

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

MINUTES

REGULAR MEETING

Tenakill Middle School

June 12, 2023 - 7:30 PM

The Board meeting was called to order by Ms. Finkelstein at 7:32 PM.

The following Board members were present:

Ms. Fanelli, Ms. Kwon, Ms. Li, Dr. Puttannah, Ms. Wagner, Ms. Yeoh, Ms. Salamea-Cross,
Ms. Finkelstein

The following Board members were absent:

Ms. Micera

Also present:

Mr. McHale and Mr. Villanueva

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

Mr. Vincent McHale, Superintendent of Schools shared with the Board and the community his report:

- We are in the final week of this school year! He congratulated and thanked our teachers, administrators, staff, and parents for their diligent work throughout the year. Each and every day, we have been committed to our students and focused on their academic, social, and emotional growth. He is so proud of our students and their accomplishments this year. Congratulations once again to everyone on a wonderful school year!
- Our fourth-grade moving-on ceremony and eighth-grade graduation will be held at Memorial Field on Wednesday, June 14, 2023. The fourth-grade ceremony will begin at 4:00 p.m. and the eighth-grade ceremony will begin at 7:00 p.m. We are hoping for cooperative weather, but just in case - the rain date is Thursday, June 15, 2023.

- Students are encouraged to continue reading and practicing math during the summer. The recommendations for summer reading and math skills practice are posted on the [Hillside](#) and [Tenakill](#) webpages.
- He is pleased to share that instructional support will continue in our summer academic programs:
 - 8 students in the PreK Extended School Year program;
 - 43 students in the Hillside School Academic Support Program;
 - 41 students in the Tenakill Middle School Academic Support Program;
 - 8 students in the Multisensory Reading Program; and
 - 13 students in Special Education Extended School Year Programs.

We also hope to offer four tuition-based summer programs, for which the payment deadline was today. If we don't receive registration payment, the sessions will not be able to run, so don't delay in submitting the final payment! The teachers of these programs will be reaching out one last time to parents who haven't yet submitted payment.

- The Board Finance and Physical Plant Committee will present this evening about the proposed Bond Referendum to upgrade facilities. He thanked the committee and Floro Villanueva, our Business Administrator, for their dedicated work on this project.
- He wished everyone a relaxing, safe, and fun summer! He looks forward to a wonderful 2023-2024 school year, starting for students on Wednesday, September 6, 2023.

BOARD COMMITTEES

Ms. Kwon, Chairperson of the Finance and Physical Plant Committee presented the details of the September 26, 2023 Referendum:

- *The Board of Education is proposing a referendum in the amount of \$6,489,700. By selecting projects that are eligible for Debt Service Aid, the district will receive an aid in the amount of \$2,206,498 which is 34%.*
- *The projects consists of the following:*
 - *Hillside Elementary School*
 - *Roof replacements in two areas*
 - *Boiler replacements – two boilers*
 - *Tenakill Middle School*
 - *Roof replacement*
 - *Boiler replacement*
 - *Window replacements*
 - *New HVAC unit in gymnasium*
- *Additional information on the referendum is available on the district website, with answers to some frequently asked questions.*

Mrs. Finkelstein thanked the Financed and Physical Plant Committee for spending a lot of time planning on the proposed bond referendum. She said that the board is committed to talk to the community and discuss any questions. She shared that the committee was very conservative with the recommendation as we didn't want to do any big construction projects. We are only including things that are very necessary. She also stated that since we would eventually have to do these projects, we might as well take advantage of the 34% "coupon" through the state aid instead of relying on the taxpayers to pay for everything.

Ms. Dolores Witko (17 Bogert St., Closter, NJ), commended the board for their plan to go out for a referendum and shared her experience while she was a trustee. She publicly stated that she supports the bond referendum and would hope that the rest of the Closter community would.

Dr. Puttannah wanted clarification on what the standard warranty time is for some equipment or roofing. Mr. Villanueva responded that that is part of the bid specs and is between 10 to 15 years, but we are looking for extended warranty. Ms. Li asked how old the HVAC system is, and Ms. Kwon responded that there is no HVAC system in the TMS gym.

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by Ms. Fanelli ▾ , seconded by Ms. Salamea-Cross ▾ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

No Public Comments

Moved by Ms. Fanelli ▾ , seconded by Ms. Wagner ▾ to resume the regular order of business.

BOARD OPERATIONS

Moved by Ms. Yeoh ▾ , seconded by Ms. Wagner ▾ to approve Motions A - G.

Mr. McHale commented on item D to increase the substitute rate to \$125 in order to secure more substitutes for next year. Item G is the Safe Return Plan update and during the pandemic we were required to upload this plan on our website and to submit it to the department of education. The state requires us to still upload this every 6 months. The only difference is that we received a grant for 50 air purifiers that were distributed within the two schools. Mr. Villanueva commented that there are two more revisions left for the safe return plan as required for the American Rescue Plan grant.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Fanelli, Ms. Kwon, Ms. Li, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Salamea-Cross, Ms. Finkelstein

NAYS: None

A. **APPROVAL - Minutes**

Motion to approve the May 24, 2023, meeting minutes.

B. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation or Bullying (HIB) incidents numbers TMS-2223-20, TMS-2223-21 and TMS-2223-22 reported to the Board in Executive Session at the May 24, 2023, meeting.

C. **APPROVAL - District School Physician**

Motion to approve, upon the recommendation of the Superintendent, the appointment of Dr. Nancy Rothenberg as the district's School Physician for SY 2023-2024, at an annual rate of \$4,000.

D. **APPROVAL - Substitute Teacher Daily Rate Increase to \$125 Per Day**

Motion to approve an increase in the daily rate for substitute teachers from \$105 per day to \$125 per day for the 2023-2024 school year.

E. **ACKNOWLEDGMENT - School Bus Emergency Evacuation Drill - TMS**

The Board acknowledges that Tenakill Middle School successfully conducted its second emergency school bus exit drill, in accordance with N.J.A.C. 6A:27-11.2, at 9:45 a.m. at the location of Tenakill Middle School, 275 High Street, May 31, 2023; Keith McElroy, Assistant Principal, was the staff member in charge, BOE bus and subscription bus were included in the drill.

F. **ACKNOWLEDGMENT - School Bus Emergency Evacuation Drill - HES**

The Board acknowledges that Hillside Elementary School successfully conducted its second emergency school bus exit drill, in accordance with N.J.A.C. 6A:27-11.2, at 10:00 a.m. at the location of Hillside Elementary School, 340 Homans Avenue, May 31, 2023; Anna Suttora and Andrew Enrique were the staff members in charge. The BOE bus and subscription bus were included in the drill.

G. **APPROVAL - Safe Return Plan Update**

Motion to approve the Safe Return Plan Update attached hereto as Appendix A.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Dr. Puttannah; Members: Ms. Finkelstein, Ms. Wagner, Ms. Yeoh

Moved by Dr. Puttannah , seconded by Ms. Wagner to approve Motions A and B.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Fanelli, Ms. Kwon, Ms. Li, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Salamea-Cross, Ms. Finkelstein

NAYS: None

A. APPROVAL - Staff Coursework

Motion to approve the following courses for 2022-2023 as recommended to the Superintendent by the Principals:

Staff Member: Amanda Cummings
Course No./Title: ELA 928: Close Reading Strategies
Institution: Fresno Pacific University
Credits: 3

Staff Member: Kathy Lee
Course No./Title: 1) EDUC 712Y: ABCs of Effective Mainstreaming and Inclusion
2) EDUC 718I: English Language Learner’s Struggles: Signs of
Difficulty - Or Disability?
3) EDUC 718A: How the ELL Brain Learns
Institution: LaVerne University
Credits: 9 credits total (3 credits each)

B. APPROVAL - Staff Conferences

Motion to approve the following staff conferences:

Staff Member(s): Keith McElroy
Conference: NJPSA 2023 Fall Conference - Making Excellence Happen
Location: Atlantic City, NJ
Date: October 11-13, 2023
Cost to Board: \$954.80 (includes mileage, meals/incidentals, hotel & registration fee)

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Kwon; Members: Ms. Finkelstein, Ms. Yeoh

Moved by Ms. Kwon , seconded by Ms. Yeoh to approve Motions A - G.

Ms. Wagner asked about item D and why it is only for 5th grade. Mr. McHale responded that all the other grades were on a previous agenda and 5th grade, because it is considered an elementary program is not part of how the program was banded together.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Fanelli, Ms. Kwon, Ms. Li, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Salamea-Cross, Ms. Finkelstein

NAYS: None

A. APPROVAL - Monthly Bills

Motion to approve payment of bills from May 23, 2023 to May 31, 2023, in the amount of:

General Fund (Fund 10)	\$ 686,851.29
Special Revenue (Fund 20)	\$ 7,280.19
Total	\$ 694,131.48

B. APPROVAL - Monthly Bills

Motion to approve payment of bills from June 1, 2023 to June 8, 2023, in the amount of:

General Fund (Fund 10)	\$ 406,879.68
Special Revenue (Fund 20)	\$ 4,205.88
Enterprise (Milk – Fund 60)	\$ 922.61
Total	\$ 412,008.17

C. APPROVAL – Application & Acceptance of ESEA Grant

Motion to approve the application and acceptance of ESEA grant for School Year 2023-2024 in the following amounts:

<u>ESEA Total</u>	<u>\$ 171,378</u>	
Title I A	\$ 106,761	
Title II A**	\$ 20,288	** Through a consortium
Title III**	\$ 22,426	
Title III - Immigrant **	\$ 11,903	
Title IV **	\$ 10,000	

D. **APPROVAL - Instructional Resources**

Motion to approve the purchase of the following proprietary instructional programs/textbooks and web-based services for SY 2023-2024:

- Big Ideas Math (Grade 5) - \$4,427.20

E. **APPROVAL – Educational Data Services Awarded Contract**

Motion to confirm the purchases for 2023-2024 school year through the annual bidding conducted by Educational Data Services Inc. The amount awarded represents Closter's share of the total award amount for all of the districts participating in the cooperative bidding.

<u>CATEGORY</u>	<u>AMOUNT</u>
General Classroom Supplies	\$ 23,400.71
Elementary Science Supplies	\$ 2,433.82
Fine art Supplies	\$ 10,732.59
Health & Trainer Supplies	\$ 4,907.06
Library Supplies	\$ 1,286.37
Office/Computer Supplies	\$ 1,775.25
Physical Education Supplies	\$ 1,886.16
Special Needs	\$ 520.28
Teaching Aids	\$ 1,045.12
Math Supplies	\$ 147.13
Photography Supplies	\$ 60.76
Science Supplies	\$ 709.99
World Language Supplies	<u>\$ 320.60</u>
Total:	\$ 49,225.83

F. **APPROVAL – Contract for Realtime**

Motion to approve the annual contract for the 2023-2024 school year with Realtime for the following services:

Student Information System	\$ 11,679.88
Special Education Management/IEP Writer	\$ 4,346.00
504 Student Manager	\$ 1,955.70
Notification/Alert System & E-Signature	<u>\$ 3,456.78</u>
Annual Cost	\$ 21,438.36

G. **APPROVAL - Substitute Nursing Contracts**

Motion to approve the following substitute nursing contracts for the 2023-2024 school year:

- Bayada Home Healthcare
- Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency
- Home Care Therapies LLC d/b/a Horizon Healthcare Staffing
- Loving Care Agency d/b/a Aveanna Healthcare
- Best Choice Nursing
- Dedicated Nursing Associates INC.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Finkelstein, Ms. Micera

Moved by Ms. Salamea-Cross , seconded by Ms. Wagner to approve Motions A - L.

Mr. McHale wanted to thank all the staff members, both teachers and administrators, for interviewing staff replacements for all the open positions for next year and is happy to recommend the new addition to the district for the board's approval. Mr. McHale clarified that in item G. Virginia McHale who will be the school nurse in Tenakill Middle School next year is not a relative of his and nor does he know her. On item J,K and L are reappointment of existing and certificated staff. Ms. Finkelstein commented that she is happy to have everyone back and welcomed the new staff.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Fanelli, Ms. Kwon, Ms. Li, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Salamea-Cross, Ms. Finkelstein

NAYS: None

A. APPROVAL - Kate Weisenseel - CRRSA/ESSER II Grant Salary Allocation

Motion to revise the approved grant salary allocation for Kate Weisenseel, School Counselor at Tenakill Middle School, to reflect the new salary based on the CEA agreement. The total salary is \$70,964, broken down as follows:

20-483-218-104-060-00-0	\$ 70,500 (99.35%)
11-000-218-104-050-02-0	\$ 464 (00.65%)

B. APPROVAL - Travis Jackson as Part-Time Certified Occupational Therapy Assistant (COTA) for the 2023-2024 School Year

Motion to approve Travis Jackson as tenure track part-time COTA (0.40 FTE) for the 2023-2024 school year at a salary of \$22,553, starting on September 1, 2023. Criminal history background check was completed in the 2022-2023 school year.

C. APPROVAL - Donna Koniuch as Grade 1 Teacher for the 2023-2024 School Year

Motion to approve Donna Koniuch as tenure track Grade 1 Teacher for the 2023-2024 school year at a salary of \$69,016, MA Step 3, starting on September 1, 2023. Criminal history background check was completed in the 2022-2023 school year.

D. APPROVAL - Songhee (Joy) Lee as Kindergarten Teacher for the 2023-2024 School Year

Motion to approve Songhee (Joy) Lee as tenure track Kindergarten Teacher for the 2023-2024 school year at a salary of \$58,383, BA Step 2, starting on September 1, 2023. Criminal history background check was completed in the 2022-2023 school year.

- E. **APPROVAL - Roy John as Middle School Math Teacher for the 2023-2024 School Year**
 Motion to approve Roy John as tenure track Middle School Math Teacher for the 2023-2024 school year at a salary of \$100,153, MA +30 Step 14, starting on September 1, 2023, pending criminal history background check.
- F. **APPROVAL - Lauren Finan as Grade 3 Teacher for the 2023-2024 School Year**
 Motion to approve Lauren Finan as tenure track Grade 3 Teacher for the 2023-2024 school year at a salary of \$60,628, BA +30 Step 1, starting on September 1, 2023. Criminal history background check was completed in the 2019-2020 school year.
- G. **APPROVAL - Virginia McHale as Tenakill School Nurse for the 2023-2024 School Year**
 Motion to approve Virginia McHale as tenure track School Nurse at Tenakill Middle School for the 2023-2024 school year at a salary of \$76,274, MA +15 Step 5, starting on September 1, 2023, pending criminal history background check.
- H. **APPROVAL - Ellen Norton as Grade 5 Teacher for the 2023-2024 School Year**
 Motion to approve Ellen Norton as tenure track Grade 5 Teacher at Tenakill Middle School for the 2023-2024 school year at a salary of \$73,416, MA Step 5, starting on September 1, 2023, pending criminal history background check.
- I. **APPROVAL - Unpaid Discretionary Leave of Absence for Isabella Merendino, Grade 5 Teacher, for the 2023-2024 School Year**
 Motion to approve an unpaid discretionary leave of absence for Isabella Merendino, Grade 5 Teacher, for the 2023-2024 school year, with an anticipated return to work date of September 1, 2024.
- J. **APPROVAL - SY 2023- 2024 Personnel**
 Motion to approve, upon recommendation of the Superintendent of Schools, the following personnel for SY 2023-2024, attached hereto as Appendix B - E.

Certificated Staff - Appendix B
 Paraprofessionals - Appendix C
 Custodial and Maintenance Staff - Appendix D
 Secretarial Staff - Appendix E

- K. **APPROVAL – Employment Agreement for Non-Union Staff**
 RESOLVED, upon the recommendation of the Superintendent of Schools that the Board hereby ratifies and approves the reappointment of the following staff members for the 2023-2024 School Year, in accordance with the terms of the Employment Agreement between the parties, which is on file in the Closter Board of Education office:
- William Tantum, Principal – Tenakill Middle School
 - Dianne Smith, Principal – Hillside Elementary School
 - Keith McElroy, Assistant Principal – Tenakill Middle School
 - Kristen Zanin, Assistant Principal - Hillside Elementary School

- Patricia Eichenlaub, Director of Special Services
- Ralph Chappell, Supervisor of Buildings and Grounds
- Vincent Salvati, Network Engineer/Computer Technician
- Karen Volpitto, Secretary to the Superintendent of Schools
- Doreen Scarpelli, Assistant to the Business Administrator
- Ann Suttora, Payroll and Benefits Specialist
- Andrew Enrique, Assistant to the Board Office

L. **APPROVAL – Reappointment of School Business Administrator**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board hereby ratifies and approves the reappointment of Floro M. Villanueva, Jr., as School Business Administrator/Board Secretary for the 2023-2024 School Year, in accordance with the terms of the Employment Agreement between the parties as approved by the Executive County Superintendent. The terms of the agreement include a salary of \$180,139 for the period July 1, 2023 – June 30, 2024.

OLD/NEW BUSINESS

Mr. Villanueva thanked the members of the Finance and Physical Plant Committee for their work on the referendum planning. He reminded the trustees that the next meeting is scheduled for Monday, June 26th, and that the committee will also be presenting at the Mayor & Council on June 28th. Finally, he thanked the trustees for his reappointment and he is looking forward to another successful year with the district.

PUBLIC DISCUSSION

Moved by Dr. Puttannah , seconded by Ms. Yeoh to open the meeting to public discussion.

