

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

July 23, 2024 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:	Mr. Choi	_____
	Ms. Fanelli	_____
	Ms. Kwon	_____
	Ms. Li	_____
	Ms. Micera	_____
	Ms. Wagner	_____
	Ms. Yeoh	_____
	Ms. Salamea-Cross	_____
	Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

SUPERINTENDENT'S REPORT

BOARD COMMITTEES

PUBLIC COMMENTS ON AGENDA ITEMS

Moved by _____ , seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____ , seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____ , seconded by _____ to approve Motions A - J.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

- A. **APPROVAL - Board of Education Meeting Minutes**
Motion to approve the June 20, 2024, Board of Education meeting minutes.

- B. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**
Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation or Bullying (HIB) incidents TMS-2324-48 and TMS-2324-49 as reported to the Board in Executive Session at the June 20, 2024, meeting.

- C. **APPROVAL - Comprehensive Equity Plan Extension for the 2024-2025 School Year**
Motion to extend implementation of the 2019-2022 Comprehensive Equity Plan (CEP) through the 2024-2025 school year, as per Appendix A attached.

- D. **APPROVAL - Virtual or Remote Instruction Programs Plan for the 2024-2025 School Year**
Motion to approve the Virtual or Remote Instruction Programs Plan for SY 2024-2025, as per Appendix B attached.

- E. **APPROVAL - Before and After School Enrichment Programs Contract**
Motion to approve the contract between the Closter Board of Education and KCE Champions LLC to provide Before and After School Enrichment Programs. The agreement includes a facility rental fee of \$1,300 per month.

- F. **APPROVAL - Use of Facilities for Temple Emanu - EI of Closter**
Motion to approve Temple Emanu-EI of Closter's use of the Hillside Elementary School parking lot on October 3, 2024, and October 12, 2024.

- G. **APPROVAL - Use of Facilities for Korean School**
Motion to approve the renewal of the Use of Facilities Agreement with the Korean Language and Culture School at the fees established for the 2024-2025 school year, utilizing the Tenakill Middle School auditorium and 17 classrooms.
- H. **APPROVAL - Use of Facilities for Closter Recreation**
Motion to approve Closter Recreation Department to use Hillside Elementary School and Tenakill Middle School gymnasiums for the 2024-2025 school year for men's basketball, youth basketball, volleyball, badminton, and soccer.
- I. **APPROVAL - Closter PTO Use of Facilities**
Motion to approve the Closter PTO to host events at Hillside Elementary School and Tenakill Middle School during the 2023-2024 school year.
- J. **APPROVAL - Acceptance of NJQSAC District Performance Review Results**
BE IT RESOLVED that the Closter Board of Education accepts the NJ Quality Single Accountability Continuum (QSAC) district performance review results from the Bergen County Executive Superintendent as listed below, designating Closter Public School District as "high performing":

Instruction and Program	86%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Ms. Wagner; Members: Ms. Salamea-Cross, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - F.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

- A. **APPROVAL - New Jersey Child Assault Prevention (NJ CAP) Grants**
Motion to approve the following applications for the New Jersey Child Assault Prevention (NJ CAP) Grants for the 2024-2025 school year:

K-8 CAP's Bullying Prevention Program:

1. Hillside School
2. Tenakill School (Elementary, Teen, and Special Needs CAP Application)

B. **APPROVAL - Re-Adoption of all NVCC Core Curriculum Guides**

Motion to approve for the 2024-2025 school year the re-adoption of the NVCC Core Curriculum Guides for English, ESL, Library/Media, and Mathematics and the adoption of updated guides for Computer Science Design Thinking, Physical Education and Comprehensive Health, Science, Social Studies, Visual & Performing Arts, and World Languages.

C. **APPROVAL - Mentoring Plan and Professional Development Plan for 2024-2025**

Motion to approve the Mentoring Plan and the Professional Development Plan for the 2024-2025 school year.

D. **APPROVAL - Staff Coursework**

Motion to approve the following courses for the 2024-2025 school year as recommended to the Superintendent by the Principals:

Staff Member: Joy Lee
Course No./Title: EDUC 6813 Structured Literacy: Students with Reading Difficulties 1
Institution: Fairleigh Dickinson University
Credits: 3

Staff Member: Allison Esposito
Course No./Title: 1) EDUC 7120 Bullying
2) EDUC 711C Effective Character Education
3) EDUC 717E Creating a Google Apps Classroom
Institution: University of LaVerne
Credits: 9 (3 credits each)

Staff Member: Kaitlyn Yu
Course No./Title: EDUC 6813 Structured Literacy: Students with Reading Difficulties 1
Institution: Fairleigh Dickinson University
Credits: 3

Staff Member: Megan Weis
Course No./Title: EDUC 6813 Structured Literacy: Students with Reading Difficulties 1
Institution: Fairleigh Dickinson University
Credits: 3

Staff Member: Maci DeCarlo
Course No./Title: 1) PSYC:8951:81 Admin/Supervision
2) PSYC:8110:81 Dissertation

Institution: 3) PSYC:9125 Advanced Practicum
Fairleigh Dickinson University
Credits: 9 (3 credits each)

Staff Member: Josephine Hunt
Course No./Title: 1) EDLD 605: Change Leadership: Administration as Change Agents &
Instructional Leaders
2) EDLD 609: Seminar in Contemporary Educational Leadership: Theory
Into Practice I
3) EDLD 610: Field-Based Administrative Internship I

Institution: Ramapo College of NJ
Credits: 10 (4, 4 and 2 credits respectively)

Staff Member: Brianna McSweeney
Course No./Title: 1) BIOL 6821: Progressive Science Initiative
2) BIOL 6841: Learning & Teaching Bio: Chemistry of Life
3) BIOL 6843: Learning & Teaching Honors Bio: Evolution & Systems of
Life

Institution: New Jersey Center for Teaching & Learning
Credits: 10 (4, 3 and 3 credits respectively)

Staff Member: Erika Dunn
Course No./Title: ELA-930 Successful Independent Reading (4-12)
Institution: Fresno Pacific University
Credits: 3

E. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences for the 2024-2025 school year:

Staff Member(s): Laurie Rochlin
Conference: NJALC Fall Symposium
Location: National Conference Center, East Windsor, NJ
Date: October 24-25, 2024
Cost to Board: \$267.98 (\$205 registration fee; \$62.98 mileage)

Staff Member(s): Jennifer Annese
Conference: NJIDA Fall Conference (Virtual)
Location: Somerset, NJ
Date: October 18-19, 2024
Cost to Board: \$325.00

Staff Member(s): Alexandra Earle
Conference: NJSCA Fall Conference

Location: Edison, NJ
Date: October 11, 2024
Cost to Board: \$144.21 (\$99 registration fee; \$45.21 mileage)

Staff Member(s): Alexandra Earle
Conference: BCTS Counselor Info Session
Location: Hackensack, NJ
Date: September 9, 2024 (AM)
Cost to Board: \$0

Staff Member(s): Dianne Smith
Conference: School Safety Symposium
Location: Clifton, NJ
Date: July 30, 2024 (AM)
Cost to Board: \$0

F. **APPROVAL - Field Trips**

Motion to approve the following field trips for the 2024-2025 school year:

School: Tenakill Middle School
Group: Grade 8
Month: September 2024
Destination: 9/11 Memorial
Location: Closter, NJ

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Yeoh; Members: Mr. Choi, Ms. Finkelstein, Ms. Kwon

Moved by _____, seconded by _____ to approve Motions A - O.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix C attached:

- a. PRELIMINARY Board Secretary and School Treasurer Financial Reports for June 2024.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for June 2024.
- c. Transfer of funds for June 2024.

B. **APPROVAL - Payment of Bills**

Motion to approve the payment of bills from June 15, 2024, to June 30, 2024, in the amount of:

General Fund (Fund 10)	\$ 675,693.43
Special Revenue (Fund 20)	\$ 32,686.27
Enterprise (Milk – Fund 60)	\$ 639.78
Capital Projects (Fund 30)	\$ 681,167.50
Total	\$1,390,186.98

C. **APPROVAL - Payment of Bills**

Motion to approve the payment of bills from July 1, 2024, to July 23, 2024, in the amount of:

General Fund (Fund 10)	\$886,838.12
Total	\$886,838.12

D. **APPROVAL - Staff Remuneration**

Motion to approve remuneration to staff members as follows:

