

CLOSTER BOARD OF EDUCATION
Closter, New Jersey

AGENDA
REGULAR MEETING
Tenakill Middle School
July 18, 2019
7:30 PM

The Board meeting was called to order by President Lambert at 7:33 PM

The following Board members were present:

Ms. Finkelstein, Ms. Sung Min Lee, Ms. Micera, Ms. Kothari
Ms. Kwon, Mr. Lambert

The following Board members were absent:

Ms. Stephanie Lee, Mr. Linn, Ms. Bhagat

Also present: Mr. McHale and Mr. Villanueva

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

- Mr. McHale shared with the Board the District and School Grade Report to the Board of Education for SY 2017-2018.
- Mr. McHale provided the board with the following information:

- Administrators attended two PDs
 - Standards Based Assessment and Grading
 - Marshall Summit
- Individual meetings with various stakeholders
- NVCC curriculum updates which will be voted on the August meeting.

MINUTES

Moved by Ms. Kwon seconded by Ms. Kothari to approve the following minutes. Motion was unanimously carried by voice vote of the Board:

June 13, 2019 Regular Meeting; June 13, 2019 Executive Session

PUBLIC DISCUSSION on AGENDA ITEMS

Moved by Ms. Sung Min Lee, seconded by Ms. Micera to open the meeting to the public.

There were no public comments.

Moved by Ms. Sung Min Lee seconded by Ms. Micera to resume the regular order of business.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Sung Min Lee, Ms. Bhagat, Mr. Linn

Moved by Ms. Sung Min Lee seconded by Ms. Micera to approve Motions A-B. Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Finkelstein, Ms. Sung Min Lee, Ms. Micera, Ms. Kothari , Ms. Kwon,
Mr. Lambert

NAYS: None

A. APPROVAL - Staff Coursework

Motion to approve the following courses for 2019-2020 as recommended to the Superintendent by the Principals:

Staff Member:	Brianna Kehoe
Course No./Title:	EDC-X772Q-001SU Connecting the Geo-Inquiry Process To Your Teaching Practice
Institution:	University of San Diego/National Geographic Continuing Ed.
Credits:	2

Staff Member:	Angela Portanova
Course No./Title:	ELCL 6300 Research In Education

Institution: William Paterson University
Credits: 3

Staff Member: Angela Portanova
Course No./Title: EDLP 6040 Curriculum Designing
Institution: William Paterson University
Credits: 3

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member/s: Cheryl Boehm, Doreen Scarpelli, Anna Suttora, Karen Volpitto
Conference: NVCC - Google Workshops
Location: NVRHS-Demarest
Date: July 23, 24 and 25, 2019, 8:30 am -12 pm
Cost to Board: -0-

Staff Member/s: Floro Villanueva, Jr., Ralph Chappell
Conference: Northern Regional Facilities Training
Location: Morris Knolls High School
Date: August 25, 2019, 8:30-1:30 PM
Cost to Board: -0-

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kothari, Ms. Kwon, Ms. Stephanie Lee

Moved by Ms. Kothari, seconded by Ms. Micera to approve Motions A-M.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Finkelstein, Ms. Sung Min Lee, Ms. Micera, Ms. Kothari, Ms. Kwon,
Mr. Lambert

NAYS: None

A. **APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13:

- a. Preliminary Board Secretary and School Treasurer Financial Reports for June 2019.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for June 2019.
- c. Transfer of funds for June 2019 as per Appendix A attached.

B. APPROVAL - Monthly Bills

Motion to approve payment of bills from June 12, 2019 to June 28, 2019 in the amount of:

General Fund (Fund 10)	\$1,358,174.49
Special Revenue (Fund 20)	\$ 10,726.27
Enterprise (Milk – Fund 60)	\$ 690.79
TOTAL	\$1,369,591.55

C. APPROVAL – Special Education Placements

Motion to approve the following 2019-2020 Special Education placements for Closter students:

NJSMART#	Tuition \$	Grade	Placement
7204732761	\$47,152.00	GR1	NVRHS-TIP
8860616163	\$76,519.00	GR5	NVRHS-Valley
	\$46,800.00	1:1 TA	
4780672334	\$ 1,078.00	GR5	Reg.III Summer
3962188434	\$ 1,078.00	GR4	Reg.III Summer
5174686117	\$ 1,078.00	GR8	Reg.III Summer
5656192316	\$ 1,078.00	GR2	Reg.III Summer
3638997421	\$ 1,078.00	GR3	Reg.III Summer

D. RESOLUTION – Approval of Contract for the Abatement and Replacement of Flooring - Old Wing in TMS

RESOLVED, that the Closter Board of Education hereby approves the contract with Academy Construction Inc (Ed-Data awarded vendor for Bid #8521), the lowest and most responsive quote for the abatement and replacement of flooring - old wing in TMS in the amount of \$42,520. The said work is funded using Capital Reserve Fund as approved for the 2019-2020 school year.

E. APPROVAL – Engineering Services

Motion to approve the inclusion of Boswell Engineering for the engineering services to complete the curb and sidewalk replacement along Harrington Ave as that was previously approved by the Board on June 13, 2019.

F. APPROVAL - Implementation of Corrective Action Plan

Motion to approve the implementation of the Corrective Action Plan from the FY 2018 audit.

- G. **APPROVAL - Purchase of Proprietary Apple Devices**
 Motion to approve the purchase of Proprietary Apple Devices in the amounts of \$33,697.30 and \$11,420 through the ESCNJ Contract (MRESC 15/16-69) 1062153.

- H. **APPROVAL - Nursing Services Contract**
 Motion to approve contract between Health Source Group and Closter Board of Education for school year 2019-2020 to provide professional health care personnel to the district when required.

