

# CLOSTER BOARD OF EDUCATION

*Closter, New Jersey*

AGENDA

REGULAR MEETING

*Tenakill Middle School*

*December 9, 2021 - 7:30 PM*

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*Call to order:* \_\_\_\_\_ @ \_\_\_\_\_ *P.M.*

*Roll Call:*

Ms. Bhagat	_____
Ms. Kothari	_____
Ms. Kwon	_____
Ms. Lee	_____
Mr. Linn	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Cross	_____
Ms. Finkelstein	_____

**NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

**PLEDGE OF ALLEGIANCE**

**PRINCIPALS' REPORTS**

**CURRICULUM & INSTRUCTION REPORT: START STRONG ASSESSMENTS**

**SUPERINTENDENT'S REPORT including the School Self-Assessment Results For Determining Grades Under The Anti-Bullying Bill of Rights Act for the 2020-2021 School Year**

**PUBLIC DISCUSSION ON AGENDA ITEMS**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the meeting to the public.

*Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to resume the regular order of business.

**BOARD OPERATIONS**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - D.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the November 18, 2021, minutes.

B. **APPROVAL - Harassment, Intimidation, and Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation, and Bullying (HIB) incidents below, reported to the Board in Executive Session at the November 18, 2021, Meeting:

- HIB incident #HES-2122-01
- HIB incident #TMS-2122-05

C. **APPROVAL – Additional Attorney of Record**

WHEREAS, there exists a need for the performance of an additional Attorney of Record for Personnel, Labor, and Negotiations Legal Services for the Closter Board of Education in the County of Bergen, and

WHEREAS, The Closter Board of Education authorized and issued a request for proposal to engage a firm to act as an additional Attorney of Record for the District; and

NOW, THEREFORE, BE IT RESOLVED, that after consideration of the proposals received, the Board approves the law firm of Cleary, Giacobbe, Alfieri and Jacobs LLC as an additional Attorney of Record;

BE IT FURTHER RESOLVED, that the Board President and the Board’s Business Administrator/Board Secretary are authorized and directed to execute an appropriate form of contract embodying the terms of the RFP.

D. **APPROVAL - Use of Facilities for Closter Girl Scout Troop 98006**

Motion to approve Closter Girl Scout Troop 98006 use of a classroom at Hillside Elementary Schools to hold their monthly meetings from December 2021 through June 2022.

**CURRICULUM AND INSTRUCTION COMMITTEE**

*Chairperson Ms. Lee, Ms. Cross, Dr. Puttanniah*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motion A.

Motion was \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Vincent McHale  
Conference: NJASA TECHSPO  
Location: Harrah's, Atlantic City, NJ  
Date: 1/26/22 - 1/28/22  
Cost to Board: \$929.60 (Includes registration, hotel, meals and transportation)

Staff Member(s): Anna Suttora  
Conference: Payroll Administrator's Program  
Location: Whippany, NJ  
Date: 5/17/22  
Cost to Board: \$123.10

Staff Member(s): Floro Villanueva  
Conference: Payroll Administrator's Program  
Location: Whippany, NJ  
Date: 5/17/22  
Cost to Board: \$100.00

**FINANCE AND PHYSICAL PLANT COMMITTEE**

*Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - I.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix A attached:

- a. Board Secretary and School Treasurer Financial Reports for November 2021.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for November 2021.
- c. Transfer of funds for November 2021.

B. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from November 19, 2021 to November 30, 2021 in the amount of:

General Fund (Fund 10)	\$688,994.81
Special Revenue (Fund 20)	\$ 11,528.66
Total	\$700,523.47

Motion to approve payment of bills from December 1, 2021 to December 9, 2021 in the amount of:

General Fund (Fund 10)	\$768,834.85
Special Revenue (Fund 20)	\$ 54,819.33
Enterprise (Milk – Fund 60)	\$ 504.26
Total	\$824,158.44

C. **APPROVAL – Special Education Placements**

Motion to approve the following 2021-2022 Special Education placements for Closter Students:

<b><u>NJSMART#</u></b>	<b><u>Tuition</u></b>	<b><u>Grade</u></b>	<b><u>Placement</u></b>
4621240704	\$34,100.00	K	Brownstone School

D. **APPROVAL - Contract with New Jersey Commission for the Blind and Visually Impaired**

Motion to approve a contract for services for student 8426363657 with the New Jersey Commission for the Blind and Visually Impaired.

E. **APPROVAL - Disposal of Smartboards**

Motion to approve the disposal of obsolete smartboards from Hillside Elementary School; tag #'s 10145, 10215, 10217, 10223 and 10225.

- F. **APPROVAL – Application & Acceptance of NJDOE Capital Grant**  
Motion to accept \$26,648 from the NJ Department of Education for Emergent and Capital Maintenance Needs funding.
- G. **APPROVAL – Contract for the Make-up Air System Unit Replacement**  
Motion to approve the contract with Aspen Heating & A/C Corp., the lowest and most responsive quote for the replacement of the make-up air system unit in Hillside Elementary School in the amount of \$37,238. A portion of the project (\$26,648) is funded by the NJ Department of Education Grant for Emergent and Capital Maintenance Needs.
- H. **APPROVAL – Purchase of iPads**  
Motion to approve the purchase of 60 iPads from Apple Inc. in the amount of \$33,180 through the Ed Services Commission of NJ contract #18/19-67.
- I. **APPROVAL – Purchase of Chromebooks**  
Motion to approve the purchase of 42 Chromebooks from CDW-G in the amount of \$18,492.24 through the Ed Services Commission of NJ contract #18/19-03.

**PERSONNEL AND MANAGEMENT COMMITTEE**

*Chairperson Ms. Bhagat, Ms. Finkelstein, Mr. Linn*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - F .  
Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:  
NAYS:

- A. **APPROVAL- School Self-Assessment For Determining Grades Under The Anti-Bullying Bill of Rights Act and SOA for the 2020-2021 School Year**  
Motion to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act and SOA for the 2020-2021 school year.
- B. **APPROVAL - Substitute Teacher**  
Motion to approve the following substitute teacher for the 2021-2022 school Year, pending criminal background verification.

<b><u>Name</u></b>	<b><u>Certification</u></b>
Jennie Lee	NJ Substitute Certification
Christopher Emmanuele	NJ Substitute Certification

- C. **APPROVAL - Custodial Staff**  
Motion to approve Yaneth Carbajal-Altamirano as full-time custodian for the 2021-2022 school year at a prorated salary of \$41,950, Step 2, with an anticipated start date of January 6, 2022.

D. **APPROVAL – Hillside Elementary School Academic Support Program Staff**

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Hillside Elementary School Academic Support Program (funded by ESSER II/ CRRSA Grant) at a rate of \$50.00/hour per teacher:

- Kate Maher
- Sarah Kang
- Kristin Talty
- Rosemarie Villani

E. **APPROVAL – Resignation of Paraprofessional - Aviann Ingram**

Motion to approve, with regrets, the resignation of Aviann Ingram, Hillside Paraprofessional, effective December 1, 2021.

F. **APPROVAL - Leave of Absence - Kate Maher**

Motion to approve a leave of absence for Kate Maher effective December 7, 2021, using 13 sick days, with a tentative return date of January 3, 2022.

**POLICY COMMITTEE**

*Chairperson Ms. Micera, Ms. Kothari*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motion A.

Motion was \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Second Reading of Bylaw / Policies**

Motion to approve the second reading of the following bylaw / policies as per attached Appendix B:

- Bylaw 0162.1 - Board Meeting Streaming
- Policy 1648.13 - School Employee Vaccination Requirements
- Policy 1648.14 - Safety Plan for Healthcare Settings in School Buildings - Covid-19
- Policy 2425 - Emergency Virtual or Remote Instruction Program
- Policy 5751 - Sexual Harassment of Students

**BOARD COMMITTEES**

**OLD/NEW BUSINESS**

**PUBLIC DISCUSSION**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the meeting to public discussion.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the meeting to public discussion.

**CLOSED SESSION MOTION (If required)**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following Closed Session Motion. Motion was \_\_\_\_\_ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

***HIB  
Personnel Matters***

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at \_\_\_\_\_ PM.

The Board reconvened from Closed Session at \_\_\_\_\_ PM.

**ADJOURNMENT**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM.