

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

February 8, 2023 - 7:30 PM

Call to order: _____ @ _____ *P.M.*

Roll Call:

Ms. Fanelli	_____
Ms. Kwon	_____
Ms. Li	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Salamea-Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRESENTATION OF THE FY 22 (SY 21-22) ANNUAL COMPREHENSIVE FINANCIAL REPORT

Mr. Jeffrey Bliss from Lerch, Vinci, and Bliss LLP

PRINCIPALS' REPORTS

SUPERINTENDENT'S REPORT

District Report: Start Strong Results from Fall 2022

SSDS (Student Safety Data System) Reporting Period 1 for SY 2022-2023

BOARD COMMITTEES

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A & B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the January 18, 2023, minutes.

B. **APPROVAL - School Calendar for 2023-2024 School Year**

Motion to approve the school calendar for the 2023-2024 school year as per Appendix A.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Dr. Puttannah; Members: Ms. Finkelstein, Ms. Wagner, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A and B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s):	Ralph Chappell
Conference:	NJ Schools Buildings & Grounds Assoc. (NJSBGA) Annual Conference
Location:	Harrah's Conference Center, Atlantic City, NJ
Date:	3/20/23 - 3/22/23
Cost to Board:	\$659.18 (Includes registration, hotel, meals & incidentals)
Staff Member(s):	William Potkulski

Conference: 2023 SHAPE NJ Annual Convention
Location: The Westin Princeton at Forrestal Village
Date: 2/27/23 - 2/28/23
Cost to Board: \$663.00 (Includes registration fee, hotel, meals, incidentals & substitute)

Staff Member(s): Rachel Fineman
Conference: The Role of the School Climate Team
Location: Virtual
Date: 2/23/23
Cost to Board: \$52.50 (1/2 Day Substitute)

Staff Member(s): Brianna Kehoe, Brianna McSweeney, Shireen Moidu
Conference: Using Explanations and Arguments to Assess Student Learning
Location: Branchburg, NJ
Date: 3/1/23
Cost to Board: \$565.00 (\$125 per person - Kehoe is facilitator, no fee; includes subs)

B. **APPROVAL - Field Trips**

Motion to approve the following field trips:

School: Tenakill Middle School
Grade: 7 & 8 Science Olympiad Team
Month: March 2023
Destination: Middlesex College
Location: Edison, NJ

School: Tenakill Middle School
Group: Grade 6
Month: April 2023
Destination: Frost Valley
Location: Claryville, NY

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Kwon; Members: Ms. Finkelstein, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - L.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix B attached:

- a. Board Secretary and School Treasurer Financial Reports for January 2023.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for January 2023.
- c. Transfer of funds for January 2023.

B. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from January 19, 2023, to January 31, 2023, in the amount of:

General Fund (Fund 10)	\$698,440.33
Special Revenue (Fund 20)	\$ 7,280.18
Total	\$705,720.51

C. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from February 1, 2023, to February 8, 2023, in the amount of:

General Fund (Fund 10)	\$333,765.29
Special Revenue (Fund 20)	\$ 1,407.00
Enterprise (Milk – Fund 60)	\$ 912.58
Total	\$336,084.87

D. **APPROVAL - Staff Remuneration**

Motion to approve remuneration to staff members as follows:

Staff Member: Amanda Cummings
Course: Project-Based Learning Using Technology
College/University: Fresno Pacific University
Remuneration: \$445.00

E. **APPROVAL – Special Education Placements**

Motion to approve the following 2022-2023 Special Education placements for Closter Students:

<u>NJSMART#</u>	<u>Tuition</u>	<u>Grade</u>	<u>Placement</u>
8997220502	\$36,517	5	Park Academy

- F. **APPROVAL - Tenakill School Student Council Lollipop Fundraiser**
Motion to approve the TMS Student Council fundraiser selling lollipops for Valentine's Day.
- G. **APPROVAL - Tenakill School Student Council Closter Pantry Food Drive Fundraiser**
Motion to approve the TMS Student Council food drive fundraiser for the Closter Food Pantry.
- H. **ACCEPTANCE - FY 22 (SY 2021 - 2022) ACFR**
Motion to accept the Annual Comprehensive Financial Report (ACFR) and Auditor's Management Report (AMR) for the fiscal year ending June 30, 2022, as audited by Lerch, Vinci & Bliss, LLP.
- I. **APPROVAL - Security Cameras - Tenakill Middle School**
Motion to approve the purchase and installation of sixteen (16) security cameras from Eastern Datacomm in the amount of \$39,436.18 through the Ed Services Commission of NJ Emergency Notification System Bid #18/19-16 and NJ State NJSBA Contract E-8801-ACESPCPS. This project is funded by the Closter PTO.
- J. **APPROVAL - Security Cameras - Hillside Elementary School**
Motion to approve the purchase and installation of thirteen (13) security cameras from Eastern Datacomm in the amount of \$30,489.13 through the Ed Services Commission of NJ Emergency Notification System Bid #18/19-16 and NJ State NJSBA Contract E-8801-ACESPCPS. This project is funded by the Closter PTO.
- K. **APPROVAL - Custom Epoxy Floor Coating for Hillside & Tenakill Bathrooms**
Motion to approve the contract with Elias & Lauren Interior Design/ Elias Painting Contractor/ Tiger Epoxy, the lowest and most responsive quote for the epoxy floor coating for various bathrooms in Hillside Elementary School and Tenakill Middle School in the amount of \$17,860.00. The total grant is \$26,998.00 from the NJ Department of Education for Emergent and Capital Maintenance Needs funding. The remaining portion of the grant will be used to purchase bathroom partitions, faucets and flushometers.
- L. **APPROVAL - Submission of Waiver of Requirements (SEMI Program)**
Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023-2024 school year; and

