participation in the New Jersey Cooperative Bid Maintenance Program through Educational Data Services, Inc. for the 2019-2020 school year, including preparation of bids and ordering at an annual fee of \$2,000 and

BE IT FURTHER RESOLVED, that the Board approve the district's continued participation in Purchasing Cooperatives hosted by the Educational Services Commission of New Jersey and the Hunterdon Central Educational Services Commission for the 2019-2020 school year at no cost to the district.

L.     **RESOLUTION – Approval of Transfer of Funds to Capital Reserve**

RESOLVED, that the Closter Board of Education hereby approves retaining as year-end fund balance as of June 30, 2019 an amount not to exceed the state mandated cap of 2%, plus \$300,00 designated as excess surplus for use in the 2020-2021 budget, and

BE IT FURTHER RESOLVED, that any funds in excess of the state mandated cap plus \$300,000 as noted shall be transferred into the district's capital reserve account in accordance with N.J.S.A. 18A:21-2 and N.J.A.C. 6A:23A-14.1 and 14.3.

M.     **RESOLUTION – Approval of Budget Implementation**

RESOLVED, that the Closter Board of Education authorizes the Superintendent of Schools and the School Business Administrator to implement the 2019-2020 school year budget.

N.     **RESOLUTION – Approval of Applications for Dual Use of Facilities**

WHEREAS, an annual application for the dual use of classrooms is required to be filed with the Executive County Superintendent; and



WHEREAS, in planning for the 2019-2020 school year, the district will need the dual use of several classrooms at Hillside Elementary School due to shortage of available space;

NOW, THEREFORE, BE IT RESOLVED, that the Closter Board of Education approves the filing for the renewal of Application(s) for Dual Use of Educational Space for rooms B101, C108 and C109 in Hillside Elementary School; and

BE IT FURTHER RESOLVED, that the Superintendent and the Business Administrator are authorized to complete and submit the required documents to the Executive County Superintendent for approval.

- O. **RESOLUTION – Approval of Procedures for the Close of Fiscal Year**  
RESOLVED, that the Closter Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2019, including all year-end payables; and

BE IT FURTHER RESOLVED, that the Business Administrator be authorized to proceed with all necessary adjustments and transfers to close the books for the 2018-2019 fiscal year, as well as any and all entries and actions for the opening of the 2019-2020 fiscal year, including but not limited to the issuance and or cancellation of purchase orders, payment of bills, cancellation of stale dated checks, transfers between line items, award of contracts in compliance with the Public Contracts Laws; and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent and Business Administrator to process and issue the payment of bills and claims between Board meetings during the months of June, July and August of 2019; and

BE IT FURTHER RESOLVED, that all aforementioned actions shall be presented to the Board at its next meeting for ratification and/or approval.

- P. **RESOLUTION – Approval of Contract for the Milling and Paving at TMS**  
RESOLVED, that the Closter Board of Education hereby approves the contract with Crossroads Pavement Maintenance LLC (Ed-Data awarded vendor for Bid #9183), the lowest and most responsive quote for the milling and paving of the east side parking area in TMS in the amount of \$34,875. The said work is funded using Capital Reserve Fund as approved for the 2019-2020 school year.
- Q. **RESOLUTION – Approval of Contract - Auditorium Doors Replacement TMS**  
RESOLVED, that the Closter Board of Education hereby approves the contract

with Accurate Door and Hardware, the reasonable and most responsive quote for the replacement of auditorium doors in TMS, in the amount of \$21,132.14. The said work is funded using Capital Reserve Fund as approved for the 2019-2020 school year.

R. **RESOLUTION – Approval of Contract - Sidewalk Repair TMS**

RESOLVED, that the Closter Board of Education hereby approves the contract with JDI Construction LLC, the lowest and most responsive quote for the sidewalk repair in TMS, in the amount of \$38,000.00. The said work is funded using Capital Reserve Fund as approved for the 2019-2020 school year.

S. **RESOLUTION – Approval of Contract - Upgrade for Airedale Units**

RESOLVED, that the Closter Board of Education hereby approves the contract with Air Group, the reasonable and most responsive quote for the heating upgrade for airedale units at HES & TMS, in the amount of \$37,173.50. The said work is funded using Capital Reserve Fund as approved for the 2019-2020 school year.

