

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

July 15, 2021 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:

Ms. Bhagat	_____
Ms. Kothari	_____
Ms. Kwon	_____
Ms. Lee	_____
Mr. Linn	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT- Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

Presentation of 2019-2020 HIB Grades Report

American Rescue Plan Grant Spending Presentation

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per policy 1120. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A - C

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve June 14, 2021 minutes.

B. **ACKNOWLEDGEMENT - School Bus Emergency Evacuation Drill - HES**

The Board acknowledges that Hillside Elementary School successfully conducted its second emergency school bus exit drill, in accordance with N.J.A.C. 6A:27-11.2, at 9:30 a.m. on June 18, 2021, at Hillside Elementary School, 340 Homans Avenue, Courtney Carmichael, Vice Principal, and Anna Suttora, Secretary in charge. Bus #1 was included in the drill.

C. **ACKNOWLEDGEMENT - School Bus Emergency Evacuation Drill - TMS**

The Board acknowledges that Tenakill Middle School successfully conducted its second emergency school bus exit drill, in accordance with N.J.A.C. 6A:27-11.2, at 9:15 a.m. on June 18, 2021, at Tenakill Middle School School, 275 High Street, Keith McElroy, Vice Principal, was the staff member in charge. Bus #1 was included in the drill.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Lee, Ms. Cross, Dr. Puttannah

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2021-2022 as recommended to the Superintendent by the Principals:

Staff Member: William Potkulski
Course No./Title: EDUC7120 Bullying
Institution: La Verne University
Credits: 3

Staff Member: Jaime Caruso
Course No./Title: 1) 5601-070 Counseling Skills in Nursing
2) 6040-060 Curriculum Design
Institution: William Paterson University
Credits: 6 (3 credits each)

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari

Moved by _____, seconded by _____ to approve Motions A - R.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Bills SY 20-21**

Motion to approve payment of bills from June 15, 2021 to June 30, 2021 in the amount of:

General Fund (Fund 10)	\$1,150,053.30
Special Revenue (Fund 20)	\$ 13,521.44
Total	\$1,163,574.74

B. **APPROVAL - Monthly Bills SY 21-22**

Motion to approve payment of bills from July 1, 2021 to July 14, 2021 in the amount of:

General Fund (Fund 10)	\$924,560.27
Special Revenue (Fund 20)	\$ 287.70
Total	\$924,847.97

C. **APPROVAL - Staff Remuneration**

Motion to approve remuneration to staff members as follows:

Staff Member: Karen Caruso
 Course: 1) Virtual Manipulatives for Math Instruction
 2) Teaching and Learning Online
 Remuneration: \$920.00

Staff Member: Meghan Pleus
 Course: Motivating Students Who Don't Care
 Remuneration: \$375.00

D. **APPROVAL – Application & Acceptance of ESEA Grant**

Motion to approve the application and acceptance of ESEA grant for School Year 2021-2022 in the following amounts:

<u>ESEA Total</u>	<u>\$ 96,680</u>
Title I A	\$ 50,752
Title II A	\$ 17,549
Title III	\$ 18,379
Title IV	\$ 10,000

E. **APPROVAL – Application & Acceptance of American Rescue Plan Grant**

Motion to approve the application and acceptance of the American Rescue Plan (ARP) grant in the following amounts:

First Installment	\$ 510,172
Second Installment	\$ 255,086

F. **APPROVAL – Tuition Contracts for Received Students**

Motion to approve tuition contracts for received students as outlined below for the 2021-2022 school year:

<i>NJ SMART ID</i>	<i>TUITION</i>	<i>GRADE</i>	<i>DISTRICT</i>
7574534238	\$25,375.00	GR2	Tenafly
TBD	\$31,952.00	GR-PRE-K	Haworth

G. **APPROVAL – Special Education Placements**

Motion to approve the following 2021-2022 Special Education placements for Closter Students:

<i>NJ SMART ID</i>	<i>TUITION</i>	<i>GRADE</i>	<i>PLACEMENT</i>
7204732761	\$48,577.00	GR3	NVRHS-TIP

H. **APPROVAL – Contract for Realtime**

Motion to approve the annual contract for the 2021-2022 school year with Realtime for the following services:

Student Information System	\$ 10,750
Special Education Management/IEP Writer	\$ 4,000

504 Student Manager	\$ 1,800
Notification/Alert System & E-Signature	\$ 2,950
Annual Cost	\$ 19,500

I. **APPROVAL – Contract with Bergen County Special Services**

WHEREAS, the Bergen County Special Services School District (BCSSSD) is a body corporate organized under the laws of the State of New Jersey pursuant to N.J.S.A.18A:46-29.

WHEREAS, the LEA is required by law to provide remedial and auxiliary services to eligible students attending non-public schools within the public school district pursuant to P.L. 1977, Chapters 192-193 from BCSSSD.

WHEREAS, the LEA and BCSSSD hereby agree to provide the remedial and auxiliary services in accordance with the applicable New Jersey statutes and the rules and regulations of the State Board of Education and the policies of the Board of Education of BCSSSD.

WHEREAS, the auxiliary and remedial services to be provided are limited to P.L. 192 Compensatory Education, English as a Second Language, and Home Instruction. P.L. 193 Supplementary Instruction, Speech Correction and Examination and Classification for eligible pupils.

NOW THEREFORE BE IT RESOLVED, that the Closter Board of Education hereby approves the agreement to contract with Bergen County Special Services for SY 21-22.

J. **APPROVAL - Shared Services for Speech Therapist**

Motion to approve the shared services agreement with Demarest Public Schools for a Speech Therapist in the amount of \$27,678, two days per week for SY 2021-2022.

K. **APPROVAL – Related Services Contract**

Motion to approve contracts with the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired for students #361002, #9597653741 and #1595602128 in accordance with their IEPs, in the amount of \$6,600.00 for the 2021-2022 school year.

L. **APPROVAL - Disposal of Outdated Smart Boards**

Motion to approve the disposal of 12 outdated Smart Boards from Hillside Elementary School; tag numbers 10147,10097, 10162, 10124, 10120, 10122, 10144, 10118, 10121,10107, 101108, and 10109.

M. **APPROVAL - Disposal of Server**

Motion to approve the disposal of one (1) Powermac G5 Server, from Hillside Elementary Technology Office; tag number 10020.

N. **RETROACTIVE APPROVAL - Purchase of Classroom Furniture**

Motion to retroactively approve the purchase of classroom furniture from School Specialty in the amount of \$19,635.56 through the Ed Data Contract #26EDCP.

- O. **RETROACTIVE APPROVAL - Purchase of Classroom Furniture**
Motion to retroactively approve the purchase of classroom furniture from Nickerson NJ Inc in the amount of \$17,287.10 through the Ed Services Commission of NJ 20/21-01.
- P. **RETROACTIVE APPROVAL - Purchase of Eleven (11) Promethean Boards**
Motion to retroactively approve the purchase of Eleven (11) Promethean Boards from Keyboard Consultants in the amount of \$57,482 through the Educational Data Services (EDS) Bid #10437 MSRP Tech/AV/Computer/Interactive Whiteboards.
- Q. **APPROVAL - Use of Facilities Fees**
Motion to establish the fees for the Use of Facilities for the 2021-2022 school year:
 - \$100.00 per room/day
 - \$53.00 per hour for custodians (\$70.00 per hour on Sunday or Holidays)
- R. **APPROVAL - Before and After School Enrichment Programs Contract**
Motion to approve the contract between the Closter Board of Education and KCE Champions LLC to provide Before and After School Enrichment Programs. The agreement includes a facility rental fee of \$1,000 per month.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Bhagat, Ms. Finkelstein, Mr. Linn

Moved by _____, seconded by _____ to approve Motions A - T.
Motions were _____ by a roll call vote of the Board as follows:

YEAS:
NAYS:

- A. **APPROVAL - Resignation of Kate Finnegan as Special Ed Teacher**
Motion to accept, with regrets, the resignation of Kate Finnegan as Special Education Teacher as of June 30, 2021.
- B. **APPROVAL - Resignation of Mary Lotito as Elementary School Teacher**
Motion to accept, with regrets, the resignation of Mary Lotito as Elementary School Teacher as of June 30, 2021.