No Public Comments

Moved by Ms. Kwon , seconded by Ms. Salamea-Cross to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by Ms. Wagner ▾ , seconded by Ms. Yeoh ▾ to approve the following Closed Session Motion.
Motion was approved ▾ by a voice vote of the Board:

YEAS: Ms. Fanelli, Ms. Kwon, Ms. Li, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Salamea-Cross, Ms. Finkelstein

NAYS: None

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

**HIB
Legal Matters**

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at 8:07 PM.
The Board reconvened from Closed Session at 9:24 PM.

ADJOURNMENT

Moved by Ms. Yeoh ▾ , seconded by Ms. Wagner ▾ to adjourn the meeting at 9:25 PM.

Respectfully submitted,



Floro M. Villanueva, Jr.
Business Administrator/Board Secretary



**LEA Plan for Safe Return to In-Person Instruction and Continuity of Service
Pursuant to the Federal American Rescue Plan Act, Section 2001(j)**

LEA Name: CLOSTER SCHOOL DISTRICT

HEBREW KOREAN SPANISH

Date: 6/9/21

Date Revised: (11/18/2021; 02/15/22. 3/2/22; 7/14/22, 8/29/22, 12/8/22, 6/12/23)

1. Maintaining Health and Safety

For each mitigation strategy listed below (A–H), please describe how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC. (1000 character limit for each section)

A. Universal and correct wearing of masks

Following the expiration of the New Jersey state mandate requiring school universal masking and updated guidelines received from the Centers for Disease Control and Prevention (CDC) and the New Jersey Department of Health, and after consultation with the Mid-Bergen Health Department, Closter Public Schools will follow an optional masking protocol. Mandatory masking may be re-implemented in periods of elevated community transmission for classes with active outbreaks. Students who

return to school during days 6 - 10 of isolation or quarantine will be required to wear a mask or must remain at home for the full 10 days of quarantine. People who have known or suspected exposure to COVID-19 should also wear a well-fitting mask or respirator around others for 10 days from their last exposure, regardless of vaccination status or history of prior infection.

Closter Public Schools will comply with all updated directions and guidelines provided by the New Jersey Department of Education and the New Jersey Department of Health.

B. Physical distancing (e.g., including the use of cohorts/podding)

As of the August 11, 2022, CDC Guidelines for Schools, there is no longer a requirement for physical distancing or to cohort students. Students and staff may still keep social distancing to the maximum extent practical in school.

Closter Public Schools will comply with all updated directions and guidelines provided by the New Jersey Department of Education and the New Jersey Department of Health.

C. Handwashing and respiratory etiquette

Hillside Elementary School classrooms have sinks, soap, and hand sanitizer for frequent hand washing. The middle school classrooms have hand sanitizing stations for use by students and staff. Students will have their own materials, supplies, and resources. If any object or material is shared, the teacher will use the district-provided disinfecting wipes to sanitize it.

Closter Public Schools will comply with all updated directions and guidelines provided by the New Jersey Department of Education and the New Jersey Department of Health.

D. Cleaning and maintaining healthy facilities, including improving ventilation.

The maintenance and custodial staff will complete regular cleaning and disinfection of facilities. Custodians will clean and disinfect lunch tables between each use. Cleaning and disinfection will be rigorous and ongoing and will occur at least daily. The daily cleaning schedules will be monitored and adjusted as needed.

The district has already taken steps to improve ventilation and ensure the health and safety of students and staff. All classroom unit ventilators are functioning properly to ensure that outside air is introduced into the classrooms. Classrooms have air conditioning, which helps improve ventilation. Through the School HEPA Distribution Program, 50 classrooms/instructional spaces in the district have air purifiers.

Closter Public Schools will comply with all updated directions and guidelines for cleaning and maintaining healthy facilities provided by the New Jersey Department of Education and the New Jersey Department of Health.

E. Contact tracing in combination with isolation and quarantine in collaboration with the State, local, territorial, or Tribal health departments

The Closter Public Schools' administrators and school nurses will report all COVID-19 cases to the Mid-Bergen Health Department and New Jersey Department of Education, as required. School nurses will only conduct contact tracing when directed by the Mid-Bergen Health Department.

Quarantine is no longer required for students, teachers, and staff who might have been exposed to COVID-19. We recommend anyone exposed to COVID-19 wear a well-fitting mask and get tested. The school staff will notify parents of COVID-19 exposure in classes.

Anyone who tests positive for COVID-19 must stay home for at least 5 days and isolate from others. Isolation may end after day 5 if the person is fever-free for 24 hours (without the use of fever-reducing medication) and symptoms improve. If the person still has a fever or other symptoms have not improved, continue to isolate until they improve. After ending isolation,

and feeling better (no fever without the use of fever-reducing medications and symptoms improving), the person must wear a well-fitting mask through day 10.

Closter Public Schools will comply as reasonably practicable with additional directions and guidelines for contact tracing provided by the New Jersey Department of Education and the New Jersey Department of Health.

F. Diagnostic and screening testing

Before arrival each day, staff and students will self-screen for COVID-19 symptoms, exposure, and travel. Parents should keep students home if they exhibit any COVID-19 symptoms. Further, parents should report any changes in their child's COVID-19 symptoms and exposure status to the school nurse. There is no requirement to complete a daily screening form.

Anyone with a temperature or COVID-19 symptoms during the school day will be directed to the school nurse's office. The nurse will examine the individual. A student exhibiting symptoms of COVID-19 may be required to submit to a COVID-19 test.

Closter Public Schools will comply with all updated directions and guidelines for diagnostic and screening testing provided by the New Jersey Department of Education and the New Jersey Department of Health.

G. Efforts to provide vaccinations to educators, other staff, and students, if eligible.

Staying up to date with COVID-19 vaccinations is the leading public health strategy to prevent severe disease. Not only does it provide individual-level protection, but high vaccination coverage reduces the burden of COVID-19 on people, schools, healthcare systems, communities, and individuals who are not vaccinated or may not develop a strong immune response from the vaccines. Closter Public Schools encourages all eligible to receive the vaccination to do so.

Closter Public Schools coordinated with the Bergen County Executive's office and Englewood Health to provide vaccinations to educators and staff during the 2020-2021 school year. We will communicate the information to eligible groups if additional vaccination opportunities become available for educators, staff, and students.

Closter Public Schools will comply with all updated directions and guidelines for vaccinations provided by the New Jersey Department of Education and the New Jersey Department of Health.

H. Appropriate accommodations for children with disabilities with respect to the health and safety policies

Students with disabilities will have all appropriate accommodations addressed based on the needs identified in their IEPs, which will support their health and safety. This will include consultation with teachers, Child Study Team, and related service providers to ensure that all precautions are in place and any necessary supplies or resources to accommodate their needs.

Closter Public Schools will comply with all updated directions and guidelines for appropriate accommodations for children with disabilities concerning health and safety policies provided by the New Jersey Department of Education and the New Jersey Department of Health.

2. Ensuring Continuity of Services

A. Describe how the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff's social, emotional, mental health, and other needs, including student health and food services. (1000 character limit).

Closter Public Schools will provide a full continuum of in-person services. We will follow the curriculum developed by the Northern Valley Curriculum Consortium. Students will be assessed at the start of the year, using Aimsweb (K-2) and Linkit (3-8) assessments to determine their academic levels. Teachers will use assessment data to address the needs of all students through differentiated assignments, materials, instruction, and assessments. School counselors will continue providing social-emotional-mental health support for students through the ICARE program, advisory program, and counseling services. With the last year of the ARP Grant, the district will contract with a company to continue providing school-based mental health services and an on-site professional. The Intervention and Referral Services teams will collect data and information to

identify, screen, collaborate and implement interventions to promote student success. Our district does not provide food service, but we will work with the Closter PTO to coordinate lunch-ordering services for all students.

3. Public Comment

A. Describe how the LEA sought public comment on its plan and how it took those public comments into account in the development of its plan. Note, that the ARP requires that LEAs seek public comment for each 60-day revision to the plan. (1000 character limit)

The School Reopening Committee, which includes administrators, teachers, staff, Board of Education members and parents, met on June 9, 2021, to provide comments on the plan. The Superintendent presented the plan to the Board of Education and community at the June 14, 2021, Board of Education meeting, which was advertised as required. The plan was posted to the Closter Public Schools website, with Hebrew, Korean, and Spanish translations.

The Superintendent presented the July 2022 revision to the Board of Education and the community at the July 14, 2022, Board of Education meeting.

After the CDC Updated Guidelines for Schools on August 11, 2022, the Superintendent presented the August 2022 revision to the Board of Education and the community at the August 29, 2022, Board of Education meeting.

In accordance with the American Rescue Plan - ESSER III funding guidelines, districts must update the Safe Return Plans at least every six months. On December 8, 2022 and June 12, 2023, the Superintendent of Schools presented the minor revisions to the plan during its Board of Education meeting.

B. Describe how the LEA ensured that the plan is in an understandable and uniform format; is to the extent practicable written in a language that parents can understand or, if not practicable, to provide written translations to a parent with limited English proficiency, will be orally translated for such a parent; and upon request by a parent who is an individual with a disability as defined by the ADA, will be provided in an alternative format accessible to that parent. (1000 character limit).

The plan will be posted on the Closter Public Schools' website in English, Hebrew, Korean, and Spanish. Individuals with disabilities can use assistive technology on their devices to access the plan on our website.

CLOSTER PUBLIC SCHOOLS

SY 2023-2024 Certificated Staff

LASTNAME	FIRSTNAME	LOCATION	SALARY	LONGEVITY	STIPEND	TOTAL SALARY	PLACEMENT	STEP	FTE
ABBEY	LAURA J	TMS	\$91,616	\$0	\$0	\$91,616	MA	13	1.0
AGUIRE	PAUL M	TMS	\$97,333	\$0	\$0	\$97,333	MA 30	13	1.0
ANNESE	JENNIFER L	TMS	\$99,886	\$1,000	\$0	\$100,886	MA	16	1.0
APOLLO	ELIZABETH	HES	\$88,906	\$0	\$0	\$88,906	MA	12	1.0
AURITI	MARY M	TMS	\$105,149	\$1,000	\$0	\$106,149	MA 15	17	1.0
BACHMANN	ALLISON	HES	\$97,294	\$0	\$0	\$97,294	MA 15	14	1.0
BAJAKIAN	WENDY	HES	\$85,903	\$0	\$0	\$85,903	BA	14	1.0
BANTA	ANGELA M	TMS	\$80,856	\$0	\$0	\$80,856	MA	8	1.0
BARBATO	JENNIFER	HES	\$73,998	\$0	\$0	\$73,998	BA 30	7	1.0
BELNICK	JODI M	HES	\$108,008	\$2,000	\$0	\$110,008	MA 30	17	1.0
BOMZER	LEIGH D	TMS	\$108,008	\$0	\$0	\$108,008	MA 30	17	1.0
BRETT	PATRICIA M	HES	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
BROWN	ELIZABETH L	HES	\$78,286	\$0	\$0	\$78,286	MA	7	1.0
BUCKLEY	ASHLEY S	HES	\$89,054	\$0	\$0	\$89,054	MA 15	10	1.0
CAMERON	LEEANN	HES/TMS	\$73,416	\$0	\$0	\$73,416	MA	5	1.0
CAPPARELLI	SOFIA V	HES	\$85,903	\$0	\$0	\$85,903	BA	14	1.0
CARPENTER	SUSAN E	HES	\$108,008	\$2,000	\$0	\$110,008	MA 30	17	1.0
CARTER	NOELLE	HES	\$69,016	\$0	\$0	\$69,016	MA	3	1.0
CARUSO	KAREN T	TMS	\$105,149	\$1,000	\$0	\$106,149	MA 15	17	1.0
CHO	ERICA	TMS	\$105,149	\$2,000	\$0	\$107,149	MA 15	17	1.0
CHURCHILL	MARGARET R	TMS	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
COHEN	LEAH B	HES	\$99,886	\$0	\$0	\$99,886	MA	16	1.0
CORCORAN-MC PARTLAND	KARI A	HES	\$97,296	\$0	\$0	\$97,296	MA	15	1.0
CORIO	KERRA	HES	\$102,291	\$1,000	\$0	\$103,291	MA	17	1.0
CUMMINGS	AMANDA T	TMS	\$91,616	\$0	\$0	\$91,616	MA	13	1.0
DIQUATTRO	BIANCA	HES	\$78,634	\$0	\$0	\$78,634	MA 15	6	1.0
DUNN	ERIKA F	TMS	\$86,196	\$0	\$0	\$86,196	MA	10	1.0
DUROCHER	MICHELE	TMS	\$69,016	\$0	\$0	\$69,016	MA	3	1.0
EARLE	ALEXANDRA G	TMS	\$78,634	\$0	\$1,966	\$80,600	MA 15	6	1.0

CLOSTER PUBLIC SCHOOLS

SY 2023-2024 Certificated Staff

LASTNAME	FIRSTNAME	LOCATION	SALARY	LONGEVITY	STIPEND	TOTAL SALARY	PLACEMENT	STEP	FTE
EDDY	TARA	HES	\$94,436	\$0	\$0	\$94,436	MA	14	1.0
ENGLE	LAUREN S	HES	\$108,008	\$2,000	\$0	\$110,008	MA 30	17	1.0
ESPOSITO	ALLISON M	HES	\$80,856	\$0	\$0	\$80,856	MA	8	1.0
FALKENSTERN	LEANNE J	HES	\$83,526	\$0	\$0	\$83,526	MA	9	1.0
FINEMAN	RACHEL L	TMS	\$113,725	\$0	\$0	\$113,725	MA 60	17	1.0
GERBIG	CHARLENE E	HES	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
GREENE	SCOTT I	HES	\$98,003	\$2,000	\$0	\$100,003	BA 30	17	1.0
HAARMANN	ANNE M	TMS	\$102,291	\$1,000	\$0	\$103,291	MA	17	1.0
HAENELT	KRISTEN LEE	HES	\$95,621	\$0	\$0	\$95,621	BA 15	17	1.0
HEDENBERG	KATHY M	TMS	\$95,621	\$2,000	\$0	\$97,621	BA 15	17	1.0
HERNANDEZ	KEVIN N	TMS	\$77,663	\$0	\$0	\$77,663	BA	11	1.0
HERNANDEZ	SANDRA	HES	\$100,154	\$0	\$0	\$100,154	MA 15	15	1.0
HUNT	JOSEPHINE V	HES	\$97,294	\$0	\$0	\$97,294	MA 15	14	1.0
IANNI	CATHERINE A	TMS	\$89,054	\$0	\$0	\$89,054	MA 15	11	1.0
IYO	JOANNE L	HES	\$113,725	\$2,000	\$2,893	\$118,618	MA 60	17	1.0
JOST	SILVIA C	HES	\$102,291	\$1,000	\$0	\$103,291	MA	17	1.0
KAHN	BRENDA M	TMS	\$108,008	\$1,000	\$0	\$109,008	MA 30	17	1.0
KEHOE	BRIANNA E	TMS	\$86,196	\$0	\$0	\$86,196	MA	11	1.0
KENNEDY	EILEEN C	HES	\$108,008	\$1,000	\$0	\$109,008	MA 30	17	1.0
KENNEDY	JENNIFER	HES	\$108,008	\$2,000	\$0	\$110,008	MA 30	17	1.0
KENNY-WHRITENOUR	AMY	TMS	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
KIM	MIN JEONG	TMS	\$89,243	\$0	\$0	\$89,243	MA 30	9	1.0
KLINK	ELIZABETH	HES	\$73,998	\$0	\$0	\$73,998	BA 30	7	1.0
KURYLO	MICHELLE	HES	\$86,196	\$0	\$0	\$86,196	MA	11	1.0
LAGOMARSINO	JUDITH	TMS	\$108,008	\$2,000	\$0	\$110,008	MA 30	17	1.0
LANG	SUZANNE	HES	\$75,776	\$0	\$0	\$75,776	MA	6	1.0
LEE	KATELYN	HES	\$83,526	\$0	\$0	\$83,526	MA	9	1.0
LEE	KATHY	HES	\$94,623	\$0	\$0	\$94,623	MA 30	12	1.0
LEE-EIN	MICHELLE	TMS	\$69,753	\$0	\$0	\$69,753	BA	7	1.0

CLOSTER PUBLIC SCHOOLS

SY 2023-2024 Certificated Staff

LASTNAME	FIRSTNAME	LOCATION	SALARY	LONGEVITY	STIPEND	TOTAL SALARY	PLACEMENT	STEP	FTE
LEIBOWITZ	JULIA	TMS	\$66,746	\$0	\$0	\$66,746	BA 15	5	1.0
LEVY	ALYSSA J	HES	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
LEVY	JENNIFER	TMS	\$108,008	\$0	\$0	\$108,008	MA 30	17	1.0
LEWIS	SCOTT M	TMS	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
MARTINO	MARY JO	HES	\$98,003	\$1,000	\$0	\$99,003	BA 30	17	1.0
MCSWEENEY	BRIANNA	TMS	\$78,286	\$0	\$0	\$78,286	MA	7	1.0
MENCHISE	SARAH	HES	\$74,186	\$0	\$0	\$74,186	BA 15	8	1.0
MEYERS	KATHARINE	HES	\$73,416	\$0	\$0	\$73,416	MA	5	1.0
MOIDU	SHIREEN	TMS	\$69,753	\$0	\$0	\$69,753	BA	7	1.0
MONAGHAN	ELLEN B	TMS	\$113,725	\$1,000	\$0	\$114,725	MA 60	17	1.0
MORGAN	JAMIE L	HES	\$84,003	\$0	\$0	\$84,003	MA 30	7	1.0
MUNOZ	ROSEMARIE	HES	\$62,683	\$0	\$0	\$62,683	BA	4	1.0
NEBLUNG	ROBERT D	TMS	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
NIKOL	OLIVIA	TMS	\$69,016	\$0	\$0	\$69,016	MA	3	1.0
PANTALEO	LISA	HES	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
PARK	GRACE	HES	\$69,016	\$0	\$0	\$69,016	MA	3	1.0
PIDI	CLAIRE	HES	\$105,149	\$2,000	\$0	\$107,149	MA 15	17	1.0
PLEUS	MEGHAN M	HES	\$89,054	\$0	\$0	\$89,054	MA 15	11	1.0
POTKULSKI JR	WILLIAM J	HES	\$113,725	\$1,000	\$0	\$114,725	MA 60	17	1.0
RACHLIN	GILA E	HES	\$99,886	\$0	\$0	\$99,886	MA	16	1.0
RAMM	KIMBERLY A	HES	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
RICCA	CATHERINE A	HES	\$75,776	\$0	\$0	\$75,776	MA	6	1.0
RIECKEN	DANIELLA M	TMS	\$105,149	\$1,000	\$0	\$106,149	MA 15	17	1.0
RIVELLINI	FRANCESCA M	TMS	\$88,906	\$0	\$0	\$88,906	MA	12	1.0
ROCHLIN	LAURIE G	TMS	\$113,725	\$1,000	\$0	\$114,725	MA 60	17	1.0
ROEM	JEFFREY C	TMS	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
ROTA	CHRISTOPHER	TMS	\$69,016	\$0	\$0	\$69,016	MA	3	1.0
SACCOCCIO	NANCY A	HES/TMS	\$95,621	\$0	\$0	\$95,621	BA 15	17	1.0
SAN GEORGE	SHANNON	TMS	\$83,714	\$0	\$0	\$83,714	MA 15	8	1.0

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CLOSTER PUBLIC SCHOOLS

SY 2023-2024 Certificated Staff

LASTNAME	FIRSTNAME	LOCATION	SALARY	LONGEVITY	STIPEND	TOTAL SALARY	PLACEMENT	STEP	FTE
SCALERA	LORI ANN	HES	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
SHI	DIFEI	TMS	\$86,196	\$0	\$0	\$86,196	MA	11	1.0
SIDROW	ADAM D	TMS	\$98,003	\$1,000	\$0	\$99,003	BA 30	17	1.0
SIDROW	KERRY L	HES	\$102,291	\$1,000	\$0	\$103,291	MA	17	1.0
SMITH	CHELSEA RAE	TMS	\$66,916	\$0	\$0	\$66,916	MA	2	1.0
STEELE	BRITTANY A	TMS	\$74,186	\$0	\$0	\$74,186	BA 15	8	1.0
SUNSHINE	JODI	TMS	\$100,154	\$0	\$0	\$100,154	MA 15	15	1.0
TACCONI	BRIELLE A	HES	\$85,903	\$0	\$0	\$85,903	BA	14	1.0
TALTY	KRISTIN	HES	\$108,008	\$2,000	\$0	\$110,008	MA 30	17	1.0
VASSALLO	MATTHEW	TMS	\$64,883	\$0	\$0	\$64,883	BA	5	1.0
VOGEL	KERRY N	HES	\$74,186	\$0	\$0	\$74,186	BA 15	8	1.0
WATKINS	ANDREA	HES	\$108,008	\$1,000	\$0	\$109,008	MA 30	17	1.0
WEISENSEEL	KATE	TMS	\$72,633	\$0	\$1,816	\$74,449	MA 30	2	1.0
WEISS	DARA R	HES	\$113,725	\$1,000	\$0	\$114,725	MA 60	17	1.0
WONG	ALISON	HES	\$69,016	\$0	\$0	\$69,016	MA	3	1.0
WOWKUN	MICHAEL G	TMS	\$113,725	\$2,000	\$0	\$115,725	MA 60	17	1.0
YU	KAITLYN	HES	\$66,916	\$0	\$0	\$66,916	MA	2	1.0

** Eligible for longevity amount this school year, but actual payment is based on anniversary date

CLOSTER PUBLIC SCHOOLS

SY 2023-2024 Paraprofessionals

LASTNAME	FIRSTNAME	LOCATION	RATE	LONGEVITY	STEP
AGRAMONTE	JULISSA	HES	\$22.40	\$0.00	5
BELVEDERE	CATERINA	HES	\$21.77	\$0.00	4
BORLAND	DONNA	HES	\$21.22	\$0.00	3
CHEN	SHUCHUN	HES	\$22.40	\$0.00	5
COMER	TERESE	TMS	\$22.40	\$0.00	5
COPELAND	MAYULI	HES	\$22.40	\$0.00	5
DHORAJIA	NAYNABEN	TMS	\$22.40	\$0.00	5
DI RESE	GIANA	HES	\$20.22	\$0.00	1
DOMINIQUE	PINEROSE	TMS	\$22.40	\$0.00	5
ELLER	JUDITH	HES	\$22.40	\$700.00	5
FERMIN	EMILY	TMS	\$21.22	\$0.00	3
FERRARO	DIANE	HES	\$22.40	\$0.00	5
FINAN	KAREN	HES	\$22.40	\$500.00	5
FOLEY	VICTORIA	TMS	\$20.72	\$0.00	2
FRIEDRICH	CHERYL	HES	\$22.40	\$700.00	5
GALLO	DESTINY	HES	\$21.22	\$0.00	3
GEOGALLAS	MONICA	HES	\$20.72	\$0.00	2
GISMONDI	JENNIFER	HES	\$20.22	\$0.00	1
GJATA	EDLIRA	HES	\$22.40	\$0.00	5
GRONEK	NANCY	TMS	\$22.40	\$500.00	5
HANS	SUSAN	HES	\$22.40	\$0.00	5
HO	MEYLEN	HES	\$22.40	\$0.00	5
KIM	LENA DAHYE	HES	\$20.22	\$0.00	1
KIM	ELLEN	HES	\$20.72	\$0.00	2
LAZZARI	DAWN	HES	\$22.40	\$700.00	5
MAI	SHARON	HES	\$21.22	\$0.00	3

CLOSTER PUBLIC SCHOOLS

SY 2023-2024 Paraprofessionals

LASTNAME	FIRSTNAME	LOCATION	RATE	LONGEVITY	STEP
MARKGRAF	MARGARET	HES	\$22.40	\$500.00	5
MOLINA	CRISTINA	HES	\$22.40	\$0.00	5
OAKES	MARY	TMS	\$22.40	\$0.00	5
OWENS	EILEEN	HES	\$22.40	\$0.00	5
PANAGIA	NOAH	HES	\$21.22	\$0.00	3
PATEL	ANKITA	TMS	\$21.22	\$0.00	3
PARMAR	BHAVISHA	HES	\$20.22	\$0.00	1
PAVLOU	MARIA	HES	\$22.40	\$0.00	5
ROSNER	CHRISTINE	HES	\$22.40	\$500.00	5
ROTA	JANET	HES	\$22.40	\$700.00	5
RUIZ HERNANDEZ	WENDY LUZ	TMS	\$20.72	\$0.00	2
SAAD	FARHA YOUSSEF	TMS	\$22.40	\$0.00	5
SCHIFFMAN	ELAINE	HES	\$22.40	\$0.00	5
SHEM-TOV	RONIT	TMS	\$21.22	\$0.00	3
SLOEZEN	GABRIELA	HES	\$22.40	\$0.00	5
SMITH	DIANE	HES	\$22.40	\$500.00	5
SORMAN	KATARINA	HES	\$22.40	\$0.00	5
SORRENTINO	PATRICIA	HES	\$22.40	\$700.00	5
STRAUSS	DIANA	HES	\$22.40	\$0.00	5
STRAUSS	LOURDES	HES	\$22.40	\$500.00	5
SUCHOFF	SUSAN	HES	\$20.72	\$0.00	2
SUN	CHANGHUI	HES	\$22.40	\$0.00	5
VEKARIYA	KAJAL	HES	\$21.22	\$0.00	3
VELELLA	ALEXIS	HES	\$20.22	\$0.00	1
VELELLA	ALICE	HES	\$22.40	\$0.00	5
VORA	NILA	HES	\$21.77	\$0.00	4

CLOSTER PUBLIC SCHOOLS

SY 2023-2024 Paraprofessionals

LASTNAME	FIRSTNAME	LOCATION	RATE	LONGEVITY	STEP
WATKINS	GAIL	HES	\$22.40	\$700.00	5
YOUNG	WASHINGTON	TMS	\$22.40	\$700.00	5

*** Hours of work and schedule to be provided in August*

CLOSTER PUBLIC SCHOOLS

SY 2023-2024 Custodial and Maintenance Staff

LASTNAME	FIRSTNAME	POSITION	LOCATION	SALARY	LONGEVITY	BLACK SEAL	TOTAL SALARY	STEP	FTE
ABALLI	MATTHEW G	CUSTODIAN	TMS	\$58,565.00	\$650.00	\$100.00	\$59,315.00	11	1.0
CARBAJAL	YANETH	CUSTODIAN	TMS/HES	\$46,450.00	\$0.00	\$0.00	\$46,450.00	4	1.0
CASTRILLON	GILDARDO A	MAINTENANCE	TMS	\$68,829.00	\$650.00	\$100.00	\$69,579.00	9	1.0
GALINAC	ANDREW	CUSTODIAN	HES	\$58,565.00	\$1,500.00	\$100.00	\$60,165.00	11	1.0
GIOFFRE	VINCENT	CUSTODIAN	HES	\$58,565.00	\$1,500.00	\$100.00	\$60,165.00	11	1.0
GUILLO	AGUSTINA	CUSTODIAN	HES	\$45,450.00	\$0.00	\$100.00	\$45,550.00	3	1.0
MORALES	LUZ STELLA	CUSTODIAN	TMS	\$58,565.00	\$2,000.00	\$100.00	\$60,665.00	11	1.0
RAUDALES	JOSE	CUSTODIAN	HES	\$58,565.00	\$650.00	\$100.00	\$59,315.00	11	1.0
SANCHEZ	YUDELKA	CUSTODIAN	TMS	\$58,565.00	\$1,500.00	\$100.00	\$60,165.00	11	1.0
SMITH	GENE M	CUSTODIAN	TMS	\$58,565.00	\$0.00	\$100.00	\$58,665.00	11	1.0

** Eligible for longevity amount this school year, but actual payment is based on anniversary date

CLOSTER PUBLIC SCHOOLS
SY 2023-2024 Secretarial Staff

LASTNAME	FIRSTNAME	LOCATION	SALARY	LONGEVITY	TOTAL SALARY	STEP	FTE
BOEHM	CHERYL A	HES	\$76,684.00	\$2,000.00	\$78,684.00	10	1.0
CHOW	CATHERINE	TMS	\$64,186.00	\$0.00	\$64,186.00	3	1.0
DUBERT	LYNNE	HES/TMS	\$76,684.00	\$2,000.00	\$78,684.00	10	1.0

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 05/30/2023

Time of day the drill was conducted: 9:45 AM

School Name: Tenakill Middle School

Location of the Emergency Evacuation Drill: _____

275 High Street Closter, NJ 07624

Route Number(s): CLOSTER2

Name of the school principal/person(s) overseeing the drill: Keith McElroy Assistant Principal

Other information relative to the emergency evacuation drill: _____

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
1. Date of the drill;
 2. Time of day the drill was conducted;
 3. School name;
 4. Location of the drill;
 5. Route number(s) included in the drill; and
 6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 05/30/2023

Time of day the drill was conducted: 10:00 AM

School Name: Hillside Elementary School

Location of the Emergency Evacuation Drill: _____

340 Homans Avenue Closter, NJ 07624

Route Number(s): CLOSTER 2

Name of the school principal/person(s) overseeing the drill: Andrew Enrique Board Office Assistant

Other information relative to the emergency evacuation drill: _____