T. **RESOLUTION – Report of Awarded Contracts**

RESOLVED, that pursuant to PL 2015, Chapter 47, the Closter Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. per Appendix B.

U. **RESOLUTION – Donation from PTO and KPG**

RESOLVED, that the Closter Board of Education hereby accepts the donation from the Closter PTO and Closter KPG for the air conditioning units in Hillside Elementary School and Tenakill Middle School.

V. **RESOLUTION – Environmental Awareness Challenge Grant**

RESOLVED, that the Closter Board of Education hereby accepts the Environmental Awareness Challenge Grant award from the Bergen County Utilities Authority, in the amount of \$995.21.

W. Motion to confirm awarding of contracts for 2019-2020 as a result of the annual bidding conducted by Educational Data Services Inc. The amount awarded represents Closter's share of the total award amount for all of the districts participating in the cooperative bidding.

**CATEGORY**

General Classroom Supplies

**AMOUNT**

\$ 25,998.31

Elementary Science Supplies	\$ 603.93
Fine Art Supplies	\$ 4,366.68
Health & Trainer Supplies	\$ 2,580.57
Library Supplies	\$ 367.83
Office/Computer Supplies	\$ 1,647.50
Physical Education Supplies	\$ 1,798.86
Science Supplies	\$ 985.56
Special Needs	\$ 390.87
Teaching Aids	\$ 261.16
World Languages	\$ 267.94
	<b>\$ 39,269.21</b>

- X. Motion to approve facilities use of Tenakill MS by the Borough of Closter Recreation Commission to conduct a full day Summer Rec. Program from June 24, 2019 through August 2, 2019, 8:30 am - 3:30 daily. The Rec. Program will need approximately 5 classrooms plus the Art Room.
- Y. Motion to approve facilities use of Hillside ES playgrounds (and restrooms) for annual PTO Kindercamp Day, Saturday, July 20, 2019, 9:00 am -11:30 am.

**PERSONNEL AND MANAGEMENT COMMITTEE**

***Chairperson Ms. Finkelstein, Ms. Micera, Mr. Lambert***

Moved by Ms. Finkelstein, seconded by Ms. Bhagat to approve Motions A-X. Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Finkelstein, Ms. Sung Min Lee, Ms. Bhagat, Ms. Kothari,  
Ms. Kwon, Mr. Lambert

NAYS: none

**A. RESOLUTION – Approval of Merit Payment**

RESOLVED, that the Closter Board of Education hereby authorizes payment in the amount of \$13,283.00 to Ms. Joanne Newberry, Superintendent of Schools, for the 2018-2019 merit goal completion, pending the approval letter from Mr. Joseph Zarra, Interim Executive County Superintendent.

**B. RESOLUTION – Approval of Employment Agreement**

RESOLVED, upon the recommendation of the Superintendent, that the Board hereby ratifies and approves the reappointment of the following staff members for the 2019-2020 SY, in accordance with the terms of the Employment Agreement between the parties, which is on file in Closter Board of Education office:

- William Tantum, Principal – Tenakill Middle School
- Keith McElroy, Assistant Principal – Tenakill Middle School
- Patricia Eichenlaub, Director of Special Services

- Ralph Chappell, Supervisor of Buildings and Grounds
- Vincent Salvati, Network Engineer/Computer Technician
- Karen Volpitto, Secretary to the Superintendent of Schools
- Doreen Scarpelli, Assistant to the Business Administrator
- Maria Clarke, Payroll and Benefits
- Cheryl Keast, Assistant to the Board Office

C. **RESOLUTION – Approval of Floro Villanueva Jr., School Business Administrator**

RESOLVED, upon the recommendation of the Superintendent that the Board hereby ratifies and approves the reappointment of Floro M. Villanueva Jr., as School Business Administrator/Board Secretary for the 2019-2020 SY, in accordance with the terms of the Employment Agreement between the parties as approved by the Executive County Superintendent. The terms of the agreement include a salary of \$160,000 prorated for the period July 1, 2019 – December 31, 2019, and a salary of \$163,200 prorated for the period January 1, 2020 – June 30, 2020.