- C. **APPROVAL - Resignation of Brittany Anderson as M.S. Physical Education/Health Teacher**
Motion to accept, with regrets, the resignation of Brittany Anderson as M.S. Physical Education/Health Teacher as of June 30, 2021.
- D. **APPROVAL - Motion to Rescind Offer of Employment to Inne Cho as M.S. Science Teacher**
Motion to rescind offer of employment to Inne Cho as Middle School Science Teacher for the 2021-2022 school year.
- E. **APPROVAL - Student Teacher in the Pre-K Classrooms for Summer 2021**
Motion to approve Nicole Hayden as a student teacher in Pre-K classrooms for the summer 2021.
- F. **APPROVAL - Isabella Prulello - Grade 5 Leave Replacement Teacher**
Motion to approve Isabella Prulello as Grade 5 Leave Replacement Teacher, non-tenure track, from September 1, 2021, through February 28, 2022, Salary will be \$200 per day on days 1 through 10; then beginning on day 11, MA Step 0, \$60,839 pro-rated, pending a criminal history background check.
- G. **APPROVAL - Jennifer Smith - Grade 5 Math & Science Leave Replacement Teacher**
Motion to approve Jennifer Smith as Grade 5 Math & Science Leave Replacement Teacher, non-tenure track, for the 2021-2022 school year. Salary will be \$200 per day on days 1 through 10; then beginning on day 11, MA Step 0, \$60,839 pro-rated.
- H. **APPROVAL - Noelle Caramanna - Basic Skills Teacher - Tenure Track Position**
Motion to approve Noelle Caramanna as Basic Skills Teacher, tenure track, for the 2021-2022 school year, at a salary of \$62,139, MA Step 1.
- I. **APPROVAL - Brianna McSweeney - M.S. Science Teacher - Tenure Track Position**
Motion to approve Brianna McSweeney as M.S. Science Teacher, tenure track, for the 2021-2022 school year, at a salary of \$70,664, MA Step 5, pending a criminal history background check.
- J. **APPROVAL - Karen Caruso - Mentor for Provisionally Licensed Teacher**
Motion to approve Karen Caruso as a mentor to Christopher Rota. Mentor to be paid by the provisional teacher.
- K. **APPROVAL - Eileen Kennedy - Mentor for Provisionally Licensed Teacher**
Motion to approve Eileen Kennedy as a mentor to Noelle Caramanna. Mentor to be paid by the provisional teacher.
- L. **APPROVAL - Amanda Cummings - Mentor for Provisionally Licensed Teacher**
Motion to approve Amanda Cummings as a mentor to Isabella Prulello. Mentor to be paid by the provisional teacher.
- M. **APPROVAL - Amy Kenny-Whritenour - Mentor for Provisionally Licensed Teacher**

Motion to approve Amy Kenny-Whritenour as a mentor to Jennifer Smith. Mentor to be paid by the provisional teacher.

N. **APPROVAL – Tenakill Middle School STEM Program Staff**

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Tenakill Middle School STEM Program (funded by the Learning Acceleration Grant) August 2 - 18, 2021, for nine sessions, five (5) hours per session at a rate of \$50.00/hour per teacher:

- Shireen Moidu
- Christopher Rota

O. **APPROVAL – Tenakill Middle School ELA & Arts Program Staff**

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Tenakill Middle School ELA & Arts Program (funded by the Learning Acceleration Grant) August 5 - 19, 2021 for five (5) sessions, four (4) hours per session at a rate of \$50.00/hour per teacher:

- Julia Leibowitz
- Sarah Menchise

P. **APPROVAL – Tenakill Middle School Wellness Program Staff**

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Tenakill Middle School Wellness Program (funded by Mental Health/Support Grant) July 21 - August 27, 2021, for three (3) sessions, six (6) hours per session at a rate of \$50.00/hour per teacher:

- Jennifer Annese
- Alexandra Earle
- Lauren Mandal
- Elhaam Manoochehri

Q. **APPROVAL - Substitute Teachers, Nurse & Custodian**

Motion to approve the following substitutes for the 2021-2022 school year

Substitute Teacher:

<u>Name</u>	<u>Certification</u>
William Angresano	NJ Substitute Certification
Elyse Asch	NJ Substitute Certification
Corrine Corcoran	NJ Substitute Certification
Lauren Finan	NJ Substitute Certification
Sylvia Greco	NJ Substitute Certification
Lauren Kessler	NJ Teacher Certification
Maria Lagomarsino	NJ Substitute Certification
Alissa Latner	NJ Substitute Certification
Nina Mody	NJ Substitute Certification
Frank Noviello	NJ Substitute Certification
Sujin Ock	NJ Substitute Certification
Helen Papapetrou	NJ Substitute Certification
Christina Paspalas	NJ Substitute Certification
Jaime Perez	NJ Substitute Certification
Neetu Raghav	NJ Substitute Certification
Jay Ringelstein	NJ Substitute Certification

S. **RETROACTIVE APPROVAL - Summer Camp Custodian**
Motion to retroactively approve Mayuli Copeland as custodian for the Summer Camp from June 28, 2021 - July 30, 2021, at a rate of \$18.00/hour, on as needed basis. The Closter Recreation Department will reimburse the BOE for this expense.

T. **APPROVAL – Summer Custodial Assistants**
Motion to approve, upon recommendation of the Business Administrator the employment of the following 2021 Summer Custodial Assistants; not to exceed 7.5 hrs/day, effective July 16, 2021, through August 27, 2021:

<u>Name</u>	<u>Year</u>	<u>Rate</u>
Maxwell Solomon	1	\$12.00/hour
Anthony Rota	2	\$12.50/hour

BOARD COMMITTEES

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

HIB

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.