

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

MINUTES

REGULAR MEETING

Tenakill Middle School

January 21, 2021 - 7:30 PM

The Board meeting was called to order by Ms. Finkelstein at 7:31 PM

The following Board members were present:

Ms. Bhagat, Ms. Kothari, Ms. Kwon, Ms. Lee, Mr. Linn, Ms. Micera, Ms. Puttannah, Ms. Cross,
Ms. Finkelstein

The following Board members were absent:

None

Also present:

Mr. McHale and Mr. Villanueva

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

Ms. Diane Smith, Principal of Hillside Elementary shared with the Board and the community her report:

- On Monday, our staff participated in professional development. We received positive feedback that the day was meaningful and productive. Special thanks to staff members who hosted Zoom sessions, provided resources and learning opportunities.
- This week was an ICARE celebration of Martin Luther King Jr. Ms. Weiss planned themed activities for each day. Students performed acts of kindness, participated in a peace walk and dressed up for their dream career- there was an astronaut, a gymnast, chef, swimmer and vet.
- You can participate tomorrow by wearing colors of the rainbow.
- Student Council advisors Ms. Marotti and Ms. Esposito are meeting with grade four students this week to gauge initial interest.

- About 80 students are participating in our Winter Enrichment program, which provides additional support to our ELLS as well as K-4 students in the content areas of ELA and Math.
- Mr. Marc from the Nature Center will soon be working with our students to provide virtual programs to enhance our science curriculum. We are excited to continue this program.
- Thank you to the PTO Hospitality Committee for their thoughtful gift of water bottles to our staff. It was much appreciated.
- This week we conducted two successful shelter in place drills.
- Last week our pandemic response team met.
- As we look to support our youngest learners, kindergarten parents will receive a survey next week to determine if we can provide five days of in person instruction (820-1245) to our kindergartners. This survey will give data to determine if we can accommodate the interested families while maintaining social distance guidelines.

Mr. William Tatum, Principal of Tenakill Middle School shared with the Board and the community his report:

- Enrollment
 - As of January 21, Tenakill enrollment is 541
- MLK PD Day
 - Dyslexia Training
 - Tech Training
 - Schoology
 - Realtime
 - LinkIT
 - Zoom
 - Professional Collaboration and Sharing
- CAP - Child Assault Prevention
 - Grade 8 January 4-8
- Semester One Ending
 - Progress Reports February 2
 - Grade 5 & 6 change WL in Specials
- Cares Act After School Support Program Begins
 - ESL
 - Math
- Grade 8 HS Conferences
 - First two weeks of February
- Picture Retake/Makeups January 22
- Grade 7 Science CRT

SUPERINTENDENT’S REPORT

Mr. McHale shared with the Board and the community his report:

- The January 18th Professional Development Day was a successful day of learning for teachers, staff and administrators. This year, because we had to practice social distancing, the PD day was offered in a self-directed format, with teachers participating in online morning and afternoon

sessions. Teachers engaged in sessions planning lessons on diversity, researching topics such as personalized learning, executive function, and social-emotional learning, collaborated in grade level and department teams to share lessons and resources, completed mandated Dyslexia training, learned how to use online resources such as Classlink (which will allow single sign-on for all programs we use in district), analyzed student assessment data to understand patterns and identify learning gaps, and organized learning spaces for optimal learning. Thank you to the administrators and teachers who prepared the resources for the PD day. The feedback from everyone involved is that the day was productive and teachers felt they learned, collaborated and recharged their spirit!

- Our District Evaluation Advisory Committee met on Thursday, January 14, 2021. This committee works with Mr. McHale to provide information about the evaluation process. At last week's meeting, the members of the committee shared positive news and concerns about this year's evaluation process. Overall, the committee reported that observations this year have been good experiences and that there has been a high level of collaboration among staff in navigating the use of new technology tools and sharing effective instructional strategies. Administrators reported that they are impressed with the instruction provided by teachers and staff and with how well students have adapted to the new models of learning. The committee also shared some concerns, including the impact of the pandemic on learning and how it will impact future teaching and learning. The DEAC is working on creating a revised summative evaluation guidance document for this year so that there is a shared understanding of how the process will take place in May and June. He commends the members of this committee for their diligent work in ensuring that the Closter observation and evaluation model is truly focused on professional growth.
- As the COVID-19 activity level continues to remain high in our Northeast region of New Jersey and the vaccine deployment is happening very slowly, Mr. McHale has no updates to report about our ability to bring all students to school each day or to offer a longer school day (because of the concern of eating lunch in school). The third trimester will begin on March 19, 2021, and parents will again have an opportunity to change between the hybrid and fully virtual models. He appreciates the efforts of our K-4 teachers and students in using the live stream on the day the hybrid students remain at home. It is important for parents to remember that instruction delivered via live stream is not equivalent to attending in-person. While we understand there may be days when students need to access live stream instruction due to quarantine, Covid-19 exposure or a non-Covid-related illness, live stream instruction should not be used for situations such as extending a vacation, waking up late or when a child prefers to stay home. Your cooperation is appreciated.
- District Goals Update
 - Goal #1: He invited participation on our District Diversity Council that will meet three times before May to identify important issues related to diversity and equity within the district and to identify an action plan for addressing the issues. As of today, there are 41 people who have expressed interest – 14 teachers, 22 parents, and five middle school students. There will be places for six teachers, six parents, and three middle school students on the District Diversity Council. There will also be two administrators and two Board of Education trustees. He will announce those who are selected during the first week of February and we will begin our work. Even though everyone who expressed interest will not get to be on the District Diversity Council this year, we may be able to create sub-committees on which everyone can participate. He is excited that there is strong interest in working on the topic of diversity and equity.

- Goal #2: As a district, we continue to work together to ensure the continuity of health, safety and instruction. Our nurses have maintained ongoing communication with the Mid-Bergen Regional Health Consortium whenever there are cases of COVID-19 or exposure to cases. The school nurses have continued to communicate COVID-19 guidelines to parents and staff, with the most recent update sent yesterday.
- Goal #3: We completed the process of drafting and editing the update to all district policies and regulations. He sent the three edited volumes of documents back to Strauss Esmay, the policy advisory company with whom we are working. Once they have reviewed the documents, they will send back a finalized update which will be reviewed by the Board's policy committee.
- Goal #4: With regard to the exploration of the new process for becoming a sustainable New Jersey digital school district, Mr. McHale attended a virtual information session on December 15, 2020. With the new model, each school must apply separately to become a Sustainable Jersey School. Once they are certified, then the school community can begin the process of earning the Digital School Star recognition. His recommendation is to begin this process in the next school year, so that we can continue to focus our energy this year on managing the challenges of the pandemic.

Mr. McHale reported on School Safety Data System - Reporting Period 1 (HIB Incidents Reporting)

School	Incidents	Other Incidents Leading to Removal	HIB Alleged	HIB Training	HIB Program
Hillside Elementary School	0	0	0	2	11
Tenakill Middle School	0	0	2	5	8

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by Ms. Micera, seconded by Ms. Bhagat to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per policy 1120. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

No Public Comments

Moved by Ms. Micera, seconded by Ms. Puttannah to resume the regular order of business.

BOARD OPERATIONS

Moved by Mr. Linn, seconded by Ms. Micera to approve Motions A - B.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Bhagat, Ms. Kothari, Ms. Kwon, Ms. Lee, Mr. Linn, Ms. Micera, Ms. Puttannah,
Ms. Cross, Ms. Finkelstein

NAYS: None

A. **APPROVAL - Minutes**

Motion to approve the following minutes:

- January 4, 2021 Reorganization Meeting
- January 4, 2021 Regular Meeting

B. **RESOLUTION - School Board Recognition**

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Closter Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Closter Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, The Closter Board of Education helps determine the educational goals for approximately 1200 children in pre-Kindergarten through 8th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Closter Board of Education, does hereby recognize the services of our local school board members as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Closter Board of Education urges all New Jersey citizens to work with

their local boards of education and public school staff toward the advancement of our children's education.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Lee, Ms. Puttannah

Moved by Ms. Lee, seconded by Ms. Micera to approve Motions A - B.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Bhagat, Ms. Kothari, Ms. Kwon, Ms. Lee, Mr. Linn, Ms. Micera, Ms. Puttannah,
Ms. Cross, Ms. Finkelstein

NAYS: None

A. APPROVAL - Staff Coursework

Motion to approve the following virtual courses for 2020-2021 as recommended to the Superintendent by the Principals:

Staff Member: Sarah Kang
Course No./Title: 15:253:539:90 Methods for Teaching & Assessing English
Language Learners
Institution: Rutgers
Credits: 3

Staff Member: Mary Lotito
Course No./Title: EDUC 713J Motivating Students Who Don't Care
Institution: LaVerne University
Credits: 3

Staff Member: Meghan Pleus
Course No./Title: EDUC 713J Motivating Students Who Don't Care
Institution: LaVerne University
Credits: 3

Staff Member: Daniella Riecken
Course No./Title: TECH-913 The Interactive Class (Book Application)
Institution: Fresno Pacific University
Credits: 1

Staff Member: Laura Abbey
Course No./Title: ATH-903 Coaching: Leadership and Team Cohesion
Institution: Fresno Pacific University
Credits: 3

B. APPROVAL - Staff Conferences

Motion to approve the following staff conferences:

Staff Member(s): Alexandra Earle
Conference: Anti-Bullying Specialist Certificate Program - Legal One & NJPSA
Location: Virtual
Date: January 27 and March 5, 2021
Cost to Board: \$500.00

Staff Member(s): Margaret Churchill, Sarah Kang, Eileen Kennedy, Kathy Lee
Conference: NJTESOL/NJBE 2021 Virtual Spring Conference
Location: Virtual
Date: May 24, 26 and 27, 2021
Cost to Board: \$897.00 (paid for by Title III funds)

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari

Ms. Kwon asked if the amount in Motion E was the same as last year. Mr. Villanueva advised the board there is an increase of \$200.00.

Mr. Linn was inquiring if past situations regarding timely payments from the town are still occurring. Mr. Villanueva advised him we are very fortunate to receive the tax payment on time and are very appreciative to the town.

Moved by Ms. Kwon, seconded by Ms. Micera to approve Motions A - E.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Bhagat, Ms. Kothari, Ms. Kwon, Ms. Lee, Mr. Linn, Ms. Micera, Ms. Puttannah,
Ms. Cross, Ms. Finkelstein

NAYS: None

A. APPROVAL - Monthly Financials and Certification

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix A attached:

- a. Board Secretary and School Treasurer Financial Reports for December 2020.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for December 2020.
- c. Transfer of funds for December 2020.

