

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

August 9, 2023 - 7:30 PM

Call to order: \_\_\_\_\_ @ \_\_\_\_\_ P.M.

Roll Call:

Ms. Fanelli	_____
Ms. Kwon	_____
Ms. Li	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Salamea-Cross	_____
Ms. Finkelstein	_____

**NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

**PLEDGE OF ALLEGIANCE**

**SUPERINTENDENT'S REPORT**

**BOARD COMMITTEES**

**PUBLIC DISCUSSION ON AGENDA ITEMS**

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to open the meeting to the public.

*Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.*

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to resume the regular order of business.

**BOARD OPERATIONS**

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve Motions A - F.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the July 12, 2023, minutes.

B. **APPROVAL - Independent Educational Evaluations Maximum Costs**

WHEREAS, on May 27, 2021, the Board adopted Policy 2468 governing Independent Educational Evaluations; and

WHEREAS, Policy 2468 requires the Board to annually determine and approve the maximum costs it will pay for such evaluations, with anything above those maximum costs deemed unreasonably excessive;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby adopts the following maximum costs for the assessments listed below when they are conducted as part of an independent educational evaluation, consistent with Policy No. 2468, effective immediately and through June 30, 2024:

- Assistive Technology: \$1,250
- Auditory Processing/Hearing Acuity: \$1,000
- Early Childhood: \$1,350
- Functional or Adaptive Behavior: \$1,000
- Educational: \$1,000
- Neurological: \$1,500
- Neuropsychological: \$2,000
- Neuropsychiatric: \$1,500
- Occupational Therapy: \$750
- Physical Therapy: \$750

- Psychiatric: \$1,250
- Psychological: \$1,000
- Social History: \$750
- Speech/Language: \$1,000
- Visual Acuity: \$1,500

C. **APPROVAL - Before and After School Enrichment Programs Contract**

Motion to approve the contract between the Closter Board of Education and KCE Champions LLC to provide Before and After School Enrichment Programs. The agreement includes a facility rental fee of \$1,000 per month.

D. **APPROVAL - Closter PTO Use of Facilities**

Motion to approve the Closter PTO to host events at Hillside Elementary School and Tenakill Middle School during the 2023-2024 school year.

E. **APPROVAL - Use of Facilities for PTO's Annual Hillside Kinder Camp, Summer 2023**

Motion to approve the Closter PTO to use Hillside Elementary School outdoor grounds to host the Annual Hillside Kinder Camp, Summer 2023 on Monday, August 14th at 4 p.m. - 8 p.m. with a rain date of Thursday, August 17th at 4 p.m. - 8 p.m.

F. **APPROVAL - Closter Junior Girl Scout Troop 97788**

Motion to approve the Closter Junior Girl Scout Troop 97788 the use of a classroom at Tenakill Middle School for meetings during the 2023/2024 school year.

**CURRICULUM AND INSTRUCTION COMMITTEE**

*Chairperson: Dr. Puttannah; Members: Ms. Finkelstein, Ms. Wagner, Ms. Yeoh*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - .

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s):	Keith McElroy, Vincent McHale & Kristen Zanin
Conference:	Bergen County Curriculum Consortium
Location:	TBA
Date:	Dates TBA - 3 Meetings Per Year
Cost to Board:	\$450.00 (Total Dues for 3 People for 2023-2024)

Staff Member(s): Kathy Lee, Cassandra San-Emeterio, Margaret Tahtabrounian  
Conference: WIDA Annual Conference  
Location: Virtual  
Date: 10/18/23  
Cost to Board: \$585.00 total (\$195 per person) from TITLE IV funds

Staff Member(s): Vincent McHale, Floro Villanueva Jr., Keith McElroy  
Conference: QSAC Training  
Location: Bergen Community College - Lyndhurst  
Date: 8/30/23  
Cost to Board: \$19.74 (mileage)

Staff Member(s): Brianna McSweeney, Shireen Moidu, Brianna Kehoe,  
Shannon SanGeorge and William Tantum  
Conference: NGSS District Partnership Program  
Location: Raritan Valley Community College  
Date: 11/1/23, 11/29/23, 1/24/24  
Cost to Board: \$7,637.60 total

**B. APPROVAL - Field Trips**

Motion to approve the following field trips:

School: Tenakill Middle School  
Group: Grade 8  
Month: October 2023  
Destination: NVRHS-D  
Location: Demarest, NJ

**C. APPROVAL - Mentoring Plan for the 2023-2024 School Year**

Motion to approve the Mentoring Plan for the 2023-2024 school year.

**FINANCE AND PHYSICAL PLANT COMMITTEE**

*Chairperson: Ms. Kwon; Members: Ms. Finkelstein, Ms. Yeoh*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - .

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from July 12, 2023, to July 31, 2023, in the amount of:

General Fund (Fund 10)	\$801,668.50
Special Revenue (Fund 20)	\$ 89,620.10
Total	\$891,288.60

B. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from August 1, 2023, to August 9, 2023, in the amount of:

General Fund (Fund 10)	\$
Special Revenue (Fund 20)	\$
Total	\$

C. **APPROVAL - District Share of Region III Consortium**

BE IT RESOLVED that the Closter Board of Education hereby approves the SY 2023-2024 portion of the Consortium with Northern Valley Regional High School acting as the LEA (Local Education Agency) for Region III as follows:

<u>Program/Service</u>	<u>23-24 Contribution</u>
Special Education	\$119,942.00
Physical Therapy	\$ 44,000.00 (estimate)
Occupational Therapy	\$ 60,000.00 (estimate)

D. **APPROVAL - Participation in Region III Transportation Consortium**

BE IT RESOLVED that the Closter Board of Education hereby approves participation in the 2023-2024 Region III - Special Education Transportation Consortium with Northern Valley Regional High School acting as the LEA (Local Education Agency) for the District's special education transportation.

E. **APPROVAL - Instructional Resources**

Motion to approve the purchase of the following proprietary instructional programs and web-based services:

- Powerschool (Schoology) - \$7,979.70
- Learning A-Z Raz Kids - \$7,920.00
- IXL - \$19,800.00
- Achieve 3000 - \$12,795.00
- Nearpod Inc - \$6,751.65

F. **APPROVAL - Settlement Agreement**

BE IT RESOLVED by the Closter Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

G. **APPROVAL - Nursing Services Contract**

Motion to approve the 1:1 nursing service contracts for student 9597653741 and/or 1595602128 from July 1, 2023, until the end of the school year at an estimated cost of \$170,000.00.

- Norton Education Group at a rate of \$75.00 per hour
- Bayada Nursing at a rate of \$75.00 per hour
- Starlight Nursing Agency at a rate of \$75.00 per hour
- Loving Care Agency dba Aveanna Nursing at a rate of \$75.00 per hour

H. **APPROVAL - Learners Compass Therapist for Student ID #8096612745**

Motion to approve **Dina Marinaccio/Maria Rojas** from parent-paid Learners Compass Therapist for Student ID #8096612745 for the 2023-2024 school year. Fingerprints are already on file in the Superintendent's Office.

I. **APPROVAL – Purchase and Price of Milk**

Motion to approve the purchase of milk from Cream-O-Land Dairy with headquarters in Florence, NJ and that the price of milk shall be \$0.35/half-pint for the 2023-2024 school year.

J. **APPROVAL – Appointment of Interim Treasurer of School Monies**

Motion to approve the appointment of Matthew Lynaugh as Interim Treasurer of School Monies on a month to month, and as needed basis effective immediately, at a rate of \$500 per month.

**PERSONNEL AND MANAGEMENT COMMITTEE**

*Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Finkelstein, Ms. Micera*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - F.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Cara Kupersmith as Part-Time Speech (.40 FTE) Therapist**

Motion to approve Cara Kupersmith as part-time Speech Therapist, tenure track position, for the 2023-2024 school year at a salary of \$34,478 (.40 FTE, which is  $\frac{1}{4}$  of the MA Step 10-11 \$86,196), with a start date of September 1, 2023, pending criminal history background check

- B. **APPROVAL - Carsten Kramer as Grade 5 Long-Term Leave Replacement**  
 Motion to approve Carsten Kramer as Long-Term Leave Replacement - Grade 5 Teacher (I.M.), for the 2023-2024 school year. Salary will be \$200 per day on days 1 through 10; the beginning of day 11, \$54,000, BA Step 0, prorated, with a start date of September 1, 2023, pending a criminal history background check.
- C. **APPROVAL - Devin Rallo as Tenakill School Paraprofessional**  
 Motion to approve Devin Rallo as a TMS paraprofessional for the 2023-2024 school year at a salary of \$20.22 per hour, 5.75 hours per day, pending criminal history background check.
- D. **APPROVAL - Leave of Absence for Noelle Carter**  
 Motion to approve Noelle Carter, Plus Program Teacher, for a leave of absence from November 23, 2023, through February 23, 2024, as follows:
  - Paid sick leave (4 sick days) from November 27, 2023, through November 30, 2023
  - An FMLA and NJFLA child bonding leave from December 1, 2023, through February 23, 2024
  - Anticipated return to work date is February 26, 2024
- E. **APPROVAL - Clinical Interns from Ramapo College for the 2023-2024 School Year**  
 Motion to approve the following clinical interns from Ramapo College for the 2023-2024 school year:
  - Kira Podipski - working with Susan Carpenter in Grade 1 (HES)
  - Sheriza Mohamed - working with Amanda Cummings in Grade 5 (TMS)
- F. **APPROVAL – Additional Hours for Occupational Therapist for Summer Program**  
 Motion to retroactively approve Nancy Saccoccio, Occupational Therapist, for ESY OT supervision and services for an additional 11 hours at a rate of \$50.00/hour.

**OLD/NEW BUSINESS**

**PUBLIC DISCUSSION**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the meeting to public discussion.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the meeting to public discussion.

**CLOSED SESSION MOTION (If required)**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following Closed Session Motion.  
 Motion was \_\_\_\_\_ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

(if needed)

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at \_\_\_\_\_ PM.

The Board reconvened from Closed Session at \_\_\_\_\_ PM.

**ADJOURNMENT**

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM.