

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

July 12, 2023 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:

Ms. Fanelli	_____
Ms. Kwon	_____
Ms. Li	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Salamea-Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

SSDS (Student Safety Data System) Reporting Period 2 for SY 2022-2023

BOARD COMMITTEES

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____ , seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____ , seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____ , seconded by _____ to approve Motions A - D.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the June 26, 2023, minutes.

B. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation or Bullying (HIB) incident #HES-2223-04 reported to the Board in Executive Session at the June 26, 2023, meeting.

C. **APPROVAL - Application for Trees for NJ Schools Grant**

Motion to approve the application for Trees for NJ School Grant, in collaboration with the Closter Borough Shade Tree Commission.

D. **APPROVAL - Closter Public Schools Virtual or Remote Instructional Plan for the 2023-2024 School Year**

Motion to approve the updated Closter Public Schools Virtual or Remote Instructional Plan for the 2023-2024 School Year as per Appendix A.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Dr. Puttannah; Members: Ms. Finkelstein, Ms. Wagner, Ms. Yeoh

Moved by _____ , seconded by _____ to approve Motions A and B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Conferences/Travel**

Motion to approve the following staff conferences/travel:

Staff Member(s): Floro M. Villanueva, Jr.
Conference: NJASBO Trustees Monthly Meetings
Location: Robbinsville, NJ
Date: 8/17, 9/22, 10/27, 11/17, 12/14, 1/19, 2/23, 3/22, 4/19, 5/17, 6/13
Cost to Board: \$769.20 (for mileage @ \$69.93 per meeting)

B. **APPROVAL - Field Trips**

Motion to approve the following field trips:

School: Tenakill Middle School
Group: Grade 8
Month: September
Destination: Memorial Field
Location: Closter, NJ

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Kwon; Members: Ms. Finkelstein, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - H.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from June 27, 2023 to June 30, 2023, in the amount of:

General Fund (Fund 10)	\$ 833,278.95
Special Revenue (Fund 20)	\$ 27,714.22
Total	\$860,993.17

B. APPROVAL - Monthly Bills

Motion to approve payment of bills from July 1, 2023 to July 11, 2023, in the amount of:

General Fund (Fund 10)	\$455,599.76
NJ Dept or Labor & Workforce Development	\$ 125.39
Total	\$455,725.15

C. APPROVAL – Tuition Contracts for Received Students

Motion to approve tuition contracts for received students as outlined below for the 2023-2024 school year:

NJ SMART ID	TUITION	GRADE	DISTRICT
8943632107	\$31,952.00	Pre-K	Northvale
2139465137	\$25,375.00	GR8	Alpine

D. APPROVAL – Special Education Placements

Motion to approve the following 2023-2024 Special Education placements for Closter Students:

NJ SMART ID	TUITION	GRADE	PLACEMENT
8583886300	\$89,585.00	GR5	BCSS-HIP UNION
2377584260	\$13,200.00	TOD GR7	BCSS-TOD
4780672334	\$13,200.00	TOD GR1	BCSS-TOD
4491998149	\$6,600.00	TOD GR8	BCSS-TOD
9597653741	\$96,813.82	GR4	CTC-Oakland
1595602128	\$96,813.82	GR4	CTC-Oakland
2515429166	\$78,170.00	GR7	Park Academy
8997220502	\$78,170.00	GR6	Park Academy
4653986607	\$78,170.00	GR7	Park Academy
8949793385	\$36,728.00	GR6	The Craig School
7605596920	\$45,000.00	GR6	Winston Preparatory
9766852016	\$67,901.96	GR7	Newmark School
6046457095	\$50,703.00	GR3	Ridgefield
8420806703	\$59,213.00	GR7	NVRHS-TIP

7827469181	\$59,213.00	GR8	NVRHS-TIP
8310099361	\$8,237.40	GR4	NVRHS
5323815997	\$87,143.00	GR6	NVRHS
4700189801	\$138,795.00	GR2	NVRHS
3657640030	\$87,143.00	GR5	NVRHS
1483137465	\$8,237.40	GR1	NVRHS
6753977047	\$87,143.00	GR4	NVRHS
1543457212	\$87,143.00	GR1	NVRHS
5400823973	\$87,143.00	GRK	NVRHS
1653301736	\$87,143.00	GR 7	NVRHS
2948044104	\$87,143.00	GR1	NVRHS
9498828047	\$87,143.00	GRK	NVRHS
4452885313	\$76,148.60	GR6	Cresskill
2287020694	\$1,350.00	GR2	REG III-ESY only
4622705497	\$1,350.00	GR4	REG III-ESY only
9901292105	\$1,350.00	GR4	REG III-ESY only
7962881753	\$1,350.00	GR3	REG III-ESY only
3962188434	\$1,350.00	GR8	REG III-ESY only
1916299791	\$1,350.00	GR4	REG III-ESY only
6130702589	\$1,350.00	GR4	REG III-ESY only
4621240704	\$5,550.00	GR2	BCSS-BROWNSTONE

E. **APPROVAL - District Share of the Northern Valley Curriculum Center**

BE IT RESOLVED that the Closter Board of Education hereby approves the SY 2023-2024 portion of the Consortium with Northern Valley Regional High School acting as the LEA (Local Education Agency) for the Northern Valley Curriculum Center as follows:

<u>Program</u>	<u>23-24 Contribution</u>
Staff Development & NVCC Consortium	\$102,420.00

F. **APPROVAL - Purchase of 30 iPads**

Motion to approve the purchase of 30 iPads from Apple Inc., in the amount of \$20,340 through the PEPPM Apple Bid Contract 535802 - Apple Corporate Contract #576202. Notice of Intent of Award was published on June 18, 2023 per P.L. 2011, c139.

G. **APPROVAL - Mental Health Support Services Provider**

WHEREAS, there exists a need for a District Mental Health Support Services provider, and

WHEREAS, The Closter Board of Education authorized and issued a request for proposal to engage a firm to act as Mental Health Support Services Provider for the district; and

WHEREAS, The Closter Board of Education will be utilizing the American Rescue Plan federal grant money to pay for the services; and

NOW, THEREFORE, BE IT RESOLVED, that after consideration of the proposals received, the Board approves West Bergen Mental Health Care, Inc as the district's mental health support services provider for 29 hours per week for SY 2023-2024 in the amount of \$68,300.

BE IT FURTHER RESOLVED, that the Board President and the Board's Business Administrator/Board Secretary are authorized and directed to execute an appropriate form of contract embodying the terms of the RFP.

H. **APPROVAL - Athletic Transportation Bid Award**

WHEREAS, the Closter Board of Education ("Board") advertised for bids for student athletic transportation services for the 2023-2024 school year (hereinafter referred to as the "Transportation Services"); and

WHEREAS, on June 28, 2023, the Board received one bid for the various routes; and

WHEREAS, on June 28, 2023, the Board received one bid from Valley Transportation, LLC in the amount of \$425 per trip, with an adjustment of \$50 per ¼ hour for any additional time beyond 2.5 hours; and

WHEREAS, Valley Transportation, LLC submitted a bid that complies with the specifications in all material respects, making it the lowest responsible bidder, and the Board wishes to award the bid to Valley Transportation, LLC;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby accepts Scholastic's bid and awards the contract for Transportation Services to Valley Transportation for a base bid of \$425 per route, and an additional \$50 per 15 minute delay.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and materials/performance bond as required in the specifications, together with an executed contract, within ten days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the School Business Administrator/Board Secretary are hereby authorized to execute such contract and any other documents necessary to effectuate the terms of this Resolution. The School Business

Administrator/Board Secretary shall submit all required documents to the Executive County Superintendent in accordance with the regulations governing student transportation.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Finkelstein, Ms. Micera

Moved by _____, seconded by _____ to approve Motions A - K.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Resignation of Two Hillside School Paraprofessionals

Motion to approve the resignation, with regrets, of the following two Hillside School paraprofessionals as of June 16, 2023:

- Ricardo Guerra-Licera
- Hannah Lim

B. APPROVAL - Lisa Calinda as Long-Term Leave Replacement - Special Education Teacher

Motion to approve Lisa Calinda as Hillside School Special Education Leave Replacement Teacher (K.D.) for the 2023-2024 school year starting on September 1, 2023. Salary will be \$200 per day on days 1 through 10; the beginning of day 11, \$62,000, MA Step 0, prorated, pending criminal history background check.

C. APPROVAL - Lori Cohen as Long-Term Leave Replacement - Hillside School Assistant Principal

Motion to approve Lori Cohen as Hillside School's Assistant Principal Leave Replacement from July 26, 2023, through November 30, 2023, at a per diem rate of \$480.77, pending criminal history background check.

D. APPROVAL - Megan Weis as Long-Term Leave Replacement - Kindergarten Teacher

Motion to approve Megan Weis as Hillside School Kindergarten Teacher Leave Replacement (R.M.) for the 2023-2024 school year, starting September 1, 2023. Salary will be \$200 per day on days 1 through 10; the beginning of day 11, \$54,000, BA Step 0, prorated, pending criminal history background check.

E. APPROVAL - Cassandra San-Emeterio as Long-Term Leave Replacement - ESL Teacher

Motion to approve Cassandra San-Emeterio as Hillside School ESL Teacher Leave Replacement (S.K.) for the 2023-2024 school year, starting September 1, 2023. Salary will be \$200 per day on days 1 through 10; the beginning of day 11, \$62,000, MA Step 0, prorated, pending criminal history background check.

- F. **APPROVAL - Philomena (Phyllis) Viole as Tenakill School Paraprofessional**
Motion to approve Philomena (Phyllis) Viole as a TMS paraprofessional for the 2023-2024 school year at a salary of \$20.22 per hour, 5.9 hours per day, pending criminal history background check.
- G. **APPROVAL - Lisa Sackman as Hillside School Paraprofessional**
Motion to approve Lisa Sackman as an HES paraprofessional for the 2023-2024 school year at a salary of \$20.22 per hour, 5.75 hours per day, pending criminal history background check.
- H. **APPROVAL - Mary Jo Birrittieri-Parente as Hillside School Paraprofessional**
Motion to approve Mary Jo Birrittieri-Parente as an HES paraprofessional for the 2023-2024 school year at a salary of \$20.22 per hour, 5.75 hours per day, pending criminal history background check.
- I. **APPROVAL - Joseph Moskowitz as Hillside School Paraprofessional**
Motion to approve Joseph Moskowitz as an HES paraprofessional for the 2023-2024 school year at a salary of \$20.22 per hour, 5.75 hours per day, pending criminal history background check.
- J. **APPROVAL - Rescindment of Appointment of Part-Time Speech Therapist to Zena Said**
Motion to rescind the appointment of part-time Speech Therapist position to Zena Said for the 2023-2024 school year.
- K. **APPROVAL - SY 2023-2024 Substitute Teachers, Paraprofessionals, Nurses & Custodians**
Motion to approve Substitutes for the 2023-2024 school year as per Appendix B attached.

OLD/NEW BUSINESS

Change of Board Meeting Date - September 13, 2023, moved earlier to September 7, 2023.

PUBLIC DISCUSSION

Moved by _____ , seconded by _____ to open the meeting to public discussion.

Moved by _____ , seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____ , seconded by _____ to approve the following Closed Session Motion.
Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

(If required)

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____ , seconded by _____ to adjourn the meeting at _____ PM.