B. APPROVAL - Monthly Bills

Motion to approve payment of bills from January 5, 2021 to January 18, 2021 in the amount of:

General Fund (Fund 10)	\$819,972.74
Special Revenue (Fund 20)	\$ 4,053.79
06/30/2020 Quarter End Unemployment	\$ 2,763.59
Total	\$826,790.12

C. APPROVAL - Staff Remuneration

Motion to approve remuneration to staff members as follows:

Staff Member: Andrea Watkins
Course: Language Acquisitions & Language Disorders
Remuneration: \$153.00 (remainder of her 2020-2023 3-year option money)

Staff Member: Jaime Caruso
Course: School Health Services I
Remuneration: \$1,000.00

Staff Member: Alexandra Earle
Course: Student Mobility: Supporting New Students
Remuneration: \$381.65

Staff Member: Brittany Steele
Course: Foundations of Masters Studies in Education
Remuneration: \$1000.00

D. APPROVAL - Renewal of Participation in SEHBP

Motion to approve, the Resolution authorizing the renewal of the participation in School Employees Health Benefits Program of the State of New Jersey, attached hereto as Appendix B.

E. APPROVAL - Pre-School Tuition Rates

Motion to approve the following tuition rates for the 2021-2022 school year:

Pre-School Full Day Program \$10,800.00
PSD Voluntary Half-Day Extension \$ 8,100.00

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Bhagat, Ms. Cross, Mr. Linn

Moved by Ms. Bhagat, seconded by Ms. Micera to approve Motions A - I.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Bhagat, Ms. Kothari, Ms. Kwon, Ms. Lee, Mr. Linn, Ms. Micera, Ms. Puttannah,
Ms. Cross, Ms. Finkelstein

NAYS: None

- A. **APPROVAL - Mentor for Provisionally-Licensed Teacher for 2020-2021 School Year**
Motion to approve Amy Kenny-Whritenour as a mentor to Erica Kauffman and James lafrate. Mentor will be paid by the provisional teachers.
- B. **APPROVAL - Report of Paraprofessional Staff SOA - Period 2**
Motion to approve the Report of Paraprofessional Staff SOA, due January 31, 2021.
- C. **APPROVAL - Custodial Staff**
Motion to approve Agustina Rosemary Guillon as a custodian for the 2020-2021 school year at a salary of \$40,575, Step 1, starting February 1, 2021.
- D. **APPROVAL - Overtime Compensation**
Motion to approve additional overtime compensation, not to exceed \$3,000, to Ralph Chappell for the remainder of SY 2020-2021.
- E. **APPROVAL - Long-Term Leave Replacement - Speech-Language Specialist**
Motion to approve Alicia Cahill as Long-Term Leave Replacement - Speech-Language Specialist - from February 11, 2021 (2 days prior to Ms. Schettino's departure) through May 14, 2021. Salary will be \$200 per day on days 1 through 10; the beginning of day 11, MA Step 0, \$59,714.00 pro-rated, pending a criminal history background check.
- F. **APPROVAL – Academic Support Program Staff**
Motion to approve, upon the recommendation of the Superintendent, the following teachers for the Academic Support Program at a rate of \$50.00/hour per teacher funded by the CARES Act:
 - Kathleen Finnegan - 32 sessions (30 minutes/session) replacing Min Jeong Kim
- G. **APPROVAL – Vickie Solomon - Clerical Paraprofessional**
Motion to approve, upon the recommendation of the Superintendent, Vickie Solomon as Clerical Paraprofessional for the 2020-2021 school year, 5.75 hours per day, effective February 1, 2021.

H. **APPROVAL - James Iafrate - M.S. Social Studies Teacher**

Motion to approve James Iafrate as Long-Term Leave Replacement - M.S. Social Studies Teacher - at 0.75 FTE - from February 1, 2021 through the end of the school year. Salary will be \$150 per day on days 1 through 10; the beginning of day 11, \$38,388.00 pro-rated.

I. **APPROVAL - Audrey Friel - Leave of Absence**

Motion to approve a paid leave of absence for Audrey Friel beginning January 18, 2021 through February 22, 2021 with the use of 20 sick days, 0.5 personal days and 2.5 banked sick days, and an unpaid leave of absence using FMLA beginning February 23, 2021.

POLICY COMMITTEE

Chairperson Ms. Micera, Ms. Kothari

Moved by Ms. Micera, seconded by Ms. Bhagat to approve Motion A.

Motion was approved by a roll call vote of the Board as follows:

YEAS: Ms. Bhagat, Ms. Kothari, Ms. Kwon, Ms. Lee, Mr. Linn, Ms. Micera, Ms. Puttannah,
Ms. Cross, Ms. Finkelstein

NAYS: None

A. **APPROVAL - Second Reading of Policy #8420 Operation and Crisis Situations**

Motion to approve the second reading of Policy #8420 Operation and Crisis Situations, as per Appendix C.

BOARD COMMITTEES

Ms. Finkelstein advised the board they should have received an email with the board committee members and should begin to schedule their committee meetings.

Ms. Kwon said the Finance Committee will be scheduling a meeting shortly to discuss the preliminary budget for next year.

OLD/NEW BUSINESS

Ms. Finkelstein mentioned Governor Murphy has not yet prioritized teacher vaccinations. The NJCEA supports the prioritization of teacher vaccinations. We are looking into what the School Board can do from our end because we feel it is important to support our staff.

PUBLIC DISCUSSION

Moved by Ms. Micera, seconded by Ms. Puttannah to open the meeting to public discussion.

No Public Comments

Moved by Ms. Micera, seconded by Ms. Bhagat to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by Ms. Bhagat, seconded by Ms. Puttannah to approve the following Closed Session Motion.
Motion was approved by a voice vote of the Board:

YEAS: Ms. Bhagat, Ms. Kothari, Ms. Kwon, Ms. Lee, Mr. Linn, Ms. Micera, Ms. Puttannah,
Ms. Cross, Ms. Finkelstein

NAYS: None

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

Legal Matter

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

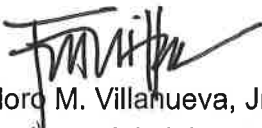
The Board went into Closed Session at 8:04 PM.

The Board reconvened from Closed Session at 8:29 PM.

ADJOURNMENT

Moved by Mr. Linn, seconded by Ms. Puttannah to adjourn the meeting at 8:30 PM.

Respectfully submitted,



Floro M. Villanueva, Jr.
Business Administrator/Board Secretary

REPORT OF THE TREASURER OF SCHOOL MONIES
TO THE CLOSTER BOARD OF EDUCATION

All Funds for the Month Ending: December, 2020
CASH REPORT

FUNDS	Beginning Cash	Cash Receipts	Cash Disbursements	(1)+(2)-(3)
	Balance Column1	This Month Column2	This Month Column3	Ending Cash Balance Column4
GOVERNMENTAL FUNDS:				
General Fund - FUND 10	\$ 2,878,379.45	\$ 2,016,981.35	\$ 1,891,812.30	\$ 3,003,548.50
Compensating Balance	\$ 1,106,000.00	\$ -	\$ -	\$ 1,106,000.00
Capital Reserve	\$ 2,767,420.94	\$ -	\$ -	\$ 2,767,420.94
Emergency Reserve	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
Special Revenue - FUND 20	\$ 78,195.42	\$ 11,256.00	\$ 60,330.63	\$ 29,120.79
Capital Projects - FUND 30	\$ -	\$ -	\$ -	\$ -
Debt Service - FUND 40	\$ 135,001.00	\$ -	\$ -	\$ 135,001.00
TOTAL GOVERNMENTAL FUNDS 10-40	\$ 7,214,996.81	\$ 2,028,237.35	\$ 1,952,142.93	\$ 7,291,091.23
ENTERPRISE (MILK) FUND 60	\$ 8,490.97	\$ -	\$ -	\$ 8,490.97
TRUST and AGENCY FUNDS:				
Payroll - FUND 90	\$ -	\$ -	\$ -	\$ -
Payroll Agency - FUND 90	\$ 157.68	\$ 471.76	\$ -	\$ 629.44
Unemployment Insurance Trust - FUND 63	\$ 197,705.78	\$ 2,548.32	\$ 2,763.59	\$ 197,490.51
Closter PTO - FUND 64	\$ -	\$ -	\$ -	\$ -
Miriam Kramer Scholarship - FUND 67	\$ 1,651.39	\$ -	\$ -	\$ 1,651.39
TOTAL TRUST AND AGENCY FUNDS	\$ 199,514.85	\$ 3,020.08	\$ 2,763.59	\$ 199,771.34
TOTAL ALL FUNDS	\$ 7,423,002.63	\$ 2,031,257.43	\$ 1,954,906.52	\$ 7,499,353.54

Prepared and Submitted by

Norma T. Kettler 01/11/21
Norma T. Kettler Date
Treasurer of School Monies

CLOSTER PUBLIC SCHOOLS MONTHLY TRANSFER REPORT

2020-21 Monthly Transfers Worksheet - Details of Transfers

District:	CLOSTER PUBLIC SCHOOLS
LEA Code:	03-0930
Month/Year:	December-20
Date of Submission	1/4/2021

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	(column 1 = + Data Entry)	(column 2 = + Data Entry)	(column 3 = column 1 + column 2)	(column 4 = Maximum Transfer Amount)	(column 5 = + or - Data Entry)	(column 6 = % Change of Transfers YTD)	(column 7 = 2020-21 Remaining Allowable Balance From)	(column 8 = 2020-21 Remaining Allowable Balance To)
3200	Instruction									
10300, 11160, 12160, 40580, 41080	Regular Programs Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-1XX-100-XXX 11-2XX-100-XXX 11-000-216,217	7,205,026 3,940,833	169,945 252	7,374,971 3,941,085	737,497 394,109	(14,575) 158,646	-0.20% 4.03%	722,922 552,755	
13160, 15180, 17100, 17600, 19620, 20620, 21620, 22620, 23620, 251100	Vocational Programs - Local School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-3XX-100-XXX 11-4XX-X00-XXX	132,131		132,131	13,213		0.00% 0.00%	13,213	
27100	Community Services Programs/Operations	11-800-330-XXX						0.00%		
Undistributed Expenditures										
29180	Tuition	11-000-100-XXX	1,787,882		1,787,882	178,788	123,437	6.90%	302,225	
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222	1,260,762	16,828	1,277,590	127,759	14,369	1.12%	142,128	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	220,598		220,598	22,060	1,960	0.89%	24,020	
45300	General Administration	11-000-230-XXX	449,432		449,432	44,843	2,200	0.49%	47,143	42,743
46160	School Administration	11-000-240-XXX	738,743	10,695	749,438	74,944		0.00%	74,944	74,944
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX	561,325	11,897	573,222	57,322		0.00%	57,322	57,322
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	1,721,064	51,224	1,772,288	177,229	18,047	1.02%	195,276	
52480	Student Transportation Services	11-000-270-XXX	375,297		375,297	37,530		0.00%	37,530	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	3,628,226		3,628,226	362,823	(24,637)	-0.68%	338,186	
72020	Food Services	11-000-310-XXX						0.00%		
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934								
72122	Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936								
72160	Deposit to Sale/Lease-Back Reserve	10-605						0.00%		
72180	Interest Earned on Maintenance Reserve	10-606						0.00%		
72200	Deposit to Maintenance Reserve	10-606								
72220	Deposit to Current Expense Emergency Reserve	10-607								
72240	Interest Earned on Current Expense Emergency Reserve	10-607						0.00%		
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610						0.00%		
72246	Increase in IMPACT Aid Reserve (General)	10-611								

CLOSTER PUBLIC SCHOOLS MONTHLY TRANSFER REPORT

District:	CLOSTER PUBLIC SCHOOLS
LEA Code:	03-0930
Month/Year:	December-20
Date of Submission	1/4/2021

Cells have been left blank for data entry, and descriptions of the calculations in each column.

