

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

MINUTES

REGULAR MEETING

Tenakill Middle School

January 22, 2025 - 7:30 PM

The Board meeting was called to order by Ms. Finkelstein at 7:31 PM.

The following Board Members were present:

Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Micera, Ms. Argenziano, Ms. Estrems,
Mr. Paldi, Ms. Li (Arrived 7:33), Ms. Lee

The following Board Members were absent:

None

Also present:

Mr. McHale and Mr. Villanueva

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

Ms. Dianne Smith, Principal of Hillside Elementary School, shared her report with the Board and the community:

- **Enrollment**

We currently have 598 students, with three new additions joining us in the coming weeks.

- **MLK PD Day**

Our professional development day was a success, transitioning to a virtual model. Sessions included a math resource presentation, review of grade-level data from Aimsweb and LinkIt, strategies for meeting the needs of multilingual learners, and responding to challenging behaviors. ESL teachers participated in ACCESS training, and special area teachers explored ways to integrate technology into their classes.

Special thanks to Ms. Zanin for her hard work planning and coordinating the day!

- **Lunar New Year**

We are excited about the upcoming Lunar New Year assembly, which will take place on Friday. The event will feature performances by both Hillside and Tenakill students, with Student Council serving as emcees.

Thank you to Ms. Pidi, Ms. Menchise, and the Korean Parent Group for organizing this meaningful celebration.

- **MLK Week and No Name-Calling Week**

Our counselors organized a themed week to honor the legacy of Martin Luther King, Jr. Students participated in engaging lessons utilizing tools such as Storyworks and Scholastic News, along with ICARE lessons focusing on kindness and inclusion.

- **Holocaust Remembrance Day**

In recognition of Holocaust Remembrance Day on January 27, resources were shared with staff, including a curated list of recommended reading for our younger learners.

- **Crazy Hair Day**

Student Council has planned Crazy Hair Day for January 31.

- **School Climate Survey**

The Hillside community will soon receive information about a school climate survey. Students in Grades 3-4 will have the opportunity to participate, and staff will complete the survey at our February faculty meeting.

- **Academic Assistance Program**

This program will begin on February 4. Families of students who meet the criteria were notified last week.

- **100th Day of School**

We are excited to celebrate the 100th Day of School on February 10. Activities will include the traditional first-grade centers, and families are invited to join in this special event.

- **Kindergarten Registration**

Kindergarten registration is live! Please share this information with friends, family, and neighbors who may have a child turning 5 on or before October 1, 2025. Registration is available on our website, clostertschools.org. Looking ahead, Parent Orientation will be held on April 2 at 7:00 p.m. Residents will receive additional information in the mail this week. Register early!

Ms. Christine Cipollini, Principal of Tenakill Middle School, shared with the Board and the community her report:

- As it stands today 600 students are enrolled at TMS, with one additional student scheduled to join us in March.
- Once again, our school will be participating in survey data collection using the **New Jersey School Climate Improvement (NJ SCI) Survey**, which was developed, and is administered, by Rutgers University in order to help schools obtain multiple perspectives on aspects of school climate. This survey is anonymous and voluntary. A letter with instructions on how to take the parent and caregivers survey will be sent soon. Your voice is important to us and we hope you will participate. Administration of the student survey will take place from **02/03/2024 - 02/14/2024**. Information regarding the survey, along with the opportunity to have your child not complete the survey, was sent via email to all families.

- On March 2nd, the Closter Education Association will be hosting a meal-packing event in connection with Rise Against Hunger. All students attended an assembly last week in which they learned about the event, world hunger, and how they could engage in service. Information regarding signing up for the event has been emailed home to all families, and also included in the monthly newsletter.
- This Friday, January 24th, all TMS students will be attending a Lunar New Year Assembly. A special thank you to the KPG for their organization and sponsoring of this event, and a thank you to Ms. Abbey, Mrs. Reicken, and Mrs. Lee-Ein for their preparation with students for this event. We look forward to having this event and allowing students to learn about some of the traditional celebrations connected to Lunar New Year.
- Ms. Earle and Ms. Cipollini hosted an 8th-grade HS scheduling seminar last week via Zoom. 62 parents attended and had an opportunity to ask questions and learn more about the NVD scheduling process. Student course placement information will be coming out soon, and all parents will be attending HS scheduling conferences with Ms. Earle or Ms. Rochlin, and the high school counselor or case manager.
- On January 28th, students in grades 7 and 8 will get to experience the Free 2 Be Program sponsored by the State of New Jersey. This research-based interactive program leverages advanced technology to engage students meaningfully on the topic of bullying prevention. Through an interactive 3-D experience, students will have the opportunity to engage with real-life stories, learn strategies to cope with different forms of bullying, develop empathy and perspective-taking, and be empowered to make a positive difference when they witness bullying behaviors.
- Students in grade 6 will be engaging in the NJCap program and interactive bullying prevention workshops on January 30th and 31st that aims to explore the problems and consequences of bullying to all members of the community. It also gives students strategies for dealing with bullying and helps them to identify why it might happen and how to prevent it. Our 5th-grade students will participate in a sense of belonging workshop led by Ms. Earle, Ms. Stabile, and Ms. Cipollini next month.
- On Monday of this week, all district staff engaged in virtual professional development, with Keynote speaker Jon Comegno, who spoke in connection to "A Call to Wellness." TMS staff then engaged in several workshops such as meeting the needs of multilingual learners (led by Ms. Churchill), departmental collaboration and instructional planning, and PD about AI as outlined in the district policy (led by Ms. Cipollini, Ms. Rivellini and Mr. Calabria). Staff had the opportunity to explore a variety of AI tools, including use of BriskAI.
- In December and January, TMS welcomed 2 new staff members, Mrs. Clifford (grade 5-Social Studies and ELA) and Mrs. Palmer (Media Specialist). Mrs. Clifford and Ms. Cipollini will be hosted a "back to school night-like event" this evening for the families of students in Mrs. Clifford's class so that they have an opportunity to meet the teacher. We are excited to have them as a part of the TMS team.
- Semester 2 begins on Monday, and link-it mid-year progress monitoring assessments have been administered in ELA, and Math will be administered in science this week. 7th and 8th-grade students have been engaging in criterion-referenced assessments in science and math, respectively, and our 5th and 6th-grade students have begun exploring coding and digital citizenship lessons through their math classes.

- Congratulations to our Science Olympiad Team led by Ms. Moidu and Mr. Hernandez, who earned 1st place in their first competition earlier this month at NJIT. They will be headed to States in March!
- Last week, she met with the principal advisory committee (PAC) in connection to extracurriculars and opportunities outside of the classroom. The group brainstormed ways to enhance student interest and communication around clubs. This was the second meeting of the PAC, which will have 2 more meetings this school year to discuss a variety of topics.
- Thank you to all families for your ongoing support of students and schools. We look forward to continuing to collaborate with you this school year!

SUPERINTENDENT'S REPORT

Mr. Vincent McHale, Superintendent of Schools, provided the SSDS (Student Safety Data System) Reporting Period 1 for SY 2024-2025 data. All trustees received a copy of the report.

During Period 1 reporting, Hillside Elementary School has no incident. At Tenakill Middle School during the same reporting period, there were two total incidents. These incidents involved two confirmed HIB matters out of the twelve reported alleged HIB matters.

In Period 1, Hillside Elementary had thirty-one (31) HIB programs, while Tenakill Middle School had fifteen (15). Throughout the school year, a total of seven (7) trainings in Tenakill and ten (10) trainings at Hillside Elementary School. There were a total of forty-six (46) programs in both schools to address and prevent Harassment, Intimidation, and Bullying (HIB) incidents.

Mr. Vincent McHale, Superintendent of Schools, shared with the Board and the community his report:

- We held a Professional Development Day on Monday, January 20, 2025. Due to the snowstorm, the day was held virtually. It was still a full learning day for the faculty, staff, and administration. Our day started with a keynote presentation by John Comegno of the Comegno Education Institute. His presentation was entitled "A Call to Wellness" and focused on special education. For the remainder of the day, there were various workshops, including Meeting the Needs of Multilingual Learners, Artificial Intelligence in the Classroom, Practical Strategies for Responding to Challenging Behaviors, ACCESS Training, Analysis of Student Assessment Data, and a Child Study Team Retreat. There was also time for department meetings. The feedback on the day has been positive. Thank you to the administrators and teachers who planned and led sessions.
- We are excited to celebrate the Lunar New Year on Friday, January 25, 2025. This celebration will occur at both schools with an exciting and educational assembly featuring our students. The Hillside School assembly will start at 10:00 am. Tenakill Middle School will have two assemblies at 1:00 pm and 2:00 pm. The Board trustees are welcome to attend! Thank you to the Lunar New Year Committee, who have worked tirelessly to put this all together, and kudos to our students who will be performing in the assemblies! It is always a great day.
- On January 8, 2025, we launched the ThoughtExchange to get input from all stakeholders on the question: What knowledge, skills, and experiences will our 8th-grade graduates need to be successful in learning, work, and life? This is part of our district goal to develop a Profile of a Closter Learner. So far, we have 451 thoughts and 13,961 ratings from 389 participants in our Exchange. But we want to hear from everyone in our school community! If you haven't yet participated, I invite you to join the Exchange and help prioritize key areas by sharing and rating

some thoughts: <https://my.thoughtexchange.com/scroll/828489051> If you have already participated, you are welcome to return to the ThoughtExchange and rate some more thoughts that have been added since you were last there. In February, a team of administrators, teachers and parents will use the rated responses to begin the next steps in the process, which will include drafting the profile of a Closter learner.

- As part of our district goal of counseling for middle school to high school transition, the TMS guidance team had a parent information meeting via Zoom on Tuesday, January 14, 2025. There were 56 parents in attendance, increasing the attendance over the first meeting held earlier this year. During the session, Ms. Earle effectively explained the whole scheduling process to prepare parents for the upcoming scheduling conferences that eighth-grade students have at Northern Valley Regional High School. The recorded session was sent to all eighth-grade families.
- Save the date!! The Closter PTO will host their annual gala on Friday, March 21, 2025, from 7:00 to 11 pm at the Edgewood Country Club in River Vale. The theme is Viva Las Vegas. More information will follow soon. Check out the [Closter PTO webpage](#) for information on this event, the Me & My Guy Dance, the My Girl & I Dance, and more.

BOARD COMMITTEES

Ms. Finkelstein reported that the curriculum committee met, discussed the math program, and reviewed the materials to implement in our schools. The first material discussed was the already existing Go Math version and Big Ideas, also used at the middle school. She shared that a committee led by Ms. Zanin did an extensive process of review by meeting with the companies and testing out the materials, and they made a selection by picking Go Math You as the best option. This also aligns with other Northern Valley districts. Mr. McHale said that the adoption of this program will be approved at the next board meeting.

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by Ms. Micera ▾, seconded by Ms. Salamea-Cross ▾ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

There were no public comments.

Moved by Ms. Micera ▾, seconded by Ms. Salamea-Cross ▾ to resume the regular order of business.

BOARD OPERATIONS

Moved by Ms. Li ▾ , seconded by Ms. Micera ▾ to approve Motions A - G.

Mr. McHale read item C and thanked the school board members for their service. He gave them all a certificate of recognition.

Mr. Choi asked about the start date for the after-school program. Mr. McHale said they could start planning once it's approved. Mr. Choi also asked who chooses the programs, and Mr. McHale explained that Champions makes the selections.

Motions were approved ▾ by a roll call vote of the Board as follows:

YEAS: Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Micera, Ms. Argenziano, Ms. Estrems, Mr. Paldi, Ms. Li, Ms. Lee

NAYS: None

A. **APPROVAL - Minutes**

Motion to approve the January 2, 2025, Organization and the January 2, 2025, meeting minutes.

B. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation, or Bullying (HIB) incident #TMS-2425-11, as reported to the Board in Executive Session at the January 2, 2025, meeting.

C. **RESOLUTION - School Board Recognition**

WHEREAS, The New Jersey School Boards Association has declared January 2025 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Closter Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Closter Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Closter Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2025 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Closter Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

- D. **APPROVAL - After School Enrichment Program through Kinder Care - Champions**
Motion to approve Kinder Care - Champions to operate an After School Enrichment Program at Hillside Elementary School. Kinder Care - Champions will operate the program independently and compensate the Board of Education with a monthly fee, in addition to their current fee for using the building for Before and After Care services.
- E. **APPROVAL - School Calendar for the 2025-2026 School Year**
Motion to approve the Closter School District's school calendar for the 2025-2026 school year. See Appendix A.
- F. **APPROVAL - Use of Facilities by the Girl Scouts**
Motion to approve the Girl Scouts to use Hillside Elementary School Gymnasium on Friday, March 7, 2025, for the "Me and My Guy Square Dance."
- G. **APPROVAL - Clinical Affiliation Agreement for the BSN and MSN Nursing Program between Closter Public Schools and Ramapo College**
Motion to approve the Clinical Affiliation Agreement for the BSN and MSN Nursing Program between Closter Public Schools and Ramapo College of New Jersey for the 2024-2025 school year.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Ms. Finkelstein; Members: Ms. Argenziano, Ms. Lee

Moved by Ms. Argenziano , seconded by Ms. Micera to approve Motions A - D.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Micera, Ms. Argenziano, Ms. Estrems, Mr. Paldi, Ms. Li, Ms. Lee

NAYS: None

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2024-2025 as recommended to the Superintendent by the Principals:

Staff Member: Laura Abbey
Course No./Title: EDU-950 Whole Brain Child - Book Application
Institution: Fresno Pacific University
Credits: 1

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Kristen Zanin
Conference: NJSLA Training (DTCs)
Location: Park Ridge Marriott
Date: 1/23/25
Cost to Board: \$9.40 (Mileage)

Staff Member(s): Alexandra Earle and Dara Weiss
Conference: NJSLA Training (DTCs)
Location: Park Ridge Marriott
Date: 1/23/25
Cost to Board: \$8.18 (Mileage)

Staff Member(s): Joseph Scaglione
Conference: NJSBGA 2025 Expo
Location: Harrah's Atlantic City Conference Center
Date: 3/23/25 - 3/26/25
Cost to Board: \$788.18 (Registration \$350, hotel \$300 and mileage \$138.18)

Staff Member(s): Christine Cipollini
Conference: Educator's Exchange Career Fair
Location: Montclair State University
Date: 4/10/25
Cost to Board: \$228.43 (Registration \$200 and mileage \$28.43)

C. **APPROVAL - Tenakill Middle School to Participate in American Heart Association's American Heart Challenge Fundraiser**

Motion to approve Tenakill Middle School to participate in the American Heart Association *American Heart Challenge* community service fundraiser event to raise funds and awareness for congenital heart defects, nutrition security, CPR training, and mental well-being.

D. **APPROVAL - Field Trips**

Motion to approve the following field trips:

School: Tenakill Middle School
Group: Grade 7 and 8 TEP
Month: February 2025
Destination: Demarest Middle School
Location: Demarest, NJ

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Mr. Choi; Members: Ms. Estrems, Ms. Finkelstein

Moved by Mr. Choi , seconded by Ms. Micera to approve Motions A - H.

Ms. Finkelstein thanked Mr. Villanueva for the new lease agreement with United Business Systems, which will save money and improve printing across the district. Mr. Villanueva then thanked the principals, Ms. Iyo and Mr. Salvati for their work on developing a plan.

Ms. Li asked if the price for selling a truck to DTR was fair. Mr. Villanueva said the truck didn't work, so they were lucky to find someone willing to buy it.

Ms. Micera asked about Formative. Mr. McHale explained that it's a tool for teachers to deliver online resources and give assessments, similar to a program they already use called Newsela.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Micera, Ms. Argenziano, Ms. Estrems, Mr. Paldi, Ms. Li, Ms. Lee

NAYS: None

A. **APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix B attached:

- a. Board Secretary and School Treasurer Financial Reports for December 2024.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for December 2024.
- c. Transfer of funds for December 2024.

B. **APPROVAL - Payment of Bills**

Motion to approve the payment of bills from January 1, 2025, to January 22, 2025, in the amount of:

General Fund (Fund 10)	\$ 1,751,266.93
Special Revenue (Fund 20)	\$ 3,606.50

Capital Projects (Fund 30)	\$ 0.00
Enterprise (Milk – Fund 60)	\$ 607.62
Total	\$ 1,755,481.05

C. **APPROVAL - Lease Agreement with United Business Systems**

Motion to approve a change to the district's printing plan at a cost of \$253.20 per month, plus overages, and a 60-month equipment lease with United Business Systems starting March 1, 2025, for 14 machines at \$1,302.10 per month. Copies will be billed at \$0.0035 per black-and-white copy and \$0.0445 per color copy, with pricing based on the Canon NJ State Contract M2075 and NJSTART Canon Contract 24-FOOD-52427. Additionally, as outlined, the district acknowledges and approves any required adjustments or overages related to the printing plan and equipment lease.

D. **APPROVAL – Purchase of iPad with Apple Care and Case with Keyboard**

Motion to approve the purchase of 195 iPads with Apple Care from Apple Inc. and 165 Logitech Rugged combo cases with keyboards in the amount of \$128,550.25 through the Ed Services Commission of Morris Apple Contract #18/19-67. Students in Hillside Elementary School will use these devices.

E. **APPROVAL – Purchase of a Multi-Year License Agreement with Formative**

Motion to approve the purchase of a multi-year license agreement with Formative (Newsela) through June 30, 2027, at a total cost of \$10,378.00. The contract reflects a discount of \$2,542.00 from the total original price of \$12,920.00.

F. **APPROVAL – Purchase of a Multi-Year Subscription to Incident IQ Base Platform**

Motion to approve the purchase of the Incident IQ Base Platform with Assets Current, a 41-month subscription, from SHI in the amount of \$19,483.39. The purchase is made under the NJSBA-K-12 Classroom Products and Services contract, Contract #E-8801-NJSBA-ACES-CPS.

G. **APPROVAL - Disposal through Sale of Ford Pickup Truck**

Motion to approve the disposal through sale of a broken 2002 Ford F210 pickup truck, fixed asset tag #10009, to DTR Automotive and Towing for the amount of \$3,500.

H. **APPROVAL - Amendment of the Settlement Agreement for Student ID #8949793385**

Motion to approve the amendment of the settlement agreement for Student ID #8949793385 to include the 2025-2026 school year.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Mr. Paldi

Moved by Ms. Salamea-Cross , seconded by Ms. Micera to approve Motions A - N.

Mr. McHale explained items L, M, and N.

Ms. Li asked about salary rates. Mr. McHale responded that leave replacements are paid at step 0 on the salary guide, but retired teachers returning can be paid more.

Ms. Micera asked about the research projects in items C and D. Mr. McHale said they would share the results of their study, and he'd be happy to share the report with the board.

Motions were approved - by a roll call vote of the Board as follows:

YEAS: Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Micera, Ms. Argenziano, Ms. Estrems, Mr. Paldi, Ms. Li, Ms. Lee

NAYS: None

A. **APPROVAL - Appointment of Julia Palmeri as Mentor for the 2024-2025 School Year**

Motion to approve the appointment of Julia Palmeri as a mentor to provisionally licensed teacher, Madilyn Palmer, for 30 weeks of mentoring.

B. **APPROVAL - Substitute Teachers/Paraprofessionals/Custodians**

Motion to approve the following substitute teachers/paraprofessionals/custodians for the 2024-2025 School Year:

Name

Veronica Greco

Certification

NJ Substitute Certification

C. **APPROVAL - Maci DeCarlo - Bullying Research Project for Fairleigh Dickinson University**

Motion to approve Maci DeCarlo to conduct a proposed bullying research project for Fairleigh Dickinson University for approximately 9-12 months during 2024-2025 and 2025-2026 school years. This project will entail analyzing the Superintendent's HIB reports to the Board over the last four to five years to identify common themes, patterns, and trends in bullying. The project will not disrupt the instructional program. See Appendix C.

D. **APPROVAL - Christine Cipollini - NJ Leaders to Leaders Project**

Motion to approve Christine Cipollini to conduct a positive school culture and climate research project for NJ Leaders to Leaders for the 2024-2025 school year. This project will entail connecting with and understanding the Closter Community to continue fostering a positive culture and climate. See Appendix D.

E. **APPROVAL - Resignation of Eunhwa (Anna) Choi. Paraprofessional**

Motion to accept the resignation of Eunhwa (Anna) Choi as Paraprofessional, effective January 20, 2025.

F. **APPROVAL - Paraprofessional Staff Statement of Assurance for the 2024-2025 School Year - Period 2**

Motion to approve the Statement of Assurance regarding the Use of Paraprofessional Staff for the second period of the 2024-2025 school year.

- G. **APPROVAL - Learners Compass Therapist Sarah Seiglie for Student #371001**
Motion to approve Sarah Seiglie as parent-paid Learners Compass Therapist for Student #371001. Criminal history background check on file.
- H. **APPROVAL - Kaitlin Lange to Provide Home Instruction for Student #371001**
Motion to approve Kaitlin Lange to provide home instruction for Student #371001 up to ten hours per week, which includes one hour per week of teacher preparation time, at a rate of \$50 per hour, until a permanent placement can be secured for the student.
- I. **APPROVAL - Appointment of Nancy Klein as Paraprofessional**
Motion to approve the appointment of Nancy Klein as a paraprofessional for the 2024-2025 school year, 5.75 hours per day, at a salary of \$20.89 per hour, with a start date pending criminal history background check.
- J. **APPROVAL - Alyssa Schneider as School Counseling Clinical Intern for the 2024-2025 School Year**
Motion to approve Alyssa Schneider, Georgian Court University School Counseling clinical intern, to work with Dara Weiss for approximately 20 hours in the 2024-2025 school year, pending criminal history background check.
- K. **APPROVAL - Academic Assistance Program / High Impact Tutoring Staff for Spring 2025**
Motion to approve the following staff members for the AAP/HIT for Spring 2025:
- Katherine Dunn
 - Deborah Gonzalez
 - Catherine Gordon
 - Alyssa Levy
 - Cassandra San-Emeterio
 - Kenza Sehbi Tlemcani
 - Substitutes: Catherine Gibney and Sarah Menchise
- L. **APPROVAL - Appointment of Carmelo Joseph Camillieri as Leave Replacement Teacher**
Motion to approve the appointment of Carmelo Joseph Camillieri as Leave Replacement Teacher at Tenakill Middle School, covering for Jeffrey Roem from January 21-24, 2025, at a rate of \$400 per day.
- M. **APPROVAL - Appointment of Lisa Posner as Leave Replacement Teacher**
Motion to approve the appointment of Lisa Posner as Leave Replacement Teacher at Hillside Elementary School, covering for Monica Chae from February 5, 2025, through the end of the 2024-2025 school year. Salary will be \$200 per day on days 1 through 10; then beginning on day 11, MA +30 Step 0, pro-rated. Criminal history background check is on file.
- N. **APPROVAL - Appointment of Hersh Vora as Leave Replacement Paraprofessional**
Motion to approve the appointment of Hersh Vora as Leave Replacement Paraprofessional at Hillside Elementary School, covering for Lisa Posner, 5.75 hours per day, at a salary of \$20.89 per hour, with a start date pending criminal history background check, through the end of the 2024-2025 school year.

OLD/NEW BUSINESS

Mr. Villanueva thanked the trustees for completing their school ethics commission financial disclosures. He encouraged those who haven't done so to log in and complete it. He also shared that all the trustees in need of the mandated training were registered. He reminded them to complete the training as soon as possible, especially new trustees because they only have 60 days to complete the training.

PUBLIC DISCUSSION

Moved by Ms. Micera ▾ , seconded by Ms. Salamea-Cross ▾ to open the meeting to public discussion.

Paul Yarin from the Closter Environmental Commission introduced himself to the board members and discussed some ways they can collaborate with our schools. He also wants to educate the public on many different issues pertinent to our town. The Buzzoni Garden near the old Closter Swim Club is now a live laboratory where you can do experiments and projects. He also wants to work on Closter's infrastructure. More information can be found on sustainablecloster.org.

Moved by Ms. Micera ▾ , seconded by Mr. Paldi ▾ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by Mr. Paldi ▾ , seconded by Ms. Micera ▾ to approve the following Closed Session Motion.
Motion was approved ▾ by a voice vote of the Board:

YEAS: Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Micera, Ms. Argenziano, Ms. Estrems,
Mr. Paldi, Ms. Li, Ms. Lee

NAYS: None

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

HIB

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at 8:15 PM.

The Board reconvened from Closed Session at 8:39 PM.

ADJOURNMENT

Moved by Ms. Micera ▾ , seconded by Ms. Salamea-Cross ▾ to adjourn the meeting at 8:40 PM.

Respectfully submitted,



Floro M. Villanueva, Jr.
Business Administrator/Board Secretary

DRAFT**CLOSTER PUBLIC SCHOOLS 2025-2026 SCHOOL CALENDAR****DRAFT****September****18 DAYS**

- 1 Closed-Labor Day
- 2 & 3 Staff Work Days
- 4 *First Day for Students*
- 23 Closed-Rosh Hashanah

SU	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

February**15 DAYS**

- 16 Closed-President's Day
- 17-20 Closed-February Recess

SU	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

October**22 DAYS**

- 2 Closed-Yom Kippur
- 13-Staff PD in PM
- 13 HES Dismissal 12:40 PM
- 13 TMS Dismissal 12:25 PM

SU	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March**22 DAYS**

- 3 HES/TMS PM Conferences
- 3 Dismissal: HES 12:40/TMS 12:25
- 4 TMS Evening Conferences
- 5 HES Evening Conferences

SU	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November**16 DAYS**

- 6-7 Closed-NJ Teacher's Convention
- 26 HES Dismissal 12:40 PM
- 26 TMS Dismissal 12:25 PM
- 27-28 Closed-Thanksgiving

SU	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April**16 DAYS**

- 3 Closed-Good Friday
- 5 Easter
- 13-17 Closed - Spring Recess

SU	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December**17 DAYS**

- 2 HES/TMS PM Conferences
- 2 Dismissal: HES 12:40/TMS 12:25
- 3 TMS Evening Conferences
- 4 HES Evening Conferences
- 23 Dismissal: HES 12:40/TMS 12:25
- 24-31 Closed-Holiday Recess

SU	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May**20 DAYS**

- 25 Closed-Memorial Day

SU	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2026**19 DAYS**

- 1 Closed-New Year's Day
- 2 Closed
- 19 Closed-MLK Jr. Day
- 19-Staff PD

SU	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June**16 DAYS**

- 18, 22, 23 HES Dismissal 12:40 PM
- 18, 22, 23 TMS Dismissal 12:25 PM
- 19 Closed-Juneteenth
- 23 Last Day for Students & Staff

SU	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Please note one-session days with early dismissal are indicated by slashes.

(181 Student Days / 184 Staff Days).

Please be advised that emergency closing days will be made up by adding days in the following order: June 24 & 25, 2026. If there are more than two emergency closings, the make-up days will include June 24 & 25, 2026, and then days will be added in the following order: April 17, 16, 15, 14 and 13, 2026.

Please do not make unchangeable plans for these dates.