- I. **APPROVAL - Mental Health Assessments/School Clearance Contract**
 Motion to approve contract between West Bergen Mental Healthcare and Bergen County Region III Districts to provide Mental Health Assessments/School Clearances for school year 2019-2020.

- J. **APPROVAL - Use of Facilities Fees**
 Motion to establish the fees for the Use of Facilities for the 2019-2020 school year:
 - \$85.00 per room/day
 - \$45.00 per hour for custodians (\$58.00 per hour on Sunday or Holidays)

- K. **APPROVAL - Chabad Shul of Closter Use of Facilities**
 Motion to approve facilities use of Tenakill Middle School by Chabad Shul of Closter, pending receipt of qualified Certificate of Insurance, for the High Holidays on the following dates:
 - September 30, 2019 -- 9 am to 1:00 pm
 - October 8, 2019 -- 6 pm to 8 pm
 - October 9, 2019 -- 9 am -- 1 pm; and 5 pm -- 7:30 pm

- L. **APPROVAL - Multiple Sclerosis Society Use of Facilities**
 Motion to approve facilities use of Hillside ES parking lot as a rest stop for annual Bike MS 2019 on Sunday, October 20, 2019, sponsored by Eventage for the Multiple Sclerosis Society; pending receipt of facilities use form and qualified Certificate of Insurance.

- M. **APPROVAL - Bloodborne Pathogen Program Agreement**
 Motion to approve the contract between the Closter Board of Education and Bergen County Department of Health Services for the Bloodborne Pathogen Program - SY 2019-2020 and SY 2020-2021.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Finkelstein, Ms. Micera, Mr. Lambert

Moved by Ms. Finkelstein seconded by Ms Micera to approve Motions A-H. Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Finkelstein, Ms. Sung Min Lee, Ms. Micera, Ms. Kothari , Ms. Kwon,
Mr. Lambert

NAYS: None

A. **APPROVAL – Summer Office Paraprofessionals**

Motion to approve, upon the recommendation of the Superintendent, the following office paraprofessionals for July and August 2019, for Tenakill Middle School, not to exceed 137.5 hours:

- Christina Santa Maria - \$19.03/hour
- Catherine Chow - \$18.53/hour
- Mary Oakes - \$19.58/hour

B. **APPROVAL – Summer Custodial Assistant**

Motion to approve, upon recommendation of the Superintendent, employment of James lafrate as Summer Custodial Assistant at a rate of \$10.00/hour; not to exceed 7.5 hrs/day, with a retroactive start date of July 8, 2019 through August 30, 2019.

C. **APPROVAL – CST Summer Case Management**

Motion to approve, upon the recommendation of the Superintendent, the following CST staff members to work up to 6 days for July and August 2019 at their contracted per diem rate:

- Janet Felice - \$551.60/day
- Sara Kim - \$326.87/day

D. **APPROVAL - Angela Portanova, Tenakill MS School Nurse**

Motion to approve, upon the recommendation of the Superintendent, Angela Portanova as Tenakill MS School Nurse, BA + 15, Step 3, at a salary of \$56,204 through December 31, 2019 and MA Step 3 at a salary of \$62,874 effective January 1, 2020.

E. **APPROVAL – Substitute Teachers**

Motion to approve the following substitute teachers for the 2019-2020 school year:

<u>Name</u>	<u>Certification</u>
Allajbegu, Iliriana	NJ Certification
Levinson, Elysa	NJ Substitute

Mody, Nina	NJ Substitute
Noviello, Frank	NJ Substitute
Paliouras, Joanna	NJ Substitute
Ross, Courtney	NJ Certification
Schinderman, Sheryl	NJ Certification
Wecht, Jenna	NJ Substitute
Wrightson, Mary	NJ Certification

F. APPROVAL - Educational Observation

Motion to approve Leila Hagopian, University of Maryland student, for an educational observation with Leanne Schettino, Speech/Language therapist, from July 19 - Aug. 1, 2019.

G. APPROVAL – Revised Hours for Tenakill MS STEM Program Staff

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Tenakill MS Summer STEM Program, July 8 - July 26, 2019 for 5.0 hours/day at a rate of \$50.00/hour per teacher, as scheduled below:

- Amy Kenny-Whritenour - 7/8/19 - 7/26/19 (15 days)
- Lisa Licamelli - 7/8/19 - 7/12/19 (5 days)
- Joanne Iyo - 7/15/19 - 7/26/19 (10 days)

H. APPROVAL - Educational Internship

Motion to approve Ginette Prestipino, SUNY/Rockland CC student, for an educational internship with Nancy Saccoccio, Occupational therapist, beginning September 2019.

BOARD COMMITTEES

OLD/NEW BUSINESS

- Mr. McHale reminded the Board to notify Mr. Villanueva if they are planning on attending the NJ School Boards Conference.

PUBLIC DISCUSSION

Moved by Ms. Sung Min Lee, seconded by Ms. Micera to open the meeting to public discussion.

- Ms. Dolores Witko welcomed Mr. McHale and introduced herself as the representative of the Mayor & Council.

Moved by Ms Micera, seconded by Ms. Sung Min Liew to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by Ms. Sung Min Lee, seconded by Ms Micera to approve the following Closed Session Motion. Motion was approved by a voice vote of the Board:

YEAS: Ms. Finkelstein, Ms. Sung Min Lee, Ms. Micera, Ms. Kothari , Ms. Kwon,
Mr. Lambert

NAYS: None

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

Confidential Matters
Attorney Client - Privilege

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at 8:09 PM.

The Board reconvened from Closed Session at 8:38PM.

ADJOURNMENT

Moved by Ms. Kwon, seconded by Ms. Micera to adjourn the meeting at 8:39PM.

Respectfully submitted,



Flojo M. Vilanueva Jr.
School Business Administrator/Board Secretary