Lines	Budget Category	Account	(column 1 = + Data Entry) 2020-21 Original Budget	(column 2 = + Data Entry) Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	(column 3 = column 1 + column 2) 2020-21 Original Budget For Use in 10% Calculation	(column 4 = column 3 * 0.1) Maximum Transfer Amount	(column 5 = + or - Data Entry) 2020-21 YTD Net to/(from) as of Date of Submission in cell B5	(column 6 = column 5 / column 3) % Change of Transfers YTD	(column 7 = column 4 + column 5) 2020-21 Remaining Allowable Balance From	(column 8 = column 4 - column 5) 2020-21 Remaining Allowable Balance To
72247	Increase in IMPACT Aid Reserve (Capital)	10-612	22,021,319	260,841	22,282,160	2,228,217	279,447			
72260	Total General Current Expense									
Capital Outlay										
75880	Equipment	12-XXX-XXX-73X	57,200		57,200	5,720	5,237	9.16%	10,957	
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	554,941		554,941	55,494		0.00%		
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931						0.00%		
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933						0.00%		
76360	Deposit to Capital Reserve	10-604								
76380	Interest Earned on Capital Reserve	10-604						0.00%		
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938						0.00%		
76400	Total Capital Expenditures		612,141		612,141	61,214	5,237			
83080	Total Special Schools	13-XXX-XXX-XXX								
84000	Transfer of Funds to Charter Schools	10-000-100-56X						0.00%		
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571						0.00%		
84020	General Fund Contribution to School Based Budgets	10-000-520-930						0.00%		
84060	Operating Budget Grand Total		22,633,460	260,841	22,894,301	2,289,431	284,684			

Appropriations Adjustments: 283,437 - Ex-Aid
1,247 - Non-Public Transportation Aid

Total Adjustments: 284,684

School Business Administrator Signature:

Date:

GENERAL FUND			
ASSETS AND RESOURCES			
ASSETS:			
101 CASH IN BANK			\$4,109,548.50
102-106 CASH EQUIVALENTS			\$.00
108 IMPACT AID RESERVE GENERAL			\$.00
109 IMPACT AID RESERVE CAPITAL			\$.00
111 INVESTMENTS			\$.00
116 CAPITAL RESERVE ACCOUNT			\$2,767,420.94
117 MAINTENANCE RESERVE INVESTMENT ACCOUNT			\$.00
118 EMERGENCY RESERVE			\$250,000.00
121 TAX LEVY RECEIVABLE			\$10,258,637.48
ACCOUNTS RECEIVABLE:			
132 INTERFUND	(\$24.67-)		
140 INTERGOVERNMENTAL-ACCOUNTS RECEIVABLE	\$.00		
141 INTERGOVERNMENTAL-STATE	\$602,991.00		
142 INTERGOVERNMENTAL-FEDERAL	\$.00		
143 INTERGOVERNMENTAL-OTHER	\$.00		
153, 154 OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$24.67		\$602,991.00
LOANS RECEIVABLE:			
131 INTERFUND	\$.00		\$.00
151, 152 OTHER - NET OF EST. UNCOLLECTIBLE OF	\$.00		\$.00
181 PREPAID EXPENSES			\$.00
192 DEFERRED EXPENDITURES			\$.00
OTHER CURRENT ASSETS			\$20,370.00
RESOURCES:			
301 ESTIMATED REVENUES	\$21,794,460.00		\$153,232.03
302 LESS REVENUES	(\$21,641,227.97)		
TOTAL ASSETS AND RESOURCES			\$18,162,199.95
LIABILITIES AND FUND EQUITY			
LIABILITIES:			
101 CASH OVERDRAFT			\$.00
402 INTERFUND ACCOUNTS PAYABLE			\$.00
421 ACCOUNTS PAYABLE			\$82,419.66
431 CONTRACTS PAYABLE			\$.00
451 LOANS PAYABLE			\$.00
423 ACCOUNTS PAYABLE / PREVIOUS YEARS			\$.00
461 ACCRUED SALARIES AND BENEFITS			\$.00
481 DEFERRED REVENUE			\$.00
580 UNEMPLOYMENT TRUST			\$.00

OTHER CURRENT LIABILITIES

\$.00

TOTAL LIABILITIES

\$82,419.66

753	FUND BALANCE:				
754	APPROPRIATED:				\$11,707,443.94
	RESERVE FOR ENCUMBRANCES - CURRENT YEAR				\$149,374.23
	RESERVE FOR ENCUMBRANCES - PRIOR YEAR				
768	RESERVED FUND BALANCE FOR WAIVER OFFSET RSV	\$300,000.00			
609	WAIVER OFFSET RESERVE - CURRENT YEAR	\$.00			
314	INCREASE IN WAIVER OFFSET RESERVE	\$.00			
	WITHDRAWAL FROM WAIVER OFFSET RESERVE				
	RESERVED FUND BALANCE:				
755	BUS ADVERTISING RESERVE	\$.00			
610	ADD: INCREASE IN BUS ADV RESERVE FOR F	\$.00			
315	LESS: BUDGETED W/D FROM BUS ADV FUEL CO	(\$.00)			\$.00
756	FEDERAL IMPACT AID RESERVE GENERAL - JULY	\$.00			
611	ADD: INCREASE IN FEDERAL IMPACT AID RE	\$.00			
318	LESS: W/D FROM FEDERAL IMPACT AID RESER	(\$.00)			\$.00
757	FEDERAL IMPACT AID RESERVE CAPITAL - JULY	\$.00			
612	ADD: INCREASE IN FEDERAL IMPACT AID RE	\$.00			
319	LESS: W/D FROM FEDERAL IMPACT AID RESER	(\$.00)			\$.00
764	MAINTENANCE RESERVE ACCOUNT - JULY 1, 2019	\$.00			
606	ADD: INTEREST EARNED ON MAINTENANCE RE	\$.00			
310	LESS: BUDGETED W/D FROM MAINT. RESERVE	(\$.00)			\$.00
765	TUITION RESERVE ACCOUNT	\$.00			
761	CAPITAL RESERVE ACCOUNT - JULY 1, 2019	\$2,767,421.00			
604	ADD: INCREASE IN CAPITAL RESERVE	\$1,000.00			
305	LESS: INCREASE IN SALE/LEASE RESERVE	\$.00			
307	BUDG. W/D FROM CAPITAL RESERVE-ELI	(\$.00)			\$2,228,421.00
309	LESS: BUDG. W/D FROM CAPITAL RESERVE-EXC	(\$540,000.00)			
766	CURR. EXP. EMERGENCY RESERVE - JULY 1, 2019	\$250,000.00			
607	ADD: INCR. IN CURR. EXP. EMERG. RESERVE	\$.00			
312	LESS: W/D FROM CURR. EXP. EMERG. RESERV	(\$.00)			\$250,000.00
762	ADULT EDUCATION PROGRAMS	\$.00			
769	UNEMPLOYMENT FUND	\$.00			
750,751,752	RESERVED FUND BALANCE	\$325,000.00			
76X	OTHER RESERVES	\$.00			
601	APPROPRIATIONS	\$23,232,772.88			
602	LESS: EXPENDITURES	(\$20,918,197.97)			\$9,061,379.80
603	ENCUMBRANCES				\$11,856,818.17
	TOTAL APPROPRIATED				\$17,274,814.08

770	UNAPPROPRIATED:				
771	FUND BALANCE, JULY 1, 2020	\$1,389,650.21			
772	FUND BALANCE -DESIGNATED	\$.00			
303	FUND BALANCE -UNDESIGNATED	\$.00			
311	BUDGETED FUND BALANCE	(\$584,684.00)			
	BUDGT. WITHDR. FM TUITION RESERVE-ADJUST/SU	(\$.00)			
	TOTAL FUND BALANCE				\$18,079,780.29
	TOTAL LIABILITIES AND FUND EQUITY				\$18,162,199.95

	Budgeted	Actual	Variance
RECAPITULATION OF FUND BALANCE:			
APPROPRIATIONS	\$23,232,772.88	\$20,918,197.97	\$2,314,574.91
REVENUES	(\$21,794,460.00)	(\$21,641,227.97)	(\$153,232.03)
SUB TOTAL	\$1,438,312.88	(\$723,030.00-)	\$2,161,342.88
CHANGE IN RESERVE ACCOUNTS:			
PLUS - INCREASE IN RESERVE	\$1,000.00	\$1,000.00	\$.00
LESS - WITHDRAW FROM RESERVE	(\$540,000.00)	(\$540,000.00)	(\$.00)
SUB TOTAL	\$899,312.88	(\$1,262,030.00-)	\$2,161,342.88
LESS: ADJUSTMENT FOR PRIOR YEAR ENCUMBRANCE	(\$149,374.23)	(\$149,374.23)	(\$.00)
BUDGETED FUND BALANCE	\$749,938.65	(\$1,411,404.23-)	\$2,161,342.88

REVENUE/SOURCES OF FUNDS:	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
52XX FROM TRANSFERS	\$.00	\$.00		\$.00
1XXX FROM INTEREST EARNED ON CURR. EXP. EMERGENCY	\$.00	\$.00		\$.00
1XXX FROM INTEREST EARNED ON MAINTENANCE RESERVE	\$.00	\$.00		\$.00
1XXX FROM LOCAL SOURCES	\$20,870,888.00	\$20,697,285.97	Under	\$173,602.03
2XXX FROM INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3XXX FROM STATE SOURCES	\$923,572.00	\$953,208.00	Over	(\$29,636.00-)
4XXX FROM FEDERAL SOURCES	\$.00	\$.00		\$.00
5XXX FROM OTHER FINANCING SOURCES	\$.00	\$.00		\$.00
XXXX1 ARRA ESF (FUND 16)	\$.00	\$.00		\$.00
XXXX2 ARRA GSF (FUND 17)	\$.00	\$.00		\$.00
XXXX3 ARRA SFSF (FUND 18)	\$.00	\$.00		\$.00
TOTAL REVENUES/SOURCES OF FUNDS	\$21,794,460.00	\$21,650,493.97	Under	\$143,966.03