	<u>STUDENTS</u>	<u>STAFF</u>
SEP	18	20
OCT.	22	22
NOV.	16	16
DEC	17	17
JAN.	19	20
FEB.	15	15
MAR.	22	22
APR.	16	16
MAY.	20	20
JUNE.	16	16
TOTAL	181	184

**REPORT OF THE TREASURER OF SCHOOL MONIES
TO THE CLOSTER BOARD OF EDUCATION**

All Funds for the Month Ending: December 31, 2024

FUNDS	Beginning Cash	Cash Receipts	Cash Disbursements	(1)+(2)-(3)
	Balance Column 1	This Month Column 2	This Month Column 3	Ending Cash Balance Column 4
GOVERNMENTAL FUNDS:				
General Fund - FUND 10	\$ 3,396,345.51	\$ 2,335,627.20	\$ 2,370,394.26	\$ 3,361,578.45
Compensating Balance	\$ 1,106,000.00			\$ 1,106,000.00
Capital Reserve	\$ 7,034,560.83	\$ -		\$ 7,034,560.83
Emergency Reserve	\$ 250,000.00			\$ 250,000.00
Maintenance Reserve	\$ 813,985.00			\$ 813,985.00
Special Revenue - FUND 20	\$ 219,083.21	\$ 17,924.00	\$ 7,725.80	\$ 229,281.41
Capital Projects - FUND 30	\$ 4,335,375.31	\$ -	\$ -	\$ 4,335,375.31
Debt Service - FUND 40	\$ 17,727.00	\$ -	\$ -	\$ 17,727.00
TOTAL GOVERNMENTAL FUNDS 10-40	\$ 17,173,076.86	\$ 2,353,551.20	\$ 2,378,120.06	\$ 17,148,508.00
ENTERPRISE (MILK) FUND 60	\$ 9,347.58	\$ 531.63	\$ 790.35	\$ 9,088.86
TRUST and AGENCY FUNDS:				
Payroll - FUND 90	\$ -	\$ 898,218.05	\$ 898,218.05	\$ -
Payroll Agency - FUND 90	\$ 4,359.11	\$ 720,545.46	\$ 720,048.34	\$ 4,856.23
Unemployment Insurance Trust - FUND 63	\$ 246,652.51	\$ 2,423.76	\$ -	\$ 249,076.27
Tenakill Laptop Account - FUND 61	\$ 13,106.00	\$ 90.00	\$ -	\$ 13,196.00
TOTAL TRUST AND AGENCY FUNDS	\$ 264,117.62	\$ 1,621,277.27	\$ 1,618,266.39	\$ 267,128.50
TOTAL ALL FUNDS	\$ 17,437,194.48	\$ 3,974,828.47	\$ 3,996,386.45	\$ 17,415,636.50

Prepared and Submitted by

1/6/25

Date

Michael J. Donow, RSBA
Treasurer of School Monies

GENERAL FUND

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$4,467,578.45
102-106	CASH EQUIVALENTS	\$.00
108	IMPACT AID RESERVE GENERAL	\$.00
109	IMPACT AID RESERVE CAPITAL	\$.00
111	INVESTMENTS	\$.00
116	CAPITAL RESERVE ACCOUNT	\$7,034,560.83
117	MAINTENANCE RESERVE INVESTMENT ACCOUNT	\$813,985.00
118	EMERGENCY RESERVE	\$250,000.00
121	TAX LEVY RECEIVABLE	\$11,483,933.00

ACCOUNTS RECEIVABLE:

132	INTERFUND	\$.00
140	INTERGOVERNMENTAL-ACCOUNTS RECEIVABLE	\$.00
141	INTERGOVERNMENTAL-STATE	\$994,734.11
142	INTERGOVERNMENTAL-FEDERAL	\$.00
143	INTERGOVERNMENTAL-OTHER	\$1,710.00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	(\$.00)

LOANS RECEIVABLE:

131	INTERFUND	\$.00
151, 152	OTHER - NET OF EST. UNCOLLECTIBLE OF	(\$.00)
181	PREPAID EXPENSES	\$.00
192	DEFERRED EXPENDITURES	\$.00
	OTHER CURRENT ASSETS	\$.00

RESOURCES:

301	ESTIMATED REVENUES	\$25,077,378.00
302	LESS REVENUES	(\$24,939,398.17)

TOTAL ASSETS AND RESOURCES

\$25,182,771.22

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00
402	INTERFUND ACCOUNTS PAYABLE	\$.00
421	ACCOUNTS PAYABLE	\$422,382.50
431	CONTRACTS PAYABLE	\$.00
451	LOANS PAYABLE	\$.00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$.00
461	ACCRUED SALARIES AND BENEFITS	\$.00
481	DEFERRED REVENUE	\$.00
580	UNEMPLOYMENT TRUST	\$.00

December 31, 2024 (Tue)
Budget Year: 2025

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Interim Balance Sheet
December 2024

OTHER CURRENT LIABILITIES

\$.00

TOTAL LIABILITIES

\$422,382.50

Clouser Board of Education
 Board-Secretary Report
 GENERAL FUND - Fund 10
 Interim Balance Sheet
 December 2024

FUND BALANCE:				
753	APPROPRIATED:			
754	RESERVE FOR ENCUMBRANCES - CURRENT YEAR			\$13,400,758.70
	RESERVE FOR ENCUMBRANCES - PRIOR YEAR			\$217,658.30
768	RESERVED FUND BALANCE FOR WAIVER OFFSET RSV			
609	WAIVER OFFSET RESERVE - CURRENT YEAR			\$.00
314	INCREASE IN WAIVER OFFSET RESERVE			\$.00
	WITHDRAWAL FROM WAIVER OFFSET RESERVE			\$.00
	RESERVED FUND BALANCE:			
755	BUS ADVERTISING RESERVE			\$.00
610	ADD: INCREASE IN BUS ADV RESERVE FOR F			\$.00
315	LESS: BUDGETED W/D FROM BUS ADV FUEL CO		(\$.00)	\$.00
756	FEDERAL IMPACT AID RESERVE GENERAL - JULY			
611	ADD: INCREASE IN FEDERAL IMPACT AID RE			\$.00
318	LESS: W/D FROM FEDERAL IMPACT AID RESER		(\$.00)	\$.00
757	FEDERAL IMPACT AID RESERVE CAPITAL - JULY			\$.00
612	ADD: INCREASE IN FEDERAL IMPACT AID RE			\$.00
319	LESS: W/D FROM FEDERAL IMPACT AID RESER		(\$.00)	\$.00
764	MAINTENANCE RESERVE ACCOUNT - JULY 1, 2024			
606	ADD: INTEREST EARNED ON MAINTENANCE RE			\$813,985.00
310	LESS: BUDGETED W/D FROM MAINT. RESERVE		(\$150.00	\$150.00
765	TUITION RESERVE ACCOUNT			(\$340,000.00)
761	CAPITAL RESERVE ACCOUNT - JULY 1, 2024			\$.00
604	ADD: INCREASE IN CAPITAL RESERVE			\$7,034,560.83
605	ADD: INCREASE IN SALE/LEASE RESERVE			\$850.00
307	LESS: BUDG. W/D FROM CAPITAL RESERVE-ELI		(\$.00)	\$.00
309	LESS: BUDG. W/D FROM CAPITAL RESERVE-EXC		(\$350,000.00)	\$6,685,410.83
766	CURR. EXP. EMERGENCY RESERVE - JULY 1, 2024			\$250,000.00
607	ADD: INCR. IN CURR. EXP. EMERG. RESERVE			\$.00
312	LESS: W/D FROM CURR. EXP. EMERG. RESERV		(\$.00)	\$250,000.00
762	ADULT EDUCATION PROGRAMS			\$.00
769	UNEMPLOYMENT FUND			\$.00
750,751,752	RESERVED FUND BALANCE			\$700,000.00
76X	OTHER RESERVES			\$.00
601	APPROPRIATIONS			
602	LESS: EXPENDITURES			
603	ENCUMBRANCES			
		\$29,136,824.78		
		(\$26,558,205.93)		
	TOTAL APPROPRIATED			\$2,578,618.85
				\$24,306,581.68
	UNAPPROPRIATED:			
770	FUND BALANCE, JULY 1, 2024			\$1,089,281.04
771	FUND BALANCE -DESIGNATED			\$675,000.00
772	FUND BALANCE -UNDESIGNATED			\$.00
303	BUDGETED FUND BALANCE			(\$1,310,474.00)
311	BUDGT. WITHDR. FM TUITION RESERVE-ADJUST/SU			(\$.00)
320	BUDGT. WITHDR. FROM UNEMPLOYMENT FUND BALAN			(\$.00)
	TOTAL FUND BALANCE			(\$.00)

TOTAL LIABILITIES AND FUND EQUITY

				\$25,182,771.22
RECAPITULATION OF FUND BALANCE:				
APPROPRIATIONS				
REVENUES				
SUB TOTAL				
CHANGE IN RESERVE ACCOUNTS:				
PLUS - INCREASE IN RESERVE				
LESS - WITHDRAW FROM RESERVE				
SUB TOTAL				
LESS: ADJUSTMENT FOR PRIOR YEAR ENCUMBRANCE				
BUDGETED FUND BALANCE				
	Budgeted	Actual	Variance	
	\$29,136,824.78	\$26,558,205.93	\$2,578,618.85	
	(\$25,077,378.00)	(\$24,939,398.17)	(\$137,979.83)	
	\$4,059,446.78	\$1,618,807.76	\$2,440,639.02	
	\$1,000.00	\$1,000.00	\$.00	
	(\$690,000.00)	(\$690,000.00)	(\$.00)	
	\$3,370,446.78	\$929,807.76	\$2,440,639.02	
	(\$217,658.30)	(\$217,658.30)	(\$.00)	
	\$3,152,788.48	\$712,149.46	\$2,440,639.02	

REVENUE/SOURCES OF FUNDS:		Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
52XX	FROM TRANSFERS	\$.00	\$.00		\$.00
1XXX	FROM INTEREST EARNED ON CURR. EXP. EMERGENCY	\$.00	\$.00		\$.00
1XXX	FROM INTEREST EARNED ON MAINTENANCE RESERVE	\$.00	\$.00		\$.00
1XXX	FROM LOCAL SOURCES	\$23,470,346.00	\$23,332,366.17	Under	\$137,979.83)
2XXX	FROM INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3XXX	FROM STATE SOURCES	\$1,607,032.00	\$1,607,032.00		\$.00
4XXX	FROM FEDERAL SOURCES	\$.00	\$.00		\$.00
5XXX	FROM OTHER FINANCING SOURCES	\$.00	\$.00		\$.00
XXX1	ARRA ESF (FUND 16)	\$.00	\$.00		\$.00
XXX2	ARRA GSF (FUND 17)	\$.00	\$.00		\$.00
XXX3	ARRA SFSF (FUND 18)	\$.00	\$.00		\$.00
TOTAL REVENUES/SOURCES OF FUNDS		\$25,077,378.00	\$24,939,398.17	Under	\$137,979.83
EXPENDITURES:		Appropriations	Expenditures	Encumbrances	Available Balance
GENERAL CURRENT EXPENSE FUND (11)					
1XX-100-XXX	REGULAR PROGRAMS - INSTRUCTION	\$7,669,811.35	\$2,939,867.15	\$4,194,614.14	\$535,330.06
2XX-100-XXX	SPECIAL EDUCATION - INSTRUCTION	\$2,676,758.00	\$1,042,542.03	\$1,624,103.91	\$10,112.06
230-100-XXX	BASIC SKILLS/REMEDIATION INSTRUCTION	\$530,088.46	\$204,792.65	\$325,091.29	\$204.52
240-100-XXX	BILINGUAL EDUCATION - INSTRUCTION	\$474,143.00	\$176,694.36	\$296,597.71	\$850.93
3XX-100-XXX	VOC. PROGRAMS - LOCAL - INSTRUCTION	\$.00	\$.00	\$.00	\$.00
401-100-XXX	SCHOOL-SPONS. COCURR. ACTIVITIES - INST.	\$76,339.00	\$4,120.90	\$69,498.10	\$2,720.00
402-100-XXX	SCHOOL-SPONS. ATHLETICS - INSTRUCTION	\$42,107.00	\$6,092.94	\$33,217.38	\$2,796.68
421-100-XXX	TOTAL BEFORE/AFTER SCHOOL PROGRAMS	\$42,000.00	\$6,550.00	\$.00	\$35,450.00
422-100-XXX	TOTAL SUMMER SCHOOL PROGRAMS	\$38,500.00	\$16,630.48	\$20,869.52	\$1,000.00
423-100-XXX	TOTAL ALTERNATIVE EDUCATION PROGRAM	\$.00	\$.00	\$.00	\$.00
424-100-XXX	TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$.00	\$.00	\$.00	\$.00
425-100-XXX	TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$.00	\$.00	\$.00	\$.00
4XX-100-XXX	OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION	\$.00	\$.00	\$.00	\$.00
800-330-XXX	COMM. SERV. PROGRAMS-COMM. SERV. OPERATIONS	\$.00	\$.00	\$.00	\$.00
OTHER EXPENDITURES NOT INCLUDED ABOVE		\$.00	\$.00	\$.00	\$.00
UNDISTRIBUTED EXPENDITURES:					
000-1XX-XXX	INSTRUCTION	\$2,074,804.00	\$831,134.91	\$694,355.88	\$549,313.21
000-211-XXX	ATTENDANCE AND SOCIAL WORK SERVICES	\$103,925.00	\$50,072.26	\$53,638.95	\$213.79
000-213-XXX	HEALTH SERVICES	\$212,899.00	\$81,767.26	\$116,443.69	\$14,688.05
000-216-XXX	OTHER SUPPORT SERV.-STUDENTS-RELATED SERV	\$531,017.04	\$186,273.71	\$340,490.76	\$4,252.57
000-217-XXX	OTHER SUPPORT SERV.-STUDENTS-EXTRA SERV.	\$1,534,055.00	\$490,415.76	\$874,839.02	\$168,800.22
000-218-XXX	OTHER SUPPORT SERVICES-STUDENTS-REGULAR	\$393,936.00	\$149,804.63	\$238,163.64	\$5,967.73
000-219-XXX	OTHER SUPPORT SERV.-STUDENTS-SPEC. SERV.	\$795,852.00	\$326,001.53	\$437,194.04	\$32,656.43
000-221-XXX	IMPROV. OF INST./OTHER SUP. SERV.-INSTSERV	\$165,820.00	\$84,558.32	\$63,760.60	\$17,501.08
000-222-XXX	EDUCATIONAL MEDIA SERV./SCHOOL LIBRARY	\$211,108.00	\$82,503.64	\$118,435.68	\$10,168.68
000-223-XXX	INSTRUCTIONAL STAFF TRAINING SERVICES	\$79,285.00	\$36,137.30	\$12,588.52	\$30,559.18
000-23X-XXX	SUPP. SERV. - GENERAL ADMINISTRATION	\$535,836.00	\$295,572.69	\$209,033.68	\$31,229.63

Closter Board of Education
 Board Secretary Report
 GENERAL FUND - Fund 10
 Interim Statements
 December 2024

December 31, 2024 (Tue)

Budget Year: 2025

Page 6

(2025/01/02-Thu-12:33pm)

	Appropriations	Expenditures	Encumbrances	Available Balance
000-24X-XXX SUPP. SERV. - SCHOOL ADMINISTRATION	\$906,235.46	\$435,784.22	\$437,789.62	\$32,661.62
000-25X-XXX SUPP. SERV. - CENTRAL SERVICES & TECH SERV	\$610,926.00	\$284,057.15	\$278,877.43	\$47,991.42
000-26X-XXX OPERATION AND MAINT. OF PLANT SERVICES	\$2,056,746.54	\$929,984.09	\$890,215.75	\$236,546.70
000-263-XXX TOTAL CARE AND UPKEEP OF GROUNDS	\$86,800.00	\$3,090.00	\$53,900.00	\$29,810.00
000-266-XXX TOTAL SECURITY	\$84,512.51	\$59,805.61	\$6,383.80	\$18,323.10
000-27X-XXX STUDENT TRANSPORTATION SERVICES	\$742,302.00	\$193,726.61	\$528,800.40	\$19,774.99
000-29X-XXX BUSINESS AND OTHER SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
000-40X-XXX FACILITIES ACQ. & CONTRUCTION SERVICES	\$0.00	\$1,587,244.94	\$1,890,229.24	\$648,807.32
XXX-XXX-2XX UNALLOCATED BENEFITS	\$4,126,281.50	\$0.00	\$0.00	\$0.00
000-31X-XXX FOOD SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
000-515-XXX RETIREMENT OF ERIP LIABILITY	\$0.00	\$0.00	\$0.00	\$0.00
000-52X-XXX FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00
OTHER UNDISTRIBUTED EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL GEN. CURRENT EXP. EXPENDITURES/USES OF FUNDS	\$26,802,087.86	\$10,505,225.14	\$13,809,132.75	\$2,487,729.97
CAPITAL OUTLAY (FUND 12)				
XXX-XXX-73X EQUIPMENT	\$200,514.60	\$154,570.68	\$21,943.92	\$24,000.00
000-400-937 IMPACT AID RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-XXX FACILITIES ACQUISITION AND CONSTR. SERV.	\$2,134,222.32	\$1,857,610.61	\$209,722.83	\$66,888.88
430-4XX-741 INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER CAPITAL OUTLAY EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES/USES OF FUNDS	\$2,334,736.92	\$2,012,181.29	\$231,666.75	\$90,888.88
SPECIAL SCHOOLS (FUND 13)				
3XX-1XX-XXX POST-SECONDARY INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
3XX-2XX-XXX POST-SECONDARY SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
422-1XX-XXX SUMMER SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
422-2XX-XXX SUMMER SCHOOL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
4XX-1XX-XXX OTHER SPEC. SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
4XX-2XX-XXX OTHER SPC. SCHOOLS - SUPPORT SERV.	\$0.00	\$0.00	\$0.00	\$0.00
601-1XX-XXX ACCR. EVENING/ADULT H.S./POST-GRADUATE - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
601-2XX-XXX ACCR. EVENING/ADULT H.S./POST-GRADUATE - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
602-1XX-XXX ADULT EDUCATION-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
602-2XX-XXX ADULT EDUCATION-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
629-1XX-XXX VOCATIONAL EVENING-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
629-2XX-XXX VOCATIONAL EVENING-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
631-1XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
631-2XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
EVENING SCHOOL FOR FOREIGN BORN-LOCAL SUPPORT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER SPECIAL SCHOOLS EXPEND. NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$0.00	\$0.00	\$0.00	\$0.00

December 31, 2024 (Tue)

Budget Year: 2025

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Interim Statements
December 2024

Page 7

(2025/01/02-Thu-12:33pm)

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-550-905 BUDGETED INCREASE IN SURPLUS FOR TUITION	\$.00	\$.00	\$.00	\$.00
10-000-100-56X TRANSFER OF FUNDS TO CHARTER SCHOOLS	\$.00	\$.00	\$.00	\$.00
10-000-100-571 TRANSFER OF FUNDS TO RENAISSANCE SCHOOLS	\$.00	\$.00	\$.00	\$.00
10-000-520-93X GENERAL FUND CONTRIB - WHOLE SCH. REFORM	\$.00	\$.00	\$.00	\$.00
16-XXX-XXX-XXX ESF (FUND 16)	\$.00	\$.00	\$.00	\$.00
17-XXX-XXX-XXX ARRA GSF (FUND 17)	\$.00	\$.00	\$.00	\$.00
18-XXX-XXX-XXX ARRA SFSF (FUND 18)	\$.00	\$.00	\$.00	\$.00
19-XXX-XXX-XXX FEMA GRANT (FUND 19)	\$.00	\$.00	\$.00	\$.00
TOTAL GENERAL FUND EXPENDITURES	\$29,136,824.78	\$12,517,406.43	\$14,040,799.50	\$2,578,618.85

REVENUES		Estimate	Actual	Unrealized
LOCAL SOURCES:				
1210	LOCAL TAX LEVY	\$22,967,866.00	\$22,967,866.00	\$.00
1310	TUITION - FROM INDIVIDUALS	\$226,480.00	\$148,599.00	\$77,881.00
1000	MISCELLANEOUS	\$276,000.00	\$215,901.17	\$60,098.83
	TOTAL	\$23,470,346.00	\$23,332,366.17	\$137,979.83
STATE SOURCES:				
3121	CATEGORICAL TRANSPORTATION AID	\$93,632.00	\$93,632.00	\$.00
3132	CATEGORICAL SPECIAL EDUCATION AID	\$1,399,363.00	\$1,399,363.00	\$.00
3177	CATEGORICAL SECURITY AID	\$114,037.00	\$114,037.00	\$.00
	TOTAL	\$1,607,032.00	\$1,607,032.00	\$.00
	TOTAL	\$25,077,378.00	\$24,939,398.17	\$137,979.83

	Appropriations	Expenditures	Encumbrances	Available Balance
GENERAL CURRENT EXPENSE (FUND 11)				
REGULAR PROGRAMS - INSTRUCTION				
105-1XX-101 PRESCHOOL - SALARIES OF TEACHERS	\$95,550.00	\$38,606.60	\$56,943.40	\$56,943.40
110-1XX-101 KINDERGARTEN - SALARIES OF TEACHERS	\$596,652.00	\$217,605.99	\$379,046.01	\$379,046.01
120-1XX-101 GRADES 1-5 -SALARIES OF TEACHERS	\$3,421,432.00	\$1,332,070.51	\$2,089,361.49	\$2,089,361.49
130-1XX-101 GRADES 6-8 -SALARIES OF TEACHERS	\$2,277,019.00	\$884,230.76	\$1,392,788.24	\$1,392,788.24
150-1XX-101 SALARIES OF TEACHERS	\$11,000.00	\$4,000.00	\$3,500.00	\$3,500.00
150-1XX-32X PURCHASED PROF. - ED. SERVICES	\$3,000.00	\$0.00	\$0.00	\$3,000.00
190-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$316,401.00	\$82,129.11	\$234,271.89	\$234,271.89
190-1XX-32X PURCHASED PROF. - ED. SERVICES	\$18,700.00	\$4,000.00	\$5,000.00	\$5,000.00
190-1XX-34X PURCHASED TECHNICAL SERVICES	\$114,485.00	\$28,050.70	\$19,972.20	\$9,700.00
190-1XX-5XX OTHER PURCHASED SERVICES	\$231,137.00	\$151,876.83	\$26,751.28	\$66,462.10
190-1XX-61X GENERAL SUPPLIES	\$170,846.26	\$65,079.18	\$40,914.22	\$52,508.89
190-1XX-64X TEXTBOOKS	\$53,126.63	\$36,692.32	\$0.00	\$64,852.86
190-1XX-890 MISCELLANEOUS EXPENDITURES	\$18,000.00	\$10,390.80	\$350.00	\$16,434.31
1XX-1XX-XXX OTHER UNDISTRIBUTED INSTRUCTION	\$342,462.46	\$85,134.35	\$10,715.41	\$7,259.20
TOTAL REGULAR PROGRAMS - INSTRUCTION	\$7,669,811.35	\$2,939,867.15	\$4,194,614.14	\$246,612.70
SPECIAL EDUCATION PROGRAMS:				
LEARNING AND/OR LANGUAGE DISABILITIES				
204-1XX-101 SALARIES OF TEACHERS	\$509,499.00	\$203,950.59	\$305,548.41	\$305,548.41
204-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$79,546.00	\$13,640.00	\$65,906.00	\$65,906.00
204-1XX-5XX OTHER PURCHASED SERVICES	\$7,500.00	\$266.60	\$4,498.00	\$2,735.40
204-1XX-61X GENERAL SUPPLIES	\$5,750.00	\$916.53	\$43.10	\$4,790.37
TOTAL	\$602,295.00	\$218,773.72	\$375,995.51	\$7,525.77
BEHAVIORAL DISABILITIES:				
209-1XX-101 SALARIES OF TEACHERS	\$148,473.00	\$59,973.90	\$87,799.10	\$87,799.10
209-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$27,383.00	\$11,646.44	\$14,793.40	\$14,793.40
209-1XX-XXX OTHER BEHAVIORAL DISABILITIES	\$760.00	\$244.77	\$159.01	\$356.22
TOTAL	\$176,616.00	\$71,865.11	\$102,751.51	\$1,999.38
RESOURCE ROOM/RESOURCE CENTER:				
213-1XX-101 SALARIES OF TEACHERS	\$1,487,582.00	\$600,836.92	\$886,745.08	\$886,745.08
213-1XX-61X GENERAL SUPPLIES	\$7,150.00	\$6,275.37	\$429.84	\$444.79
TOTAL	\$1,494,732.00	\$607,112.29	\$887,174.92	\$444.79
PRESCHOOL DISABILITIES - FULL-TIME:				

Budget Year: 2025

(2025/01/02 - Thu - 12:33pm)

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
December 2024

	Appropriations	Expenditures	Encumbrances	Available Balance
216-1XX-101 SALARIES OF TEACHERS	\$246,647.00	\$97,970.93	\$148,676.07	\$0.00
216-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$151,818.00	\$42,491.79	\$109,326.21	\$0.00
216-1XX-5XX OTHER PURCHASED SERVICES	\$3,450.00	\$3,359.00	\$0.00	\$91.00
216-1XX-XXX OTHER PRESCHOOL DISABILITIES - FULL-TIME:	\$1,200.00	\$969.19	\$179.69	\$51.12
TOTAL	\$403,115.00	\$144,790.91	\$258,181.97	\$142.12
TOTAL SPECIAL EDUCATION - INSTRUCTION	\$2,676,758.00	\$1,042,542.03	\$1,624,103.91	\$10,112.06
BASIC SKILLS/REMEDIAL - INSTRUCTION				
230-1XX-101 SALARIES OF TEACHERS	\$525,386.00	\$200,294.71	\$325,091.29	\$0.00
230-1XX-61X GENERAL SUPPLIES	\$4,702.46	\$4,497.94	\$0.00	\$204.52
TOTAL	\$530,088.46	\$204,792.65	\$325,091.29	\$204.52
BILINGUAL EDUCATION - INSTRUCTION				
240-1XX-61X GENERAL SUPPLIES	\$5,045.00	\$4,194.07	\$0.00	\$850.93
240-1XX-64X TEXTBOOKS	\$13,300.00	\$13,300.00	\$0.00	\$0.00
24X-1XX-XXX OTHER BILINGUAL EDUCATION - INSTRUCTION	\$455,798.00	\$159,200.29	\$296,597.71	\$0.00
TOTAL	\$474,143.00	\$176,694.36	\$296,597.71	\$850.93
SCHOOL SPONS. COCURRICULAR ACTIVITIES - INSTRUCTION				
401-100-1XX SALARIES	\$72,839.00	\$3,610.90	\$69,228.10	\$0.00
401-100-6XX SUPPLIES AND MATERIALS	\$1,000.00	\$155.00	\$0.00	\$845.00
401-1XX-8XX OTHER OBJECTS	\$2,500.00	\$355.00	\$270.00	\$1,875.00
TOTAL	\$76,339.00	\$4,120.90	\$69,498.10	\$2,720.00
SCHOOL SPONSORED ATHLETICS - INSTRUCTION				
402-1XX-1XX SALARIES	\$30,319.00	\$0.00	\$30,319.00	\$0.00
402-1XX-5XX PURCHASED SERVICES	\$5,000.00	\$2,642.00	\$396.00	\$1,962.00
402-1XX-6XX SUPPLIES AND MATERIALS	\$6,088.00	\$2,985.94	\$2,502.38	\$599.68
402-1XX-8XX OTHER OBJECTS	\$700.00	\$465.00	\$0.00	\$235.00
TOTAL	\$42,107.00	\$6,092.94	\$33,217.38	\$2,796.68
SUMMER SCHOOL PROGRAMS				
422-100-101 SALARIES OF TEACHERS	\$21,000.00	\$6,175.00	\$13,825.00	\$1,000.00
422-100-106 OTHER SALARIES OF INSTRUCTION	\$9,500.00	\$7,905.48	\$1,594.52	\$0.00
TOTAL SUMMER SCHOOL INSTRUCTION	\$30,500.00	\$14,080.48	\$15,419.52	\$1,000.00
SUMMER SCHOOL - SUPPORT SVCS				

December 31, 2024 (Tue)

Budget Year: 2025

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
December 2024

Page 11

(2025/01/02-Thu-12:33pm)

