

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

December 3, 2024 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:	Mr. Choi	_____
	Ms. Fanelli	_____
	Open Seat	
	Ms. Li	_____
	Ms. Micera	_____
	Ms. Wagner	_____
	Ms. Yeoh	_____
	Ms. Salamea-Cross	_____
	Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

SUPERINTENDENT'S REPORT

BOARD COMMITTEES

INTERVIEWS TO FILL THE OPEN SEAT

- Gal Paldi
- Jun Young Ro
- Solim Choi
- Reginald Punla
- Leslie Pena
- Shirley Louie
- Nicole Wiggins
- Angelica Segui

PUBLIC COMMENTS RELATED TO THE VACANCY

Moved by _____ , seconded by _____ to open the meeting to the public.

Public comments on the vacancy are limited to three (3) minutes per person, with a total of 15 minutes allowed as per bylaw 0167. Large groups should select one representative. Speakers must state their name and address.

Moved by _____ , seconded by _____ to resume the regular order of business.

CLOSED SESSION #1 MOTION

Moved by _____ , seconded by _____ to adjourn into closed session for the trustees to deliberate on the appointment to the open Board of Education seat.

Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

BOARD DISCUSSION AND VOTE

Moved by _____ , seconded by _____ to nominate _____ to fill the vacant seat on the Closter Board of Education.

MOTION to appoint _____ to fill the vacant seat on the Board of Education, effective January 2, 2025, through December 31, 2025. The unexpired one-year term will appear on the November 2025 election ballot in accordance with state law.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

****IF NECESSARY****

Moved by _____, seconded by _____ to nominate _____ to fill the vacant seat on the Closter Board of Education.

MOTION to appoint _____ to fill the vacant seat on the Board of Education, effective January 2, 2025, through December 31, 2025. The unexpired one-year term will appear on the November 2025 election ballot in accordance with state law.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

PUBLIC COMMENTS ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A and B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Board of Education Meeting Minutes

Motion to approve the November 12, 2024, Board of Education meeting minutes.

B. APPROVAL - Harassment, Intimidation or Bullying (HIB)

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation or Bullying (HIB) incidents TMS-2425-07, TMS-2425-08, TMS-2425-09,, TMS-2425-10 and HES-2425-02 as reported to the Board in Executive Session at the November 12, 2024, meeting.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Ms. Wagner; Members: Ms. Salamea-Cross, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Staff Coursework

Motion to approve the following courses for the 2024-2025 school year as recommended to the Superintendent by the Principals:

Staff Member: Jennifer Annese
Course No./Title: 1) EDUC-928: Whole Student Education for Social Emotional Learning
2) EDUC-929: Trauma-Informed Teaching
Institution: Fresno Pacific University
Credits: 6 (3 credits each)

Staff Member: Katharine Meyers
Course No./Title: EDUC-7644 Structured Literacy 4
Institution: Fairleigh Dickinson University
Credits: 3

Staff Member: Grace Park
Course No./Title: EDUC-7644 Structured Literacy 4
Institution: Fairleigh Dickinson University
Credits: 3

Staff Member: Francesca Rivellini
Course No./Title: ELAD 540: Differentiated Supervision
Institution: Montclair State University
Credits: 3

B. APPROVAL - Staff Conferences

Motion to approve the following staff conferences for the 2024-2025 school year:

Staff Member(s): Alexandra Earle
Conference: NV K-8 Counselor Meetings
Location: Charles DeWolf Middle School and NVRHS-OT, Old Tappan
Date: 12/6/24 and 12/13/24
Cost to Board: \$6.86 (Total mileage)

Staff Member(s): Vincent McHale
Conference: TECHSPO 2025
Location: Harrah's, Atlantic City, NJ
Date: 1/29/25 - 1/31/25
Cost to Board: \$1,117.24 (Registration \$590, hotels, meals, mileage & incidents \$527.24)

Staff Member(s): Christine Cipollini
Conference: Celebrating Diversity Conference
Location: College of NJ - Ewing Twp., NJ
Date: 12/5/24
Cost to Board: \$102.94 (Mileage \$72.94; estimated tolls \$30)

Staff Member(s): Andrew Enrique, Anna Suttora and Floro Villanueva Jr.
Conference: Pension Review and Updates
Location: Whippany, NJ
Date: 2/13/25
Cost to Board: \$650.92 (Total registration \$535; total mileage \$115.92)

Staff Member(s): Andrew Enrique, Doreen Scarpelli and Floro Villanueva Jr.
Conference: Audit Review
Location: Whippany, NJ
Date: 4/10/25
Cost to Board: \$650.92 (Total registration \$535; total mileage \$115.92)

Staff Member(s): Andrew Enrique
Conference: Administrative Assistant Program
Location: Whippany, NJ
Date: 5/20/25
Cost to Board: \$183.64 (Total registration \$145; total mileage \$38.64)

C. **APPROVAL - Field Trips**

Motion to approve the following field trips for the 2024-2025 school year:

School: Tenakill School
Group: Gardening Club & 8th Grade Science
Month: Each Month (December 2024 - June 2025)
Destination: Tenakill Brook
Location: Behind the Softball Field

School: Hillside School
 Group: Kindergarten
 Month: June 2025
 Destination: Health Barn USA
 Location: Ridgewood, NJ

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Yeoh; Members: Mr. Choi, Ms. Finkelstein

Moved by _____, seconded by _____ to approve Motions A - D.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Payment of Bills

Motion to approve the payment of bills from November 12, 2024, to November 29, 2024, in the amount of:

General Fund (Fund 10)	\$1,058,155.19
Special Revenue (Fund 20)	\$ 7,859.21
Capital Fund (Fund 30)	\$ 6,278.89
NJ Dept of Labor & Workforce	\$ 8,838.56
Total	\$1,081,131.85

B. APPROVAL - Allowance Draw on Windows Project

Motion to confirm the allowance draw of \$19,265.00 from the Tenakill Windows Project for the installation of new window roller shades, with the amount to be deducted from the allowance included in the base bid.

C. APPROVAL - Allowance Draw on Roof Project

Motion to confirm the allowance draw from the Hillside and Tenakill Roof Projects for the following work:

- Curb-to-wall expansion joint at the modular building parapet wall for \$20,462.96.
- Replacement and installation of gas regulators for \$10,600.00 (previously approved on 9/24/24).
- Labor, materials, and tools to disconnect the electrical conduit, set up temporary power, and reconnect power and controls for the AC condensers in the Hillside gym for \$19,573.52.

- Painting of gas pipes at Hillside and Tenakill for \$11,260.80.
- Gas pipe pressure test at Tenakill for \$3,270.00.

The total amount will be deducted from the allowance included in the base bid.

D. **APPROVAL - Staff Remuneration**

Motion to approve remuneration to staff members as follows:

Staff Member: Francesca Rivellini
 Course: Effective Leadership in a Diverse Society
 College/University: Montclair State University
 Remuneration: \$1,000.00

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Micera

Moved by _____, seconded by _____ to approve Motions A - D.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **Resignation of Lisamarie Sanchez as Tenakill Middle School Science Long-Term Leave Replacement for the 2024-2025 School Year**

Motion to accept the resignation of Lisamarie Sanchez as Long-Term Leave Replacement for Brianna McSweeney, Middle School Science teacher, effective immediately.

B. **APPROVAL - Extension of James Gerbig as Long-Term Leave Replacement - Hillside School Special Education Teacher**

Motion to approve the extension of James Gerbig as Long-Term Leave Replacement - HES Special Education Teacher - from December 6, 2024, through December 17, 2024.

C. **APPROVAL - Mural Work for Sarah Menchise**

Motion to approve up to 35 hours of work for Sarah Menchise for the creation of a mural in Hillside Elementary School along the walls of the ramp in the new wing at a rate of \$50 per hour. The total cost is not to exceed \$1,750, with the full completion of the work as submitted in the proposal.

D. **APPROVAL - Leave of Absence for Alison Wong, Hillside School Pre-K Teacher**

Motion to approve Alison Wong, HES Pre-K Teacher, for a leave of absence from April 21, 2025, through October 6, 2025, as follows:

- Paid sick leave from April 21, 2025, through April 29, 2025; and
- Personal leave from April 29, 2025, through May 2, 2025; and
- FMLA personal disability leave from May 5, 2025, through June 2, 2025; and
- An FMLA and NJFLA child bonding leave from June 3, 2025, through October 6, 2025 (including summer months), with an anticipated return to work on October 7, 2025.

OLD/NEW BUSINESS

- *Presentation of SY 2025-2026 Budget Calendar*
- *Reminder: Organization Meeting of the Closter BOE - January 2, 2025 (Thursday)*

PUBLIC COMMENTS

Moved by _____, seconded by _____ to open the meeting for public comments.

Moved by _____, seconded by _____ to close the meeting to public comments.

CLOSED SESSION #2 MOTION

Moved by _____, seconded by _____ to approve the following Closed Session Motion.

Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

HIB

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

BOARD OPERATIONS

Moved by _____ ▾, seconded by _____ ▾ to add and approve Motion C.

Motions were _____ ▾ by a roll call vote of the Board as follows:

YEAS:

NAYS:

C. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to AFFIRM / MODIFY / REJECT the decision of the Superintendent of Schools regarding Harassment, Intimidation, or Bullying (HIB) incident TMS-2425-06 as reported to the Board in Executive Session at the October 29, 2024, and December 3, 2024, meeting.

ADJOURNMENT

Moved by _____ ▾, seconded by _____ ▾ to adjourn the meeting at _____ PM.