EXPENDITURES:	Appropriations	Expenditures	Encumbrances	Available Balance
GENERAL CURRENT EXPENSE FUND (11)				
1XX-100-XXX REGULAR PROGRAMS - INSTRUCTION	\$7,360,396.13	\$2,802,355.90	\$4,382,014.90	\$176,025.33
2XX-100-XXX SPECIAL EDUCATION - INSTRUCTION	\$2,119,820.96	\$793,117.14	\$1,322,199.28	\$4,504.54
230-100-XXX BASIC SKILLS/REMEDIATION INSTRUCTION	\$492,895.00	\$193,697.51	\$298,800.33	\$397.16
240-100-XXX BILINGUAL EDUCATION - INSTRUCTION	\$356,919.00	\$141,960.34	\$213,182.60	\$1,776.06
3XX-100-XXX VOC. PROGRAMS - LOCAL - INSTRUCTION	\$.00	\$.00	\$.00	\$.00
401-100-XXX SCHOOL-SPONS. COCURR. ACTIVITIES - INST.	\$54,531.00	\$450.00	\$47,531.00	\$6,550.00
402-100-XXX SCHOOL-SPONS. ATHLETICS - INSTRUCTION	\$32,600.00	\$.00	\$25,650.00	\$6,950.00
421-XXX-XXX TOTAL BEFORE/AFTER SCHOOL PROGRAMS	\$.00	\$.00	\$.00	\$.00
422-XXX-XXX TOTAL SUMMER SCHOOL PROGRAMS	\$45,000.00	\$13,536.97	\$30,963.97	\$500.00
423-XXX-XXX TOTAL ALTERNATIVE EDUCATION PROGRAM	\$.00	\$.00	\$.00	\$.00
424-XXX-XXX TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$.00	\$.00	\$.00	\$.00
425-XXX-XXX TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$.00	\$.00	\$.00	\$.00
4XX-100-XXX OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION	\$.00	\$.00	\$.00	\$.00
800-330-XXX COMM. SERV. PROGRAMS-COMM. SERV. OPERATIONS	\$.00	\$.00	\$.00	\$.00
OTHER EXPENDITURES NOT INCLUDED ABOVE	\$.00	\$.00	\$.00	\$.00
UNDISTRIBUTED EXPENDITURES:				
000-1XX-XXX INSTRUCTION	\$1,911,319.00	\$773,735.78	\$695,398.83	\$442,184.39
000-211-XXX ATTENDANCE AND SOCIAL WORK SERVICES	\$77,219.00	\$21,569.35	\$54,149.65	\$1,500.00
000-213-XXX HEALTH SERVICES	\$216,920.05	\$92,460.53	\$105,606.17	\$18,853.35
000-216-XXX OTHER SUPPORT SERV.-STUDENTS-RELATED SERV	\$291,538.00	\$104,140.06	\$173,251.68	\$14,146.26
000-217-XXX OTHER SUPPORT SERV.-STUDENTS-EXTRA SERV.	\$838,558.00	\$200,331.23	\$576,643.26	\$61,583.51
000-218-XXX OTHER SUPPORT SERVICES-STUDENTS-REGULAR	\$182,819.00	\$71,144.17	\$107,707.75	\$3,967.08
000-219-XXX OTHER SUPPORT SERV.-STUDENTS-SPEC. SERV.	\$623,730.00	\$319,753.60	\$286,815.81	\$17,160.59
000-221-XXX IMPROV. OF INST./OTHER SUP. SERV.-INSTSERV	\$152,798.00	\$95,564.30	\$47,583.70	\$9,650.00
000-222-XXX EDUCATIONAL MEDIA SERV./SCHOOL LIBRARY	\$191,271.00	\$77,494.28	\$103,211.24	\$10,565.48
000-223-XXX INSTRUCTIONAL STAFF TRAINING SERVICES	\$69,760.00	\$24,624.13	\$1,150.00	\$43,985.87
000-23X-XXX SUPP. SERV. - GENERAL ADMINISTRATION	\$451,632.00	\$220,336.68	\$208,179.39	\$23,115.93

Budget Year: 2021

(2021/01/11-Mon-11:54am)

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Interim Statements
December 2020

	Appropriations	Expenditures	Encumbrances	Available Balance
000-24X-XXX SUPP. SERV. - SCHOOL ADMINISTRATION	\$749,438.10	\$370,654.34	\$357,191.74	\$21,592.02
000-25X-XXX SUPP. SERV. - CENTRAL SERVICES & TECH SERV	\$573,221.83	\$273,521.52	\$245,770.52	\$53,929.79
000-26X-XXX OPERATION AND MAINT. OF PLANT SERVICES	\$1,702,435.31	\$705,104.89	\$791,953.69	\$205,376.73
000-263-XXX TOTAL CARE AND UPKEEP OF GROUNDS	\$69,000.00	\$180.00	\$34,995.00	\$33,825.00
000-266-XXX TOTAL SECURITY	\$18,900.00	\$3,875.00	\$3,603.36	\$11,421.64
000-27X-XXX STUDENT TRANSPORTATION SERVICES	\$375,297.00	\$41,686.80	\$315,610.20	\$18,000.00
000-29X-XXX BUSINESS AND OTHER SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
000-40X-XXX FACILITIES ACQ. & CONTRUCTION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
XXX-XXX-2XX UNALLOCATED BENEFITS	\$3,603,694.06	\$1,506,257.24	\$1,402,540.60	\$694,896.22
000-31X-XXX FOOD SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
000-515-XXX RETIREMENT OF ERIP LIABILITY	\$0.00	\$0.00	\$0.00	\$0.00
000-52X-XXX FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00
OTHER UNDISTRIBUTED EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL GEN. CURRENT EXP. EXPENDITURES/USES OF FUNDS	\$22,561,712.44	\$8,847,550.82	\$11,831,704.67	\$1,882,456.95
CAPITAL OUTLAY (FUND 12)				
XXX-XXX-73X EQUIPMENT	\$114,321.44	\$79,246.18	\$24,666.00	\$10,409.26
000-400-937 IMPACT AID RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-XXX FACILITIES ACQUISITION AND CONSTR. SERV.	\$556,739.00	\$134,582.80	\$447.50	\$421,708.70
430-4XX-741 INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER CAPITAL OUTLAY EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES/USES OF FUNDS	\$671,060.44	\$213,828.98	\$25,113.50	\$432,117.96
SPECIAL SCHOOLS (FUND 13)				
3XX-1XX-XXX POST-SECONDARY INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
3XX-2XX-XXX POST-SECONDARY SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
422-1XX-XXX SUMMER SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
422-2XX-XXX SUMMER SCHOOL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
4XX-1XX-XXX OTHER SPEC. SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
4XX-2XX-XXX OTHER SPC. SCHOOLS - SUPPORT SERV.	\$0.00	\$0.00	\$0.00	\$0.00
601-1XX-XXX ACCR. EVENING/ADULT H.S./POST-GRADUATE - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
601-2XX-XXX ACCR. EVENING/ADULT H.S./POST-GRADUATE - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
602-1XX-XXX ADULT EDUCATION-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
602-2XX-XXX ADULT EDUCATION-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
629-1XX-XXX VOCATIONAL EVENING-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
629-2XX-XXX VOCATIONAL EVENING-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
631-1XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
631-2XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
EVENING SCHOOL FOR FOREIGN BORN-LOCAL SUPPORT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER SPECIAL SCHOOLS EXPEND. NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$0.00	\$0.00	\$0.00	\$0.00

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-550-905 BUDGETED INCREASE IN SURPLUS FOR TUITION	\$.00	\$.00	\$.00	\$.00
10-000-100-56X TRANSFER OF FUNDS TO CHARTER SCHOOLS	\$.00	\$.00	\$.00	\$.00
10-000-100-571 TRANSFER OF FUNDS TO RENAISSANCE SCHOOLS	\$.00	\$.00	\$.00	\$.00
10-000-520-93X GENERAL FUND CONTRIB - WHOLE SCH. REFORM	\$.00	\$.00	\$.00	\$.00
16-XXX-XXX-XXX ESF (FUND 16)	\$.00	\$.00	\$.00	\$.00
17-XXX-XXX-XXX ARRA GSF (FUND 17)	\$.00	\$.00	\$.00	\$.00
18-XXX-XXX-XXX ARRA SFSF (FUND 18)	\$.00	\$.00	\$.00	\$.00
19-XXX-XXX-XXX FEMA GRANT (FUND 19)	\$.00	\$.00	\$.00	\$.00
TOTAL GENERAL FUND EXPENDITURES	\$23,232,772.88	\$9,061,379.80	\$11,856,818.17	\$2,314,574.91

	Estimate	Actual	Unrealized
REVENUES			
LOCAL SOURCES:			
1210 LOCAL TAX LEVY	\$20,517,275.00	\$20,517,275.00	\$.00
1310 TUITION - FROM INDIVIDUALS	\$236,488.00	\$81,427.87	\$155,060.13
1320 - FROM OTHER LEAS WITHIN THE STATE	\$76,125.00	\$83,762.00	(\$7,637.00-)
1XXX MISCELLANEOUS	\$41,000.00	\$14,821.10	\$26,178.90
TOTAL	\$20,870,888.00	\$20,697,285.97	\$173,602.03
STATE SOURCES:			
3121 CATEGORICAL TRANSPORTATION AID	\$93,632.00	\$94,879.00	(\$1,247.00-)
3131 EXTRAORDINARY AID	\$.00	\$28,389.00	(\$28,389.00-)
3132 CATEGORICAL SPECIAL EDUCATION AID	\$738,593.00	\$738,593.00	\$.00
3177 CATEGORICAL SECURITY AID	\$91,347.00	\$91,347.00	\$.00
TOTAL	\$923,572.00	\$953,208.00	(\$29,636.00-)
TOTAL	\$21,794,460.00	\$21,650,493.97	\$143,966.03

	Appropriations	Expenditures	Encumbrances	Available Balance
GENERAL CURRENT EXPENSE (FUND 11)				
REGULAR PROGRAMS - INSTRUCTION				
105-1XX-101 PRESCHOOL - SALARIES OF TEACHERS	\$151,148.00	\$59,826.06	\$91,321.94	\$.00
110-1XX-101 KINDERGARTEN - SALARIES OF TEACHERS	\$633,200.00	\$236,655.18	\$396,544.82	\$.00
120-1XX-101 GRADES 1-5 -SALARIES OF TEACHERS	\$3,377,792.00	\$1,289,522.72	\$2,088,269.28	\$.00
130-1XX-101 GRADES 6-8 -SALARIES OF TEACHERS	\$2,037,768.00	\$792,754.55	\$1,244,958.46	\$54.99
150-1XX-101 SALARIES OF TEACHERS	\$7,000.00	\$.00	\$7,000.00	\$.00
150-1XX-32X PURCHASED PROF. - ED. SERVICES	\$3,000.00	\$.00	\$3,000.00	\$.00
190-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$395,350.00	\$107,599.90	\$287,750.10	\$.00
190-1XX-32X PURCHASED PROF. - ED. SERVICES	\$17,000.00	\$.00	\$17,000.00	\$.00
190-1XX-34X PURCHASED TECHNICAL SERVICES	\$90,550.00	\$38,891.88	\$16,991.04	\$34,667.08
190-1XX-5XX OTHER PURCHASED SERVICES	\$156,500.00	\$94,693.31	\$48,345.08	\$13,461.61
190-1XX-61X GENERAL SUPPLIES	\$121,460.40	\$56,750.18	\$7,553.51	\$57,156.71
190-1XX-64X TEXTBOOKS	\$54,225.00	\$35,760.17	\$.00	\$18,464.83
190-1XX-890 MISCELLANEOUS EXPENDITURES	\$6,900.00	\$598.00	\$839.00	\$5,463.00
1XX-1XX-XXX OTHER UNDISTRIBUTED INSTRUCTION	\$308,502.73	\$89,303.95	\$192,441.67	\$26,757.11
TOTAL REGULAR PROGRAMS - INSTRUCTION	\$7,360,396.13	\$2,802,355.90	\$4,382,014.90	\$176,025.33
SPECIAL EDUCATION PROGRAMS:				
LEARNING AND/OR LANGUAGE DISABILITIES				
204-1XX-101 SALARIES OF TEACHERS	\$238,944.00	\$81,854.04	\$157,089.96	\$.00
204-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$119,522.00	\$39,517.80	\$80,004.20	\$.00
204-1XX-61X GENERAL SUPPLIES	\$4,200.00	\$2,863.75	\$1,267.00	\$69.25
TOTAL	\$362,666.00	\$124,235.59	\$238,361.16	\$69.25
RESOURCE ROOM/RESOURCE CENTER:				
213-1XX-101 SALARIES OF TEACHERS	\$1,222,704.00	\$461,817.60	\$757,778.40	\$3,108.00
213-1XX-61X GENERAL SUPPLIES	\$8,884.00	\$7,339.81	\$1,383.80	\$160.39
TOTAL	\$1,231,588.00	\$469,157.41	\$759,162.20	\$3,268.39
AUTISM				
214-1XX-101 SALARIES OF TEACHERS	\$86,035.00	\$33,990.00	\$52,045.00	\$.00
214-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$34,051.00	\$9,781.62	\$24,269.38	\$.00
214-1XX-61X GENERAL SUPPLIES	\$975.00	\$197.11	\$115.08	\$662.81
TOTAL	\$121,061.00	\$43,968.73	\$76,429.46	\$662.81
PRESCHOOL DISABILITIES - FULL-TIME:				