	Appropriations	Expenditures	Encumbrances	Available Balance
422-200-100 SALARIES	\$8,000.00	\$2,550.00	\$5,450.00	\$0.00
TOTAL SUMMER SCHOOL - SUPPORT SVCS	\$8,000.00	\$2,550.00	\$5,450.00	\$0.00
TOTAL SUMMER SCHOOL	\$38,500.00	\$16,630.48	\$20,869.52	\$1,000.00
OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION				
4XX-1XX-1XX SALARIES	\$42,000.00	\$6,550.00	\$0.00	\$35,450.00
TOTAL	\$42,000.00	\$6,550.00	\$0.00	\$35,450.00
UNDISTRIBUTED EXPENDITURES - INSTRUCTION				
INSTRUCTION				
000-1XX-561 TUITION TO OTHER LEAS W/I STATE - REG.	\$11,651.00	\$3,930.20	\$0.00	\$7,720.80
000-1XX-562 TUITION TO OTHER LEAS W/I STATE - SPEC.	\$1,252,162.00	\$595,931.62	\$317,973.04	\$338,257.34
000-1XX-565 TUITION TO CSSD & REG. DAY SCHOOL	\$165,328.00	\$16,968.75	\$110,781.25	\$37,578.00
000-1XX-566 TUITION TO PRIV. SCH. FOR HANDIC. W/I ST	\$645,663.00	\$214,304.34	\$265,601.59	\$165,757.07
TOTAL	\$2,074,804.00	\$831,134.91	\$694,355.88	\$549,313.21
ATTENDANCE AND SOCIAL WORK SERVICES				
000-211-1XX SALARIES	\$95,525.00	\$41,672.26	\$53,638.95	\$213.79
000-211-171 SALARIES OF DROP-OUT PREVENTION OFFICER/CO	\$0.00	\$0.00	\$0.00	\$0.00
000-211-172 SALARIES OF FAMILY SUPPORT TEAMS	\$0.00	\$0.00	\$0.00	\$0.00
000-211-173 SALARIES OF FAMILY LIAISONS/COMM. PARENT I	\$0.00	\$0.00	\$0.00	\$0.00
000-211-174 SALARIES OF COMMUNITY/SCHOOL COORDINATORS	\$0.00	\$0.00	\$0.00	\$0.00
000-211-3XX PURCHASED PROF. AND TECH. SERVICES	\$8,400.00	\$8,400.00	\$0.00	\$0.00
TOTAL	\$103,925.00	\$50,072.26	\$53,638.95	\$213.79
HEALTH SERVICES				
000-213-1XX SALARIES	\$184,299.00	\$70,955.31	\$113,343.69	\$0.00
000-213-175 SALARIES OF SOCIAL SERVICES COORDINATORS	\$0.00	\$0.00	\$0.00	\$0.00
000-213-3XX PURCHASED PROF. AND TECH. SERVICES	\$4,400.00	\$2,000.00	\$2,000.00	\$400.00
000-213-5XX OTHER PURCHASED SERVICES	\$14,000.00	\$2,748.76	\$1,100.00	\$10,151.24
000-213-6XX SUPPLIES AND MATERIALS	\$10,200.00	\$6,063.19	\$0.00	\$4,136.81
TOTAL	\$212,899.00	\$81,767.26	\$116,443.69	\$14,688.05
OTHER SUPP. SERV. STUDENTS-RELATED SERVICES				
000-216-1XX SALARIES	\$525,297.00	\$184,997.85	\$340,299.15	\$0.00
000-216-32X PURCHASED PROF. - EDUCATIONAL SERVICES	\$2,500.00	\$450.00	\$0.00	\$2,050.00
000-216-6XX SUPPLIES AND MATERIALS	\$2,220.04	\$825.86	\$191.61	\$1,202.57
TOTAL	\$530,017.04	\$186,273.71	\$340,490.76	\$3,252.57

	Appropriations	Expenditures	Encumbrances	Available Balance
OTHER SUPP. - SERV. STUDENTS-EXTRA SERVICES				
000-217-1XX SALARIES	\$943,162.00	\$376,714.98	\$566,447.02	\$.00
000-217-32X PURCHASED PROF. - EDUCATIONAL SERVICES	\$587,393.00	\$113,592.03	\$308,392.00	\$165,408.97
000-217-6XX SUPPLIES AND MATERIALS	\$3,000.00	\$.00	\$.00	\$3,000.00
000-217-8XX OTHER OBJECTS	\$500.00	\$108.75	\$.00	\$391.25
TOTAL	\$1,534,055.00	\$490,415.76	\$874,839.02	\$168,800.22
OTHER SUPP. - SERV. - STUDENTS - REGULAR				
000-218-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$355,836.00	\$142,672.36	\$213,163.64	\$.00
000-218-32X PURCHASED PROF. - ED. SERVICES	\$30,000.00	\$.00	\$25,000.00	\$5,000.00
000-218-6XX SUPPLIES AND MATERIALS	\$1,400.00	\$918.27	\$.00	\$481.73
000-218-8XX OTHER OBJECTS	\$700.00	\$214.00	\$.00	\$486.00
TOTAL	\$387,936.00	\$143,804.63	\$238,163.64	\$5,967.73
OTHER SUPPORT SERVICES - STUDENTS-SPECIAL				
000-219-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$494,102.00	\$207,491.64	\$286,340.54	\$269.82
000-219-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$112,290.00	\$52,346.50	\$59,943.50	\$.00
000-219-32X PURCHASED PROF. - ED. SERVICES	\$163,163.00	\$52,949.58	\$90,750.00	\$19,463.42
000-219-39X OTHER PURCHASED PROF. AND TECH. SERVICES	\$16,700.00	\$6,931.87	\$.00	\$9,768.13
000-219-5XX OTHER PURCHASED SERVICES	\$500.00	\$.00	\$.00	\$500.00
000-219-6XX SUPPLIES AND MATERIALS	\$5,097.00	\$2,541.94	\$160.00	\$2,395.06
000-219-8XX OTHER PROJECTS	\$4,000.00	\$3,740.00	\$.00	\$260.00
TOTAL	\$795,852.00	\$326,001.53	\$437,194.04	\$32,656.43
IMPROVEMENT OF INSTRUCTION SERVICES/				
000-221-102 SALARIES OF SUPERVISORS OF INSTR.	\$70,520.00	\$35,259.40	\$35,260.60	\$.00
000-221-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$28,500.00	\$.00	\$28,500.00	\$.00
000-221-176 SAL OF FACILITATORS, MATH COACHES & LITERA	\$.00	\$.00	\$.00	\$.00
000-221-32X PURCHASED PROF. - ED. SERVICES	\$62,000.00	\$49,284.17	\$.00	\$12,715.83
000-221-3XX OTHER PURCHASED PROF. AND TECH. SERVICES	\$3,000.00	\$.00	\$.00	\$3,000.00
000-221-5XX OTHER PURCHASED SERVICES	\$500.00	\$.00	\$.00	\$500.00
000-221-6XX SUPPLIES AND MATERIALS	\$500.00	\$14.75	\$.00	\$485.25
000-221-8XX OTHER OBJECTS	\$800.00	\$.00	\$.00	\$800.00
TOTAL	\$165,820.00	\$84,558.32	\$63,760.60	\$17,501.08
EDUCATIONAL MEDIA SERVICES/SCHOOL LIBRARY				
000-222-1XX SALARIES	\$192,908.00	\$75,610.15	\$117,297.85	\$.00
000-222-177 SALARIES OF TECHNOLOGY COORDINATORS	\$.00	\$.00	\$.00	\$.00
000-222-3XX PURCHASED PROF. AND TECH. SERVICES	\$3,500.00	\$.00	\$.00	\$3,500.00

	Appropriations	Expenditures	Encumbrances	Available Balance
000-222-5XX OTHER PURCHASED SERVICES.	\$8,000.00	\$5,888.78	\$0.00	\$2,111.22
000-222-6XX SUPPLIES AND MATERIALS	\$6,700.00	\$1,004.71	\$1,137.83	\$4,557.46
TOTAL	\$211,108.00	\$82,503.64	\$118,435.68	\$10,168.68
INSTRUCTIONAL STAFF TRAINING SERVICES				
000-223-32X PURCHASED PROF. - ED. SERVICES	\$35,000.00	\$30,015.42	\$0.00	\$4,984.58
000-223-3XX OTHER PPURCHASED PROF. AND TECH. SERVICES	\$27,785.00	\$985.00	\$11,750.00	\$15,050.00
000-223-5XX OTHER PURCHASED SERVICES	\$11,500.00	\$3,923.44	\$838.52	\$6,738.04
000-223-6XX SUPPLIES AND MATERIALS	\$5,000.00	\$1,213.44	\$0.00	\$3,786.56
TOTAL	\$79,285.00	\$36,137.30	\$12,588.52	\$30,559.18
SUPPORT SERVICES - GENERAL ADMINISTRATION				
000-23X-1XX SALARIES	\$319,021.00	\$159,509.48	\$159,511.52	\$0.00
000-23X-331 LEGAL SERVICES	\$36,500.00	\$3,165.25	\$29,834.75	\$3,500.00
000-23X-332 AUDIT FEES	\$34,000.00	\$30,500.00	\$0.00	\$3,500.00
000-230-334 ARCHITECTURAL/ENGINEERING SERVICES	\$2,310.00	\$1,300.00	\$0.00	\$1,010.00
000-23X-33X OTHER PURCHASED PROF. SERVICES	\$12,000.00	\$7,465.00	\$3,500.00	\$1,035.00
000-23X-34X PURCHASED TECHNICAL SERVICES	\$4,500.00	\$1,908.00	\$0.00	\$2,592.00
000-23X-53X COMMUNICATIONS/TELEPHONE	\$41,009.00	\$28,563.07	\$12,132.97	\$312.96
000-23X-585 BOE OTHER PURCHASED SERVICES	\$4,000.00	\$885.44	\$590.00	\$2,524.56
000-23X-5XX OTHER PURCHASED SERVICES	\$61,946.00	\$47,142.67	\$3,281.95	\$11,521.38
000-23X-610 GENERAL SUPPLIES	\$3,000.00	\$369.81	\$160.00	\$2,470.19
000-23X-630 BOE MEETING SUPPLIES	\$1,750.00	\$317.47	\$22.49	\$1,410.04
000-23X-890 MISCELLANEOUS EXPENDITURES	\$5,000.00	\$3,989.00	\$0.00	\$1,011.00
000-23X-895 BOE MEMBERSHIP DUES AND FEES	\$10,800.00	\$10,457.50	\$0.00	\$342.50
TOTAL	\$535,836.00	\$295,572.69	\$209,033.68	\$31,229.63
SUPPORT SERVICES - SCHOOL ADMIN.				
000-24X-103 SALARIES OF PRINCIPALS/ASST. PRINCIPALS	\$544,128.00	\$270,260.26	\$273,867.74	\$0.00
000-24X-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$147,000.00	\$70,999.96	\$76,000.04	\$0.00
000-24X-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$148,918.00	\$74,458.96	\$74,459.04	\$0.00
000-24X-3XX PURCHASED PROF. AND TECH. SERVICES	\$2,000.00	\$144.00	\$0.00	\$1,856.00
000-24X-5XX OTHER PURCHASED SERVICES	\$12,700.00	\$3,992.18	\$2,458.98	\$6,248.84
000-24X-6XX SUPPLIES AND MATERIALS	\$32,289.46	\$11,683.86	\$2,057.72	\$18,547.88
000-24X-8XX OTHER OBJECTS	\$19,200.00	\$4,245.00	\$8,946.10	\$6,008.90
TOTAL	\$906,235.46	\$435,784.22	\$437,789.62	\$32,661.62
SUPPORT SERVICES - CENTRAL SERVICES				
000-251-100 SALARIES	\$376,105.00	\$185,652.58	\$190,452.42	\$0.00
000-251-34X PURCHASED TECHNICAL SERVICES	\$27,850.00	\$3,889.51	\$23,921.25	\$39.24
000-251-592 MISC. PURCHASED SERVICES	\$17,500.00	\$4,405.65	\$0.00	\$13,094.35

	Appropriations	Expenditures	Encumbrances	Available Balance
000-251-5XX OTHER PURCHASED SERVICES	\$3,000.00	\$523.05	\$1,586.24	\$890.71
000-251-6XX SUPPLIES AND MATERIALS	\$13,000.00	\$1,950.71	\$1,707.00	\$9,342.29
000-251-890 MISCELLANEOUS EXPENDITURES	\$3,200.00	\$1,560.00	\$0.00	\$1,640.00
TOTAL	\$440,655.00	\$197,981.50	\$217,666.91	\$25,006.59
SUPPORT SERVICES - ADMINISTRATIVE INFO TECH SERVICES				
000-252-100 SALARIES	\$123,201.00	\$62,440.48	\$60,760.52	\$0.00
000-252-34X PURCHASED TECHNICAL SERVICES	\$39,070.00	\$19,442.93	\$0.00	\$19,627.07
000-252-5XX OTHER PURCHASED SERVICES	\$1,500.00	\$596.57	\$400.00	\$503.43
000-252-6XX SUPPLIES AND MATERIALS	\$6,000.00	\$3,595.67	\$0.00	\$2,404.33
000-252-8XX OTHER OBJECTS	\$500.00	\$0.00	\$50.00	\$450.00
TOTAL	\$170,271.00	\$86,075.65	\$61,210.52	\$22,984.83
OPERATION AND MAINTENANCE OF SCHOOL FACILITIES				
000-261-1XX SALARIES	\$177,674.00	\$86,438.64	\$91,235.36	\$0.00
000-261-421 LEAD TESTING OF DRINKING WATER	\$5,000.00	\$2,950.00	\$0.00	\$2,050.00
000-261-61X GENERAL SUPPLIES	\$69,838.62	\$21,590.97	\$11,510.59	\$36,737.06
000-261-8XX OTHER OBJECTS	\$2,500.00	\$1,705.00	\$0.00	\$795.00
000-261-XXX REQUIRED MAINTENANCE UPDATE	\$233,682.00	\$88,684.74	\$25,367.17	\$119,630.09
TOTAL REQUIRED MAINT FOR SCHOOL FACILITIES	\$488,694.62	\$201,369.35	\$128,113.12	\$159,212.15
CUSTODIAL SERVICES				
000-262-107 SALARIES OF NON-INSTRUCTIONAL AIDES	\$135,437.00	\$50,435.46	\$85,001.54	\$0.00
000-262-1XX SALARIES	\$602,140.00	\$279,234.74	\$293,521.26	\$29,384.00
000-262-3XX PURCHASED PROF. AND TECH. SERVICES	\$8,400.00	\$0.00	\$0.00	\$8,400.00
000-262-42X CLEANING, REPAIR, AND MAINT. SERVICES	\$16,000.00	\$5,909.50	\$6,900.50	\$3,190.00
000-262-49X OTHER PURCHASED PROPERTY SERV.	\$22,600.00	\$8,147.03	\$10,852.97	\$3,600.00
000-262-52X INSURANCE	\$279,074.00	\$271,206.00	\$0.00	\$7,868.00
000-262-5XX MISCELLANEOUS PURCHASED SERVICES	\$500.00	\$0.00	\$0.00	\$500.00
000-262-61X GENERAL SUPPLIES	\$47,400.92	\$28,808.05	\$1,700.32	\$16,892.55
000-262-621 ENERGY (NATURAL GAS)	\$175,000.00	\$5,854.57	\$169,145.43	\$0.00
000-262-626 ENERGY (GASOLINE)	\$8,000.00	\$1,052.66	\$4,947.34	\$2,000.00
000-262-62X ENERGY (HEAT AND ELECTRICITY)	\$270,000.00	\$77,966.73	\$190,033.27	\$2,000.00
000-262-8XX OTHER OBJECTS	\$3,500.00	\$0.00	\$0.00	\$3,500.00
TOTAL CUSTODIAL SERVICES	\$1,568,051.92	\$728,614.74	\$762,102.63	\$77,334.55
CARE AND UPKEEP OF GROUNDS				
000-263-420 CLEANING, REPAIR, AND MAINT. SERVICES	\$79,800.00	\$3,090.00	\$53,900.00	\$22,810.00
000-263-610 GENERAL SUPPLIES	\$7,000.00	\$0.00	\$0.00	\$7,000.00
TOTAL CARE AND UPKEEP OF GROUNDS	\$86,800.00	\$3,090.00	\$53,900.00	\$29,810.00

	Appropriations	Expenditures	Encumbrances	Available Balance
SECURITY				
000-266-300	PURCHASED PROFESSIONAL AND TECHNICAL SERVI	\$7,320.00	\$1,070.00	\$6,250.00
000-266-420	CLEANING, REPAIR, AND MAINT. SERVICES	\$10,000.00	\$0.00	\$10,000.00
000-266-610	GENERAL SUPPLIES	\$7,383.80	\$0.00	\$1,000.00
			\$6,383.80	
	TOTAL SECURITY	\$24,703.80	\$1,070.00	\$17,250.00
OPERATION AND MAINTENANCE OF PLANT SERVICES				
000-26X-XXX	OTHER UNDIST. EXPEND. OPERATION & MAINTEN	\$59,808.71	\$58,735.61	\$1,073.10
	TOTAL	\$59,808.71	\$58,735.61	\$1,073.10
STUDENT TRANSPORTATION SERV.				
000-270-107	SALARIES OF NON-INSTRUCTIONAL AIDES	\$15,302.00	\$3,825.32	\$11,476.68
000-27X-503	CONTRACTED SERVICES - AID NON-PUBLIC	\$50,000.00	\$0.00	\$50,000.00
000-27X-511	CONTRACTED SERVICES (HOME/SCH.) VENDORS	\$105,000.00	\$33,701.43	\$73,298.57
000-27X-512	CONTRACTED SERV. (OTHER THAN HM/SC) VEND.	\$34,000.00	\$5,900.00	\$28,100.00
000-27X-513	CONTRACTED SERV. (HOME/SCH.) JOIN AGREEMN	\$24,000.00	\$0.00	\$24,000.00
000-27X-515	CONTR. SERV. (SPEC. ED. STUD.) JOIN AGRM.	\$514,000.00	\$150,299.86	\$363,700.14
	TOTAL	\$742,302.00	\$193,726.61	\$548,575.39
UNALLOCATED BENEFITS				
000-291-22X	SOCIAL SECURITY CONTRIBUTIONS	\$278,120.00	\$114,499.94	\$163,620.06
000-291-241	OTHER RETIREMENT CONTRIBUTIONS - PERS	\$298,500.00	\$6,011.99	\$292,488.01
000-291-249	OTHER RETIREMENT CONTRIBUTIONS-REG	\$33,000.00	\$19,248.43	\$13,751.57
000-291-26X	WORKMEN'S COMPENSATION	\$101,542.00	\$68,404.00	\$33,138.00
000-291-27X	HEALTH BENEFITS	\$3,372,099.50	\$1,364,706.58	\$2,007,392.92
000-291-28X	TUITION REIMBURSEMENT	\$15,000.00	\$8,330.00	\$6,670.00
000-291-299	UNUSED SICK PAYMENT RETIRE/TERM	\$17,100.00	\$0.00	\$17,100.00
000-291-2XX	OTHER EMPLOYEE BENEFITS	\$10,920.00	\$6,044.00	\$4,876.00
	TOTAL UNALLOCATED BENEFITS	\$4,126,281.50	\$1,587,244.94	\$2,539,036.56
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS		\$4,126,281.50	\$1,587,244.94	\$2,539,036.56
OTHER UNDISTRIBUTED EXPENDITURES		\$7,000.00	\$6,000.00	\$1,000.00
TOTAL UNDISTRIBUTED EXPENDITURES		\$15,252,341.05	\$6,107,934.63	\$9,144,406.42
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES		\$26,802,087.86	\$10,505,225.14	\$16,296,862.72
TOTAL GEN. CURRENT EXP. EXPENDITURES AND TRANSFERS		\$26,802,087.86	\$10,505,225.14	\$16,296,862.72

December 31, 2024 (Tue)

Budget Year: 2025

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
December 2024

Page 16

(2025/01/02-Thu-12:33pm)

	Appropriations	Expenditures	Encumbrances	Available Balance
RESERVE ACCOUNT				
999-999-999 PRIOR YEAR RESERVE	\$.00	\$6,393.42	\$.00	(\$6,393.42-)
TOTAL GEN. CURRENT EXP. EXPEND., TRANSFERS AND RESERVE	\$26,802,087.86	\$10,511,618.56	\$13,809,132.75	\$2,481,336.55
CAPITAL OUTLAY (FUND 12)				
EQUIPMENT				
120-100-XXX GRADES 1-5	\$143,333.68	\$138,333.68	\$.00	\$5,000.00
130-100-XXX GRADES 6-8	\$5,000.00	\$.00	\$.00	\$5,000.00
4XX-100-XXX SCHOOL-SPONSORED AND OTHER INSTR. PROGRAMS	\$21,943.92	\$.00	\$21,943.92	\$.00
000-24X-73X SCHOOL ADMINISTRATION	\$7,850.00	\$7,850.00	\$.00	\$.00
000-261-730 UNDIST. EXPEND.-REQUIRED MAINT FOR SCHOOL	\$6,150.00	\$6,150.00	\$.00	\$.00
000-262-730 UNDIST. EXPEND.-CUSTODIAL SERVICES	\$2,237.00	\$2,237.00	\$.00	\$.00
000-400-334 ARCHITECTURAL/ENGINEERING SERVICES	\$17,605.57	\$7,564.49	\$10,041.08	\$.00
XXX-XXX-73X OTHER EQUIPMENT	\$14,000.00	\$.00	\$.00	\$14,000.00
TOTAL EQUIPMENT	\$218,120.17	\$162,135.17	\$31,985.00	\$24,000.00
FACILITIES ACQ. AND CONSTR. SERV.:				
000-400-896 ASSESSMENT DEBT SVC ON SDA FUNDING	\$14,941.00	\$.00	\$.00	\$14,941.00
XXX-4XX-XXX OTHER FACILITIES ACQ. AND CONSTR. SERV.	\$2,101,675.75	\$1,850,046.12	\$199,681.75	\$51,947.88
TOTAL	\$2,116,616.75	\$1,850,046.12	\$199,681.75	\$66,888.88
TOTAL CAPITAL OUTLAY EXPENDITURES	\$2,334,736.92	\$2,012,181.29	\$231,666.75	\$90,888.88
TOTAL CAPITAL OUTLAY EXPENDITURES AND RESERVES	\$2,334,736.92	\$2,012,181.29	\$231,666.75	\$90,888.88
TOTAL GENERAL FUND NOT INCLUDING RESERVES	\$29,136,824.78	\$12,517,406.43	\$14,040,799.50	\$2,578,618.85

PREPARED AND SUBMITTED BY:



BOARD SECRETARY/BUSINESS ADMNTSTRATOR

DATE

JANUARY 2, 2025

"PURSUANT TO N.J.A.C. 6A:23 2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO

December 31, 2024 (Tue)

Budget Year: 2025

Cluster Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
December 2024

(2025/01/02-Thu-12:33pm)

Available
Balance

Encumbrances

Expenditures

Appropriations

OF N.J.A.C. 6A:23-2.11 (A)."

December 31, 2024 (Tue)
 Budget Year: 2025
 Closter Board of Education
 Board Secretary Report
 SPECIAL REVENUE FUNDS - Fund 20
 Interim Balance Sheet
 December 2024

Page 1
 (2025/01/02 - Thu - 12:33pm)

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$229,281.41
102-106	CASH EQUIVALENTS	\$.00
111	INVESTMENTS	\$.00
116	CAPITAL RESERVE ACCOUNT	\$.00
	ACCOUNTS RECEIVABLE:	
132	INTERFUND	\$.00
141	INTERGOVERNMENTAL - STATE	(\$7,388.00-)
142	INTERGOVERNMENTAL - FEDERAL	\$295,291.06
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	(\$.00)
131	INTERFUND LOANS RECEIVABLE	\$276,837.01
	OTHER CURRENT ASSETS	\$.00
		\$19,825.05

RESOURCES:

301	ESTIMATED REVENUES	\$712,704.62
302	LESS REVENUES	(\$716,881.14)
	TOTAL ASSETS AND RESOURCES	\$521,766.95

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00
411	INTERGOVERNMENTAL ACCOUNTS PAYABLE - STATE	\$13,161.89
412	INTERGOVERNMENTAL ACCOUNTS PAYABLE - FEDERAL	\$.00
421	ACCOUNTS PAYABLE	(\$13,161.89-)
431	CONTRACTS PAYABLE	\$.00
451	LOANS PAYABLE	\$.00
481	DEFERRED REVENUES	\$277,544.26
	OTHER CURRENT LIABILITIES	\$.00
	TOTAL LIABILITIES	\$277,544.26

FUND BALANCE:

APPROPRIATED:

753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR	
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR	\$20,729.60
	RESERVED FUND BALANCE:	\$.00
758	FUND BALANCE - STUDENT ACTIVITY FUND	\$.00
759	FUND BALANCE - SCHOLARSHIP FUND	\$.00
761	CAPITAL RESERVE ACCOUNT	\$.00
762	RESERVED FUND BALANCE - ADULT ED. PROGRAMS	\$.00
604	ADD INCREASE IN CAPITAL RESERVE	\$.00
307	LESS BUDGETED WITHDRAWAL FROM CAP. RESERVE	\$.00
601	APPROPRIATIONS	\$888,740.76
602	LESS: EXPENDITURES	\$468,481.93
603	ENCUMBRANCES	\$20,729.60
		(\$489,211.53)

UNAPPROPRIATED:

770	FUND BALANCE, JULY 1, 2024	\$.00
303	BUDGETED FUND BALANCE	(\$176,036.14)
	TOTAL FUND BALANCE	
	TOTAL LIABILITIES AND FUND EQUITY	

\$244,222.69
\$521,766.95

Budget Year: 2025

(2025/01/02 - Thu-12:33pm)

REVENUE/SOURCES OF FUNDS:

	Budgeted Estimated	Actual to Date	NOTE: Over or (Under)	Unrealized Balance
TRANSFERS FROM OPERATING BUDGET PRE-K				
1310 TUITION - PRESCHOOL	\$.00	\$.00		\$.00
1320 TUITION FROM LEA'S - PRESCHOOL	\$.00	\$.00		\$.00
1760 STUDENT ACTIVITY FUND	\$500.00	\$.00	Under	\$500.00
1770 SCHOLARSHIP FUND	\$.00	\$.00		\$.00
1921 DIGITAL DIVIDE	\$.00	\$.00		\$.00
FROM LOCAL SOURCES	\$189,450.00	\$286,642.14	Over	(\$97,192.14-)
UNRESTRICTED GRANTS IN AID	\$.00	\$.00		\$.00
FROM INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3212 NONPUBLIC TEACHER STEM GRANT	\$.00	\$.00		\$.00
3218 PRESCHOOL EDUCATION AID - PR YR CARRYOVER	\$.00	\$.00		\$.00
3257 SDA EMERGENT NEEDS AND CAP MAINT	\$.00	\$.00		\$.00
3258 PRESCHOOL AND CHARTER SECURITY COMPLIANCE	\$.00	\$.00		\$.00
3259 PRESCHOOL FACILITIES LEAD REMEDIATION	\$.00	\$.00		\$.00
3700 STATE GRANTS THROUGH INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3XXX OTHER STATE AIDS	\$17,595.00	\$19,794.00	Over	(\$2,199.00-)
FROM STATE SOURCES				
TITLE I	\$112,041.00	\$31,373.00	Under	\$80,668.00
IDEA	\$298,297.00	\$298,297.00		\$.00
PERKINS GRANT	\$.00	\$.00		\$.00
TITLE II	\$.00	\$.00		\$.00
TITLE IV	\$.00	\$.00		\$.00
TITLE III	\$.00	\$.00		\$.00
FROM FEDERAL SOURCES	\$.00	\$.00		\$.00
4409 ARP-IDEA PRESCHOOL	\$.00	\$.00		\$.00
4417-4418 REAP GRANT	\$.00	\$.00		\$.00
4419 ARP-IDEA BASIC	\$.00	\$.00		\$.00
4500 OTHER RESTRICTED GRANTS	\$.00	\$.00		\$.00
4503 21ST CENTURY	\$.00	\$.00		\$.00
4526 FEMA - SUPERSTORM SANDY	\$.00	\$.00		\$.00
4530 CARES ACT	\$.00	\$.00		\$.00
4531 CARES DIGITAL DIVIDE	\$.00	\$.00		\$.00
4532 CORONAVIRUS RELIEF FUND	\$.00	\$.00		\$.00
4533 STUDENT LEARNING LOSS GRANT	\$.00	\$.00		\$.00
4534 CCPSA ESSER II	\$.00	\$.00		\$.00
4535 CCPSA LEARNING ACCEL	\$.00	\$.00		\$.00
4536 CCPSA MENTAL HEALTH	\$.00	\$.00		\$.00
4537 ACSERS	\$.00	\$.00		\$.00
4540 ARP ESSER	\$40,000.00	\$43,894.00	Over	(\$3,894.00-)
4541 ARP ESSER ACCEL. LEARNING AND SUPPORT	\$584.50	\$584.00	Under	\$.50
4542 ARP ESSER SUMMER LEARNING AND ENRICHMENT	\$.00	\$.00		\$.00
4543 ARP ESSER BEYOND THE SCHOOL DAY	\$4,750.00	\$4,751.00	Over	(\$1.00-)
4544 ARP ESSER NJTSS	\$.00	\$.00		\$.00
4545 ARP HOMELESS CHILDREN AND YOUTH I	\$.00	\$.00		\$.00
4546 ARP HOMELESS CHILDREN AND YOUTH II	\$.00	\$.00		\$.00

December 31, 2024 (Tue)

Budget Year: 2025

Closter Board of Education
Board Secretary Report
SPECIAL REVENUE FUNDS - Fund 20
Interim Statements
December 2024

Page 4

(2025/01/02-Thu-12:33pm)

	Budgeted Estimated	Actual to Date	NOTE: Over or (Under)	Unrealized Balance
4600 REVENUE FOR/ON BEHALF OF THE LEA	\$0.00	\$0.00		\$0.00
4700 GRANTS-IN-AID FROM FEDERAL GOVT	\$0.00	\$0.00		\$0.00
4800 REVENUE IN LIEU OF TAXES	\$0.00	\$0.00		\$0.00
TOTAL REVENUE/SOURCES OF FUNDS	\$663,217.50	\$685,335.14	Over	(\$22,117.64-)
EXPENDITURES:				
LOCAL PROJECTS				
STUDENT ACTIVITY FUND	\$361,592.14	\$55,475.00	\$7,989.00	\$298,128.14
SCHOLARSHIP FUND	\$500.00	\$0.00	\$0.00	\$500.00
STATE PROJECTS				
EARLY CHILDHOOD PROGRAM AID	\$0.00	\$0.00	\$0.00	\$0.00
DEMONSTRABLY EFFECTIVE PROGRAM AID	\$0.00	\$0.00	\$0.00	\$0.00
DISTANCE LEARNING NETWORK AID	\$0.00	\$0.00	\$0.00	\$0.00
INSTRUCTIONAL SUPPLEMENT AID	\$0.00	\$0.00	\$0.00	\$0.00
STATE PROJECTS CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00
DISTANCE LEARNING CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00
PRIVATE INDUSTRY COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00
NON PUBLIC TEACHER STEM	\$0.00	\$0.00	\$0.00	\$0.00
NJ NONPUBLIC TEXTBOOKS	\$3,068.00	\$3,068.00	\$0.00	\$0.00
NJ NONPUBLIC AUXILIARY SERVICES	\$7,867.00	\$0.00	\$7,867.00	\$0.00
NJ NONPUBLIC HANDICAPPED SERVICES	\$3,720.00	\$1,394.40	\$2,325.60	\$0.00
NJ NONPUBLIC NURSING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
NJ NONPUBLIC TECHNOLOGY INITIATIVE	\$2,940.00	\$2,940.00	\$0.00	\$0.00
NJ NONPUBLIC SECURITY AID	\$0.00	\$0.00	\$0.00	\$0.00
ADULT EDUCATION - STATE	\$0.00	\$0.00	\$0.00	\$0.00
VOCATIONAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTION TO WSR - OTHER STATE PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
TARGETED AT-RISK AID	\$0.00	\$0.00	\$0.00	\$0.00
OTHER STATE PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL STATE PROJECTS	\$17,595.00	\$7,402.40	\$10,192.60	\$0.00
FEDERAL PROJECTS				
ARP-IDEA BASIC GRANT	\$0.00	\$0.00	\$0.00	\$0.00
ARP IDEA PRESCHOOL	\$0.00	\$0.00	\$0.00	\$0.00
CLASS SIZE REDUCTION	\$0.00	\$0.00	\$0.00	\$0.00

	Appropriations	Expenditures	Encumbrances	Available Balance
TITLE I	\$112,041.00	\$31,320.90	\$2,548.00	\$78,172.10
TITLE II	\$0.00	\$0.00	\$0.00	\$0.00
NCLB TITLE III	\$0.00	\$0.00	\$0.00	\$0.00
NCLB TITLE IV	\$0.00	\$0.00	\$0.00	\$0.00
NCLB TITLE V	\$0.00	\$0.00	\$0.00	\$0.00
TITLE VI	\$0.00	\$0.00	\$0.00	\$0.00
I.D.E.A. PART B (HANDICAPPED)	\$298,297.00	\$298,297.00	\$0.00	\$0.00
VOCATIONAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00
GRANTS IN AID OTHER AGENCIES	\$0.00	\$0.00	\$0.00	\$0.00
CARES ACT	\$0.00	\$0.00	\$0.00	\$0.00
DIGITAL DIVIDE	\$0.00	\$0.00	\$0.00	\$0.00
CORONAVIRUS RELIEF FUND	\$0.00	\$0.00	\$0.00	\$0.00
STUDENT LEARNING LOSS	\$0.00	\$0.00	\$0.00	\$0.00
NONPUBLIC TECHNOLOGY CRF	\$0.00	\$0.00	\$0.00	\$0.00
CRRSA ACT ESSER II	\$0.00	\$0.00	\$0.00	\$0.00
CRRSA ACT LEARNING ACCELERATION	\$0.00	\$0.00	\$0.00	\$0.00
CRRSA ACT MENTAL HEALTH	\$0.00	\$0.00	\$0.00	\$0.00
ACSERS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER GRANT	\$43,894.00	\$43,000.00	\$0.00	\$894.00
ARP-ESSER ACCEL LEARNING AND SUPPORT	\$584.50	\$584.50	\$0.00	\$0.00
ARP-ESSER SUMMER LEARNING AND ENRICHMENT	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER BEYOND THE SCHOOL DAY	\$4,750.00	\$4,750.00	\$0.00	\$0.00
ARP-ESSER NJTSS	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER SDA EMERGENT NEEDS	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER PRESCHOOL AND CHARTER SECURITY COMPLIANCE	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER PRESCHOOL FACILITIES LEAD REMEDIATION	\$0.00	\$0.00	\$0.00	\$0.00
ARP HOMELESS CHILDREN AND YOUTH I	\$0.00	\$0.00	\$0.00	\$0.00
ARP HOMELESS CHILDREN AND YOUTH II	\$0.00	\$0.00	\$0.00	\$0.00
ADULT EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00
OTHER FEDERAL PROJECTS	\$49,487.12	\$27,652.13	\$0.00	\$21,834.99
OTHER SPECIAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTION TO WSR - OTHER FEDERAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FEDERAL PROJECTS	\$509,053.62	\$405,604.53	\$2,548.00	\$100,901.09
TOTAL EXPENDITURES	\$888,740.76	\$468,481.93	\$20,729.60	\$399,529.23
FEDERAL PROJECTS				
999-XXX-XXX PRIOR YEAR PURCHASE ORDERS	\$0.00	\$0.00	\$0.00	\$0.00
999-999-999 PRIOR YEAR RESERVE	\$0.00	\$47,878.95	\$0.00	(\$47,878.95-)
TOTAL EXPENDITURES AND RESERVE	\$888,740.76	\$516,360.88	\$20,729.60	\$351,650.28
TOTAL SPECIAL FUND NOT INCLUDING RESERVES	\$888,740.76	\$468,481.93	\$20,729.60	\$399,529.23

Available Balance

Encumbrances

Expenditures

Appropriations

January 2, 2025

BOARD SECRETARY/BUSINESS ADMINISTRATOR

DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),

I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY

LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO

OF N.J.A.C. 6A:23-2.11 (A)."

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK		\$4,272,839.67
102-104	CASH - OTHER		\$.00
105	CASH WITH FISCAL AGENTS		\$.00
106	CASH EQUIVALENTS		\$.00
111	INVESTMENTS		\$.00
	ACCOUNTS RECEIVABLE:		
132	INTERFUND	\$.00	
141	INTERGOVERNMENTAL - STATE	\$.00	
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$.00	
131	INTERFUND LOANS RECEIVABLE		\$.00
161	BOND PROCEEDS RECEIVABLE		\$.00
	OTHER CURRENT ASSETS		\$.00

RESOURCES:

301	ESTIMATED REVENUES	\$.00	
302	LESS REVENUES	(\$2,343,772.38)	(\$2,343,772.38--)
	TOTAL ASSETS AND RESOURCES		\$1,929,067.29

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00	
421	ACCOUNTS PAYABLE	\$.00	
402	INTERFUND ACCOUNTS PAYABLE	\$.00	
431	CONTRACTS PAYABLE	\$.00	
432	CONSTRUCTION CONTRACTS PAYABLE - RETAINED %	\$.00	
433	CONSTRUCTION CONTRACTS PAYABLE	\$.00	
451	LOANS PAYABLE	\$.00	
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$.00	
461	ACCURED SALARIES AND BENEFITS	\$.00	
	OTHER CURRENT LIABILITIES		(\$2,246,934.99--)
	TOTAL LIABILITIES		(\$2,246,934.99--)

December 31, 2024 (Tue)

Budget Year: 2025

Closter Board of Education
Board Secretary Report
CAPITAL PROJECTS FUNDS - Fund 30
Interim Balance Sheet
December 2024

Page 2

(2025/01/02 - Thu - 12:33pm)

FUND BALANCE:

APPROPRIATED:

753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR	\$.00
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR	\$1,929,067.29
751, 752, 76X	OTHER RESERVES	\$.00
601	APPROPRIATIONS	\$5,224,923.12
602	LESS: EXPENDITURES	\$1,048,920.84
603	ENCUMBRANCES	(\$2,977,988.13)
	TOTAL APPROPRIATED	\$4,176,002.28

UNAPPROPRIATED:

770	FUND BALANCE, JULY 1, 2024	\$2,246,934.99
771	FUND BALANCE - DESIGNATED	\$.00
303	BUDGETED FUND BALANCE	(\$2,246,934.99)
	TOTAL FUND BALANCE	\$4,176,002.28

TOTAL LIABILITIES AND FUND EQUITY

\$1,929,067.29

REVENUE/SOURCES OF FUNDS:

15XX	INTEREST	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
51XX	SALE OF BONDS	\$.00	\$96,837.39	Over	(\$96,837.39-)
52XX	TRANSFERS FROM OTHER FUNDS	\$.00	\$2,246,934.99	Over	(\$2,246,934.99-)
54XX	NJEDA (NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY)	\$.00	\$.00		\$.00
56XX	LEASE PURCHASES	\$.00	\$.00		\$.00
3255	ADDITIONAL STATE SCHOOL BUILDING AID - EDA	\$.00	\$.00		\$.00
3256	SECURING OUR CHILDREN'S FUTURE BOND	\$.00	\$.00		\$.00
	OTHER	\$.00	\$.00		\$.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$.00	\$2,343,772.38	Over	(\$2,343,772.38-)

EXPENDITURES:

XXX-XXX-73X	EQUIPMENT	Appropriations	Expenditures	Encumbrances	Available Balance
000-4XX-1XX	FACILITIES ACQUISITION AND CONSTR. SERV.	\$.00	\$.00	\$.00	\$.00
000-4XX-331	SALARIES	\$.00	\$.00	\$.00	\$.00
000-4XX-39X	LEGAL SERVICES	\$15,626.99	\$140.00	\$15,475.00	\$11.99
000-4XX-45X	OTHER PURCHASED PROF. AND TECH. SERV.	\$.00	\$.00	\$.00	\$.00
000-4XX-61X	CONSTRUCTION SERVICES	\$4,906,070.00	\$973,284.33	\$1,802,735.67	\$2,130,050.00
000-4XX-71X	GENERAL SUPPLIES	\$.00	\$.00	\$.00	\$.00
000-4XX-72X	LAND AND IMPROVEMENTS	\$.00	\$.00	\$.00	\$.00
000-4XX-8XX	OTHER THAN LEASE PURCHASE AGREEMENTS	\$97,700.00	\$.00	\$.00	\$97,700.00
000-4XX-XXX	OTHER FAC. ACQ. AND CONSTR. SERV.	\$205,526.13	\$75,496.51	\$110,856.62	\$19,173.00
	TOTAL FAC. ACQ. AND CONSTR. SERV.	\$5,224,923.12	\$1,048,920.84	\$1,929,067.29	\$2,246,934.99
	TOTAL EXPENDITURES	\$5,224,923.12	\$1,048,920.84	\$1,929,067.29	\$2,246,934.99

TRANSFERS

000-520-93X	TRANSFER TO OTHER FUNDS	\$.00	\$.00	\$.00	\$.00
	TOTAL EXPENDITURES AND TRANSFERS	\$5,224,923.12	\$1,048,920.84	\$1,929,067.29	\$2,246,934.99

RESERVE ACCOUNT

999-999-999	PRIOR YEAR RESERVE	\$.00	\$.00	\$.00	\$.00
	TOTAL EXPENDITURES, TRANSFERS AND RESERVE	\$5,224,923.12	\$1,048,920.84	\$1,929,067.29	\$2,246,934.99

December 31, 2024 (Tue)

Budget Year: 2025

Cluster Board of Education
Board Secretary Report
CAPITAL PROJECTS FUNDS - Fund 30
Interim Statements
December 2024

Page 4

(2025/01/02-Thu-12:33pm)

TOTAL CAPITAL PROJECTS FUNDS NOT INCLUDING RESERVES	Appropriations	Expenditures	Encumbrances	Available Balance
	\$5,224,923.12	\$1,048,920.84	\$1,929,067.29	\$2,246,934.99

PREPARED AND SUBMITTED BY:



January 2, 2025

BOARD SECRETARY/BUSINESS ADMINISTRATOR

DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO
OF N.J.A.C. 6A:23-2.11 (A)."

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$17,727.00
102-104	CASH - OTHER	\$0.00
105	CASH WITH FISCAL AGENTS	\$0.00
106	CASH EQUIVALENTS	\$0.00
111	INVESTMENTS	\$0.00
121	TAX LEVY RECEIVABLE	\$55,191.00

ACCOUNTS RECEIVABLE:

132	INTERFUND	\$0.00
141	INTERGOVERNMENTAL - STATE	\$0.00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$0.00
	(\$.00)	
	OTHER CURRENT ASSETS	\$0.00

RESOURCES:

301	ESTIMATED REVENUES	\$457,320.00
302	LESS REVENUES	(\$419,763.00)
	TOTAL ASSETS AND RESOURCES	\$37,557.00
		\$110,475.00

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$0.00
401	INTERFUND LOANS PAYABLE	\$0.00
402	INTERFUND ACCOUNTS PAYABLE	\$0.00
455	INTEREST PAYABLE	\$0.00
441	MATURED BONDS PAYABLE	\$0.00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$0.00
461	ACCRUED SALARIES AND BENEFITS	\$0.00
	OTHER CURRENT LIABILITIES	\$0.00
	TOTAL LIABILITIES	\$0.00

	REVENUE/SOURCES OF FUNDS: TRANSFERS FROM OTHER FUNDS	Budgeted Estimated	Actual to Date	NOTE: Over or (Under)	Unrealized Balance
52XX	LOCAL SOURCES	\$.00	\$.00		\$.00
1210	LOCAL TAX LEVY-PREMERGER DEBT				
1210	LOCAL TAX LEVY	\$301,848.00	\$301,848.00		\$.00
1XXX	INTEREST EARNED ON DEBT SERVICE RESERVE	\$.00	\$.00		\$.00
1XXX	MISCELLANEOUS	\$.00	\$.00		\$.00
	TOTAL	\$301,848.00	\$301,848.00		\$.00
	STATE SOURCES				
3160	DEBT SERVICE AID TYPE II	\$155,472.00	\$117,915.00	Under	\$37,557.00
	TOTAL	\$155,472.00	\$117,915.00	Under	\$37,557.00
50XX	OTHER FINANCING SOURCES	\$.00	\$.00		\$.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$457,320.00	\$419,763.00	Under	\$37,557.00
	Appropriations		Expenditures	Encumbrances	Available Balance

USES OF FUNDS:				
DEBT SERVICE - REGULAR				
700-530-940	PAYMENT OF REFUND - BOND ESCROW	\$.00	\$.00	\$.00
701-510-723	PRINCIPAL PAYMENTS - LEASE PURCH. AGRMTS.	\$.00	\$.00	\$.00
701-510-833	INTEREST PAYMENTS - LEASE PURCH. AGRMTS.	\$.00	\$.00	\$.00
701-510-835	INTEREST ON EARLY RETIREMENT BONDS	\$.00	\$.00	\$.00
701-510-837	INTEREST ON COMMUNITY DEVELOPMENT LOAN	\$.00	\$.00	\$.00
701-510-83X	INTEREST	\$268,320.00	\$157,845.00	\$.00
701-510-910	REDEMPTION OF PRINC.-EARLY RETIREM.BONDS	\$189,000.00	\$189,000.00	\$.00
701-510-912	PRINCIPAL ON COMM DEVELOPMENT LOAN	\$.00	\$.00	\$.00
701-510-91X	REDEMPTION OF PRINCIPAL	\$.00	\$.00	\$.00
701-510-92X	AMTS. PAID INTO SINKING FUND	\$.00	\$.00	\$.00
701-XXX-XXX	ACCOUNTS NOT INCLUDED ABOVE	\$.00	\$.00	\$.00
	TOTAL	\$457,320.00	\$346,845.00	\$.00
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 177				
	TOTAL	\$.00	\$.00	\$.00

December 31, 2024 (Tue)

Budget Year: 2025

Closter Board of Education
Board Secretary Report
DEBT SERVICE FUNDS - Fund 40
Interim Statements
December 2024

Page 4

(2025/01/02-Thu-12:33pm)

	Appropriations	Expenditures	Encumbrances	Available Balance
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 10				
TOTAL	\$.00	\$.00		\$.00
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 74				
TOTAL	\$.00	\$.00		\$.00
000-515-915 RETIREMENT OF ERIP LIABILITY	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$457,320.00	\$346,845.00		\$.00
TRANSFERS				
000-520-93X TRANSFES TO OTHER FUNDS	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS AND TRANSFERS	\$457,320.00	\$346,845.00		\$.00
RESERVE ACCOUNT				
999-999-999 PRIOR YEAR RESERVE	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS, TRANSFERS AND RESERVE	\$457,320.00	\$346,845.00		\$.00
TOTAL DEBT SERVICE FUNDS NOT INCLUDING RESERVES	\$457,320.00	\$346,845.00	\$110,475.00	\$.00

PREPARED AND SUBMITTED BY:

January 2, 2025

BOARD SECRETARY/BUSINESS ADMINISTRATOR

DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO
OF N.J.A.C. 6A:23-2.11 (A)."

2024-25 Monthly Transfers Worksheet - Details of Transfers

District:
LEA Code:
Month/Year:
Date of
Submission

CLOSTER PUBLIC SCHOOLS
03-0830
DECEMBER, 2024
1/2/2025

Cells have been left blank for data entry.

This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	(column 1 = + Data Entry)	(column 2 = + Data Entry)	(column 3 = column 1 + column 2)	(column 4 = column 3 * 0.1)	(column 5 = + or - Data Entry)	% Change of Transfers YTD (column 5 / column 3)	(column 7 = column 4 + column 5)	(column 8 = column 4 - column 5)
Instruction										
3200	Regular Programs	11-XXX-100-XXX	7,249,230	32,607	7,281,837	728,184	387,974	5.33%	1,116,158	
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX, 11-000-216,217	5,622,534	16,963	5,639,502	563,950	106,560	1.86%	570,510	
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX						0.00%		
17100, 17600, 18620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-100-XXX	174,658	288	174,946	17,465	24,000	13.72%	41,495	
27100	Community Services Programs/Operations	11-800-330-XXX						0.00%		
Undistributed Expenditures										
29180	Tuition	11-000-100-XXX	2,050,804		2,050,804	205,080	24,000	1.17%	229,080	
29630, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-213,218,219,222	1,629,960	497	1,630,457	163,040	87,263	5.35%	250,309	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	238,320	985	239,305	23,901	5,800	2.42%	29,731	
45200	General Administration	11-000-200-XXX	521,296		521,296	52,130	14,540	2.75%	66,670	37,690
46100	School Administration	11-000-240-XXX	880,546	2,289	882,835	88,284	23,400	2.65%	111,684	64,894
47200, 47620	Central Services & Administrative Information Technology	11-000-250-XXX	589,926		589,926	58,993	21,000	3.88%	79,993	37,993
51120	Operation and Maintenance of Plant Services	11-000-260-XXX	2,048,145	69,614	2,117,759	211,778	110,300	5.21%	322,078	
52480	Student Transportation Services	11-000-270-XXX	721,302		721,302	72,130	21,000	2.91%	63,130	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	4,350,716		4,350,716	435,072	(224,435)	-5.16%	210,638	
72020	Food Services	11-000-310-XXX						0.00%		
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934								
72160	Deposit to Sallie Mae Back Reserve	10-605								
72180	Interest Earned on Maintenance Reserve	10-606						0.00%		
72200	Deposit to Maintenance Reserve	10-605						0.00%		
72220	Deposit to Current Expense Emergency Reserve	10-607								
72240	Interest Earned on Current Expense Emergency Reserve	10-607						0.00%		
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610						0.00%		
72246	Increase in IMPACT Aid Reserve (General)	10-611								
72247	Increase in IMPACT Aid Reserve (Capital)	10-612								
72260	Total General Current Expense		26,077,457	123,248	26,200,685	2,620,071	601,403			
Capital Outlay										

District: CLOSTER PUBLIC SCHOOLS	
LEA Code: 03-0530	
Month/Year: DECEMBER, 2024	
Date of Submission: 1/2/2025	

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	(column 1 = Data Entry)	(column 2 = Data Entry)	(column 3 = column 1 + column 2)	(column 4 = column 3 * 0.1)	(column 5 = + or - Data Entry)	(column 6 = column 5 / column 3)	(column 7 = column 4 + column 5)	(column 8 = column 4 - column 5)
75880	Equipment	12-XXX-XXX-73X	24,000	167,443	191,443	19,144	9,072	4.74%	20,216	
76260	Facilities Acquisition and Construction Services	12-000-XXX-XXX	364,941	1,769,261	2,134,222	213,422		0.00%		
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-XXX-931						0.00%		
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-XXX-933						0.00%		
76360	Deposit to Capital Reserve	10-600								
76380	Interest Earned on Capital Reserve	10-604						0.00%		
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938						0.00%		
76400	Total Capital Expenditures		368,941	1,836,724	2,325,665	232,566	9,072			
83080	Total Special Schools	13-XXX-XXX-XXX								
84000	Transfer of Funds to Charter Schools	10-000-100-56X						0.00%		
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571						0.00%		
84020	General Fund Contribution to School-Based Budgets	10-000-520-830						0.00%		
84060	Operating Budget Grand Total		26,486,378	2,059,873	28,536,351	2,853,637	810,474			

School Business Administrator Signature:

Date: January 2, 2025

[Signature]

Flora M. Villanueva Jr.
Business Administrator/Board Secretary
Closter Public Schools

Appropriations Adjustments 596,391 - FY 24 Extraordinary Aid
14,083 - Non-Public Transportation Aid

Total Adjustments: \$610,474





Application for Approval of a Proposed Research Project by an Employee Researcher

Applicant's Name: Maci V. DeCarlo

Position in Closter Public Schools: School Psychologist, Case Manager, Child Study Team member

Affiliation (College or University): Fairleigh Dickinson University, Department of School Psychology

Date of Application: 01/02/2025

Please provide the following information, with as much detail as possible:

State the purpose of the research project:

The purpose of the research project is to explore the perspectives, themes, and patterns of reported Harassment, Intimidation, and Bullying (HIB) incidents among school-aged students over the past years to develop effective, targeted school-wide interventions that address the root causes of bullying and improve the overall school climate.

Detailed description of the research project:

This research will involve analyzing the Superintendent's HIB report to the Closter Board of Education from the last 4-5 years. from schools in the Closter Public School District. The project will identify common themes, patterns, and trends in bullying behavior and assess the perceptions of teachers, administrators, and staff regarding these incidents. The findings will inform strategies to reduce bullying, enhance student well-being, and create a safer educational environment.

Provide any background information necessary to understand the project:

Bullying is a pervasive issue in schools across the United States, affecting students' mental health, academic performance, and overall well-being. New Jersey's HIB framework provides specific definitions and processes for addressing bullying. However, schools often underutilize HIB data, missing opportunities to develop targeted interventions. Understanding the scope of verbal, emotional, physical, and electronic bullying, along with staff and administrative perceptions, is essential for creating consistent and effective anti-bullying strategies.

Projection of the number of students involved in the research project:

No students will be interviewed or discussed. HIB data and reports across the Closter Public School District will be de-identified to ensure confidentiality and privacy.

Projection of the number of Closter teachers, administrators, or staff involved in the research project:

Teachers, Administrators, and Staff will not directly be involved in the research project. If staff perspectives are needed to provide insights to enrich the HIB data, all information will be de-identified to ensure confidentiality and privacy.



State the specific ways in which students and/or employees will be involved:

- Students: Participation is indirect, with their anonymized HIB incident reports analyzed to identify trends.
- Teachers/Staff: Participation is indirect, with a de-identified HIB report. If necessary the project may include their perceptions of HIB incidents and feedback on existing interventions. All of this information will be anonymous.
- Administrators: Assistance in providing access to de-identified HIB data.

State the estimated duration of the project:

The project is expected to span 9-12 months, including data collection from up to 5 years ago.

Provide the names of persons who will conduct their research and their relevant affiliations:

Maci DeCarlo, Fairleigh Dickinson University, Department of School Psychology, and the Fairleigh Dickinson Institutional Review Board (IRB).

To what degree, if any, will the project interrupt or displace the regular instructional program?

The project is designed to have no disruption to the instructional program.

List any possible benefits to the students or to the Closter Public School District:

- Increased awareness and understanding of HIB among staff and administrators.
- Enhanced ability to implement data-driven, targeted interventions.
- Improved school climate and student well-being.
- Reduction in the incidence of bullying.

Describe the project's contribution to this district's educational program:

The project will strengthen the district's commitment to fostering a safe, supportive educational environment by providing actionable insights and interventions that enhance the overall effectiveness of anti-bullying efforts. This contributes to academic success and the well-being of the student population.

Will the final research report be shared with the district? ☒ YES ☐ NO

Other comments: I would be more than happy to share the results of this project with the district, if they are interested in the results.



Application for Approval of a Proposed Research Project by an Employee Researcher

Applicant's Name: Christi Cipollini

Position in Closter Public Schools: Principal

Affiliation (College or University): NJ Leaders to Leaders

Date of Application: January 14, 2024

Please provide the following information, with as much detail as possible:

State the purpose of the research project: The purpose of this research is to finalize standard certification for my principal certification (Year 2 requirement). As a first year principal in the Closter Public School District, this project will also help me continue to explore the multi-faceted nature of school culture and climate.

Detailed description of the research project: A positive school culture and climate are essential foundations for fostering success, well-being, and engagement among staff, students, and the broader school community. Research consistently shows that a supportive and inclusive environment directly correlates with improved academic performance, enhanced social-emotional development, and a stronger sense of belonging among all stakeholders. A positive school culture and climate are not merely aspirational; they are critical components of a thriving educational ecosystem that benefits every member of the community. Schools that prioritize these elements foster a foundation for long-term success, resilience, and well-being. This project will take a look at current and new initiatives and explore a path forward.

Provide any background information necessary to understand the project: In alignment with the Closter Public Schools Core Values & Beliefs, "open and honest communication is vital to creating a positive environment for all." In transitioning to the role of TMS principal engaging in communication with all stakeholders is a critical component of a smooth transition. My goal is to connect with and understand the Closter Community in order to continue to foster a positive culture and climate.

Projection of the number of students involved in the research project: All students (600)

Projection of the number of Closter teachers, administrators, or staff involved in the research project: All staff.

State the specific ways in which students and/or employees will be involved: All participants will be involved in the activities associated such as committees, PAW print referral system, PAC etc. which support their connection to the school, but there will be no additional involvement in connection to the research specifically.

State the estimated duration of the project: February 2025-June 2025



Provide the names of persons who will conduct their research and their relevant affiliations:
Christine Cipollini (NJPSA-Leaders to Leaders Certification program)

To what degree, if any, will the project interrupt or displace the regular instructional program?
No disruption.

List any possible benefits to the students or to the Closter Public School District and the district's educational program: Enhanced school culture and climate support the district initiatives to make sure that all students can thrive academically, socially, and emotionally with support from staff, parents and peers. Implementing programs, committees and initiatives help to support improved mental and emotional well-being, enhanced productivity and performance, stronger relationships, personal growth, establishment of an inclusive environment, and the attainment of collective district goals. If the district is interested in viewing the results of this action research project in connection to my certification, I would be happy to share it.