Whereas, the Closter Board of Education desires to apply for this waiver because it projects having fewer than 40 Medicaid eligible classified students and participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2023-2024 budget year;
Now Therefore Be It Resolved, that the Closter Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2023-2024 school year.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Finkelstein, Ms. Micera

Moved by _____, seconded by _____ to approve Motions A - K.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

- A. **APPROVAL - Extension for Gabriela Sloezen as Long-Term Leave Replacement**
Motion to approve the extension for Gabriela Sloezen as long-term leave replacement - Hillside Elementary Grade 1 Teacher (M.P.) from February 27, 2023, until the end of the school year.
- B. **APPROVAL - Revised Extension Date for Songhee (Joy) Lee as Grade 3 Long-Term Leave Replacement**
Motion to approve the revised extension date for Songhee (Joy) Lee as long-term leave replacement - Grade 3 Teacher (K.V.) from April 22, 2023, until June 1, 2023.
- C. **APPROVAL - Resignation of Angie Osorio-Borys as HES Paraprofessional**
Motion to accept, with regrets, the resignation of Angie Osorio-Borys as HES paraprofessional, effective January 23, 2023.
- D. **APPROVAL - Leave of Absence for Rosemarie Muñoz**
Motion to approve the leave of absence for Rosemarie Muñoz for the 2022-2023 school year as follows:
- FMLA for 12 weeks starting January 30, 2023, through April 21, 2023, and
 - Discretionary leave of absence from April 24, 2023, through the end of the 2022-2023 school year, with an anticipated return to work date of September 1, 2023.
- E. **APPROVAL - Alana Bache - Mercy College Student - 10 Hours' Fieldwork Observation**
Motion to approve Alana Bache, Mercy College student, to do 10 hours of fieldwork observation with Ms. Vastano in the spring of 2023.
- F. **APPROVAL - Noelle Carter - After School Instruction for Student #310048**
Motion to approve Noelle Carter for one hour per day of additional after school instruction for Student #310048 for a total of ten days, beginning February 9, 2023.
- G. **APPROVAL - Revised Start Date of February 2, 2023, for Michelle Kuryllo**
Motion to approve the revised start date of February 2, 2023, for Michelle Kuryllo due to the change in date of Kate DeRosa's leave.

- H. **APPROVAL - Appointment of Anna Suttora as Payroll Specialist**
 Motion to approve the appointment of Anna Suttora as Payroll Specialist, at a prorated salary of \$59,990.00, starting April 1, 2023.
- I. **APPROVAL – Hillside Elementary School Academic Support Program Staff**
 Motion to approve, upon the recommendation of the Superintendent, the following teachers for Hillside Elementary School Academic Support Program (funded by ESSER II/ CRRSA Grant and American Rescue Plan Grant), at a rate of \$50.00/hour per teacher:
- Katharine Meyers
 - Sarah Menchise
 - Noelle Carter
 - Substitute: Donna Koniuch
- J. **APPROVAL - Substitute Teachers**
 Motion to approve the following substitute teachers for the 2022-2023 school Year:
- | <u>Name</u> | <u>Certification</u> |
|--------------------|-----------------------------|
| Ava Borelli | NJ Substitute Credentials |
| Ava Barry | NJ Substitute Credentials |
- K. **APPROVAL - Appointment of Andrew Enrique as Business Office Assistant**
 Motion to approve the appointment of Andrew Enrique as Business Office Assistant at a prorated salary of \$50,600 starting April 1, 2023, pending a criminal history background check.

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

**HIB Hearing Before the Board
HIB
Confidential Student Matters**

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motion C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

C. APPROVAL - Harassment, Intimidation, and Bullying (HIB)

Motion to affirm or reject or modify the decision of the Superintendent of Schools regarding Harassment, Intimidation, and Bullying (HIB) incidents #TMS-2223-03, #TMS-2223-04 and #TMS-2223-05, reported to the Board in Executive Session at the January 18, 2023, meeting.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.