Budget Year: 2021

Closter Boara of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
December 2020

(2021/01/11-Mon-11:54am)

	Appropriations	Expenditures	Encumbrances	Available Balance
216-1XX-101 SALARIES OF TEACHERS	\$218,181.00	\$86,156.50	\$132,024.50	\$.00
216-1XX-106 SALARIES FOR INSTRUCTION	\$167,163.00	\$59,674.17	\$107,488.83	\$.00
216-1XX-XXX OTHER PRESCHOOL DISABILITIES - FULL-TIME:	\$19,161.96	\$9,924.74	\$8,733.13	\$504.09
TOTAL	\$404,505.96	\$155,755.41	\$248,246.46	\$504.09
TOTAL SPECIAL EDUCATION - INSTRUCTION	\$2,119,820.96	\$793,117.14	\$1,322,199.28	\$4,504.54
BASIC SKILLS/REMEDIAL - INSTRUCTION				
230-1XX-101 SALARIES OF TEACHERS	\$490,855.00	\$192,054.67	\$298,800.33	\$.00
230-1XX-61X GENERAL SUPPLIES	\$2,040.00	\$1,642.84	\$.00	\$397.16
TOTAL	\$492,895.00	\$193,697.51	\$298,800.33	\$397.16
BILINGUAL EDUCATION - INSTRUCTION				
240-1XX-61X GENERAL SUPPLIES	\$2,350.00	\$573.94	\$.00	\$1,776.06
24X-1XX-XXX OTHER BILINGUAL EDUCATION - INSTRUCTION	\$354,569.00	\$141,386.40	\$213,182.60	\$.00
TOTAL	\$356,919.00	\$141,960.34	\$213,182.60	\$1,776.06
SCHOOL SPONS. COCURRICULAR ACTIVITIES - INSTRUCTION				
401-100-1XX SALARIES	\$47,531.00	\$.00	\$47,531.00	\$.00
401-100-6XX SUPPLIES AND MATERIALS	\$5,000.00	\$.00	\$.00	\$5,000.00
401-1XX-8XX OTHER OBJECTS	\$2,000.00	\$450.00	\$.00	\$1,550.00
TOTAL	\$54,531.00	\$450.00	\$47,531.00	\$6,550.00
SCHOOL SPONSORED ATHLETICS - INSTRUCTION				
402-1XX-1XX SALARIES	\$25,650.00	\$.00	\$25,650.00	\$.00
402-1XX-5XX PURCHASED SERVICES	\$4,450.00	\$.00	\$.00	\$4,450.00
402-1XX-6XX SUPPLIES AND MATERIALS	\$2,000.00	\$.00	\$.00	\$2,000.00
402-1XX-8XX OTHER OBJECTS	\$500.00	\$.00	\$.00	\$500.00
TOTAL	\$32,600.00	\$.00	\$25,650.00	\$6,950.00
SUMMER SCHOOL PROGRAMS				
422-100-101 SALARIES OF TEACHERS	\$33,500.00	\$10,850.00	\$22,650.00	\$.00
422-100-106 OTHER SALARIES OF INSTRUCTION	\$6,500.00	\$1,061.03	\$5,438.97	\$.00
TOTAL SUMMER SCHOOL INSTRUCTION	\$40,000.00	\$11,911.03	\$28,088.97	\$.00
SUMMER SCHOOL - SUPPORT SVCS				
422-200-100 SALARIES	\$4,500.00	\$1,625.00	\$2,875.00	\$.00
TOTAL SUMMER SCHOOL - SUPPORT SVCS	\$4,500.00	\$1,625.00	\$2,875.00	\$.00

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL SUMMER SCHOOL	\$44,500.00	\$13,536.03	\$30,963.97	\$.00
OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION	\$500.00	\$.00	\$.00	\$500.00
4XX-1XX-6XX SUPPLIES AND MATERIALS	\$500.00	\$.00	\$.00	\$500.00
TOTAL	\$500.00	\$.00	\$.00	\$500.00
UNDISTRIBUTED EXPENDITURES - INSTRUCTION				
INSTRUCTION				
000-1XX-562 TUITION TO OTHER LEAS W/I STATE - SPEC.	\$1,375,186.00	\$551,249.00	\$384,821.00	\$439,116.00
000-1XX-565 TUITION TO CSSD & REG. DAY SCHOOL	\$212,096.00	\$43,015.00	\$167,405.00	\$1,676.00
000-1XX-566 TUITION TO PRIV. SCH. FOR HANDIC. W/I ST	\$324,037.00	\$179,471.78	\$143,172.83	\$1,392.39
TOTAL	\$1,911,319.00	\$773,735.78	\$695,398.83	\$442,184.39
ATTENDANCE AND SOCIAL WORK SERVICES				
000-211-1XX SALARIES	\$75,719.00	\$21,569.35	\$54,149.65	\$.00
000-211-171 SALARIES OF DROP-OUT PREVENTION OFFICER/CO	\$.00	\$.00	\$.00	\$.00
000-211-172 SALARIES OF FAMILY SUPPORT TEAMS	\$.00	\$.00	\$.00	\$.00
000-211-173 SALARIES OF FAMILY LIAISONS/COMM. PARENT I	\$.00	\$.00	\$.00	\$.00
000-211-174 SALARIES OF COMMUNITY/SCHOOL COORDINATORS	\$.00	\$.00	\$.00	\$.00
000-211-3XX PURCHASED PROF. AND TECH. SERVICES	\$1,500.00	\$.00	\$.00	\$1,500.00
TOTAL	\$77,219.00	\$21,569.35	\$54,149.65	\$1,500.00
HEALTH SERVICES				
000-213-1XX SALARIES	\$166,292.00	\$63,203.60	\$103,088.40	\$.00
000-213-175 SALARIES OF SOCIAL SERVICES COORDINATORS	\$.00	\$.00	\$.00	\$.00
000-213-3XX PURCHASED PROF. AND TECH. SERVICES	\$3,000.00	\$1,563.00	\$1,042.00	\$395.00
000-213-5XX OTHER PURCHASED SERVICES	\$4,341.75	\$581.75	\$1,440.00	\$2,320.00
000-213-6XX SUPPLIES AND MATERIALS	\$43,286.30	\$27,112.18	\$35.77	\$16,138.35
TOTAL	\$216,920.05	\$92,460.53	\$105,606.17	\$18,853.35
OTHER SUPP. SERV. STUDENTS-RELATED SERVICES				
000-216-1XX SALARIES	\$289,338.00	\$102,391.32	\$173,251.68	\$13,695.00
000-216-6XX SUPPLIES AND MATERIALS	\$2,035.00	\$1,748.74	\$.00	\$286.26
TOTAL	\$291,373.00	\$104,140.06	\$173,251.68	\$13,981.26
OTHER SUPP. SERV. STUDENTS-EXTRA SERVICES				
000-217-1XX SALARIES	\$369,158.00	\$141,977.74	\$219,180.26	\$8,000.00

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	Appropriations	Expenditures	Encumbrances	Available Balance
000-217-32X PURCHASED PROF. - EDUCATIONAL SERVICES	\$465,000.00	\$58,233.50	\$357,463.00	\$49,303.50
000-217-6XX SUPPLIES AND MATERIALS	\$3,900.00	\$119.99	\$.	\$3,780.01
000-217-8XX OTHER OBJECTS	\$500.00	\$.	\$.	\$500.00
TOTAL	\$838,558.00	\$200,331.23	\$576,643.26	\$61,583.51
OTHER SUPP. SERV. - STUDENTS - REGULAR				
000-218-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$178,319.00	\$70,611.25	\$107,707.75	\$.
000-218-6XX SUPPLIES AND MATERIALS	\$1,200.00	\$332.92	\$.	\$667.08
000-218-8XX OTHER OBJECTS	\$200.00	\$.	\$.	\$200.00
TOTAL	\$179,719.00	\$71,144.17	\$107,707.75	\$867.08
OTHER SUPPORT SERVICES - STUDENTS-SPECIAL				
000-219-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$402,243.00	\$163,242.65	\$239,000.35	\$.
000-219-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$90,646.00	\$43,180.54	\$47,465.46	\$.
000-219-32X PURCHASED PROF. - ED. SERVICES	\$112,867.92	\$103,580.27	\$.	\$9,287.65
000-219-39X OTHER PURCHASED PROF. AND TECH. SERVICES	\$9,348.08	\$5,600.00	\$350.00	\$3,398.08
000-219-5XX OTHER PURCHASED SERVICES	\$500.00	\$.	\$.	\$500.00
000-219-6XX SUPPLIES AND MATERIALS	\$6,500.00	\$2,529.85	\$.	\$3,970.15
000-219-8XX OTHER PROJECTS	\$1,625.00	\$1,620.29	\$.	\$4.71
TOTAL	\$623,730.00	\$319,753.60	\$286,815.81	\$17,160.59
IMPROVEMENT OF INSTRUCTION SERVICES/				
000-221-102 SALARIES OF SUPERVISORS OF INSTR.	\$77,148.00	\$39,564.30	\$37,583.70	\$.
000-221-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$10,000.00	\$.	\$10,000.00	\$.
000-221-176 SAL OF FACILITATORS, MATH COACHES & LITERA	\$.	\$.	\$.	\$.
000-221-32X PURCHASED PROF. - ED. SERVICES	\$56,000.00	\$56,000.00	\$.	\$.
000-221-3XX OTHER PURCHASED PROF. AND TECH. SERVICES	\$7,850.00	\$.	\$.	\$7,850.00
000-221-5XX OTHER PURCHASED SERVICES	\$500.00	\$.	\$.	\$500.00
000-221-6XX SUPPLIES AND MATERIALS	\$500.00	\$.	\$.	\$500.00
000-221-8XX OTHER OBJECTS	\$800.00	\$.	\$.	\$800.00
TOTAL	\$152,798.00	\$95,564.30	\$47,583.70	\$9,650.00
EDUCATIONAL MEDIA SERVICES/SCHOOL LIBRARY				
000-222-1XX SALARIES	\$165,946.00	\$65,834.40	\$100,111.60	\$.
000-222-177 SALARIES OF TECHNOLOGY COORDINATORS	\$.	\$.	\$.	\$.
000-222-3XX PURCHASED PROF. AND TECH. SERVICES	\$3,425.00	\$3,270.00	\$.	\$155.00
000-222-5XX OTHER PURCHASED SERVICES.	\$8,100.00	\$6,017.82	\$.	\$2,082.18
000-222-6XX SUPPLIES AND MATERIALS	\$13,800.00	\$2,372.06	\$3,099.64	\$8,328.30
TOTAL	\$191,271.00	\$77,494.28	\$103,211.24	\$10,565.48
INSTRUCTIONAL STAFF TRAINING SERVICES				

	Appropriations	Expenditures	Encumbrances	Available Balance
000-223-32X PURCHASED PROF. - ED. SERVICES	\$42,000.00	\$16,427.73	\$.00	\$25,572.27
000-223-33X OTHER PPURCHASED PROF. AND TECH. SERVICES	\$12,260.00	\$5,960.00	\$.00	\$6,300.00
000-223-5XX OTHER PURCHASED SERVICES	\$11,000.00	\$2,236.40	\$1,150.00	\$7,613.60
000-223-6XX SUPPLIES AND MATERIALS	\$4,500.00	\$.00	\$.00	\$4,500.00
TOTAL	\$69,760.00	\$24,624.13	\$1,150.00	\$43,985.87
SUPPORT SERVICES - GENERAL ADMINISTRATION				
000-23X-1XX SALARIES	\$275,632.00	\$137,043.95	\$138,588.05	\$.00
000-23X-331 LEGAL SERVICES	\$29,450.00	\$8,014.00	\$21,436.00	\$.00
000-23X-332 AUDIT FEES	\$26,000.00	\$10,000.00	\$16,000.00	\$.00
000-230-334 ARCHITECTURAL/ENGINEERING SERVICES	\$12,500.00	\$.00	\$12,500.00	\$.00
000-23X-33X OTHER PURCHASED PROF. SERVICES	\$8,096.00	\$5,300.00	\$1,650.00	\$1,146.00
000-23X-34X PURCHASED TECHNICAL SERVICES	\$2,700.00	\$1,708.00	\$.00	\$992.00
000-23X-53X COMMUNICATIONS/TELEPHONE	\$42,100.00	\$19,038.22	\$15,742.85	\$7,318.93
000-23X-585 BOE OTHER PURCHASED SERVICES	\$1,300.00	\$398.00	\$.00	\$902.00
000-23X-5XX OTHER PURCHASED SERVICES	\$31,404.00	\$26,432.14	\$2,262.49	\$2,709.37
000-23X-610 GENERAL SUPPLIES	\$5,000.00	\$.00	\$.00	\$5,000.00
000-23X-630 BOE MEETING SUPPLIES	\$3,950.00	\$2,986.02	\$.00	\$963.98
000-23X-890 MISCELLANEOUS EXPENDITURES	\$4,500.00	\$1,120.00	\$.00	\$3,380.00
000-23X-895 BOE MEMBERSHIP DUES AND FEES	\$9,000.00	\$8,296.35	\$.00	\$703.65
TOTAL	\$451,632.00	\$220,336.68	\$208,179.39	\$23,115.93
SUPPORT SERVICES - SCHOOL ADMIN.				
000-24X-103 SALARIES OF PRINCIPALS/ASST. PRINCIPALS	\$428,263.00	\$213,099.50	\$215,163.50	\$.00
000-24X-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$142,314.00	\$70,125.00	\$72,189.00	\$.00
000-24X-105 SALARIES OF SECR. AND CLERICAL ASSTTS.	\$133,566.00	\$66,659.52	\$66,906.48	\$.00
000-24X-5XX OTHER PURCHASED SERVICES	\$10,800.00	\$1,630.00	\$.00	\$9,170.00
000-24X-6XX SUPPLIES AND MATERIALS	\$23,595.10	\$16,307.32	\$848.92	\$6,438.86
000-24X-8XX OTHER OBJECTS	\$10,900.00	\$2,833.00	\$2,083.84	\$5,983.16
TOTAL	\$749,438.10	\$370,654.34	\$357,191.74	\$21,592.02
SUPPORT SERVICES - CENTRAL SERVICES				
000-251-100 SALARIES	\$352,978.00	\$174,700.44	\$178,277.56	\$.00
000-251-34X PURCHASED TECHNICAL SERVICES	\$24,000.00	\$11,819.50	\$12,131.50	\$49.00
000-251-592 MISC. PURCHASED SERVICES	\$4,850.00	\$3,567.61	\$529.90	\$752.49
000-251-5XX OTHER PURCHASED SERVICES	\$2,550.00	\$99.00	\$.00	\$2,451.00
000-251-6XX SUPPLIES AND MATERIALS	\$5,000.00	\$787.41	\$.00	\$4,212.59
000-251-890 MISCELLANEOUS EXPENDITURES	\$2,400.00	\$2,156.95	\$.00	\$243.05
TOTAL	\$391,778.00	\$193,130.91	\$190,938.96	\$7,708.13
SUPPORT SERVICES - ADMINISTRATIVE INFO TECH SERVICES				

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	Appropriations	Expenditures	Encumbrances	Available Balance
000-252-100 SALARIES	\$108,737.00	\$53,905.44	\$54,831.56	\$.00
000-252-34X PURCHASED TECHNICAL SERVICES	\$55,160.00	\$14,495.00	\$.00	\$40,665.00
000-252-5XX OTHER PURCHASED SERVICES	\$650.00	\$32.03	\$.00	\$617.97
000-252-6XX SUPPLIES AND MATERIALS	\$16,896.83	\$11,958.14	\$.00	\$4,938.69
TOTAL	\$181,443.83	\$80,390.61	\$54,831.56	\$46,221.66
OPERATION AND MAINTENANCE OF SCHOOL FACILITIES				
000-261-1XX SALARIES	\$163,660.00	\$79,316.37	\$84,343.63	\$.00
000-261-61X GENERAL SUPPLIES	\$54,574.86	\$39,871.87	\$11,434.16	\$3,268.83
000-261-8XX OTHER OBJECTS	\$1,500.00	\$1,014.00	\$210.00	\$276.00
000-261-XXX REQUIRED MAINTENANCE UPDATE	\$133,000.00	\$54,131.25	\$25,511.79	\$53,356.96
TOTAL REQUIRED MAINT FOR SCHOOL FACILITIES	\$352,734.86	\$174,333.49	\$121,499.58	\$56,901.79
CUSTODIAL SERVICES				
000-262-107 SALARIES OF NON-INSTRUCTIONAL AIDES	\$115,423.00	\$737.76	\$114,685.24	\$.00
000-262-1XX SALARIES	\$575,745.00	\$253,185.68	\$286,359.32	\$36,200.00
000-262-3XX PURCHASED PROF. AND TECH. SERVICES	\$4,200.00	\$.00	\$.00	\$4,200.00
000-262-42X CLEANING, REPAIR, AND MAINT. SERVICES	\$9,500.00	\$1,175.00	\$1,165.00	\$7,160.00
000-262-441 RENTAL OF LAND AND BLDGS. - OTHER THAN LEASE PURCH. AGREEMENTS	\$11,800.00	\$5,084.25	\$3,915.75	\$2,800.00
000-262-49X OTHER PURCHASED PROPERTY SERV.	\$16,600.00	\$7,197.36	\$7,802.64	\$1,600.00
000-262-52X INSURANCE	\$152,136.00	\$152,004.00	\$.00	\$132.00
000-262-5XX MISCELLANEOUS PURCHASED SERVICES	\$200.00	\$.00	\$180.00	\$20.00
000-262-61X GENERAL SUPPLIES	\$94,096.45	\$43,427.26	\$13,106.25	\$37,562.94
000-262-621 ENERGY (NATURAL GAS)	\$119,000.00	\$8,516.80	\$110,483.20	\$.00
000-262-626 ENERGY (GASOLINE)	\$3,500.00	\$632.43	\$1,567.57	\$1,300.00
000-262-62X ENERGY (HEAT AND ELECTRICITY)	\$245,000.00	\$58,810.86	\$131,189.14	\$55,000.00
000-262-8XX OTHER OBJECTS	\$2,500.00	\$.00	\$.00	\$2,500.00
TOTAL CUSTODIAL SERVICES	\$1,349,700.45	\$530,771.40	\$670,454.11	\$148,474.94
CARE AND UPKEEP OF GROUNDS				
000-263-420 CLEANING, REPAIR, AND MAINT. SERVICES	\$63,000.00	\$180.00	\$34,995.00	\$27,825.00
000-263-610 GENERAL SUPPLIES	\$6,000.00	\$.00	\$.00	\$6,000.00
TOTAL CARE AND UPKEEP OF GROUNDS	\$69,000.00	\$180.00	\$34,995.00	\$33,825.00
SECURITY				
000-266-300 PURCHASED PROFESSIONAL AND TECHNICAL SERVI	\$3,500.00	\$.00	\$.00	\$3,500.00
000-266-420 CLEANING, REPAIR, AND MAINT. SERVICES	\$6,000.00	\$.00	\$.00	\$6,000.00
000-266-610 GENERAL SUPPLIES	\$1,000.00	\$.00	\$.00	\$1,000.00
TOTAL SECURITY	\$10,500.00	\$.00	\$.00	\$10,500.00

