

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

January 5, 2023 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:

Ms. Fanelli	_____
Ms. Finkelstein	_____
Ms. Kwon	_____
Ms. Li	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Salamea-Cross	_____
Ms. Wagner	_____
Ms. Yeoh	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

BOARD COMMITTEES

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A - C. Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - December Meeting Minutes**

Motion to approve December 8, 2022, and December 19, 2022, meeting minutes.

B. **APPROVAL - Use of Facilities Fees**

Motion to approve the revised fee schedule for the Use of Facilities for the 2022-2023 school year:

- Field - \$150/hour plus charge of custodial cost
- Gym - \$350 per use plus charge of custodial cost
- Auditorium - \$500 per use plus charge of custodial cost and sound & lighting staff if necessary
- Classrooms - \$100.00 per room/day plus charge of custodial cost
- \$55.00 per hour for custodians (\$73.00 per hour on Sunday or Holidays)

C. **APPROVAL – Student Council Fundraiser - AirPods Raffle**

Motion to approve the Tenakill Student Council fundraiser in which students will raffle off a pair of AirPods, worth \$120. Tickets will cost \$5 each, and all proceeds will help fund future Student Council events, as well as prizes.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: _____ Members: _____

Moved by _____, seconded by _____ to approve Motions A - C. Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2022-2023 as recommended to the Superintendent by the Principals:

Staff Member: Brittany Steele
Course No./Title: ED 5501 Assessment and Improvement of Instruction
Institution: Capella University
Credits: 4

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Ralph Chappell
Conference: NAETI - EPA/AHERA/OSHA Asbestos Refresher
Location: Virtual
Date: 1/16/23
Cost to Board: \$210.00

Staff Member(s): Keith McElroy & Kristen Zanin
Conference: NVCC Curriculum Meetings
Location: NVRHS-D Curriculum Center
Date: 1/17/23, 2/14/23, 3/21/23, 4/25/23, 5/16/23, 6/13/23
Cost to Board: \$0

Staff Member(s): Dianne Smith & William Tantum
Conference: NVPA Meetings
Location: NVRHS-D Curriculum Center
Date: 1/13/23, 2/10/23, 3/17/23, 4/21/23, 5/12/23, 6/9/23
Cost to Board: \$0

Staff Member(s): Vince Salvati
Conference: Apple Workshop
Location: Linden, NJ
Date: 1/18/23
Cost to Board: \$2.54

Staff Member(s): Jennifer Levy
Conference: NJ ELA Supervisors Mid-Year Meeting
Location: Drew University, Madison, NJ
Date: 1/11/23
Cost to Board: \$0

Staff Member(s): Brianna Kehoe
 Conference: Teaching About Climate Change in Grades K-12 (Part 2)
 Location: RVCC, Branchburg, NJ
 Date: 1/25/23
 Cost to Board: \$0

C. **APPROVAL - Field Trips**

Motion to approve the following field trips:

School: Hillside School
 Group: Grade 2
 Month: April 2023
 Destination: Newark Museum
 Location: Newark, NJ

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Members:

Moved by _____, seconded by _____ to approve Motions A - E.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from December 8, 2022, to December 30, 2022, in the amount of:

General Fund (Fund 10)	\$1,538,597.55
Special Revenue (Fund 20)	\$ 26,931.24
Enterprise (Milk - Fund 60)	\$ 451.31
Total	\$1,565,980.10

Motion to approve payment of bills from January 1, 2023 to January 5, 2023, in the amount of:

General Fund (Fund 10)	\$676,358.77
Total	\$676,358.77

B. **APPROVAL - Purchase of Natural Gas Through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System ID#E8801-ACESCPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, Closter Public Schools is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

C. **APPROVAL - Nursing Coverage Contract**

Motion to approve the contract with Best Choice Home Care for a substitute nurse for up to six weeks beginning January 2, 2023, at a rate of \$69.00 per hour, but not to exceed \$16,000.00.

D. **APPROVAL - Pre-School Tuition Rates**

Motion to approve the following tuition rates for the 2023-2024 school year:

Preschool Full Day Program	\$11,540.00
PSD Voluntary Half-Day Extension	\$ 8,700.00

E. **APPROVAL - Independent Child Study Team Therapy Evaluations and/or Services Joint Agreement Between Region II and Closter Public Schools**

Motion to approve the agreement between the Pascack Valley Council for Special Education and Closter Public Schools for Independent Child Study Team Therapy Evaluations and/or Services from July 1, 2022 to June 30, 2023.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Members:

Moved by _____, seconded by _____ to approve Motions A - K.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Resignation of Patricia Higgins, HES Paraprofessional**

Motion to accept, with regrets, the resignation of Patricia Higgins as HES Paraprofessional as of 12/22/22.

B. **APPROVAL - Lyndsay Lucious as Paraprofessional**

Motion to approve Lyndsay Lucious as paraprofessional for the 2022-2023 school year, at a salary of \$19.23 per hour, 5.75 hours per day, pending criminal history background check.

C. **APPROVAL - Agustina Rosemary Guillon for Black Seal Fireman's License**

Motion to approve the \$100 differential (prorated) for Agustina Rosemary Guillon for obtaining Black Seal Fireman's License for the 2022-2023 school year.

D. **APPROVAL - Leave of Absence - Isabella Prulello**

Motion to approve the Leave of Absence for Isabella Prulello as follows:

- Paid sick leave from March 20, 2023, through March 24, 2023;
- An FMLA and NJFLA leave from March 27, 2023, through June 19, 2023, (including spring break); and
- A discretionary child bonding leave pursuant to Board Policy 3435 from June 20, 2023, through June 30, 2023, with an anticipated return to work on September 1, 2023.

E. **APPROVAL - ESEA Title III Grant Staff**

Motion to approve, upon the recommendation of the Superintendent, the payment of \$200.00 per staff for the Bilingual Parent Advisory Committee Meetings, funded by ESEA Title III & Title III-Immigrant Grant for SY 22-23:

- Soojung Kwak
- Margaret Churchill
- Sarah Kang
- Kathy Lee

F. **APPROVAL - Substitute Teachers/Paraprofessionals**

Motion to approve the following substitute teachers for the 2022-2023 school Year:

Substitute Paraprofessional

<u>Name</u>	<u>Certification</u>
Tara Erol	N/A

Substitute Teacher

<u>Name</u>	<u>Certification</u>
Paula A Lopez	NJ Substitute Certification

G. **APPROVAL - Extension of Discretionary Leave of Absence for Meghan Pleus**

Motion to approve an extension of discretionary leave of absence for Meghan Pleus until June 30, 2023, with an anticipated return date of September 1, 2023.

H. **APPROVAL - Retirement of Maria Clarke as Payroll Specialist**

Motion to approve, with regrets, the retirement of Maria Clarke as Payroll Specialist as of April 30, 2023.

I. **APPROVAL - FMLA - Ankita Patel**

Motion to approve FMLA for Ankita Patel from January 2, 2023, with an anticipated return date of January 23, 2023.

J. **APPROVAL - FMLA - Nila Vora**

Motion to approve FMLA for Nila Vora from January 6, 2023, with an anticipated return date of January 23, 2023.

K. **APPROVAL - Long-Term Substitute**

Motion to approve James Gerbig as Long-Term Substitute from January 6, 2023, through February 3, 2023. Salary will be \$200 per day on days one through ten; the beginning of day 11, BA Step 0, (\$52,309) prorated.

POLICY COMMITTEE

Chairperson: *Members:*

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - First Reading of Revised Policy #0155 - Board Committees**

Motion to approve the first reading of revised policy #0155 - Board Committees.

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

HIB

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.