

CLOSTER BOARD OF EDUCATION
Closter, New Jersey

MINUTES
REGULAR MEETING
Tenakill Middle School
February 28, 2019
Revised time of 6:00 PM

The Board meeting was called to order by President Lambert at 6:00 PM.

The following Board members were present:

Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Ms. Bhagat, Ms. Micera, Ms. Kothari, Ms. Kwon, Mr. Lambert

Also present: Ms. Newberry, Mr. Villanueva, Jr.

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Lambert

PRINCIPALS' REPORTS

Mr. Tantom briefed the Board and the public on the following Tenakill MS highlights:

- Curricular/Program - MathCounts -7th Grader finished 11th out of 250 Bergen County students; Spring Conferences in March; Anti-Defamation League - 6th Gr.; Trimester two ending March 27
- Upcoming Events -- Rachel Simmons is speaking at Tenakill on March 21: "Enough As She Is: How to Help Girls Move Beyond Impossible Standards of Success to Live Healthy, Happy, and Fulfilling Lives"; Boys Basketball Championship Repeat

Ms. Newberry briefed the Board and the public on the following Hillside ES highlights:

- Formed interview committee for Hillside ES Principal

- Grs. 3, 4 and 5 performed very well in the annual Spelling Bee

MINUTES

Moved by Ms. Micera, seconded by Ms. Lee (Stephanie) to approve the following minutes. Motion was unanimously carried by voice vote of the Board:
February 7, 2019 Work Session, February 27, 2019 Special Workshop Meeting

PUBLIC DISCUSSION

Moved by Ms. Micera, seconded by Ms. Lee (Stephanie) to open the meeting to the public.

A member of the public expressed interest in using Hillside ES playing field for Spring Soccer 2019 [Chris Eftychiou, 50 Woodland Avenue, Montvale, NJ].

Moved by Ms. Micera, seconded by Ms. Finkelstein to resume the regular order of business.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Sung Min Lee, Ms. Bhagat, Mr. Linn

Moved by Ms. Lee (Sung Min), seconded by Ms. Micera to approve Motions A and B. (*Motion C was tabled.*) Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Ms. Bhagat, Ms. Micera, Ms. Kothari, Ms. Kwon, Mr. Lambert
NAYS: none

A. Motion to approve the following field trips:

School: Tenakill MS
Group: Fitness Classes
Month: March 2019
Destination: High Exposure
Location: Northvale, NJ

School: Tenakill MS
Group: Music Department
Month: April 2019
Destination: Region 1 MS/HS Orchestra Festival
Location: Paramus, NJ

B. Motion to approve the following staff conferences:

Staff Member/s: Gildardo Molina
Conference: O&M Refresher - (Asbestos)
Location: Ocean, NJ
Date: March 5, 2019
Cost to Board: Registration fees\$135; transportation \$31.00
TOTAL: \$166.00

Staff Member/s: Alexandra Earle
Conference: Bergen Cty School Counselor Assoc. K-8, Qtr. Meeting;
School Boards Attorney
Location: River Dell MS
Date: March 29, 2019
Cost to Board: -0-

Staff Member/s: Floro M. Villanueva, Jr.
Conference: NJ School Business Officials Conference
Location: Atlantic City, NJ
Date: June 5-7, 2019
Cost to Board: Fees: Registration, hotel, meals, incidentals = \$748;
transportation/miles = \$86.80
TOTAL: \$834.80

(Motion C was tabled.)

- C. Motion to approve Closter Public Schools Student Calendar Draft ____ [A or B] for school year 2019-2020.

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kothari, Ms. Kwon, Ms. Stephanie Lee

Moved by Ms. Kothari, seconded by Ms. Micera to approve Motions A-I. Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Ms. Bhagat, Ms. Micera, Ms. Kothari, Ms. Kwon, Mr. Lambert
NAYS: none

- A. Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13:
- Board Secretary and School Treasurer Financial Reports for January 2019.
 - Board of Education's Monthly Certification of Budgetary Major Account /Fund status for January 2019.
 - Transfer of funds for January 2019 as per Appendix A attached.

- B. Motion to approve payment of bills from February 8th 2019 to February 26, 2019 in the amount of:

General Fund (Fund 10)	\$1,249,101.44
Special Revenue (Fund 20)	<u>\$ 3,834.00</u>
TOTAL	\$1,252,935.44

- C. Motion to approve facilities use of Tenakill auditorium for Tenakill PTO Talent Show on March 28, 2019, 3:00-7:00 pm (rehearsal) and March 30, 2019, 4:00-8:00 pm (event).
- D. Motion to approve facilities use of Hillside gym for Hillside PTO Talent Show on April 4, 2019, 3:00-9:00 pm (rehearsal) and April 5, 2019, 3:00-10:00 pm (event).
- E. Motion to approve facilities use of Hillside gym for Girl Scouts Father/Daughter Dance on Saturday, April 6, 2019, 1:30 pm (set-up) to 9:30 pm; (event 7:00 pm).
- F. Motion to approve facilities use of Tenakill gym and grounds for annual PTO Spring Fair on Saturday, May 18, 2019, 8:30-5:30 pm.
- G. Motion to approve to continue membership in the Northeast Bergen County School Board Insurance Group:

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A-18B and;

WHEREAS, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group, and;

WHEREAS, the Closter Board of Education has determined that membership in the Northeast Bergen County School Board Insurance Group is in the best interest of the District;

NOW THEREFORE, be it resolved that the Closter Board of Education does hereby agree to renew membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2019 to June 30, 2022.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

- H. Motion to approve the purchase of Proprietary Apple Devices in the amount of \$33,984.95 per Appendix B.
- I. Motion to approve tuition contracts for received students as outlined below for 2018-2019 school year:

Student # (NJSMART)	Source	Program	Tuition
TBD	Closter	Pre-K Disabled Ext. Day	\$2,775.20

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Finkelstein, Ms. Micera, Mr. Lambert

Moved by Ms. Finkelstein, seconded by Ms. Micera to approve Motions A-E. Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Ms. Bhagat, Ms. Micera, Ms. Kothari, Ms. Kwon, Mr. Lambert

NAYS: none

- A. Motion to approve Second Addendum to the Employment Agreement between the Closter Board of Education and Joanne Newberry, Superintendent of Schools per Appendix C.
- B. Motion to approve the contract between the Closter Board of Education and Rockland Community College for the Fieldwork Program in Occupational Therapy and Occupational Therapy Assistant per Appendix D.
- C. Motion to approve the contract between the Closter Board of Education and Dominican College for the Fieldwork Program in Occupational Therapy and Occupational Therapy Assistant per Appendix E.

- D. Motion to approve Pre-K classroom observation for Christopher Rota, in order to complete required coursework at Montclair State University, College of Education and Human Services.
- E. Motion to approve, upon recommendation of the Superintendent, employment of Ms. Jessica Sein as a Pre-K paraprofessional for 4.0 hrs/day at \$18.03/hr, for school year 2018-2019, pending NJ DOE Criminal History Review archival approval.

BOARD COMMITTEES

- Finance Committee Report - Ms. Kwon informed the Board that Finance Committee met earlier in the evening to discuss the 2019-2020 budget.

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by Ms. Micera, seconded by Ms. Finkelstein to open the meeting to public discussion.

There were no public comments.

Moved by Ms. Micera, seconded by Ms. Finkelstein to close the meeting to public discussion.

CLOSED SESSION MOTION

Moved by Ms. Micera, seconded by Ms. Finkelstein to approve the following Closed Session Motion. Motion was carried by a voice vote of the Board:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

Personnel

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at 6:30 PM.

The Board reconvened from Closed Session at 9:44 PM.

ADJOURNMENT

Moved by Ms. Micera, seconded by Ms. Finkelstein to adjourn the meeting at 9:45 PM.

Respectfully submitted,

Floro M. Villanueva, Jr.
School Business Administrator/Board Secretary