D. **APPROVAL – Tenakill MS Summer Program Staff**

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Tenakill MS Summer Program, July 2 – July 31, 2019 for 3.0 hours/day at a rate of \$50.00/hour per teacher, as scheduled below:

- Language Arts
  - Mary Auriti – July 2-31, 2019 from 9:00 a.m. – 10:30 a.m.
  - Kathleen Finnegan - July 2-31, 2019 from 10:30 a.m. – 12:00 p.m.
- Mathematics
  - Karen Caruso – July 2-17, 2019 from 9:00 a.m. – 12:00 p.m.
  - Jeff Roem – July 18-31, 2019 from 9:00 a.m. – 12:00 p.m.

E. **APPROVAL – Tenakill MS STEM Program Staff**

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Tenakill MS Summer STEM Program, July 8 - July 26, 2019 for 4.0 hours/day at a rate of \$50.00/hour per teacher, as scheduled below:

- Amy Kenny-Whritenour - 7/8/19 - 7/26/19 (15 days)
- Lisa Licamelli - 7/8/19 - 7/12/19 (5 days)
- Joanne Iyo - 7/15/19 - 7/26/19 (10 days)

F. **APPROVAL – Hillside ES Pre-K Summer Program Staff (Teachers)**

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Hillside ES Pre-K Summer Program, July 1 - July 31, 2019 for 3.5 hours/day at a rate of \$50.00/hour per teacher, as scheduled below:

- Kate Maher – 7/1/19 – 7/31/19
- Brielle Tacconi – 7/1/19 – 7/19/19
- Josephine Hunt – 7/22/19 – 7/31/19

G. **APPROVAL – Hillside ES Pre-K Summer Program Staff (Paraprofessionals)**

Motion to approve, upon the recommendation of the Superintendent, the following paraprofessionals for Hillside ES Pre-K Summer Program, July 1 - July 31, 2019 for 3.5 hours/day at a rate as scheduled below:

- Cheryl Friedrich - \$20.21/hour
- Janet Rota - \$20.21/hour
- Dawn Lazzari - \$20.21/hour
- Gabriela Sloezen - \$18.53/hour

H. **APPROVAL – Summer Office Paraprofessionals**

Motion to approve, upon the recommendation of the Superintendent, the following office paraprofessionals for July and August 2019, from 8:30 a.m. – 12:00 p.m. at a rate as scheduled below:

- Hillside Elementary School (not to exceed 90 hours for the school)
  - Margaret Markgraff - \$20.21/hour
  - Elaine Schiffman - \$18.03/hour
- Tenakill Middle School (not to exceed 90 hours for the school)
  - TBD
- Child Study Team (not to exceed 45 hours)
  - Kara Fowler - \$19.58/hour

I. **APPROVAL – Speech/Language Therapist for Pre-K Summer Program**

Motion to approve, upon the recommendation of the Superintendent, Leanne Schettino as Speech/Language Therapist for Closter Pre-K Summer Program, July 1 – 31, 2019 (21 days), 4.0 hours per day at a rate of \$50.00/hour.

J. **APPROVAL – Occupational Therapist for Summer Program**

Motion to approve, upon the recommendation of the Superintendent, Nancy Saccoccio, Occupational Therapist, for OT Services for Closter students at Region III Summer Program and Closter Pre-K Summer Program, July 1 – 31, 2019 (21 days), maximum of 8 hours per week at a rate of \$50.00/hour.

K. **APPROVAL – School Nurses for Pre-K Summer Program**

Motion to approve, upon the recommendation of the Superintendent, the following school nurses for the Summer Programs in HES and TMS for 4 hours per day at a rate of \$50.00/hour as scheduled below:

- TBD – 7/1/19 – 7/3/19
- Kristin Haenelt – 7/8/19 – 7/12/19
- Liz Galow – 7/15/19 – 7/19/19
- TBD – 7/22/19 – 7/26/19
- TBD – 7/29/19 – 8/1/19

L. **APPROVAL – Hillside ES MSR Summer Program Staff**

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Hillside ES MSR Summer Program, July 8 – August 1, 2019 (16 days) for 4.0 hours/day at a rate of \$50.00/hour:

- Eileen Kennedy
- Jennifer Annese

**M. APPROVAL – District School Physician**

Motion to approve, upon the recommendation of the Superintendent, the appointment of Dr. Shilpa Patel as the District’s School Physician for school year 2019-2020, at a rate of \$2,605 per year.

**N. APPROVAL – Staff Appointments**

Motion to approve the following appointments for the 2019-2020 school year:

<u>Position</u>	<u>Name</u>
Anti-Bullying Coordinator	Keith McElroy
Anti-Bullying Specialist (HES)	Dara Weiss
Anti-Bullying Specialist (TMS)	Alexandra Earle
Affirmative Action Officer	Keith McElroy
504 Compliance Officer (HES)	Dara Weiss
504 Compliance Officer (TMS)	Alexandra Earle

O. Motion to accept, with regret, the resignation of Ms. Kathy Scala, Tenakill Middle School nurse, effective June 30, 2019.

P. Motion to accept, with regret, the retirement of Ms. Cheryl Keast, Assistant to the Board office, effective July 31, 2019.

Q. Motion to approve the following substitute teachers for the remainder of 2018-2019 school year and for 2019-2020 school year as per Appendix C.

R. Motion to approve, upon recommendation of the Superintendent, employment of the following 2019 Summer Custodial Assistants; not to exceed 7.5 hrs/day, effective June 24, 2019 through August 30, 2019:

<u>Name</u>	<u>Year</u>	<u>Hr/rate</u>
Nicholas Colantino	6	\$11.50
Christopher Rota	5	\$11.50
Justin Libroia	2	\$10.25
Victor Estrada	1	\$10.00
Nicholas Rota	1	\$10.00

S. Motion to approve, upon the recommendation of the Superintendent, the appointment of Ann Suttora as the Assistant to the Board Office at an anticipated start date of July 16, 2019 at a prorated salary of \$51,000.

T. **APPROVAL – Substitute Pay**

RESOLVED, that the substitute pay rate for teachers shall be \$90 per day for the 2019-2020 school year; and

BE IT FURTHER RESOLVED, that the substitute pay rate for nurses shall be \$200 per day for the 2019-2020 school year; and

BE IT FURTHER RESOLVED, that the long-term leave replacement rate be as follows:

- Days 1-10 (consecutive days worked in position): \$200 per day.
- Day 11: Contract begins prorated annual salary of BA step 0 or, if applicable, MA step 0.
- Prorated sick and personal leave
- Benefits in accordance with regulations established by New Jersey School Employment Health Benefits Program (NJ SEHBP).

U. Motion to approve, upon the recommendation of the Superintendent, the assignment of Ms. Elizabeth Brown as a Gr. 4 teacher for school year 2019-2020.

V. Motion to approve Ms. Elizabeth Brown as home instructor for Gr. 2 student for up to 10 hours/week, at a rate of \$50/hour starting immediately through the end of school year 2018-2019.

W. Motion to approve Lucas Mattes, Life Scout in Troop 63, to construct a Sensory Wall at Hillside ES as his Eagle Scout project.

X. Motion to approve the second reading and adoption of the following Closter Board of Education policies:

5145.7 Gender Identity and Expression

**BOARD COMMITTEES**

**OLD/NEW BUSINESS**

Mr. Villanueva briefed the Board and the public on the following items:

- Reminder for board members to complete the mandated training
- Remind the board members to check their calendars for the NJSBA conference in October.
- RFP for Risk Management Services
- Finance and Physical Plant committee facilities tour

- Results of the Demographic Study

Ms. Newberry acknowledged her receipt of the CSA Evaluation for SY 2018-2019 and thanked the Board for the timely completion.

PUBLIC DISCUSSION

Moved by Ms. Kwon, seconded by Ms. S.M. Lee to open the meeting to public discussion.

There were no public comments.

Moved by Ms. Kwon, seconded by Ms. S.M. Lee to close the meeting to public discussion.

CLOSED SESSION MOTION

Moved by Ms. Kwon, seconded by Ms. Finkelstein to approve the following Closed Session Motion. Motion was unanimously carried by a voice vote of the Board:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

Personnel, Student Matters

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at 8:35 PM.

The Board reconvened from Closed Session at 9:08 PM.

ADJOURNMENT

Moved by Ms. Kwon, seconded by Ms. S.M. Lee to adjourn the meeting at 9:10 PM.

Respectfully submitted,

Mr. Floro M. Villanueva, Jr.  
School Business Administrator/Board Secretary