Staff Member: Josephine Hunt
Course: 1) EDLD 601: Effective Leadership and School Management in Contemporary Education
2) EDLD 602: Practices in Curriculum Planning, Design & Development
College/University: Ramapo College of NJ
Remuneration: \$1,000.00

E. **APPROVAL – Application & Acceptance of IDEA Grants**

Motion to approve the application and acceptance of IDEA Grants for School Year 2024-2025 in the following amounts:

<u>TOTAL IDEA GRANT</u>	<u>\$ 298,297</u>
IDEA Basic	\$ 286,017
IDEA PreSchool	\$ 12,280

- F. **APPROVAL - Amendment of Accelerated Learning Coaching and Educator Support Grant**
 Motion to approve the amendment of the Accelerated Learning Coaching and Educator Support Grant

FROM

20-488-200-300 (Purchased Professional and Technical Services) \$584.50

TO

20-488-200-600 (Supplies) \$584.50

- G. **APPROVAL - Evidence-based Comprehensive Beyond the School Day Activities Grant**
 Motion to approve the amendment of the Evidence-based Comprehensive Beyond the School Day Activities Grant

FROM

20-490-100-100 (Instructional Stipend) \$1,400.00

20-490-200-100 (Support Stipend) \$2,550.00

TO

20-490-100-600 (Instructional Supplies) \$3,950.00

- H. **APPROVAL - District Share of the Northern Valley Curriculum Center**
 BE IT RESOLVED that the Closter Board of Education hereby approves the SY 2024-2025 portion of the Consortium with Northern Valley Regional High School acting as the LEA (Local Education Agency) for the Northern Valley Curriculum Center as follows:

<u>Program</u>	<u>24-25 Contribution</u>
Staff Development & NVCC Consortium	\$101,479.00

- I. **APPROVAL - District Share of Region III Consortium**
 BE IT RESOLVED that the Closter Board of Education hereby approves the SY 2024-2025 portion of the Consortium with Northern Valley Regional High School acting as the LEA (Local Education Agency) for Region III as follows:

<u>Program/Service</u>	<u>24-25 Contribution</u>
Special Education	\$119,942.00
Physical Therapy	\$ 44,000.00 (estimate)
Occupational Therapy	\$ 70,000.00 (estimate)

- J. **APPROVAL - Participation in Region III Transportation Consortium**
 BE IT RESOLVED that the Closter Board of Education hereby approves participation in the 2024-2025 Region III - Special Education Transportation Consortium with Northern Valley Regional High School acting as the LEA (Local Education Agency) for the District's special education transportation.

K. **APPROVAL – Special Education Placements**

Motion to approve the following 2024-2025 Special Education Out of District placements for Closter Students:

NJ SMART ID	TUITION	GRADE	PLACEMENT
8583886300	\$89,340.00	GR6	BCSS-HIP UNION
2377584260	\$13,600.00	TOD GR8	BCSS-TOD
4780672334	\$13,600.00	TOD GR2	BCSS-TOD
7946671740	\$6,800.00	TOD PREK	BCSS-TOD
9597653741	\$102,794.00	GR5	CTC-Oakland
1595602128	\$102,794.00	GR5	CTC-Oakland
8949793385	\$48,480.00	GR7	The Craig School
7605596920	\$45,000.00	GR7	Winston Preparatory
9766852016	\$75,000.00	GR8	Eagle Hill School
6046457095	\$90,342.00	GR4	Ridgefield w/ 1:1
8420806703	\$57,945.16	GR8	NVRHS-TIP
4521677259	\$57,945.16	GR4	NVRHS-TIP
6416941621	\$64,312.00	GR6	NVRHS-TIP INCL ESY
2515429166	\$57,945.16	GR8	NVRHS-TIP
5323815997	\$88,889.00	GR7	NVRHS
4700189801	\$145,190.00	GR3	NVRHS w/ 1:1
5400823973	\$88,889.00	GR1	NVRHS
1653301736	\$88,889.00	GR 8	NVRHS
9237735305	\$88,889.00	K	NVRHS
3310955231	\$80,087.28	PreK	NVRHS
3657640030	\$8,800.80	GR6	NVRHS- ESY only
1543457212	\$88,889.00	GR2	NVRHS
9498828047	\$6,367.60	K	NVRHS-PIE- ESY only
3310955231	\$6,367.60	PreK	NVRHS-PIE- ESY only
2948044104	\$76,828.50	GR1	Cresskill
4452885313	\$76,828.50	GR7	Cresskill
6350331826	\$74,529.36	GR1	Felician School
4622705497	\$1,375.00	GR5	REG III-ESY only

9901292105	\$1,375.00	GR5	REG III-ESY only
1916299791	\$1,375.00	GR5	REG III-ESY only
2710068403	\$1,375.00	GR5	REG III-ESY only
2287020694	\$1,375.00	GR2	REG III-ESY only
5656192316	\$1,375.00	GR7	REG III-ESY only
9075768399	\$1,375.00	GR1	REG III-ESY only

L. **APPROVAL - Mental Health Support Services Provider**

WHEREAS, there exists a need for a District Mental Health Support Services provider, and

WHEREAS, The Closter Board of Education authorized and issued a request for proposal to engage a firm to act as a Mental Health Support Services Provider for the district; and

WHEREAS, The Closter Board of Education received approval from the Division of Local Government Services to use competitive contracting to procure mental health support and counseling services; and

NOW, THEREFORE, BE IT RESOLVED that after considering the proposals received, the Board approves West Bergen Mental Health Care, Inc. as the district's mental health support services provider for 184 days for SY 2024-2025 in the amount of \$89,500.00.

BE IT FURTHER RESOLVED that the Board President and the Board's Business Administrator/Board Secretary are authorized and directed to execute an appropriate contract embodying the terms of the Request for Proposal.

M. **APPROVAL - Insurance Assessment**

Motion to approve the Insurance Assessment for School Year 2024-2025 through the Northeast Bergen Joint Insurance Fund in the amount of \$304,572.00.

N. **APPROVAL - Instructional Programs and Web-based Services**

Motion to approve the purchase of the following proprietary instructional programs and web-based services:

- Powerschool (Grades 4-8) - \$8,616.20
- Nearpod (Grades 5-8) - \$7,764.40
- IXL Learning (Grades K-8) - \$21,600.00
- Actively Learn - Achieve 3000 (Grades 5-8) - \$13,761.60
- Scholastic (Grades 5-8) - \$6,600.14

O. **APPROVAL - Bergen County Special Services - Service Agreement for Instruction at New Bridge Medical Center, Paramus**

Motion to approve the Bergen County Special Services - Service Agreement for Hospital Instruction at New Bridge Medical Center, Paramus, at a rate of \$65.00 per hour for the 2024-2025 school year on an as-needed basis.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Micera

Moved by _____, seconded by _____ to approve Motions A - D.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Appointment of Tenakill School Paraprofessionals**

Motion to approve the appointment of the following TMS Paraprofessionals for the 2024-2025 school year, 5.75 hours per day, at a rate of \$20.89 per hour, starting September 1, 2024, pending criminal history background checks:

- Rosa Kim
- Shailajadevi Suva
- Stephanie Toscano

B. **APPROVAL - Appointment of Rebecca Callahan as Hillside School Office Paraprofessional**

Motion to approve the appointment of Rebecca Callahan as HES Office Paraprofessional for the 2024-2025 school year, 5.75 hours per day, at a rate of \$20.89 per hour, starting August 19, 2024, pending a criminal history background check.

C. **APPROVAL - SY 2024-2025 Substitute Teachers, Paraprofessionals, Nurses & Custodians**

Motion to approve Substitutes for the 2024-2025 school year as per Appendix D attached.

D. **APPROVAL – Parent-Paid Paraprofessionals from Centered Solutions LLC**

Motion to approve the following parent-paid paraprofessionals from Centered Solutions LLC for Student ID #5220678010 for the 2024-2025 school year, pending criminal history background checks:

- Rachel Woods Bannon
- Elizabeth Arturi

OLD/NEW BUSINESS

PUBLIC COMMENTS

Moved by _____ ▾, seconded by _____ ▾ to open the meeting for public comments.

Moved by _____ ▾, seconded by _____ ▾ to close the meeting to public comments.

CLOSED SESSION MOTION (If required)

Moved by _____ , seconded by _____ to approve the following Closed Session Motion.

Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

(If required)

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____ , seconded by _____ to adjourn the meeting at _____ PM.