	Appropriations	Expenditures	Encumbrances	Available Balance
OPERATION AND MAINTENANCE OF PLANT SERVICES				
000-26X-XXX OTHER UNDIST. EXPEND. OPERATION & MAINTEN	\$8,400.00	\$3,875.00	\$3,603.36	\$921.64
TOTAL	\$8,400.00	\$3,875.00	\$3,603.36	\$921.64
STUDENT TRANSPORTATION SERV.				
000-270-107 SALARIES OF NON-INSTRUCTIONAL AIDES	\$9,297.00	\$821.52	\$8,475.48	\$.00
000-27X-503 CONTRACTED SERVICES - AID NON-PUBLIC	\$55,000.00	\$.00	\$55,000.00	\$.00
000-27X-511 CONTRACTED SERVICES (HOME/SCH.) VENDORS	\$35,000.00	\$9,859.53	\$25,140.47	\$.00
000-27X-512 CONTRACTED SERV. (OTHER THAN HM/SC) VEND.	\$18,000.00	\$.00	\$.00	\$18,000.00
000-27X-513 CONTRACTED SERV. (HOME/SCH.) JOIN AGREEMN	\$8,000.00	\$.00	\$8,000.00	\$.00
000-27X-515 CONTR. SERV. (SPEC. ED. STUD.) JOIN AGRM.	\$250,000.00	\$31,005.75	\$218,994.25	\$.00
TOTAL	\$375,297.00	\$41,686.80	\$315,610.20	\$18,000.00
UNALLOCATED BENEFITS				
000-291-22X SOCIAL SECURITY CONTRIBUTIONS	\$247,000.00	\$91,047.82	\$.00	\$155,952.18
000-291-241 OTHER RETIREMENT CONTRIBUTIONS - PERS	\$238,000.00	\$.00	\$.00	\$238,000.00
000-291-249 OTHER RETIREMENT CONTRIBUTIONS-REG	\$29,000.00	\$12,152.26	\$.00	\$16,847.74
000-291-26X WORKMEN'S COMPENSATION	\$100,612.00	\$70,081.68	\$.00	\$30,530.32
000-291-27X HEALTH BENEFITS	\$2,942,537.06	\$1,307,883.67	\$1,401,556.60	\$233,096.79
000-291-28X TUITION REIMBURSEMENT	\$15,000.00	\$7,847.00	\$.00	\$7,153.00
000-291-299 UNUSED SICK PAYMENT RETIRE/TERM	\$25,000.00	\$16,590.00	\$.00	\$8,410.00
000-291-2XX OTHER EMPLOYEE BENEFITS	\$6,545.00	\$654.81	\$984.00	\$4,906.19
TOTAL UNALLOCATED BENEFITS	\$3,603,694.06	\$1,506,257.24	\$1,402,540.60	\$694,896.22
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	\$3,603,694.06	\$1,506,257.24	\$1,402,540.60	\$694,896.22
OTHER UNDISTRIBUTED EXPENDITURES	\$3,265.00	\$.00	\$.00	\$3,265.00
TOTAL UNDISTRIBUTED EXPENDITURES	\$12,099,550.35	\$4,902,433.90	\$5,511,362.59	\$1,685,753.86
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES	\$22,561,712.44	\$8,847,550.82	\$11,831,704.67	\$1,882,456.95
TOTAL GEN. CURRENT EXP. EXPENDITURES AND TRANSFERS	\$22,561,712.44	\$8,847,550.82	\$11,831,704.67	\$1,882,456.95
RESERVE ACCOUNT				
999-999-999 PRIOR YEAR RESERVE	\$.00	\$514,927.10	\$82,419.66	(\$597,346.76-)
TOTAL GEN. CURRENT EXP. EXPEND., TRANSFERS AND RESERVE	\$22,561,712.44	\$9,362,477.92	\$11,914,124.33	\$1,285,110.19
CAPITAL OUTLAY (FUND 12)				

	Appropriations	Expenditures	Encumbrances	Available Balance
EQUIPMENT				
120-100-XXX GRADES 1-5	\$41,200.00	\$16,172.64	\$24,666.00	\$361.36
213-100-XXX RESOURCE ROOM/RESOURCE CENTER	\$11,000.00	\$5,952.10	\$0.00	\$5,047.90
2XX-100-XXX OTHER SPECIAL EDUCATION - INSTRUCTION	\$5,000.00	\$0.00	\$0.00	\$5,000.00
000-261-730 UNDIST. EXPEND.-REQUIRED MAINT FOR SCHOOL	\$51,884.50	\$51,884.50	\$0.00	\$0.00
000-262-730 UNDIST. EXPEND.-CUSTODIAL SERVICES	\$5,236.94	\$5,236.94	\$0.00	\$0.00
000-400-334 ARCHITECTURAL/ENGINEERING SERVICES	\$1,798.00	\$1,350.50	\$447.50	\$0.00
TOTAL EQUIPMENT	\$116,119.44	\$80,596.68	\$25,113.50	\$10,409.26
FACILITIES ACQ. AND CONSTR. SERV.:				
000-400-896 ASSESSMENT DEBT SVC ON SDA FUNDING	\$14,941.00	\$0.00	\$0.00	\$14,941.00
XXX-4XX-XXX OTHER FACILITIES ACQ. AND CONSTR. SERV.	\$540,000.00	\$133,232.30	\$0.00	\$406,767.70
TOTAL	\$554,941.00	\$133,232.30	\$0.00	\$421,708.70
TOTAL CAPITAL OUTLAY EXPENDITURES	\$671,060.44	\$213,828.98	\$25,113.50	\$432,117.96
TOTAL CAPITAL OUTLAY EXPENDITURES AND RESERVES	\$671,060.44	\$213,828.98	\$25,113.50	\$432,117.96
TOTAL GENERAL FUND NOT INCLUDING RESERVES	\$23,232,772.88	\$9,061,379.80	\$11,856,818.17	\$2,314,574.91

PREPARED AND SUBMITTED BY:



BOARD SECRETARY

11/11/2021

DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3), I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATION OF N.J.A.C. 6A:23-2.11 (A)."

Cluster Board of Education
 Board Secretary Report
 SPECIAL REVENUE FUNDS - Fund 20
 Interim Balance Sheet
 December 2020

ASSETS AND RESOURCES

ASSETS:		
101	CASH IN BANK	\$29,120.79
102-106	CASH EQUIVALENTS	\$.00
111	INVESTMENTS	\$.00
116	CAPITAL RESERVE ACCOUNT	\$.00
ACCOUNTS RECEIVABLE:		
132	INTERFUND	\$.00
141	INTERGOVERNMENTAL - STATE	\$.00
142	INTERGOVERNMENTAL - FEDERAL	\$.00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	(\$.00)
131	INTERFUND LOANS RECEIVABLE	(\$1,664.08-)
	OTHER CURRENT ASSETS	\$.00

RESOURCES:

301	ESTIMATED REVENUES	\$582,520.10
302	LESS REVENUES	(\$463,845.10)
	TOTAL ASSETS AND RESOURCES	\$118,675.00
		\$146,131.71

LIABILITIES AND FUND EQUITY

LIABILITIES:		
101	CASH OVERDRAFT	\$.00
411	INTERGOVERNMENTAL ACCOUNTS PAYABLE - STATE	\$.00
412	INTERGOVERNMENTAL ACCOUNTS PAYABLE - FEDERAL	\$.00
421	ACCOUNTS PAYABLE	\$.00
431	CONTRACTS PAYABLE	\$.00
451	LOANS PAYABLE	\$.00
481	DEFERRED REVENUES	\$2,226.29
	OTHER CURRENT LIABILITIES	\$.00

TOTAL LIABILITIES

\$2,226.29

FUND BALANCE:		
APPROPRIATED:		
753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR	\$83,511.92
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR	\$.00
	RESERVED FUND BALANCE:	
758	FUND BALANCE - STUDENT ACTIVITY FUND	\$.00
759	FUND BALANCE - SCHOLARSHIP FUND	\$.00
761	CAPITAL RESERVE ACCOUNT	\$.00
762	RESERVED FUND BALANCE - ADULT ED. PROGRAMS	\$.00
604	ADD INCREASE IN CAPITAL RESERVE	\$.00
307	LESS BUDGETED WITHDRAWAL FROM CAP. RESERVE	\$582,520.10
601	APPROPRIATIONS	
602	LESS: EXPENDITURES	\$438,614.68
603	ENCUMBRANCES	\$83,511.92
		(\$522,126.60)
		\$60,393.50
UNAPPROPRIATED:		
770	FUND BALANCE, JULY 1, 2020	\$.00
303	BUDGETED FUND BALANCE	(\$.00)
	TOTAL FUND BALANCE	\$143,905.42
	TOTAL LIABILITIES AND FUND EQUITY	\$146,131.71


	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
REVENUE/SOURCES OF FUNDS:				
TRANSFERS FROM OPERATING BUDGET PRE-K	\$.00	\$.00		\$.00
1310 TUITION - PRESCHOOL	\$.00	\$.00		\$.00
1320 TUITION FROM LEA'S - PRESCHOOL	\$.00	\$.00		\$.00
1760 STUDENT ACTIVITY FUND	\$.00	\$.00		\$.00
1770 SCHOLARSHIP FUND	\$.00	\$.00		\$.00
FROM LOCAL SOURCES	\$66,764.10	\$66,764.10	Under	\$.00
FROM INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3218 PRESCHOOL EDUCATION AID - PR YR CARRYOVER	\$.00	\$.00		\$.00
3700 STATE GRANTS THROUGH INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3XXX OTHER STATE AIDS	\$489.00	\$489.00		\$.00
FROM STATE SOURCES				
TITLE II	\$.00	\$.00		\$.00
TITLE IV	\$.00	\$.00		\$.00
TITLE III	\$.00	\$.00		\$.00
4526 FEMA - SUPERSTORM SANDY	\$.00	\$.00		\$.00
4530 CARES ACT	\$106,687.00	\$75,575.00	Under	\$31,112.00
4532 CORONAVIRUS RELIEF FUND	\$30,905.00	\$30,905.00		\$.00
FROM FEDERAL SOURCES	\$377,675.00	\$290,112.00	Under	\$87,563.00
TOTAL REVENUE/SOURCES OF FUNDS	\$582,520.10	\$463,845.10	Under	\$118,675.00
EXPENDITURES:				
LOCAL PROJECTS	\$66,764.10	\$64,134.60	\$2,380.00	\$249.50
STUDENT ACTIVITY FUND	\$.00	\$.00	\$.00	\$.00
SCHOLARSHIP FUND	\$.00	\$.00	\$.00	\$.00
STATE PROJECTS				
EARLY CHILDHOOD PROGRAM AID	\$.00	\$.00	\$.00	\$.00
DEMONSTRABLY EFFECTIVE PROGRAM AID	\$.00	\$.00	\$.00	\$.00
DISTANCE LEARNING NETWORK AID	\$.00	\$.00	\$.00	\$.00
INSTRUCTIONAL SUPPLEMENT AID	\$.00	\$.00	\$.00	\$.00
STATE PROJECTS CARRYOVER	\$.00	\$.00	\$.00	\$.00
DISTANCE LEARNING CARRYOVER	\$.00	\$.00	\$.00	\$.00
PRIVATE INDUSTRY COUNCIL	\$.00	\$.00	\$.00	\$.00
NJ NONPUBLIC TEXTBOOKS	\$489.00	\$489.00	\$.00	\$.00
NJ NONPUBLIC AUXILIARY SERVICES	\$.00	\$.00	\$.00	\$.00

	Appropriations	Expenditures	Encumbrances	Available Balance
NJ NONPUBLIC HANDICAPPED SERVICES	\$.00	\$.00	\$.00	\$.00
NJ NONPUBLIC NURSING SERVICES	\$.00	\$.00	\$.00	\$.00
NJ NONPUBLIC TECHNOLOGY INITIATIVE	\$.00	\$.00	\$.00	\$.00
NJ NONPUBLIC SECURITY AID	\$.00	\$.00	\$.00	\$.00
ADULT EDUCATION - STATE	\$.00	\$.00	\$.00	\$.00
VOCATIONAL EDUCATION	\$.00	\$.00	\$.00	\$.00
CONTRIBUTION TO WSR - OTHER STATE PROJECTS	\$.00	\$.00	\$.00	\$.00
TARGETED AT-RISK AID	\$.00	\$.00	\$.00	\$.00
OTHER STATE PROJECTS	\$.00	\$.00	\$.00	\$.00
TOTAL STATE PROJECTS	\$489.00	\$489.00	\$.00	\$.00
FEDERAL PROJECTS				
CLASS SIZE REDUCTION	\$.00	\$.00	\$.00	\$.00
TITLE I	\$107,831.00	\$28,376.53	\$27,923.47	\$51,531.00
TITLE II	\$.00	\$.00	\$.00	\$.00
NCLB TITLE III	\$.00	\$.00	\$.00	\$.00
NCLB TITLE IV	\$.00	\$.00	\$.00	\$.00
NCLB TITLE V	\$.00	\$.00	\$.00	\$.00
TITLE VI	\$.00	\$.00	\$.00	\$.00
I.D.E.A. PART B (HANDICAPPED)	\$269,496.00	\$269,496.00	\$.00	\$.00
VOCATIONAL EDUCATION	\$.00	\$.00	\$.00	\$.00
CARES ACT	\$106,687.00	\$52,385.50	\$45,688.50	\$8,613.00
CORONAVIRUS RELIEF FUND	\$30,905.00	\$23,385.05	\$7,519.95	\$.00
ADULT EDUCATION	\$.00	\$.00	\$.00	\$.00
OTHER FEDERAL PROJECTS	\$.00	\$.00	\$.00	\$.00
OTHER SPECIAL PROJECTS	\$348.00	\$348.00	\$.00	\$.00
CONTRIBUTION TO WSR - OTHER FEDERAL PROJECTS	\$.00	\$.00	\$.00	\$.00
TOTAL FEDERAL PROJECTS	\$515,267.00	\$373,991.08	\$81,131.92	\$60,144.00
TOTAL EXPENDITURES	\$582,520.10	\$438,614.68	\$83,511.92	\$60,393.50
FEDERAL PROJECTS				
999-XXX-XXX PRIOR YEAR PURCHASE ORDERS	\$.00	\$.00	\$.00	\$.00
999-999-999 PRIOR YEAR RESERVE	\$.00	\$24,767.00	\$.00	(\$24,767.00-)
TOTAL EXPENDITURES AND RESERVE	\$582,520.10	\$463,381.68	\$83,511.92	\$35,626.50
TOTAL SPECIAL FUND NOT INCLUDING RESERVES	\$582,520.10	\$438,614.68	\$83,511.92	\$60,393.50

PREPARED AND SUBMITTED BY:

Budget Year: 2021

Appropriations Expenditures Encumbrances Available Balance



 BOARD SECRETARY
 DATE 1/11/2021

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
 I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
 LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO
 OF N.J.A.C. 6A:23-2.11 (A)."

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK		\$135,001.00
102-104	CASH - OTHER		\$.00
105	CASH WITH FISCAL AGENTS		\$.00
106	CASH EQUIVALENTS		\$.00
111	INVESTMENTS		\$.00
121	TAX LEVY RECEIVABLE		\$147,690.00

ACCOUNTS RECEIVABLE:

132	INTERFUND	\$.00
141	INTERGOVERNMENTAL - STATE	\$.00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$.00

OTHER CURRENT ASSETS

\$.00

RESOURCES:

301	ESTIMATED REVENUES	\$295,380.00
302	LESS REVENUES	(\$295,380.00)

TOTAL ASSETS AND RESOURCES

\$282,691.00

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00
401	INTERFUND LOANS PAYABLE	\$.00
402	INTERFUND ACCOUNTS PAYABLE	\$.00
455	INTEREST PAYABLE	\$.00
441	MATURED BONDS PAYABLE	\$.00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$.00
461	ACCRUED SALARIES AND BENEFITS	\$.00
	OTHER CURRENT LIABILITIES	\$.00

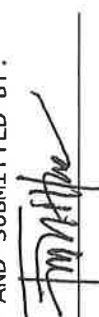
TOTAL LIABILITIES

\$.00

FUND BALANCE:			
APPROPRIATED:			
	RESERVED-FUND BALANCE		
767	DEBT SERVICE RESERVE - JULY 1, 2020	\$.00	
608	ADD: INCREASE IN DEBT SERVICE RESERVE	\$.00	
313	LESS: W/D FROM DEBT SERVICE RESERVE	(\$.00)	\$.00
76X	OTHER RESERVES		\$.00
601	APPROPRIATIONS	\$295,380.00	
602	LESS: EXPENDITURES	(\$12,690.00)	
603	ENCUMBRANCES	\$282,690.00	
	TOTAL APPROPRIATIONS	(\$295,380.00)	\$282,690.00
UNAPPROPRIATED:			
770	FUND BALANCE, JULY 1, 2020		\$1.00
771	DESIGNATED FUND BALANCE	\$.00	
303	BUDGETED FUND BALANCE	(\$.00)	
	TOTAL FUND BALANCE		\$282,691.00
TOTAL LIABILITIES AND FUND EQUITY			\$282,691.00

	REVENUE/SOURCES OF FUNDS: TRANSFERS FROM OTHER FUNDS	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
52XX	LOCAL SOURCES				
	LOCAL TAX LEVY-PREMERGER DEBT	\$.00	\$.00		\$.00
1210	LOCAL TAX LEVY	\$295,380.00	\$295,380.00		\$.00
1210	INTEREST EARNED ON DEBT SERVICE RESERVE	\$.00	\$.00		\$.00
1XXX	MISCELLANEOUS	\$.00	\$.00		\$.00
	TOTAL	\$295,380.00	\$295,380.00		\$.00
3160	STATE SOURCES				
	DEBT SERVICE AID TYPE II	\$.00	\$.00		\$.00
50XX	OTHER FINANCING SOURCES				
	TOTAL	\$.00	\$.00		\$.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$295,380.00	\$295,380.00		\$.00
	USES OF FUNDS:				
	DEBT SERVICE - REGULAR				
700-530-940	PAYMENT OF REFUND - BOND ESCROW	\$.00	\$.00		\$.00
701-510-723	PRINCIPAL PAYMENTS - LEASE PURCH. AGRMTS.	\$.00	\$.00		\$.00
701-510-833	INTEREST PAYMENTS - LEASE PURCH. AGRMTS.	\$.00	\$.00		\$.00
701-510-835	INTEREST ON EARLY RETIREMENT BONDS	\$.00	\$.00		\$.00
701-510-837	INTEREST ON COMMUNITY DEVELOPMENT LOAN	\$.00	\$.00		\$.00
701-510-83X	INTEREST	\$25,380.00	\$12,690.00		\$.00
701-510-910	REDEMPTION OF PRINC.-EARLY RETIREM.BONDS	\$270,000.00	\$.00		\$.00
701-510-912	PRINCIPAL ON COMM DEVELOPMENT LOAN	\$.00	\$.00		\$.00
701-510-91X	REDEMPTION OF PRINCIPAL	\$.00	\$.00		\$.00
701-510-92X	AMTS. PAID INTO SINKING FUND	\$.00	\$.00		\$.00
701-XXX-XXX	ACCOUNTS NOT INCLUDED ABOVE	\$.00	\$.00		\$.00
	TOTAL	\$295,380.00	\$12,690.00		\$.00
	ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 177				
	TOTAL	\$.00	\$.00		\$.00

	Appropriations	Expenditures	Encumbrances	Available Balance
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 10				
TOTAL	\$.00	\$.00		\$.00
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 74				
TOTAL	\$.00	\$.00		\$.00
000-515-915 RETIREMENT OF ERIP LIABILITY	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$295,380.00	\$12,690.00		\$.00
TRANSFERS				
000-520-93X TRANSFERS TO OTHER FUNDS	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS AND TRANSFERS	\$295,380.00	\$12,690.00		\$.00
RESERVE ACCOUNT				
999-999-999 PRIOR YEAR RESERVE	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS, TRANSFERS AND RESERVE	\$295,380.00	\$12,690.00		\$.00
TOTAL DEBT SERVICE FUNDS NOT INCLUDING RESERVES	\$295,380.00	\$12,690.00	\$282,690.00	\$.00

PREPARED AND SUBMITTED BY:  1/11/2021
 BOARD SECRETARY DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
 I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
 LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO
 OF N.J.A.C. 6A:23-2.11 (A)."

CLOSTER PUBLIC SCHOOLS

340 Homans Avenue • Closter, New Jersey 07624

201-768-3001 Ext. 41112
Fax: 201-768-1903

E-mail: villanuevaf@nvnet.org



Floro M. Villanueva Jr.
Business Administrator/Board Secretary

RESOLVED, that there be authorized renewed participation in the School Employees' Health Benefits Program of the State of New Jersey; and

BE IT ALSO RESOLVED, that the Closter Board of Education hereby renews participation in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:1417.46.2) and to authorize coverage for the employees and dependents thereunder in accordance with the statute and regulations adopted by the School Employee's Health Benefits Commission; and

BE IT FURTHER RESOLVED, that the Board of Education renews participation in the Employee Prescription Drug Plan defined by the N.J.S.A. 52:14-17.25 et seq. and authorizes coverage for employees and their dependents in accordance with the statute and regulations adopted by the School Employee's Health Benefits Commission; and

BE IT FURTHER RESOLVED, that the Board of Education will be maintaining Delta Dental as our dental plan, and

BE IT FURTHER RESOLVED, that eligibility for Health Benefits shall be determined based upon the collective bargaining agreement between the Closter Board of Education and the Closter Education Association; or by any contracts between individuals not in a collective bargaining agreement and the Closter Board of Education, and;

BE IT FURTHER RESOLVED, that as a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder, and;

BE IT FURTHER RESOLVED, we hereby appoint Floro M. Villanueva Jr., School Business Administrator/Board Secretary, to act as supervisor of the certifying officer in the administration of this programs, and;

BE IT FURTHER RESOLVED, continued participation in the School Employees' Health Benefits Program of the State of New Jersey is subject to the availability and appropriation of sufficient funds, and;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately and coverage shall be effective as of January 1, 2021

8420 EMERGENCY AND CRISIS SITUATIONS

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement written plans and procedures to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and supportive services for staff, students, and their families.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district's plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education and shall be reviewed annually, and updated as appropriate.

A copy of the school district's school safety and security plan shall be disseminated to all school district employees. New employees shall receive a copy of the school district's safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be briefed in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crisis, consistent with the school district's plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive this in-service training, as appropriate, within sixty days of the effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district's practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

In accordance with N.J.S.A. 18A:41-1, at least one fire drill and one school security drill will be conducted each month within school hours, including any summer months, which the school is open for instructional programs. A school security drill means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a non-fire evacuation, lockdown, bomb threat, or active shooter situation that

is similar in duration to a fire drill. Schools are required to hold a minimum of two active shooter, non-fire evacuation, bomb threat, and lockdown security drills annually. Fire alarm systems shall be initiated only during a fire drill evacuation. Responses made necessary by the unplanned activation of emergency procedures or by any other emergency shall not be substituted for a required school security drill.

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. Although these outside agencies are not required to observe school security drills, the Principal is encouraged to invite representatives from local law enforcement and emergency responder agencies to attend and observe at least four different security drills annually.

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds as provided by the New Jersey Office of Homeland Security and Preparedness.

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.

Adopted: