

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

MINUTES

REGULAR MEETING

Tenakill Middle School

August 27, 2024 - 7:30 PM

The Board meeting was called to order by Ms. Finkelstein at 7:31 PM.

The following Board members were present:

Ms. Yeoh, Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Kwon, Ms. Li

The following Board members were absent:

Ms. Micera, Ms. Fanelli, Ms. Wagner

Also present:

Mr. McHale and Mr. Villanueva

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

Ms. Dianne Smith, Principal of Hillside Elementary School, shared her report with the Board and the community:

- *As summer winds down, she wants to extend gratitude to our custodial, secretarial, and technology staff who worked tirelessly to ensure that the building and its new modular wing are ready to welcome our 600 students and staff members on September 5. To show our appreciation, HES admin will be hosting a breakfast on Thursday.*
- *During the week of August 19, our four newly hired staff members attended district—and building-level orientations and professional learning sessions at NVCC. We received a great deal of positive feedback on the level of support provided by CC.*
- *We are also excited to partner with Ramapo College to host four clinical interns who will work collaboratively with Ms. Pleus, Ms. Vogel, Ms. Gerbig, and Ms. Engle. Additionally, two HES*

paraprofessionals are participating in Ramapo's TA to Teacher program, Teacher's Assistant to Teacher. They will be working in Ms. Ricca and Ms. Gibney's classrooms. She is confident these students will have meaningful learning experiences at Hillside School.

- Today, we welcomed 20 first through fourth-grade families to our Hillside Hello event. Students enjoyed guided tours with staff members, while parents stayed in the gym for an informational presentation highlighting Hillside School. The presentation was also shared via email with all new families, ensuring those who could not attend still had access to the information.
- On September 4, our kindergarten students will be welcomed by their classroom teachers and staff for Kindergarten Kickstart. The students will have the opportunity to visit their classroom, meet their teachers and classmates, and take memorable pictures at our photo booth.
- We are excited to welcome our staff back on September 3rd. We have a full day planned, including a faculty meeting, vertical articulation meetings, and IEP reviews.
- Upcoming events include Back to School Night for Grades 3-4 on September 26 and for Grades PK-2 on October 10. Both evenings will begin at 7 p.m. Detailed information will be shared in the next edition of Hillside Happenings, sent to families on the second and fourth Friday of each month.
- We wish our entire community a wonderful school year filled with success, joy, and memorable moments.

Ms. Smith read the report prepared by Ms. Christine Cipollini, Principal of Tenakill Middle School:

- We are looking forward to the start of the school year and welcoming both students and staff back to Tenakill next week! August has been a busy month of preparation. A special thank you to our custodial and secretarial staff, along with Mr. Salvati, for all their help preparing for the start of the school year.
- On Wednesday, August 7th, Ms. Cipollini hosted a coffee and connect event. This meet-and-greet event was attended by approximately 50 families and was a great opportunity for families to come together and share a little bit about their hopes for the school year while connecting with Ms. Cipollini.
- TMS welcomed four new staff members on August 19th for new teacher orientation. Those staff members are: Mr. Calabria (G&T/Tech), Ms. Katzin (Special Education), Ms. Mohamed (5th grade-ELA/SS) and Ms. Stabile (5th grade-ELA/SS).
- Currently, TMS has 593 students enrolled, with 154 in fifth grade, 131 in sixth grade, 160 in seventh grade, and 148 in eighth grade.
- All new district students and incoming students attended orientation on August 22nd. During this orientation, students and their families learned about clubs and activities, the structure of the day, and had an opportunity to meet a few teachers. Students also had an opportunity to access their schedules and lockers. Students participated in a scavenger hunt tour of TMS, making the TMS hallways begin to feel like home!
- Back-to-school night will take place in September for all grades at TMS. Grades 5 and 6 will have back-to-school night on Wednesday, September 18th, at 7:00 p.m., and Grades 7 and 8 will have back-to-school night on Wednesday, September 25th, at 7:00 p.m. More information

regarding back-to-school night updates will be sent out in the September newsletter, Tenakill Times.

- Tenakill Times will be sent out monthly to all families with important information regarding events, important dates, and happenings at Tenakill. Access to past editions of the Tenakill Times are posted on the school website under "news." September's newsletter will include information regarding clubs and activities.
- Thank you again, and she is looking forward to a great year!

SUPERINTENDENT'S REPORT

Mr. McHale shared with the Board the community his report:

- The anticipation is building for the beginning of school on September 5, 2024! On Monday, August 19, 2024, we welcomed eleven new staff members and two clinical interns during our district orientation. The new staff members then participated in the Getting Off to a Great Start curriculum training at the Northern Valley Curriculum Center on August 20 and 21, 2024. Our entire team will reconvene on Tuesday, September 3, 2024, and Wednesday, September 4, 2024. We are excited to welcome our students back for another wonderful year of learning!
- Our maintenance and custodial team put in a lot of hard work throughout the summer to get both schools ready for the arrival of teachers and students. A huge thank you to the entire maintenance staff for their thorough cleaning efforts, which have resulted in a bright and welcoming environment for our school community. A special thanks for their extra work in preparing the new wing at Hillside Elementary Schools. Both schools look fantastic!
- Mark your calendars for Back-to-School Nights:
 - o Wednesday, September 18, 2024: Grades 5– 6, Tenakill Middle School, 7:00 – 9:00 p.m.
 - o Wednesday, September 25, 2024: Grades 7– 8 , Tenakill Middle School, 7:00 – 9:00 p.m.
 - o Thursday, September 26, 2024: Grades 3 – 4, Hillside Elementary School, 7:00 – 8:00 p.m.
 - o Thursday, October 10, 2024: Grades PreK – 2, Hillside Elementary School, 7:00 – 8:00 p.m.
- Tonight, he will present the ACCESS for ELLs 2024 Administration data. The ACCESS for ELLs is a series of summative English language proficiency assessments taken annually by English learners in kindergarten through grade eight. The assessment monitors our multilingual learners' progress in learning academic English. Overall, our students did well!
- Enjoy the last days of summer!

Presentation: ACCESS for ELLs Assessment Data from 2023-2024

Mr. McHale reported that 108 multilingual students were tested in listening, speaking, reading, and writing. The average English proficiency level for Closter students is around 4, considered the "expanding level" of proficiency.

The results will be posted on the district website.

BOARD COMMITTEES

There were no board committee reports.

PUBLIC COMMENTS ON AGENDA ITEMS

Moved by Ms. Salamea-Cross ▾ , seconded by Ms. Yeoh ▾ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

There were no public comments.

Moved by Ms. Kwon ▾ , seconded by Ms. Salamea-Cross ▾ to resume the regular order of business.

BOARD OPERATIONS

Moved by Ms. Li ▾ , seconded by Ms. Yeoh ▾ to approve Motions A - E.

Ms. Kwon asked for more details about Item B. Mr. McHale explained that each year, the board needs to set a limit on the cost of evaluation services if they are needed.

Motions were approved ▾ by a roll call vote of the Board as follows:

YEAS: Ms. Yeoh, Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Kwon, Ms. Li

NAYS: None

A. APPROVAL - Board of Education Meeting Minutes

Motion to approve the July 23, 2024, and August 5, 2024, Board of Education meeting minutes.

B. APPROVAL - Independent Educational Evaluations Maximum Costs

WHEREAS, on May 27, 2021, the Board adopted Policy 2468 governing Independent Educational Evaluations; and

WHEREAS, Policy 2468 requires the Board to annually determine and approve the maximum costs it will pay for such evaluations, with anything above those maximum costs deemed unreasonably excessive

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby adopts the following maximum costs for the assessments listed below when they are conducted as part of an independent educational evaluation, consistent with Policy No. 2468, effective immediately and through June 30, 2025:

- Assistive Technology: \$1,250
- Auditory Processing/Hearing Acuity: \$1,000
- Early Childhood: \$1,350
- Functional or Adaptive Behavior: \$1,000
- Educational: \$1,000
- Neurological: \$1,500
- Neuropsychological: \$2,000
- Neuropsychiatric: \$1,500
- Occupational Therapy: \$750
- Physical Therapy: \$750
- Psychiatric: \$1,250
- Psychological: \$1,000
- Social History: \$750
- Speech/Language: \$1,000
- Visual Acuity: \$1,500

C. **APPROVAL - Acceptance of Donation from the Closter PTO**

Motion to accept, with gratitude, the donation from the Closter PTO in the amount of \$140,000.

D. **APPROVAL - Sidebar Agreement Between the Closter Board of Education and the Closter Education Association**

Motion to approve the sidebar agreement between the Closter Board of Education and the Closter Education Association for the addition of Hillside Helpers to Schedule F.

E. **APPROVAL - Additional Schedule F Position Job Description**

Motion to approve the job description for the Hillside Helpers moderator as a Schedule F position as per Appendix A.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Ms. Wagner; Members: Ms. Salamea-Cross, Ms. Yeoh

Moved by Ms. Yeoh , seconded by Mr. Choi to approve Motions A - C.

The trustees were happy that field trips will happen again next year. Ms. Yeoh asked if other trips are planned, and Mr. McHale said yes. Once the teachers finalize the dates, those trips will be presented to the board for approval.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Yeoh, Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Kwon, Ms. Li

NAYS: None

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for the 2024-2025 school year as recommended to the Superintendent by the Principals:

Staff Member: Roy John
Course No./Title: EDU 7294 Advanced Research Design
Institution: Northeastern University
Credits: 3

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences for the 2024-2025 school year:

Staff Member(s): Floro M. Villanueva Jr.
Conference: Northeast Bergen Joint Insurance Fund Meeting
Location: Rivervale, NJ
Date: 9/18/24; 11/13/24; 2/12/25; 5/28/25; and 6/18/25
Cost to Board: \$16.92 for mileage

Staff Member(s): Floro M. Villanueva Jr.
Conference: Bergen County ASBO Monthly Meeting
Location: Rivervale, NJ
Date: 9/25/24; 10/17/24; 11/20/24; 12/6/24; 1/23/25; 2/27/25; 3/25/25; 4/24/25; 5/22/25; and 6/2025
Cost to Board: \$33.84 for mileage

Staff Member(s): Vincent McHale
Conference: BCASA Monthly Meeting
Location: Paramus, NJ
Date: 9/12/24; 10/17/24; 11/14/24; 12/12/24; 2/13/25; 3/13/25; 4/10/25; 5/08/25; and June 2025 date to be determined
Cost to Board: \$91.37 for mileage

Staff Member(s): Vincent Salvati
Conference: I.T. Monthly Offsite Meetings
Location: TBD (various locations)
Date: 10/1/24; 11/12/24; 12/3/24; 1/7/25; 1/29/25; 2/4/25; 3/4/25; 4/1/25; 5/6/25; and 6/3/25
Cost to Board: \$400.00 total estimated for mileage, based on TBD locations

Staff Member(s): Christine Cipollini and Dianne Smith
Conference: NVPA Monthly Meeting
Location: Demarest, NJ
Date: 9/20/24; 10/11/24; 11/15/24; 12/13/24; 1/17/25; 2/14/25; 3/14/25; 4/25/25;

Cost to Board:	5/16/25; and 6/6/25 \$41.36 total (\$20.68 for mileage per principal)
Staff Member(s):	Lori Cohen
Conference:	NJSEAA County Meetings
Location:	Washington Township, NJ
Date:	9/25/24; 10/30/24; 11/20/24; 12/18/24; 1/29/25; 2/26/25; 3/26/25; 4/30/25 and 5/28/25
Cost to Board:	\$58.41 for mileage
Staff Member(s):	Lori Cohen
Conference:	Region 3 Director of Special Services Meetings
Location:	Demarest, NJ
Date:	9/19/24; 10/18/24; 11/14/24; 12/13/24; 1/23/25; 2/13/25; 3/13/25; 4/10/25; 5/15/25 and 6/13/25
Cost to Board:	\$21.60 for mileage
Staff Member(s):	Keith McElroy and Kristen Zanin
Conference:	NVCC Monthly Meetings
Location:	Demarest, NJ
Date:	9/25/24, 10/16/24, 11/20/24, 12/13/24, 1/21/25, 2/14/25, 3/18/25, 4/30/25, and 5/16/25
Cost to Board:	\$41.36 total (\$20.68 for mileage per principal)
Staff Member(s):	Kristen Zanin and Vincent McHale
Conference:	BCCC Monthly Meetings
Location:	Paramus, NJ
Date:	9/27/24; 11/15/24; 12/6/24; 3/21/25; and 6/6/25
Cost to Board:	\$20.50 total (\$10.25 for mileage per administrator)
Staff Member(s):	Eileen Kennedy
Conference:	NJALC Fall Symposium-Order & Law - New Assessments for Legally Defensible IEPs
Location:	East Windsor, NJ
Date:	10/25/24
Cost to Board:	\$227.32 (\$165.00 registration fee and \$62.32 for mileage)
Staff Member(s):	Shireen Moidu
Conference:	Center for Astro Physics
Location:	Virtual
Date:	Asynchronous
Cost to Board:	\$0

C. **APPROVAL - Field Trips**

Motion to approve the following field trips for the 2024-2025 school year:

School: Tenakill Middle School
Group: Grade 8
Month: October 2024
Destination: NVRHS-D
Location: Demarest, NJ

School: Tenakill Middle School
Group: Grade 7
Month: May 2025
Destination: Boston, MA

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Yeoh; Members: Mr. Choi, Ms. Finkelstein, Ms. Kwon

Moved by Ms. Yeoh , seconded by Ms. Salamea-Cross to approve Motions A - M.

Mr. McHale explained that the district doesn't include extraordinary aid and non-public transportation aid in the budget because the amount is uncertain. This approach allows the district to increase the next year's budget. The Finance and Physical Plant Committee reviews how to use the funds, and Item H is then presented to the board for approval.

He also shared good news about Item I: more funding for High-Impact Tutoring for Grades 3 and 4 and an extended grant period.

Ms. Li asked about Item J, and Mr. McHale explained that it's due to the specific needs of a special education student, which our current staff can't accommodate.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Yeoh, Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Kwon, Ms. Li

NAYS: None

A. **APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix B attached:

- a. Final Board Secretary and School Treasurer Financial Reports for June 2024.
- b. Final Board of Education's Monthly Certification of Budgetary Major Account /Fund status for June 2024.
- c. Final Transfer of funds for June 2024.

B. **APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix C attached:

- a. Board Secretary and School Treasurer Financial Reports for July 2024.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for July 2024.
- c. Transfer of funds for July 2024.

C. **APPROVAL - Payment of Bills**

Motion to approve payment of bills from July 24, 2024 to July 31, 2024, in the amount of:

General Fund (Fund 10)	\$ 598,673.77
Special Revenue (Fund 20)	\$ 21,500.00
Capital Projects (Fund 30)	\$ 19,231.96
Debt Service (Fund 40)	\$ 346,845.00
Total	\$ 986,250.73

D. **APPROVAL - Payment of Bills**

Motion to approve payment of bills from August 1, 2024 to August 27, 2024, in the amount of:

General Fund (Fund 10)	\$ 1,321,789.88
Special Revenue (Fund 20)	\$ 113,920.53
Capital Projects (Fund 30)	\$ 141,652.00
Total	\$ 1,577,362.41

E. **APPROVAL – Approval of Fund 40 Budget Transfer**

Motion to approve the transfer of \$157,845 between Debt Service Principal and Debt Service Interest budget line items (F40). This transfer is for recording purposes only but has no budgetary implications.

F. **APPROVAL – Purchase and Price of Milk**

Motion to approve the purchase of milk from Swede Farms with headquarters in Teaneck, NJ and that the price of milk shall be \$0.35/half-pint for the 2024-2025 school year.

G. **APPROVAL - Staff Remuneration**

Motion to approve remuneration to staff members as follows:

Staff Member: Katharine Meyers
Course: 1) Building Classroom Discipline
2) Behavior Modification for Yourself and Others
College/University: University of LaVerne
Remuneration: \$810.00

Staff Member: Catherine Ricca
Course: 1) Building Classroom Discipline
2) Effective Classroom Management Strategies for the 21st Century Classroom
College/University: University of LaVerne
Remuneration: \$840.00

Staff Member: Silvia Jost
Course: 1) Mindful Teachers, Mindful Students
2) ADD/ADHD: Strategies and Interventions
College/University: University of LaVerne
Remuneration: \$840.00

Staff Member: Allison Bachmann
Course: 1) ELLs' Struggles: Signs of Difficulty or Disability
2) How the Brain Learns to Read
College/University: University of LaVerne
Remuneration: \$840.00

H. **APPROVAL - Amendment to the 2024-2025 Budget**

Motion to approve an amendment to the 2024-25 Budget, appropriating Fiscal Year 2024 Extraordinary Aid and Non-Public Transportation Aid as follows:

Revenue

10-3131-000	Extraordinary Aid	\$596,391
10-3121-001	Non-Public Transportation Aid	\$ 14,083
Total Increase in State Aid		\$610,474

Appropriation

11-000-100-562	Other LEAs (Spec. Ed Tuition)	\$250,000
11-000-219-320	Behavioral Professional Services	\$ 66,000
11-000-261-420	Maintenance Services	\$ 70,000
11-000-262-100	Custodial Salaries	\$ 29,000
11-130-100-101	Grades 6-8 Salaries	\$ 85,000
11-190-100-600	Tech Hardware & Supplies	\$ 90,000
11-190-100-600	Classroom Supplies	\$ 20,474
Total Increase in Appropriations		\$610,474

- I. **APPROVAL - Acceptance of Additional High Impact Tutoring Grant Funding**
Motion to approve the acceptance of an 8% increase in the High Impact Tutoring Grant, raising the original award from \$67,680 to \$73,094, and extending the grant term through June 30, 2025.
- J. **APPROVAL - Contract with Centered Solutions**
Motion to approve the contract with Centered Solutions to provide BCBA support for six hours per week for the 2024-25 school year at a rate of \$150 per hour.
- K. **APPROVAL - Settlement Agreement**
BE IT RESOLVED by the Closter Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.
- L. **APPROVAL - Disposal of Items from Tenakill and Hillside Schools**
Motion to approve the disposal of computer networking items on the fixed assets inventory from Tenakill Middle School and Hillside Elementary School, tag #10139, #10134, #10135, #10141, #10133, #10136, #10140, #10154, #10155, #10157, #10152, #10151, #10156, #10159, #10158, #10153.
- M. **APPROVAL - Purchase of JAMF Pro Licenses**
Motion to approve the purchase of JAMF Pro Licenses - device management platform for Apple devices in the district (sole source) in the amount of \$7,578.00, from JAMF Software LLC.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Micera

Moved by Ms. Salamea-Cross ▾, seconded by Ms. Yeoh ▾ to approve Motions A - J.

Mr. McHale explained that Harrington Ave supervision is the loop duty version for Tenakill.

Motions were approved ▾ by a roll call vote of the Board as follows:

YEAS: Ms. Yeoh, Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Kwon, Ms. Li

NAYS: None

- A. **APPROVAL - Appointment of Tenakill School Paraprofessionals**
Motion to approve the appointment of the following Tenakill School Paraprofessionals for the 2024-2025 school year, 5.75 hours per day, at a rate of \$20.89 per hour, pending criminal history background checks, starting September 1, 2024:
- Charles Connell
 - Bruce Goldsmith
 - Sophia Lanava

- Hayden Moses

B. APPROVAL - Title I Salary

Motion to approve, upon the recommendation of the Superintendent, the payment of a portion of the salary for Ellen Monaghan, BSI Teacher at Tenakill Middle school, from Title I funds as follows:

20-231-100-100-060-00-0	\$ 63,140 (54.31%)
11-230-100-101-060-01-0	\$ 53,108 (45.69%)

C. APPROVAL - SY 2024-2025 Paraprofessionals' Hours and Building Assignment

Motion to approve, upon the recommendation of the Superintendent, the appointment of Paraprofessionals for the 2024-2025 School Year, attached hereto as Appendix D.

D. APPROVAL - CPI Training for Staff Members

Motion to approve CPI Training for the following staff members on August 28, 2024, at Hillside School:

Administrators

- Christine Cipollini
- Keith McElroy
- Dianne Smith
- Kristen Zanin

Paraprofessionals*

- Mayuli Copeland
- Cheryl Friedrich
- Dawn Lazzari
- Laura O'Gorman
- Maria Pavlou
- Janet Rota
- Alice Velella

**Paraprofessionals will be paid for the six hours of training at their hourly rate*

E. APPROVAL - Ramapo College Clinical Intern Placements for the 2024-2025 School Year

Motion to approve the the following Ramapo College Clinical Placement Requests from Ramapo College for the following interns for the 2024-25 school year:

- Julissa Agramonte - Catherine Ricca's classroom
- Joseph Moskowitz - Kate Gibney's classroom

F. APPROVAL - Leave of Absence for Ellen Monaghan, Basic Skills Teacher

Motion to approve Ellen Monaghan, Tenakill Middle School's Basic Skills Teacher, for a leave of absence from September 20, 2024, with an anticipated return-to-work date of November 4, 2024.

G. APPROVAL - Resignation of Philomena Viole, Paraprofessional

Motion to accept the resignation of Philomena Viole, Paraprofessional, effective August 16, 2024.

H. **APPROVAL - Hillside Elementary School Loop Duty Staff**

Motion to approve the following staff for loop duty at Hillside Elementary School at a rate of \$23.07 per session:

- Allison Esposito
- Charlene Gerbig
- Alyssa Levy
- Claire Pidi
- Kristin Talty

Substitutes

- Judy Eller
- Diane Ferraro
- Brielle Tacconi

I. **APPROVAL - Tenakill Middle School Harrington Avenue Supervision Staff**

Motion to approve the following staff for Harrington Avenue Supervision at Tenakill Middle School at a rate of \$23.07 per session:

- Jennifer Annese
- Michelle Durocher
- Brianna McSweeney
- Olivia Nikol
- Jeffrey Roem
- Brittany Steele
- Michael Wowkun

J. **APPROVAL - Substitute Teachers/Paraprofessionals/Custodians**

Motion to approve the following substitute positions for the 2024-2025 school Year:

<u>Name</u>	<u>Certification/Position</u>
Christine Rim	Substitute Certification
Wendy Luz Ruiz Hernandez	Substitute Certification
Alexis Kastrinos	Substitute Certification
Ornit Katzin	Standard Teaching Certification
Alfredo Munoz	Substitute Custodian
Kelin Perdomo	Substitute Custodian

POLICY COMMITTEE

Chairperson: Ms. Fanelli; Members: Ms. Li, Ms. Micera

Moved by Ms. Li ▾ , seconded by Ms. Yeoh ▾ to approve Motion A.

Motion was approved ▾ by a roll call vote of the Board as follows:

YEAS: Ms. Yeoh, Ms. Salamea-Cross, Mr. Choi, Ms. Finkelstein, Ms. Kwon, Ms. Li

NAYS: None

A. **APPROVAL - First Reading of Policies and Regulations**

Motion to approve the first reading of the following Policies and Regulations, as per Appendix E:

- P 0141 Board Member and Term
- P 2200 Curriculum Content
- P 3160 Physical Examination
- P 4160 Physical Examination
- P 5337 Service Animals
- P 5350 Student Suicide Prevention
- P 8420 Emergency and Crisis Situations
- P 8467 Firearms and Weapons
- P 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

- R 3160 Physical Examination
- R 4160 Physical Examination
- R 5200 Attendance
- R 8467 Firearms and Weapons

OLD/NEW BUSINESS

Mr. Villanueva thanked Mr. Scaglione, the maintenance and custodial staff, and the Business/Central Office staff for their hard work preparing for the upcoming school year. He mentioned that he and Mr. McHale will host a thank-you luncheon for the staff on Thursday. Mr. Villanueva also reminded the trustees who still need to complete their required training to do so before the year ends.

Mr. McHale thanked the trustees who gave feedback for the District and Board Goals for the 2024-2025 school year. He combined their suggestions and created a draft to start the discussion. The trustees will continue refining next year's goals at the September 10th meeting.

PUBLIC COMMENTS

Moved by Ms. Kwon ▾ , seconded by Ms. Salamea-Cross ▾ to open the meeting for public comments.

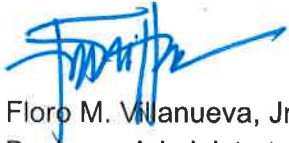
There were no public comments.

Moved by Ms. Kwon ▾ , seconded by Ms. Salamea-Cross ▾ to close the meeting to public comments.

ADJOURNMENT

Moved by Ms. Kwon ▾ , seconded by Ms. Salamea-Cross ▾ to adjourn the meeting at 8:40 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Floro M. Villanueva, Jr.', with a stylized flourish extending to the right.

Floro M. Villanueva, Jr.
Business Administrator/Board Secretary

Closter, NJ 07624

TITLE:	HILLSIDE HELPERS ADVISOR (SCHEDULE F)
QUALIFICATIONS:	1. Valid New Jersey Instructional Certificate 2. Ability to maintain a positive learning environment 3. Strong interpersonal and communication skills 4. Demonstrates effective problem-solving, communications, organization, planning, and record-keeping 5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status and a resident of New Jersey
REPORTS TO:	Principal/Designated Administrator
SUPERVISES:	Pupils, and when assigned, student teachers and classroom aides
JOB GOAL:	To oversee and coordinate the events of the culture club, Hillside Helpers.
PERFORMANCE RESPONSIBILITIES	1. Responsible for overseeing Hillside Helpers. 2. Host an interest meeting. 3. Host club meetings/activities at least twice a month, 25 minutes each, throughout the school year. (approximately 20 meetings) 4. Assist students with planning events that require Hillside Helpers, which will add to the school's climate and culture. 5. Assumes other culture club-related activities and appropriate professional responsibilities delegated by the principal or designated administrator. <u>Other</u> 1. Upholds and enforces school rules, administrative regulations, and board policy. 2. Performs other duties within the scope of his/her employment and certification as assigned.
TERMS OF EMPLOYMENT:	Ten-month position. Salary and hours are established within the Agreement between the Closter Board of Education and the Closter Education Association Schedule F

Board Approval			
Agenda Date:		Resolution No.:	

Closter, NJ 07624

EVALUATION:	Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluation of certified staff.
--------------------	---

**REPORT OF THE TREASURER OF SCHOOL MONIES
TO THE CLOSTER BOARD OF EDUCATION**

All Funds for the Month Ending: JUNE 30, 2024

FUNDS	Beginning Cash	Cash Receipts	Cash Disbursements	(1)+(2)-(3)
	Balance Column 1	This Month Column 2	This Month Column 3	Ending Cash Balance Column 4
GOVERNMENTAL FUNDS:				
General Fund - FUND 10	\$ 3,360,032.16	\$ 2,380,062.93	\$ 2,862,144.07	\$ 2,877,951.02
Compensating Balance	\$ 1,106,000.00			\$ 1,106,000.00
Capital Reserve	\$ 6,800,682.77			\$ 6,800,682.77
Emergency Reserve	\$ 250,000.00			\$ 250,000.00
Maintenance Reserve	\$ 813,985.00			\$ 813,985.00
Special Revenue - FUND 20	\$ 137,725.06	\$ 44,882.00	\$ 86,802.82	\$ 95,804.24
Capital Projects - FUND 30	\$ 6,029,340.48	\$ 19,941.86	\$ 824,359.22	\$ 5,224,923.12
Debt Service - FUND 40	\$ -	\$ -	\$ -	\$ -
TOTAL GOVERNMENTAL FUNDS 10-40	\$ 18,497,765.47	\$ 2,444,886.79	\$ 3,773,306.11	\$ 17,169,346.15
ENTERPRISE (MILK) FUND 60	\$ 4,905.54	\$ 738.94	\$ 2,523.50	\$ 3,120.98
TRUST and AGENCY FUNDS:				
Payroll - FUND 90	\$ -	\$ 973,323.09	\$ 973,323.09	\$ -
Payroll Agency - FUND 90	\$ 8,634.75	\$ 724,875.05	\$ 724,093.63	\$ 9,416.17
Unemployment Insurance Trust - FUND 63	\$ 252,690.63	\$ 3,510.19	\$ -	\$ 256,200.82
Tenakill Laptop Account - FUND 61	\$ 7,410.00	\$ 30.00	\$ -	\$ 7,440.00
TOTAL TRUST AND AGENCY FUNDS	\$ 268,735.38	\$ 1,701,738.33	\$ 1,697,416.72	\$ 273,056.99
TOTAL ALL FUNDS	\$ 18,766,500.85	\$ 4,146,625.12	\$ 5,470,722.83	\$ 17,442,403.14

Prepared and Submitted by



Michael J. Donow, RSBA
Treasurer of School Monies

7/19/24

Date

GENERAL FUND

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK				\$3,983,951.02
102-106	CASH EQUIVALENTS				\$.00
108	IMPACT AID RESERVE GENERAL				\$.00
109	IMPACT AID RESERVE CAPITAL				\$.00
111	INVESTMENTS				\$.00
116	CAPITAL RESERVE ACCOUNT				\$.00
117	MAINTENANCE RESERVE INVESTMENT ACCOUNT				\$6,800,682.77
118	EMERGENCY RESERVE				\$813,985.00
121	TAX LEVY RECEIVABLE				\$250,000.00
					\$.00

ACCOUNTS RECEIVABLE:

132	INTERFUND			\$.00	
140	INTERGOVERNMENTAL-ACCOUNTS RECEIVABLE			\$.00	
141	INTERGOVERNMENTAL-STATE			\$778,864.28	
142	INTERGOVERNMENTAL-FEDERAL			\$.00	
143	INTERGOVERNMENTAL-OTHER			\$1,710.00	
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF		(\$.00)	\$.00	\$780,574.28

LOANS RECEIVABLE:

131	INTERFUND			\$.00	
151, 152	OTHER - NET OF EST. UNCOLLECTIBLE OF		(\$.00)	\$.00	
181	PREPAID EXPENSES			\$.00	
192	DEFERRED EXPENDITURES			\$.00	
	OTHER CURRENT ASSETS			\$.00	

RESOURCES:

301	ESTIMATED REVENUES			\$.00	
302	LESS REVENUES		(\$.00)	\$.00	

TOTAL ASSETS AND RESOURCES

\$12,629,193.07

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT			\$.00
402	INTERFUND ACCOUNTS PAYABLE			\$.00
421	ACCOUNTS PAYABLE			\$6,393.42
431	CONTRACTS PAYABLE			\$.00
451	LOANS PAYABLE			\$.00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS			\$.00
461	ACCRUED SALARIES AND BENEFITS			\$.00
481	DEFERRED REVENUE			\$.00
580	UNEMPLOYMENT TRUST			\$.00

OTHER CURRENT LIABILITIES
TOTAL LIABILITIES

\$.00
\$6,393.42

FUND BALANCE:			
APPROPRIATED:			
753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR		\$2,060,122.78
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR		\$.00
RESERVED FUND BALANCE FOR WAIVER OFFSET RSV			
768	WAIVER OFFSET RESERVE - CURRENT YEAR	\$.00	
609	INCREASE IN WAIVER OFFSET RESERVE	\$.00	
314	WITHDRAWAL FROM WAIVER OFFSET RESERVE		
RESERVED FUND BALANCE:			
755	BUS ADVERTISING RESERVE	\$389,562.00	
610	ADD: INCREASE IN BUS ADV RESERVE FOR F	\$.00	
315	LESS: BUDGETED W/D FROM BUS ADV FUEL CO	(\$.00)	\$389,562.00
756	FEDERAL IMPACT AID RESERVE GENERAL - JULY	\$.00	
611	ADD: INCREASE IN FEDERAL IMPACT AID RE	\$.00	
318	LESS: W/D FROM FEDERAL IMPACT AID RESER	(\$.00)	\$.00
757	FEDERAL IMPACT AID RESERVE CAPITAL - JULY	\$.00	
612	ADD: INCREASE IN FEDERAL IMPACT AID RE	\$.00	
319	LESS: W/D FROM FEDERAL IMPACT AID RESER	(\$.00)	\$.00
764	MAINTENANCE RESERVE ACCOUNT - JULY 1, 2022	\$813,985.00	
606	ADD: INTEREST EARNED ON MAINTENANCE RE	\$.00	
310	LESS: BUDGETED W/D FROM MAINT. RESERVE	(\$.00)	\$813,985.00
765	TUITION RESERVE ACCOUNT	\$.00	
761	CAPITAL RESERVE ACCOUNT - JULY 1, 2022	\$6,800,682.77	
604	ADD: INCREASE IN CAPITAL RESERVE	\$.00	
605	ADD: INCREASE IN SALE/LEASE RESERVE	\$.00	
307	LESS: BUDG. W/D FROM CAPITAL RESERVE-ELI	(\$.00)	
309	LESS: BUDG. W/D FROM CAPITAL RESERVE-EXC	(\$.00)	\$6,800,682.77
766	CURR. EXP. EMERGENCY RESERVE - JULY 1, 2022	\$250,000.00	
607	ADD: INCR. IN CURR. EXP. EMERG. RESERVE	\$.00	
312	LESS: W/D FROM CURR. EXP. EMERG. RESERV	(\$.00)	\$250,000.00
762	ADULT EDUCATION PROGRAMS	\$.00	
769	UNEMPLOYMENT FUND	\$.00	
750,751,752	RESERVED FUND BALANCE	\$500,000.00	
76X	OTHER RESERVES	\$.00	
601	APPROPRIATIONS	\$.00	
602	LESS: EXPENDITURES	\$.00	
603	ENCUMBRANCES	(\$.00)	\$.00
TOTAL APPROPRIATED			\$10,814,352.55
UNAPPROPRIATED:			
770	FUND BALANCE, JULY 1, 2023	\$1,108,447.10	
771	FUND BALANCE -DESIGNAIED	\$700,000.00	
772	FUND BALANCE -UNDESIGNATED	\$.00	
303	BUDGETED FUND BALANCE	(\$.00)	
311	BUDGT. WITHDR. FM TUITION RESERVE-ADJUST/SU	(\$.00)	
320	BUDGT. WITHDR. FROM UNEMPLOYMENT FUND BALAN	(\$.00)	
TOTAL FUND BALANCE			\$12,622,799.65

TOTAL LIABILITIES AND FUND EQUITY

\$12,629,193.07

RECAPITULATION OF FUND BALANCE:

APPROPRIATIONS

REVENUES

SUB TOTAL

CHANGE IN RESERVE ACCOUNTS:

PLUS - INCREASE IN RESERVE

LESS - WITHDRAW FROM RESERVE

SUB TOTAL

LESS: ADJUSTMENT FOR PRIOR YEAR ENCUMBRANCE

BUDGETED FUND BALANCE

Budgeted

\$.00

(\$.00)

\$.00

\$.00

(\$.00)

\$.00

(\$.00)

\$.00

Actual

\$.00

(\$.00)

\$.00

\$.00

(\$.00)

\$.00

(\$.00)

\$.00

Variance

\$.00

(\$.00)

\$.00

\$.00

(\$.00)

\$.00

(\$.00)

\$.00

REVENUE/SOURCES OF FUNDS:				Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
		Budgeted Estimated				
52XX	FROM TRANSFERS	\$.00		\$.00		\$.00
1XXX	FROM INTEREST EARNED ON CURR. EXP. EMERGENCY	\$.00		\$.00		\$.00
1XXX	FROM INTEREST EARNED ON MAINTENANCE RESERVE	\$.00		\$.00		\$.00
1XXX	FROM LOCAL SOURCES	\$22,749,543.00		\$23,384,585.19	Over	(\$635,042.19-)
2XXX	FROM INTERMEDIATE SOURCES	\$.00		\$.00		\$.00
3XXX	FROM STATE SOURCES	\$1,462,558.00		\$2,073,032.00	Over	(\$610,474.00-)
4XXX	FROM FEDERAL SOURCES	\$.00		\$.00		\$.00
5XXX	FROM OTHER FINANCING SOURCES	\$.00		\$.00		\$.00
XXX1	ARRA ESF (FUND 16)	\$.00		\$.00		\$.00
XXX2	ARRA GSF (FUND 17)	\$.00		\$.00		\$.00
XXX3	ARRA SFSF (FUND 18)	\$.00		\$.00		\$.00
TOTAL REVENUES/SOURCES OF FUNDS				\$25,457,617.19	Over	(\$1,245,516.19-)
EXPENDITURES:				Expenditures	Encumbrances	Available Balance
		Appropriations				
GENERAL CURRENT EXPENSE FUND (11)						
1XX-100-XXX	REGULAR PROGRAMS - INSTRUCTION	\$7,693,956.68		\$7,240,075.55	\$32,607.35	\$421,273.78
2XX-100-XXX	SPECIAL EDUCATION - INSTRUCTION	\$2,547,896.76		\$2,486,381.27	\$.00	\$61,515.49
230-100-XXX	BASIC SKILLS/REMEDIAL INSTRUCTION	\$333,413.00		\$320,535.28	\$52.46	\$12,825.26
240-100-XXX	BILINGUAL EDUCATION - INSTRUCTION	\$398,154.00		\$364,323.49	\$16,695.00	\$17,135.51
3XX-100-XXX	VOC. PROGRAMS - LOCAL - INSTRUCTION	\$.00		\$.00	\$.00	\$.00
401-100-XXX	SCHOOL-SPONS. COCURR. ACTIVITIES - INST.	\$73,931.00		\$46,126.69	\$.00	\$27,804.31
402-100-XXX	SCHOOL-SPONS. ATHLETICS - INSTRUCTION	\$36,144.00		\$35,198.78	\$288.00	\$657.22
421-XXX-XXX	TOTAL BEFORE/AFTER SCHOOL PROGRAMS	\$.00		\$.00	\$.00	\$.00
422-XXX-XXX	TOTAL SUMMER SCHOOL PROGRAMS	\$44,515.00		\$30,563.62	\$.00	\$13,951.38
423-XXX-XXX	TOTAL ALTERNATIVE EDUCATION PROGRAM	\$.00		\$.00	\$.00	\$.00
424-XXX-XXX	TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$.00		\$.00	\$.00	\$.00
425-XXX-XXX	TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$.00		\$.00	\$.00	\$.00
4XX-100-XXX	OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION	\$.00		\$.00	\$.00	\$.00
800-330-XXX	COMM. SERV. PROGRAMS-COMM. SERV. OPERATIONS	\$.00		\$.00	\$.00	\$.00
OTHER EXPENDITURES NOT INCLUDED ABOVE				\$.00	\$.00	\$.00
UNDISTRIBUTED EXPENDITURES:						
000-1XX-XXX	INSTRUCTION	\$1,968,869.90		\$1,595,187.38	\$.00	\$373,682.52
000-211-XXX	ATTENDANCE AND SOCIAL WORK SFRVTCFS	\$102,013.00		\$98,333.13	\$.00	\$3,679.87
000-213-XXX	HEALTH SERVICES	\$254,428.07		\$218,754.10	\$.00	\$35,673.97
000-216-XXX	OTHER SUPPORT SERV.-STUDENTS-RELATED SERV	\$497,087.00		\$463,835.12	\$220.04	\$33,031.84
000-217-XXX	OTHER SUPPORT SERV.-STUDENTS-EXTRA SERV.	\$1,377,100.30		\$1,211,271.05	\$.00	\$165,829.25
000-218-XXX	OTHER SUPPORT SERVICES-STUDENTS-REGULAR	\$360,710.00		\$347,154.15	\$.00	\$13,555.85
000-219-XXX	OTHER SUPPORT SERV.-STUDENTS-SPEC. SERV.	\$603,015.00		\$566,837.71	\$497.00	\$36,680.29
000-221-XXX	IMPROV. OF INST./OTHER SUP. SERV.-INSTSERV	\$172,531.00		\$148,171.19	\$.00	\$24,359.81
000-222-XXX	EDUCATIONAL MEDIA SERV./SCHOOL LIBRARY	\$217,276.00		\$200,514.14	\$.00	\$16,761.86
000-223-XXX	INSTRUCTIONAL STAFF TRAINING SERVICES	\$136,050.00		\$110,722.67	\$985.00	\$24,342.33
000-23X-XXX	SUPP. SERV. - GENERAL ADMINISTRATION	\$634,952.68		\$620,602.76	\$.00	\$14,349.92

Closter Board of Education
 Board Secretary Report
 GENERAL FUND - Fund 10
 Interim Statements
 June 2024

June 30, 2024 (Sun)
 Budget Year: 2024

Page 6
 (2024/08/07-wed-11:52am)

	Appropriations	Expenditures	Encumbrances	Available Balance
000-24X-XXX SUPP. SERV. - SCHOOL ADMINISTRATION	\$920,596.07	\$894,084.64	\$2,289.46	\$24,221.97
000-25X-XXX SUPP. SERV. - CENTRAL SERVICES & TECH SERV	\$634,586.75	\$579,728.17	\$0.00	\$54,858.58
000-26X-XXX OPERATION AND MAINT. OF PLANT SERVICES	\$1,918,915.40	\$1,649,221.68	\$22,721.54	\$246,972.18
000-263-XXX TOTAL CARE AND UPKEEP OF GROUNDS	\$134,200.00	\$116,152.41	\$0.00	\$18,047.59
000-266-XXX TOTAL SECURITY	\$76,050.00	\$15,843.85	\$46,892.51	\$13,313.64
000-27X-XXX STUDENT TRANSPORTATION SERVICES	\$741,599.00	\$616,093.88	\$0.00	\$125,505.12
000-29X-XXX BUSINESS AND OTHER SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
000-40X-XXX FACILITIES ACQ. & CONSTRUCTION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
XXX-XXX-2XX UNALLOCATED BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00
000-31X-XXX FOOD SERVICES	\$3,799,353.35	\$3,207,117.69	\$0.00	\$592,235.66
000-51X-XXX RETIREMENT OF ERIP LIABILITY	\$0.00	\$0.00	\$0.00	\$0.00
000-515-XXX FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00
000-52X-XXX OTHER UNDISTRIBUTED EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL GEN. CURRENT EXP. EXPENDITURES/USES OF FUNDS	\$25,677,343.96	\$23,182,830.40	\$123,248.36	\$2,371,265.20
CAPITAL OUTLAY (FUND 12)				
XXX-XXX-73X EQUIPMENT	\$283,191.22	\$81,148.11	\$167,443.10	\$34,600.01
000-400-937 IMPACT AID RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-XXX FACILITIES ACQUISITION AND CONSTR. SERV.	\$2,030,861.40	\$253,990.54	\$1,769,281.32	\$7,589.54
430-4XX-741 INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER CAPITAL OUTLAY EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES/USES OF FUNDS	\$2,314,052.62	\$335,138.65	\$1,936,724.42	\$42,189.55
SPECIAL SCHOOLS (FUND 13)				
3XX-1XX-XXX POST-SECONDARY INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
3XX-2XX-XXX POST-SECONDARY SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
422-1XX-XXX SUMMER SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
422-2XX-XXX SUMMER SCHOOL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
4XX-1XX-XXX OTHER SPEC. SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
4XX-2XX-XXX OTHER SPC. SCHOOLS - SUPPORT SERV.	\$0.00	\$0.00	\$0.00	\$0.00
601-1XX-XXX ACCR. EVENING/ADULT H.S./POST-GRADUATE - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
601-2XX-XXX ACCR. EVENING/ADULT H.S./POST-GRADUATE - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
602-1XX-XXX ADULT EDUCATION-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
602-2XX-XXX ADULT EDUCATION-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
629-1XX-XXX VOCATIONAL EVENING-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
629-2XX-XXX VOCATIONAL EVENING-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
631-1XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
631-2XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
EVENING SCHOOL FOR FOREIGN BORN-LOCAL SUPPORT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER SPECIAL SCHOOLS' EXPEND. NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$0.00	\$0.00	\$0.00	\$0.00

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Interim Statements
June 2024

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-550-905 BUDGETED INCREASE IN SURPLUS FOR TUITION	\$.00	\$.00	\$.00	\$.00
10-000-100-56X TRANSFER OF FUNDS TO CHARTER SCHOOLS	\$.00	\$.00	\$.00	\$.00
10-000-100-571 TRANSFER OF FUNDS TO RENAISSANCE SCHOOLS	\$.00	\$.00	\$.00	\$.00
10-000-520-93X GENERAL FUND CONTRIB - WHOLE SCH. REFORM	\$.00	\$.00	\$.00	\$.00
16-XXX-XXX-XXX ESF (FUND 16)	\$.00	\$.00	\$.00	\$.00
17-XXX-XXX-XXX ARRA GSF (FUND 17)	\$.00	\$.00	\$.00	\$.00
18-XXX-XXX-XXX ARRA SFSF (FUND 18)	\$.00	\$.00	\$.00	\$.00
19-XXX-XXX-XXX FEWA GRANT (FUND 19)	\$.00	\$.00	\$.00	\$.00
TOTAL GENERAL FUND EXPENDITURES	\$27,991,396.58	\$23,517,969.05	\$2,059,972.78	\$2,413,454.75

		Estimate	Actual	Unrealized
REVENUES				
LOCAL SOURCES:				
1210	LOCAL TAX LEVY	\$22,382,979.00	\$22,382,979.00	\$.00
1310	TUITION - FROM INDIVIDUALS	\$184,640.00	\$263,894.40	(\$79,254.40-)
1320	- FROM OTHER LEAS WITHIN THE STATE	\$57,924.00	\$57,327.00	\$597.00
1000	MISCELLANEOUS	\$124,000.00	\$680,384.79	(\$556,384.79-)
	TOTAL	\$22,749,543.00	\$23,384,585.19	(\$635,042.19-)
STATE SOURCES:				
3121	CATEGORICAL TRANSPORTATION AID	\$93,632.00	\$107,715.00	(\$14,083.00-)
3131	EXTRAORDINARY AID	\$.00	\$596,391.00	(\$596,391.00-)
3132	CATEGORICAL SPECIAL EDUCATION AID	\$1,277,579.00	\$1,277,579.00	\$.00
3177	CATEGORICAL SECURITY AID	\$91,347.00	\$91,347.00	\$.00
	TOTAL	\$1,462,558.00	\$2,073,032.00	(\$610,474.00-)
	TOTAL	\$24,212,101.00	\$25,457,617.19	(\$1,245,516.19-)

June 30, 2024 (Sun)

Budget Year: 2024

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
June 2024

Page 9

(2024/08/07-wed-11:52am)

GENERAL CURRENT EXPENSE (FUND 11)

REGULAR PROGRAMS - INSTRUCTION
105-1XX-101 PRESCHOOL - SALARIES OF TEACHERS
110-1XX-101 KINDERGARTEN - SALARIES OF TEACHERS
120-1XX-101 GRADES 1-5 -SALARIES OF TEACHERS
130-1XX-101 GRADES 6-8 -SALARIES OF TEACHERS
150-1XX-101 SALARIES OF TEACHERS
150-1XX-32X PURCHASED PROF. - ED. SERVICES
190-1XX-106 OTHER SALARIES FOR INSTRUCTION
190-1XX-32X PURCHASED PROF. - ED. SERVICES
190-1XX-34X PURCHASED TECHNICAL SERVICES
190-1XX-5XX OTHER PURCHASED SERVICES
190-1XX-61X GENERAL SUPPLIES
190-1XX-64X TEXTBOOKS
190-1XX-890 MISCELLANEOUS EXPENDITURES
1XX-1XX-XXX OTHER UNDISTRIBUTED INSTRUCTION

TOTAL REGULAR PROGRAMS - INSTRUCTION

SPECIAL EDUCATION PROGRAMS:

LEARNING AND/OR LANGUAGE DISABILITIES
204-1XX-101 SALARIES OF TEACHERS
204-1XX-106 OTHER SALARIES FOR INSTRUCTION
204-1XX-5XX OTHER PURCHASED SERVICES
204-1XX-61X GENERAL SUPPLIES

TOTAL

BEHAVIORAL DISABILITIES:

209-1XX-101 SALARIES OF TEACHERS
209-1XX-106 OTHER SALARIES FOR INSTRUCTION
209-1XX-5XX OTHER PURCHASED SERVICES
209-1XX-XXX OTHER BEHAVIORAL DISABILITIES

TOTAL

RESOURCE ROOM/RESOURCE CENTER:

213-1XX-101 SALARIES OF TEACHERS
213-1XX-61X GENERAL SUPPLIES

TOTAL

PRESCHOOL DISABILITIES - FULL-TIME:

	Appropriations	Expenditures	Encumbrances	Available Balance
	\$92,814.00	\$91,851.37	\$.00	\$962.63
	\$539,611.00	\$520,894.89	\$.00	\$18,716.11
	\$3,357,534.28	\$3,310,484.73	\$.00	\$47,049.55
	\$2,191,995.00	\$2,164,714.26	\$.00	\$27,280.74
	\$7,000.00	\$.00	\$.00	\$7,000.00
	\$8,000.00	\$3,812.50	\$.00	\$4,187.50
	\$265,386.00	\$164,152.43	\$.00	\$101,233.57
	\$23,535.00	\$14,933.80	\$.00	\$8,601.20
	\$112,208.00	\$94,524.98	\$185.00	\$17,498.02
	\$323,558.96	\$285,087.64	\$.00	\$38,471.32
	\$270,992.41	\$189,037.90	\$16,654.26	\$65,300.25
	\$106,881.00	\$101,510.92	\$3,205.63	\$2,164.45
	\$23,700.00	\$18,176.32	\$.00	\$5,523.68
	\$370,741.03	\$280,893.81	\$12,562.46	\$77,284.76
	\$7,693,956.68	\$7,240,075.55	\$32,607.35	\$421,273.78
	\$449,728.76	\$441,196.84	\$.00	\$8,531.92
	\$12,346.00	\$8,083.08	\$.00	\$4,262.92
	\$7,995.00	\$5,488.80	\$.00	\$2,506.20
	\$17,096.00	\$10,138.81	\$.00	\$6,957.19
	\$487,165.76	\$464,907.53	\$.00	\$22,258.23
	\$125,541.00	\$123,968.81	\$.00	\$1,572.19
	\$4,205.00	\$1,881.60	\$.00	\$2,323.40
	\$200.00	\$199.00	\$.00	\$1.00
	\$850.00	\$535.11	\$.00	\$314.89
	\$130,796.00	\$126,584.52	\$.00	\$4,211.48
	\$1,552,147.00	\$1,537,073.16	\$.00	\$15,073.84
	\$17,881.00	\$17,201.99	\$.00	\$679.01
	\$1,570,028.00	\$1,554,275.15	\$.00	\$15,752.85

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
June 2024

	Appropriations	Expenditures	Encumbrances	Available Balance
216-1XX-101 SALARIES OF TEACHERS	\$243,078.00	\$237,596.42	\$.00	\$5,481.58
216-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$113,229.00	\$99,710.00	\$.00	\$13,519.00
216-1XX-5XX OTHER PURCHASED SERVICES	\$200.00	\$199.00	\$.00	\$1.00
216-1XX-XXX OTHER PRESCHOOL DISABILITIES - FULL-TIME:	\$3,400.00	\$3,108.65	\$.00	\$291.35
TOTAL	\$359,907.00	\$340,614.07	\$.00	\$19,292.93
TOTAL SPECIAL EDUCATION - INSTRUCTION	\$2,547,896.76	\$2,486,381.27	\$.00	\$61,515.49
BASIC SKILLS/REMEDIAL - INSTRUCTION				
230-1XX-101 SALARIES OF TEACHERS	\$329,413.00	\$317,633.75	\$.00	\$11,779.25
230-1XX-61X GENERAL SUPPLIES	\$4,000.00	\$2,901.53	\$52.46	\$1,046.01
TOTAL	\$333,413.00	\$320,535.28	\$52.46	\$12,825.26
BILINGUAL EDUCATION - INSTRUCTION				
240-1XX-61X GENERAL SUPPLIES	\$20,939.00	\$11,239.18	\$3,395.00	\$6,304.82
240-1XX-64X TEXTBOOKS	\$16,000.00	\$.00	\$13,300.00	\$2,700.00
24X-1XX-XXX OTHER BILINGUAL EDUCATION - INSTRUCTION	\$361,215.00	\$353,084.31	\$.00	\$8,130.69
TOTAL	\$398,154.00	\$364,323.49	\$16,695.00	\$17,135.51
SCHOOL SPONS. COCURRICULAR ACTIVITIES - INSTRUCTION				
401-100-1XX SALARIES	\$66,931.00	\$42,808.05	\$.00	\$24,122.95
401-100-6XX SUPPLIES AND MATERIALS	\$5,000.00	\$1,658.64	\$.00	\$3,341.36
401-1XX-8XX OTHER OBJECTS	\$2,000.00	\$1,660.00	\$.00	\$340.00
TOTAL	\$73,931.00	\$46,126.69	\$.00	\$27,804.31
SCHOOL SPONSORED ATHLETICS - INSTRUCTION				
402-1XX-1XX SALARIES	\$26,544.00	\$26,397.00	\$.00	\$147.00
402-1XX-5XX PURCHASED SERVICES	\$5,600.00	\$5,368.00	\$.00	\$232.00
402-1XX-6XX SUPPLIES AND MATERIALS	\$3,500.00	\$2,968.78	\$288.00	\$243.22
402-1XX-8XX OTHER OBJECTS	\$500.00	\$465.00	\$.00	\$35.00
TOTAL	\$36,144.00	\$35,198.78	\$288.00	\$657.22
SUMMER SCHOOL PROGRAMS				
422-100-101 SALARIES OF TEACHERS	\$31,770.00	\$19,370.00	\$.00	\$12,400.00
422-100-106 OTHER SALARIES OF INSTRUCTION	\$7,745.00	\$7,743.62	\$.00	\$1.38
422-100-610 GENERAL SUPPLIES	\$500.00	\$.00	\$.00	\$500.00
TOTAL SUMMER SCHOOL INSTRUCTION	\$40,015.00	\$27,113.62	\$.00	\$12,901.38
SUMMER SCHOOL - SUPPORT SVCS				

June 30, 2024 (Sun)

Budget Year: 2024

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
June 2024

Page 11

(2024/08/07-Wed-11:52am)

	Appropriations	Expenditures	Encumbrances	Available Balance
422-200-100 SALARIES	\$4,500.00	\$3,450.00	\$.00	\$1,050.00
TOTAL SUMMER SCHOOL - SUPPORT SVCS	\$4,500.00	\$3,450.00	\$.00	\$1,050.00
TOTAL SUMMER SCHOOL	\$44,515.00	\$30,563.62	\$.00	\$13,951.38
UNDISTRIBUTED EXPENDITURES - INSTRUCTION				
INSTRUCTION				
000-1XX-562 TUITION TO OTHER LEAS W/I STATE - SPEC.	\$1,195,742.82	\$1,030,982.56	\$.00	\$164,760.26
000-1XX-565 TUITION TO CSSD & REG. DAY SCHOOL	\$237,110.00	\$138,647.00	\$.00	\$98,463.00
000-1XX-566 TUITION TO PRIV. SCH. FOR HANDIC. W/I ST	\$494,942.08	\$384,482.82	\$.00	\$110,459.26
000-1XX-568 TUITION - STATE FACILITIES	\$41,075.00	\$41,075.00	\$.00	\$.00
TOTAL	\$1,968,869.90	\$1,595,187.38	\$.00	\$373,682.52
ATTENDANCE AND SOCIAL WORK SERVICES				
000-211-1XX SALARIES	\$93,013.00	\$89,733.13	\$.00	\$3,279.87
000-211-171 SALARIES OF DROP-OUT PREVENTION OFFICER/CO	\$.00	\$.00	\$.00	\$.00
000-211-172 SALARIES OF FAMILY SUPPORT TEAMS	\$.00	\$.00	\$.00	\$.00
000-211-173 SALARIES OF FAMILY LIAISONS/COMM. PARENT I	\$.00	\$.00	\$.00	\$.00
000-211-174 SALARIES OF COMMUNITY/SCHOOL COORDINATORS	\$.00	\$.00	\$.00	\$.00
000-211-3XX PURCHASED PROF. AND TECH. SERVICES	\$9,000.00	\$8,600.00	\$.00	\$400.00
TOTAL	\$102,013.00	\$98,333.13	\$.00	\$3,679.87
HEALTH SERVICES				
000-213-1XX SALARIES	\$190,907.00	\$172,827.10	\$.00	\$18,079.90
000-213-175 SALARIES OF SOCIAL SERVICES COORDINATORS	\$.00	\$.00	\$.00	\$.00
000-213-3XX PURCHASED PROF. AND TECH. SERVICES	\$4,250.00	\$4,000.00	\$.00	\$250.00
000-213-5XX OTHER PURCHASED SERVICES	\$30,200.00	\$20,725.02	\$.00	\$9,474.98
000-213-6XX SUPPLIES AND MATERIALS	\$29,071.07	\$21,201.98	\$.00	\$7,869.09
TOTAL	\$254,428.07	\$218,754.10	\$.00	\$35,673.97
OTHER SUPP. SERV. STUDENTS-RELATED SERVICES				
000-216-1XX SALARIES	\$478,195.00	\$450,254.41	\$.00	\$27,940.59
000-216-32X PURCHASED PROF. - EDUCATIONAL SERVICES	\$7,000.00	\$5,600.00	\$.00	\$1,400.00
000-216-6XX SUPPLIES AND MATERIALS	\$10,892.00	\$7,980.71	\$220.04	\$2,691.25
TOTAL	\$496,087.00	\$463,835.12	\$220.04	\$32,031.84
OTHER SUPP. SERV. STUDENTS-EXTRA SERVICES				
000-217-1XX SALARIES	\$874,207.00	\$868,855.57	\$.00	\$5,351.43
000-217-32X PURCHASED PROF. - EDUCATIONAL SERVICES	\$495,993.30	\$339,897.79	\$.00	\$156,095.51

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
June 2024

	Appropriations	Expenditures	Encumbrances	Available Balance
000-217-6XX SUPPLIES AND MATERIALS	\$5,400.00	\$1,922.69	\$0.00	\$3,477.31
000-217-8XX OTHER OBJECTS	\$1,500.00	\$595.00	\$0.00	\$905.00
TOTAL	\$1,377,100.30	\$1,211,271.05	\$0.00	\$165,829.25
OTHER SUPP. SERV. - STUDENTS - REGULAR				
000-218-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$352,110.00	\$340,854.54	\$0.00	\$11,255.46
000-218-6XX SUPPLIES AND MATERIALS	\$2,600.00	\$1,985.85	\$0.00	\$614.15
000-218-8XX OTHER OBJECTS	\$500.00	\$169.00	\$0.00	\$331.00
TOTAL	\$355,210.00	\$343,009.39	\$0.00	\$12,200.61
OTHER SUPPORT SERVICES - STUDENTS-SPECIAL				
000-219-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$396,388.00	\$386,422.47	\$0.00	\$9,965.53
000-219-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$109,230.00	\$104,925.80	\$0.00	\$4,304.20
000-219-32X PURCHASED PROF. - ED. SERVICES	\$55,700.00	\$49,942.00	\$0.00	\$5,758.00
000-219-39X OTHER PURCHASED PROF. AND TECH. SERVICES	\$15,700.00	\$7,201.70	\$0.00	\$8,498.30
000-219-5XX OTHER PURCHASED SERVICES	\$500.00	\$0.00	\$0.00	\$500.00
000-219-6XX SUPPLIES AND MATERIALS	\$22,872.00	\$16,940.74	\$497.00	\$5,434.26
000-219-8XX OTHER PROJECTS	\$2,625.00	\$1,405.00	\$0.00	\$1,220.00
TOTAL	\$603,015.00	\$566,837.71	\$497.00	\$35,680.29
IMPROVEMENT OF INSTRUCTION SERVICES/				
000-221-102 SALARIES OF SUPERVISORS OF INSTR.	\$74,531.00	\$70,372.19	\$0.00	\$4,158.81
000-221-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$28,500.00	\$16,865.00	\$0.00	\$11,635.00
000-221-176 SAL OF FACILITATORS, MATH COACHES & LITERA	\$0.00	\$0.00	\$0.00	\$0.00
000-221-32X PURCHASED PROF. - ED. SERVICES	\$61,700.00	\$60,934.00	\$0.00	\$766.00
000-221-3XX OTHER PURCHASED PROF. AND TECH. SERVICES	\$6,000.00	\$0.00	\$0.00	\$6,000.00
000-221-5XX OTHER PURCHASED SERVICES	\$500.00	\$0.00	\$0.00	\$500.00
000-221-6XX SUPPLIES AND MATERIALS	\$500.00	\$0.00	\$0.00	\$500.00
000-221-8XX OTHER OBJECTS	\$800.00	\$0.00	\$0.00	\$800.00
TOTAL	\$172,531.00	\$148,171.19	\$0.00	\$24,359.81
EDUCATIONAL MEDIA SERVICES/SCHOOL LIBRARY				
000-222-1XX SALARIES	\$188,576.00	\$183,069.57	\$0.00	\$5,506.43
000-222-177 SALARIES OF TECHNOLOGY COORDINATORS	\$0.00	\$0.00	\$0.00	\$0.00
000-222-3XX PURCHASED PROF. AND TECH. SERVICES	\$3,500.00	\$2,916.00	\$0.00	\$584.00
000-222-5XX OTHER PURCHASED SERVICES.	\$8,500.00	\$7,496.14	\$0.00	\$1,003.86
000-222-6XX SUPPLIES AND MATERIALS	\$16,700.00	\$7,032.43	\$0.00	\$9,667.57
TOTAL	\$217,276.00	\$200,514.14	\$0.00	\$16,761.86
INSTRUCTIONAL STAFF TRAINING SERVICES				

June 30, 2024 (Sun)

Budget Year: 2024

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
June 2024

Page 13
(2024/08/07-wed-11:52am)

	Appropriations	Expenditures	Encumbrances	Available Balance
000-223-32X PURCHASED PROF. - ED. SERVICES	\$42,500.00	\$41,486.00	\$.00	\$1,014.00
000-223-3XX OTHER PPURCHASED PROF. AND TECH. SERVICES	\$39,350.00	\$35,097.00	\$985.00	\$3,268.00
000-223-5XX OTHER PURCHASED SERVICES	\$12,000.00	\$9,248.63	\$.00	\$2,751.37
000-223-6XX SUPPLIES AND MATERIALS	\$4,500.00	\$1,290.04	\$.00	\$3,209.96
TOTAL	\$98,350.00	\$87,121.67	\$985.00	\$10,243.33
SUPPORT SERVICES - GENERAL ADMINISTRATION				
000-23X-1XX SALARIES	\$311,160.00	\$311,076.00	\$.00	\$84.00
000-23X-331 LEGAL SERVICES	\$52,600.00	\$46,302.73	\$.00	\$6,297.27
000-23X-332 AUDIT FEES	\$44,700.00	\$44,500.00	\$.00	\$200.00
000-230-334 ARCHITECTURAL/ENGINEERING SERVICES	\$2,000.00	\$1,950.00	\$.00	\$50.00
000-23X-33X OTHER PURCHASED PROF. SERVICES	\$71,660.00	\$71,545.24	\$.00	\$114.76
000-23X-34X PURCHASED TECHNICAL SERVICES	\$36,954.00	\$36,601.02	\$.00	\$352.98
000-23X-53X COMMUNICATIONS/TELEPHONE	\$37,174.00	\$34,898.10	\$.00	\$2,275.90
000-23X-585 BOE OTHER PURCHASED SERVICES	\$6,500.00	\$5,819.14	\$.00	\$680.86
000-23X-5XX OTHER PURCHASED SERVICES	\$48,336.68	\$47,126.02	\$.00	\$1,210.66
000-23X-610 GENERAL SUPPLIES	\$5,118.00	\$4,382.83	\$.00	\$735.17
000-23X-630 BOE MEETING SUPPLIES	\$3,150.00	\$2,528.02	\$.00	\$621.98
000-23X-890 MISCELLANEOUS EXPENDITURES	\$5,200.00	\$3,516.00	\$.00	\$1,684.00
000-23X-895 BOE MEMBERSHIP DUES AND FEES	\$10,400.00	\$10,357.66	\$.00	\$42.34
TOTAL	\$634,952.68	\$620,602.76	\$.00	\$14,349.92
SUPPORT SERVICES - SCHOOL ADMIN.				
000-24X-103 SALARIES OF PRINCIPALS/ASST. PRINCIPALS	\$537,415.00	\$533,504.93	\$.00	\$3,910.07
000-24X-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$153,200.00	\$150,170.74	\$.00	\$3,029.26
000-24X-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$144,359.00	\$142,870.00	\$.00	\$1,489.00
000-24X-3XX PURCHASED PROF. AND TECH. SERVICES	\$3,000.00	\$1,644.00	\$.00	\$1,356.00
000-24X-5XX OTHER PURCHASED SERVICES	\$12,400.00	\$7,521.94	\$.00	\$4,878.06
000-24X-6XX SUPPLIES AND MATERIALS	\$45,122.07	\$38,748.28	\$2,289.46	\$4,084.33
000-24X-8XX OTHER OBJECTS	\$25,100.00	\$19,624.75	\$.00	\$5,475.25
TOTAL	\$920,596.07	\$894,084.64	\$2,289.46	\$24,221.97
SUPPORT SERVICES - CENTRAL SERVICES				
000-251-100 SAI ARTFS	\$371,200.00	\$364,098.26	\$.00	\$7,101.74
000-251-34X PURCHASED TECHNICAL SERVICES	\$31,975.00	\$26,053.85	\$.00	\$5,921.15
000-251-592 MISC. PURCHASED SERVICES	\$15,365.00	\$12,811.94	\$.00	\$2,553.06
000-251-5XX OTHER PURCHASED SERVICES	\$4,985.00	\$3,350.84	\$.00	\$1,634.16
000-251-6XX SUPPLIES AND MATERIALS	\$23,364.75	\$18,896.46	\$.00	\$4,468.29
000-251-890 MISCELLANEOUS EXPENDITURES	\$3,000.00	\$1,500.00	\$.00	\$1,500.00
TOTAL	\$449,889.75	\$426,711.35	\$.00	\$23,178.40
SUPPORT SERVICES - ADMINISTRATIVE INFO TECH SERVICES				

Closter Board of Education
 Board Secretary Report
 GENERAL FUND - Fund 10
 Statement of Appropriations
 June 2024

	Appropriations	Expenditures	Encumbrances	Available Balance
000-252-100 SALARIES	\$121,077.00	\$120,343.00	\$0.00	\$734.00
000-252-34X PURCHASED TECHNICAL SERVICES	\$45,770.00	\$18,109.04	\$0.00	\$27,660.96
000-252-5XX OTHER PURCHASED SERVICES	\$2,150.00	\$964.79	\$0.00	\$1,185.21
000-252-6XX SUPPLIES AND MATERIALS	\$15,700.00	\$13,599.99	\$0.00	\$2,100.01
TOTAL	\$184,697.00	\$153,016.82	\$0.00	\$31,680.18
OPERATION AND MAINTENANCE OF SCHOOL FACILITIES				
000-261-1XX SALARIES	\$195,864.00	\$183,943.50	\$0.00	\$11,920.50
000-261-61X GENERAL SUPPLIES	\$80,042.38	\$40,991.45	\$7,838.62	\$31,212.31
000-261-8XX OTHER OBJECTS	\$6,725.00	\$3,538.00	\$0.00	\$3,187.00
000-261-XXX REQUIRED MAINTENANCE UPDATE	\$186,587.00	\$143,964.33	\$14,482.00	\$28,140.67
TOTAL REQUIRED MAINT FOR SCHOOL FACILITIES	\$469,218.38	\$372,437.28	\$22,320.62	\$74,460.48
CUSTODIAL SERVICES				
000-262-107 SALARIES OF NON-INSTRUCTIONAL AIDES	\$137,313.00	\$120,911.86	\$0.00	\$16,401.14
000-262-1XX SALARIES	\$604,105.00	\$552,740.72	\$0.00	\$51,364.28
000-262-3XX PURCHASED PROF. AND TECH. SERVICES	\$8,400.00	\$0.00	\$0.00	\$8,400.00
000-262-42X CLEANING, REPAIR, AND MAINT. SERVICES	\$31,000.00	\$15,115.27	\$0.00	\$15,884.73
000-262-441 RENTAL OF LAND AND BLS. - OTHER THAN LEASE PURCH. AGREEMENTS	\$14,000.00	\$10,042.29	\$0.00	\$3,957.71
000-262-49X OTHER PURCHASED PROPERTY SERV.	\$22,600.00	\$18,974.30	\$0.00	\$3,625.70
000-262-52X INSURANCE	\$253,747.00	\$253,663.00	\$0.00	\$84.00
000-262-5XX MISCELLANEOUS PURCHASED SERVICES	\$200.00	\$0.00	\$0.00	\$200.00
000-262-61X GENERAL SUPPLIES	\$88,832.02	\$74,215.38	\$400.92	\$14,215.72
000-262-621 ENERGY (NATURAL GAS)	\$88,000.00	\$67,221.15	\$0.00	\$20,778.85
000-262-626 ENERGY (GASOLINE)	\$8,000.00	\$2,976.99	\$0.00	\$5,023.01
000-262-62X ENERGY (HEAT AND ELECTRICITY)	\$190,000.00	\$160,923.44	\$0.00	\$29,076.56
000-262-8XX OTHER OBJECTS	\$3,500.00	\$0.00	\$0.00	\$3,500.00
TOTAL CUSTODIAL SERVICES	\$1,449,697.02	\$1,276,784.40	\$400.92	\$172,511.70
CARE AND UPKEEP OF GROUNDS				
000-263-420 CLEANING, REPAIR, AND MAINT. SERVICES	\$109,200.00	\$106,687.03	\$0.00	\$2,512.97
000-263-610 GENERAL SUPPLIES	\$25,000.00	\$9,465.38	\$0.00	\$15,534.62
TOTAL CARE AND UPKEEP OF GROUNDS	\$134,200.00	\$116,152.41	\$0.00	\$18,047.59
SECURITY				
000-266-300 PURCHASED PROFESSIONAL AND TECHNICAL SERVI	\$2,550.00	\$1,150.00	\$0.00	\$1,400.00
000-266-420 CLEANING, REPAIR, AND MAINT. SERVICES	\$6,000.00	\$0.00	\$0.00	\$6,000.00
000-266-610 GENERAL SUPPLIES	\$7,500.00	\$0.00	\$6,383.80	\$1,116.20
TOTAL SECURITY	\$16,050.00	\$1,150.00	\$6,383.80	\$8,516.20

June 30, 2024 (Sun)

Budget Year: 2024

Closter Board Of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
June 2024

Page 15

(2024/08/07-wed-11:52am)

	Appropriations	Expenditures	Encumbrances	Available Balance
OPERATION AND MAINTENANCE OF PLANT SERVICES				
000-26X-XXX OTHER UNDIST. EXPEND. OPERATION & MAINTEN	\$60,000.00	\$14,693.85	\$40,508.71	\$4,797.44
TOTAL	\$60,000.00	\$14,693.85	\$40,508.71	\$4,797.44
STUDENT TRANSPORTATION SERV.				
000-270-107 SALARIES OF NON-INSTRUCTIONAL AIDES	\$21,193.00	\$13,557.07	\$0.00	\$7,635.93
000-27X-503 CONTRACTED SERVICES - AID NON-PUBLIC	\$52,500.00	\$22,717.50	\$0.00	\$29,782.50
000-27X-511 CONTRACTED SERVICES (HOME/SCH.) VENDORS	\$113,906.00	\$104,017.45	\$0.00	\$9,888.55
000-27X-512 CONTRACTED SERV. (OTHER THAN HM/SC) VEND.	\$34,000.00	\$21,625.00	\$0.00	\$12,375.00
000-27X-513 CONTRACTED SERV. (HOME/SCH.) JOIN AGREEMN	\$25,000.00	\$12,834.72	\$0.00	\$12,165.28
000-27X-515 CONTR. SERV. (SPEC. ED. STUD.) JOIN AGRM.	\$495,000.00	\$441,342.14	\$0.00	\$53,657.86
TOTAL	\$741,599.00	\$616,093.88	\$0.00	\$125,505.12
UNALLOCATED BENEFITS				
000-291-22X SOCIAL SECURITY CONTRIBUTIONS	\$287,360.00	\$285,824.03	\$0.00	\$1,535.97
000-291-241 OTHER RETIREMENT CONTRIBUTIONS - PERS	\$283,500.00	\$263,121.00	\$0.00	\$20,379.00
000-291-249 OTHER RETIREMENT CONTRIBUTIONS-REG	\$48,000.00	\$45,366.22	\$0.00	\$2,633.78
000-291-26X WORKMEN'S COMPENSATION	\$88,051.00	\$56,502.00	\$0.00	\$31,549.00
000-291-27X HEALTH BENEFITS	\$3,045,442.35	\$2,536,202.52	\$0.00	\$509,239.83
000-291-28X TUITION REIMBURSEMENT	\$15,000.00	\$9,649.00	\$0.00	\$5,351.00
000-291-299 UNUSED SICK PAYMENT RETIRE/TERM	\$25,000.00	\$5,850.00	\$0.00	\$19,150.00
000-291-2XX OTHER EMPLOYEE BENEFITS	\$7,000.00	\$4,602.92	\$0.00	\$2,397.08
TOTAL UNALLOCATED BENEFITS	\$3,799,353.35	\$3,207,117.69	\$0.00	\$592,235.66
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	\$3,799,353.35	\$3,207,117.69	\$0.00	\$592,235.66
OTHER UNDISTRIBUTED EXPENDITURES	\$44,200.00	\$27,745.76	\$0.00	\$16,454.24
TOTAL UNDISTRIBUTED EXPENDITURES	\$14,549,333.52	\$12,659,625.72	\$73,605.55	\$1,816,102.25
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES	\$25,677,343.96	\$23,182,830.40	\$123,248.36	\$2,371,265.20
TOTAL GEN. CURRENT EXP. EXPENDITURES AND TRANSFERS	\$25,677,343.96	\$23,182,830.40	\$123,248.36	\$2,371,265.20
RESERVE ACCOUNT				
999-999-999 PRIOR YEAR RESERVE	\$0.00	\$25,135.08	\$0.00	(\$25,135.08-)
TOTAL GEN. CURRENT EXP. EXPEND., TRANSFERS AND RESERVE	\$25,677,343.96	\$23,207,965.48	\$123,248.36	\$2,346,130.12
CAPITAL OUTLAY (FUND 12)				

Closter Board Of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
June 2024

(2024/08/07-wed-11:52am)

	Appropriations	Expenditures	Encumbrances	Available Balance
EQUIPMENT				
120-100-XXX GRADES 1-5	\$144,887.76	\$4,888.58	\$134,999.18	\$5,000.00
130-100-XXX GRADES 6-8	\$21,043.00	\$.00	\$.00	\$21,043.00
4XX-100-XXX SCHOOL-SPONSORED AND OTHER INSTR. PROGRAMS	\$21,943.92	\$.00	\$21,943.92	\$.00
000-210-73X SUPPORT SERVICES - STUDENTS-REGULAR	\$4,189.99	\$4,189.99	\$.00	\$.00
000-23X-73X GENERAL ADMINISTRATION	\$3,148.00	\$3,148.00	\$.00	\$.00
000-24X-73X SCHOOL ADMINISTRATION	\$45,245.72	\$40,396.72	\$4,350.00	\$499.00
000-261-730 UNDIST. EXPEND.-REQUIRED MAINT FOR SCHOOL	\$14,520.72	\$8,370.72	\$6,150.00	\$.00
000-262-730 UNDIST. EXPEND.-CUSTODIAL SERVICES	\$17,387.45	\$17,387.45	\$.00	\$.00
000-266-730 UNDIST. EXPEND.-SECURITY	\$2,766.65	\$2,766.65	\$.00	\$.00
000-400-334 ARCHITECTURAL/ENGINEERING SERVICES	\$137,920.40	\$116,414.23	\$17,605.57	\$3,900.60
XXX-XXX-73X OTHER EQUIPMENT	\$8,058.01	\$.00	\$.00	\$8,058.01
TOTAL EQUIPMENT	\$421,111.62	\$197,562.34	\$185,048.67	\$38,500.61
FACILITIES ACQ. AND CONSTR. SERV.:				
000-400-896 ASSESSMENT DEBT SVC ON SDA FUNDING	\$14,941.00	\$14,941.00	\$.00	\$.00
XXX-4XX-XXX OTHER FACILITIES ACQ. AND CONSTR. SERV.	\$1,878,000.00	\$122,635.31	\$1,751,675.75	\$3,688.94
TOTAL	\$1,892,941.00	\$137,576.31	\$1,751,675.75	\$3,688.94
TOTAL CAPITAL OUTLAY EXPENDITURES	\$2,314,052.62	\$335,138.65	\$1,936,724.42	\$42,189.55
TOTAL CAPITAL OUTLAY EXPENDITURES AND RESERVES	\$2,314,052.62	\$335,138.65	\$1,936,724.42	\$42,189.55
TOTAL GENERAL FUND NOT INCLUDING RESERVES	\$27,991,396.58	\$23,517,969.05	\$2,059,972.78	\$2,413,454.75

PREPARED AND SUBMITTED BY:



August 7, 2024

BOARD SECRETARY/BUSINESS ADMINISTRATOR DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO
OF N.J.A.C. 6A:23-2.11 (A)."

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$95,804.24
102-106	CASH EQUIVALENTS	\$.00
111	INVESTMENTS	\$.00
116	CAPITAL RESERVE ACCOUNT	\$.00
	ACCOUNTS RECEIVABLE:	
132	INTERFUND	\$.00
141	INTERGOVERNMENTAL - STATE	\$7,388.00
142	INTERGOVERNMENTAL - FEDERAL	\$378,442.06
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$.00
131	INTERFUND LOANS RECEIVABLE	\$385,830.06
	OTHER CURRENT ASSETS	\$.00
		\$19,825.05

RESOURCES:

301	ESTIMATED REVENUES	\$.00
302	LESS REVENUES	(\$.00)
	TOTAL ASSETS AND RESOURCES	\$501,459.35

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00
411	INTERGOVERNMENTAL ACCOUNTS PAYABLE - STATE	\$.00
412	INTERGOVERNMENTAL ACCOUNTS PAYABLE - FEDERAL	\$.00
421	ACCOUNTS PAYABLE	\$47,878.95
431	CONTRACTS PAYABLE	\$.00
451	LOANS PAYABLE	\$.00
481	DEFERRED REVENUES	\$453,580.40
	OTHER CURRENT LIABILITIES	\$.00
	TOTAL LIABILITIES	\$501,459.35

FUND BALANCE:

APPROPRIATED:

753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR	\$.00
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR	\$.00
	RESERVED FUND BALANCE:	
758	FUND BALANCE - STUDENT ACTIVITY FUND	\$.00
759	FUND BALANCE - SCHOLARSHIP FUND	\$.00
761	CAPITAL RESERVE ACCOUNT	\$.00
762	RESERVED FUND BALANCE - ADULT ED. PROGRAMS	\$.00
604	ADD INCREASE IN CAPITAL RESERVE	\$.00
307	LESS BUDGETED WITHDRAWAL FROM CAP. RESERVE	\$.00
601	APPROPRIATIONS	\$.00
602	LESS: EXPENDITURES	\$.00
603	ENCUMBRANCES	(\$.00)

UNAPPROPRIATED:

770	FUND BALANCE, JULY 1, 2023	\$.00
303	BUDGETED FUND BALANCE	(\$.00)

TOTAL FUND BALANCE

\$.00

TOTAL LIABILITIES AND FUND EQUITY

\$501,459.35

REVENUE/SOURCES OF FUNDS:

	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
TRANSFERS FROM OPERATING BUDGET PRE-K				
1310 TUITION - PRESCHOOL	\$.00	\$.00		\$.00
1320 TUITION FROM LEA'S - PRESCHOOL	\$.00	\$.00		\$.00
1760 STUDENT ACTIVITY FUND	\$500.00	\$.00	Under	\$500.00
1770 SCHOLARSHIP FUND	\$.00	\$.00		\$.00
1921 DIGITAL DIVIDE	\$.00	\$.00		\$.00
FROM LOCAL SOURCES	\$316,433.39	\$140,146.23	Under	\$176,287.16
UNRESTRICTED GRANTS IN AID	\$.00	\$.00		\$.00
FROM INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3212 NONPUBLIC TEACHER STEM GRANT	\$.00	\$.00		\$.00
3218 PRESCHOOL EDUCATION AID - PR YR CARRYOVER	\$.00	\$.00		\$.00
3257 SDA EMERGENT NEEDS AND CAP MAINT	\$.00	\$.00		\$.00
3258 PRESCHOOL AND CHARTER SECURITY COMPLIANCE	\$27,328.00	\$27,328.00		\$.00
3259 PRESCHOOL FACILITIES LEAD REMEDIATION	\$.00	\$.00		\$.00
3700 STATE GRANTS THROUGH INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3XXX OTHER STATE AIDS	\$30,718.00	\$30,718.00		\$.00
FROM STATE SOURCES				
TITLE I	\$106,761.00	\$100,102.06	Under	\$6,658.94
IDEA	\$302,550.00	\$302,550.00		\$.00
PERKINS GRANT	\$.00	\$.00		\$.00
TITLE II	\$.00	\$.00		\$.00
TITLE IV	\$.00	\$.00		\$.00
TITLE III	\$.00	\$.00		\$.00
FROM FEDERAL SOURCES	\$.00	\$.00		\$.00
4409 ARP-IDEA PRESCHOOL	\$.00	\$.00		\$.00
4417-4418 REAP GRANT	\$.00	\$.00		\$.00
4419 ARP-IDEA BASIC	\$.00	\$.00		\$.00
4500 OTHER RESTRICTED GRANTS	\$.00	\$.00		\$.00
4503 21ST CENTURY	\$.00	\$.00		\$.00
4526 FEMA - SUPERSTORM SANDY	\$.00	\$.00		\$.00
4530 CARES ACT	\$.00	\$.00		\$.00
4531 CARES DIGITAL DIVIDE	\$.00	\$.00		\$.00
4532 CORONAVIRUS RELIEF FUND	\$.00	\$.00		\$.00
4533 STUDENT LEARNING LOSS GRANT	\$.00	\$.00		\$.00
4534 CCPSA ESSER II	\$.00	\$.00		\$.00
4535 CCPSA LEARNING ACCEL	\$.00	\$12,000.00	over	(\$12,000.00-)
4536 CCPSA MENTAL HEALTH	\$.00	\$.00		\$.00
4537 ACSERS	\$.00	\$.00		\$.00
4540 ARP ESSER	\$203,619.00	\$147,525.00	Under	\$56,094.00
4541 ARP ESSER ACCEL - LEARNING AND SUPPORT	\$12,116.50	\$11,532.00	Under	\$584.50
4542 ARP ESSER SUMMER LEARNING AND ENRICHMENT	\$.00	\$.00		\$.00
4543 ARP ESSER BEYOND THE SCHOOL DAY	\$20,903.00	\$14,648.00	Under	\$6,255.00
4544 ARP ESSER NJTSS	\$45,000.00	\$45,000.00		\$.00
4545 ARP HOMELESS CHILDREN AND YOUTH I	\$.00	\$.00		\$.00
4546 ARP HOMELESS CHILDREN AND YOUTH II	\$.00	\$.00		\$.00

	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
4600 REVENUE FOR/ON BEHALF OF THE LEA	\$0.00	\$0.00		\$0.00
4700 GRANTS-IN-AID FROM FEDERAL GOVT	\$0.00	\$0.00		\$0.00
4800 REVENUE IN LIEU OF TAXES	\$0.00	\$0.00		\$0.00
TOTAL REVENUE/SOURCES OF FUNDS	\$1,065,928.89	\$831,549.29	Under	\$234,379.60
EXPENDITURES:				
LOCAL PROJECTS	\$268,493.49	\$96,351.35	\$0.00	\$172,142.14
STUDENT ACTIVITY FUND	\$500.00	\$0.00	\$0.00	\$500.00
SCHOLARSHIP FUND	\$0.00	\$0.00	\$0.00	\$0.00
STATE PROJECTS				
EARLY CHILDHOOD PROGRAM AID	\$0.00	\$0.00	\$0.00	\$0.00
DEMONSTRABLY EFFECTIVE PROGRAM AID	\$0.00	\$0.00	\$0.00	\$0.00
DISTANCE LEARNING NETWORK AID	\$0.00	\$0.00	\$0.00	\$0.00
INSTRUCTIONAL SUPPLEMENT AID	\$0.00	\$0.00	\$0.00	\$0.00
STATE PROJECTS CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00
DISTANCE LEARNING CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00
PRIVATE INDUSTRY COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00
NON PUBLIC TEACHER STEM	\$0.00	\$0.00	\$0.00	\$0.00
NJ NONPUBLIC TEXTBOOKS	\$2,948.00	\$2,948.00	\$0.00	\$0.00
NJ NONPUBLIC AUXILIARY SERVICES	\$9,265.00	\$9,265.00	\$0.00	\$0.00
NJ NONPUBLIC HANDICAPPED SERVICES	\$16,006.00	\$16,006.00	\$0.00	\$0.00
NJ NONPUBLIC NURSING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
NJ NONPUBLIC TECHNOLOGY INITIATIVE	\$2,499.00	\$2,499.00	\$0.00	\$0.00
NJ NONPUBLIC SECURITY AID	\$0.00	\$0.00	\$0.00	\$0.00
ADULT EDUCATION - STATE	\$0.00	\$0.00	\$0.00	\$0.00
VOCATIONAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTION TO WSR - OTHER STATE PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
TARGETED AT-RISK AID	\$0.00	\$0.00	\$0.00	\$0.00
OTHER STATE PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL STATE PROJECTS	\$30,718.00	\$30,718.00	\$0.00	\$0.00
FEDERAL PROJECTS				
ARP-IDEA BASIC GRANT	\$0.00	\$0.00	\$0.00	\$0.00
ARP IDEA PRESCHOOL	\$0.00	\$0.00	\$0.00	\$0.00
CLASS SIZE REDUCTION	\$0.00	\$0.00	\$0.00	\$0.00

	Appropriations	Expenditures	Encumbrances	Available Balance
TITLE I	\$106,761.00	\$100,102.06	\$0.00	\$6,658.94
TITLE II	\$0.00	\$0.00	\$0.00	\$0.00
NCLB TITLE III	\$0.00	\$0.00	\$0.00	\$0.00
NCLB TITLE IV	\$0.00	\$0.00	\$0.00	\$0.00
NCLB TITLE V	\$0.00	\$0.00	\$0.00	\$0.00
TITLE VI	\$0.00	\$0.00	\$0.00	\$0.00
I.D.E.A. PART B (HANDICAPPED)	\$302,550.00	\$302,550.00	\$0.00	\$0.00
VOCATIONAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00
GRANTS IN AID OTHER AGENCIES	\$0.00	\$0.00	\$0.00	\$0.00
CARES ACT	\$0.00	\$0.00	\$0.00	\$0.00
DIGITAL DIVIDE	\$0.00	\$0.00	\$0.00	\$0.00
CORONAVIRUS RELIEF FUND	\$0.00	\$0.00	\$0.00	\$0.00
STUDENT LEARNING LOSS	\$0.00	\$0.00	\$0.00	\$0.00
NONPUBLIC TECHNOLOGY CRF	\$0.00	\$0.00	\$0.00	\$0.00
CRRSA ACT ESSER II	\$0.00	\$0.00	\$0.00	\$0.00
CRRSA ACT LEARNING ACCELERATION	\$0.00	\$0.00	\$0.00	\$0.00
CRRSA ACT MENTAL HEALTH	\$0.00	\$0.00	\$0.00	\$0.00
ACSERS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER GRANT	\$203,819.00	\$159,725.00	\$0.00	\$44,094.00
ARP-ESSER ACCEL LEARNING AND SUPPORT	\$12,116.50	\$11,532.00	\$0.00	\$584.50
ARP-ESSER SUMMER LEARNING AND ENRICHMENT	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER BEYOND THE SCHOOL DAY	\$20,903.00	\$14,648.00	\$0.00	\$6,255.00
ARP-ESSER NJTSS	\$45,000.00	\$45,000.00	\$0.00	\$0.00
ARP-ESSER SDA EMERGENT NEEDS	\$27,328.00	\$27,328.00	\$0.00	\$0.00
ARP-ESSER PRESCHOOL AND CHARTER SECURITY COMPLIANCE	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER PRESCHOOL FACILITIES LEAD REMEDIATION	\$0.00	\$0.00	\$0.00	\$0.00
ARP HOMELESS CHILDREN AND YOUTH I	\$0.00	\$0.00	\$0.00	\$0.00
ARP HOMELESS CHILDREN AND YOUTH II	\$0.00	\$0.00	\$0.00	\$0.00
ADULT EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00
OTHER FEDERAL PROJECTS	\$67,680.00	\$18,192.88	\$0.00	\$49,487.12
OTHER SPECIAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTION TO WSR - OTHER FEDERAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FEDERAL PROJECTS	\$786,157.50	\$679,077.94	\$0.00	\$107,079.56
TOTAL EXPENDITURES	\$1,085,868.99	\$806,147.29	\$0.00	\$279,721.70
FEDERAL PROJECTS				
999-XXX-XXX PRIOR YEAR PURCHASE ORDERS	\$4,025.47	\$4,025.47	\$0.00	\$0.00
999-999-999 PRIOR YEAR RESERVE	\$0.00	\$76,341.00	\$0.00	(\$76,341.00-)
TOTAL EXPENDITURES AND RESERVE	\$1,089,894.46	\$886,513.76	\$0.00	\$203,380.70
TOTAL SPECIAL FUND NOT INCLUDING RESERVES	\$1,085,868.99	\$806,147.29	\$0.00	\$279,721.70

PREPARED AND SUBMITTED BY:

Appropriations	Expenditures	Encumbrances	Available Balance
----------------	--------------	--------------	-------------------

	8/7/2024		
---	----------	--	--

BOARD SECRETARY/BUSINESS ADMINISTRATOR DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO
OF N.J.A.C. 6A:23-2.11 (A)."

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$5,224,923.12
102-104	CASH - OTHER	\$.00
105	CASH WITH FISCAL AGENTS	\$.00
106	CASH EQUIVALENTS	\$.00
111	INVESTMENTS	\$.00

ACCOUNTS RECEIVABLE:

132	INTERFUND	\$.00
141	INTERGOVERNMENTAL - STATE	\$.00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$.00
131	INTERFUND LOANS RECEIVABLE	\$.00
161	BOND PROCEEDS RECEIVABLE	\$.00

OTHER CURRENT ASSETS

\$.00

RESOURCES:

301	ESTIMATED REVENUES	\$.00
302	LESS REVENUES	(\$.00)
	TOTAL ASSETS AND RESOURCES	\$5,224,923.12

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00
421	ACCOUNTS PAYABLE	\$.00
402	INTERFUND ACCOUNTS PAYABLE	\$.00
431	CONTRACTS PAYABLE	\$.00
432	CONSTRUCTION CONTRACTS PAYABLE - RETAINED %	\$.00
433	CONSTRUCTION CONTRACTS PAYABLE	\$.00
451	LOANS PAYABLE	\$.00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$.00
461	ACCRUED SALARIES AND BENEFITS	\$.00
	OTHER CURRENT LIABILITIES	\$.00

TOTAL LIABILITIES

\$.00

FUND BALANCE:

APPROPRIATED:

753 RESERVE FOR ENCUMBRANCES - CURRENT YEAR
754 RESERVE FOR ENCUMBRANCES - PRIOR YEAR
751, 752, 76X OTHER RESERVES
601 APPROPRIATIONS
602 LESS: EXPENDITURES
603 ENCUMBRANCES

\$2,977,988.13
\$.00
\$.00

\$.00
(\$.00)

TOTAL APPROPRIATED

\$2,977,988.13

UNAPPROPRIATED:

770 FUND BALANCE, JULY 1, 2023
771 FUND BALANCE - DESIGNATED
303 BUDGETED FUND BALANCE
TOTAL FUND BALANCE

\$2,246,934.99
\$.00
(\$.00)

\$5,224,923.12

TOTAL LIABILITIES AND FUND EQUITY

\$5,224,923.12

REVENUE/SOURCES OF FUNDS:

15XX	INTEREST	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
51XX	SALE OF BONDS	\$0.00	\$0.00		\$0.00
52XX	TRANSFERS FROM OTHER FUNDS	\$6,489,000.00	\$6,489,000.00		\$0.00
54XX	NJEDA (NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY)	\$0.00	\$0.00		\$0.00
56XX	LEASE PURCHASES	\$0.00	\$0.00		\$0.00
3255	ADDITIONAL STATE SCHOOL BUILDING AID - EDA	\$0.00	\$0.00		\$0.00
3256	SECURING OUR CHILDREN'S FUTURE BOND	\$0.00	\$0.00		\$0.00
	OTHER	\$0.00	\$0.00		\$0.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$6,489,000.00	\$6,489,000.00		\$0.00

EXPENDITURES:

XXX-XXX-73X	EQUIPMENT	Appropriations	Expenditures	Encumbrances	Available Balance
	FACILITIES ACQUISITION AND CONSTR. SERV.	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-1XX	SALARIES	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-331	LEGAL SERVICES	\$36,400.00	\$20,773.01	\$15,615.00	\$11.99
000-4XX-39X	OTHER PURCHASED PROF. AND TECH. SERV.	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-45X	CONSTRUCTION SERVICES	\$5,682,000.00	\$775,930.00	\$2,776,020.00	\$2,130,050.00
000-4XX-61X	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-71X	LAND AND IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-72X	BLDG. OTHER THAN LEASE PURCHASE AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-8XX	OTHER OBJECTS	\$97,700.00	\$0.00	\$0.00	\$97,700.00
000-4XX-XXX	OTHER FAC. ACQ. AND CONSTR. SERV.	\$672,900.00	\$467,373.87	\$186,353.13	\$19,173.00
	TOTAL FAC. ACQ. AND CONSTR. SERV.	\$6,489,000.00	\$1,264,076.88	\$2,977,988.13	\$2,246,934.99
	TOTAL EXPENDITURES	\$6,489,000.00	\$1,264,076.88	\$2,977,988.13	\$2,246,934.99

TRANSFERS

000-520-93X	TRANSFER TO OTHER FUNDS	\$0.00	\$0.00		\$0.00
	TOTAL EXPENDITURES AND TRANSFERS	\$6,489,000.00	\$1,264,076.88	\$2,977,988.13	\$2,246,934.99

RESERVE ACCOUNT

999-999-999	PRIOR YEAR RESERVE	\$0.00	\$0.00		\$0.00
	TOTAL EXPENDITURES, TRANSFERS AND RESERVE	\$6,489,000.00	\$1,264,076.88	\$2,977,988.13	\$2,246,934.99

June 30, 2024 (Sun)
Budget Year: 2024

Cluster Board of Education
Board Secretary Report
CAPITAL PROJECTS FUNDS - Fund 30
Interim Statements
June 2024

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL CAPITAL PROJECTS FUNDS NOT INCLUDING RESERVES	\$6,489,000.00	\$1,264,076.88	\$2,977,988.13	\$2,246,934.99

PREPARED AND SUBMITTED BY:



8/7/2024

BOARD SECRETARY/BUSINESS ADMINISTRATOR DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATION
OF N.J.A.C. 6A:23-2.11 (A)."

Closter Board of Education
Board Secretary Report
DEBT SERVICE FUNDS - Fund 40
Interim Balance Sheet
June 2024

June 30, 2024 (Sun)
Budget Year: 2024

Page 1
(2024/08/07-Wed-11:52am)

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$.00
102-104	CASH - OTHER	\$.00
105	CASH WITH FISCAL AGENTS	\$.00
106	CASH EQUIVALENTS	\$.00
111	INVESTMENTS	\$.00
121	TAX LEVY RECEIVABLE	\$.00

ACCOUNTS RECEIVABLE:

132	INTERFUND	\$.00
141	INTERGOVERNMENTAL - STATE	\$.00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$.00
	OTHER CURRENT ASSETS	\$.00

RESOURCES:

301	ESTIMATED REVENUES	\$.00
302	LESS REVENUES	(\$.00)
	TOTAL ASSETS AND RESOURCES	\$.00

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00
401	INTERFUND LOANS PAYABLE	\$.00
402	INTERFUND ACCOUNTS PAYABLE	\$.00
455	INTEREST PAYABLE	\$.00
441	MATURED BONDS PAYABLE	\$.00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$.00
461	ACCURED SALARIES AND BENEFITS	\$.00
	OTHER CURRENT LIABILITIES	\$.00
	TOTAL LIABILITIES	\$.00

FUND BALANCE:

APPROPRIATED:

RESERVED-FUND BALANCE
DEBT SERVICE RESERVE - JULY 1, 2023
ADD: INCREASE IN DEBT SERVICE RESERVE
LESS: W/D FROM DEBT SERVICE RESERVE

\$.00
\$.00
(\$.00)

\$.00

OTHER RESERVES

\$.00

APPROPRIATIONS

\$.00

LESS: EXPENDITURES

(\$.00)

ENCUMBRANCES

(\$.00)

TOTAL APPROPRIATIONS

\$.00
\$.00

UNAPPROPRIATED:

FUND BALANCE, JULY 1, 2023

\$.00

DESIGNATED FUND BALANCE

\$.00

BUDGETED FUND BALANCE

(\$.00)

TOTAL FUND BALANCE

\$.00

TOTAL LIABILITIES AND FUND EQUITY

\$.00

REVENUE/SOURCES OF FUNDS:		Budgeted	Actual to	NOTE: Over	Unrealized
TRANSFERS FROM OTHER FUNDS		Estimated	Date	Or (Under)	Balance
52XX	LOCAL SOURCES	\$.00	\$.00		\$.00
1210	LOCAL TAX LEVY-PREMERGER DEBT				
1210	LOCAL TAX LEVY	\$276,345.00	\$276,345.00		\$.00
1XXX	INTEREST EARNED ON DEBT SERVICE RESERVE	\$.00	\$.00		\$.00
1XXX	MISCELLANEOUS	\$.00	\$.00		\$.00
	TOTAL	\$276,345.00	\$276,345.00		\$.00
STATE SOURCES					
3160	DEBT SERVICE AID TYPE II	\$.00	\$.00		\$.00
50XX	TOTAL	\$.00	\$.00		\$.00
	OTHER FINANCING SOURCES	\$.00	\$.00		\$.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$276,345.00	\$276,345.00		\$.00
USES OF FUNDS:					
DEBT SERVICE - REGULAR		Appropriations	Expenditures	Encumbrances	Available
700-530-940	PAYMENT OF REFUND - BOND ESCROW	\$.00	\$.00		Balance
701-510-723	PRINCIPAL PAYMENTS - LEASE PURCH. AGRMTS.	\$.00	\$.00		\$.00
701-510-833	INTEREST PAYMENTS - LEASE PURCH. AGRMTS.	\$.00	\$.00		\$.00
701-510-835	INTEREST ON EARLY RETIREMENT BONDS	\$.00	\$.00		\$.00
701-510-837	INTEREST ON COMMUNITY DEVELOPMENT LOAN	\$.00	\$.00		\$.00
701-510-83X	INTEREST	\$6,345.00	\$6,345.00		\$.00
701-510-910	REDEMPTION OF PRINC.-EARLY RETIREM.BONDS	\$270,000.00	\$270,000.00		\$.00
701-510-912	PRINCIPAL ON COMM DEVELOPMENT LOAN	\$.00	\$.00		\$.00
701-510-91X	REDEMPTION OF PRINCIPAL	\$.00	\$.00		\$.00
701-510-92X	AMTS. PAID INTO SINKING FUND	\$.00	\$.00		\$.00
701-XXX-XXX	ACCOUNTS NOT INCLUDED ABOVE	\$.00	\$.00		\$.00
	TOTAL	\$276,345.00	\$276,345.00		\$.00
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 177					
	TOTAL	\$.00	\$.00		\$.00

June 30, 2024 (Sun)
Budget Year: 2024

Closter Board of Education
Board Secretary Report
DEBT SERVICE FUNDS - Fund 40
Interim Statements
June 2024

Page 4
(2024/08/07-wed-11:52am)

	Appropriations	Expenditures	Encumbrances	Available Balance
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 10				
TOTAL	\$.00	\$.00		\$.00
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 74				
TOTAL	\$.00	\$.00		\$.00
000-515-915 RETIREMENT OF ERIP LIABILITY	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$276,345.00	\$276,345.00		\$.00
TRANSFERS				
000-520-93X TRANSFES TO OTHER FUNDS	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS AND TRANSFERS	\$276,345.00	\$276,345.00		\$.00
RESERVE ACCOUNT				
999-999-999 PRIOR YEAR RESERVE	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS, TRANSFERS AND RESERVE	\$276,345.00	\$276,345.00		\$.00
TOTAL DEBT SERVICE FUNDS NOT INCLUDING RESERVES	\$276,345.00	\$276,345.00	\$.00	\$.00

PREPARED AND SUBMITTED BY:



8/7/2024

BOARD SECRETARY/BUSINESS ADMINISTRATOR DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO
OF N.J.A.C. 6A:23-2.11 (A)."

2023-24 Monthly Transfers Worksheet - Details of Transfers

District:
LEA Code:
Month/Year:
Date of
Submission

CLOSTER PUBLIC SCHOOLS
03-09-30
June-24
7/8/2024

Cells have been left blank for data entry.

This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

(column 1 = + (column 2 = + (column 3 = (column 4 = (column 5 = + or - (column 6 = (column 7 = (column 8 =

Lines	Budget Category	Account	2023-24 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2023-24 Original Budget For Use In 10% Calculation	Maximum Transfer Amount	2023-24 YTD Net Transfers to/from Date of Submission in cell B5	% Change of Transfers YTD	2023-24 Remaining Allowable Balance From	2023-24 Remaining Allowable Balance To
3200	Instruction									
10300, 11160, 12160, 40580, 41080	Regular Programs	11-1XX-100-XXX	7,372,094	138,283	7,510,377	751,038	313,700	4.18%	1,064,738	
	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 000-216,217	5,045,622		5,049,622	504,962	104,029	2.06%	808,981	
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX						0.00%		
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-XXX-XXX	152,075		152,075	15,208	2,515	1.65%	17,773	
27100	Community Services Programs/Operations	11-800-330-XXX						0.00%		
Undistributed Expenditures										
29180	Tuition	11-000-100-XXX	2,022,142	325,000	2,347,142	234,714	(53,272)	-2.27%	181,442	
29680, 30620, 41680, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222	1,490,999	3,453	1,494,452	149,445	42,890	2.88%	182,435	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	233,831		233,831	23,383	74,750	31.97%	98,133	
45300	General Administration	11-000-230-XXX	524,263	105,165	629,428	62,943	100,525	15.97%	163,468	(37,582)
46160	School Administration	11-000-240-XXX	859,474	11,622	871,096	87,110	59,500	6.83%	146,610	27,610
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX	583,747	365	584,112	58,411	50,475	8.64%	108,886	7,836
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	2,023,041	145,124	2,168,165	216,817	76,000	3.51%	292,817	
52480	Student Transportation Services	11-000-270-XXX	716,299		716,299	71,630	25,300	3.53%	98,930	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	4,129,135		4,129,135	412,914	(329,782)	-7.98%	83,132	
72020	Food Services	11-000-310-XXX						0.00%		
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934								
72122	Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936								
72160	Deposit to Sale/Lease-Back Reserve	10-605						0.00%		
72180	Interest Earned on Maintenance Reserve	10-606						0.00%		
72200	Deposit to Maintenance Reserve	10-606								
72220	Deposit to Current Expense Emergency Reserve	10-607								
72240	Interest Earned on Current Expense Emergency Reserve	10-607						0.00%		
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610						0.00%		
72246	Increase in IMPACT Aid Reserve (General)	10-611								
72247	Increase in IMPACT Aid Reserve (Capital)	10-612								

District:
LEA Code:
Month/Year:
Date of
Submission

CLOSTER PUBLIC SCHOOLS
03-0930
June-24
7/8/2024

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	2023-24 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2023-24 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	Transfers to/(from) Date of Submission in cell B5	(column 6 = column 5 / column 3)	(column 7 = column 4 + column 5)	(column 8 = column 4 - column 5)
72260	Total General Current Expense		25,156,722	729,012	25,885,734	2,588,575	468,730			
Capital Outlay										
75880	Equipment	12-XXX-XXX-79X								
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	29,000	45,802	74,802	7,480	208,390	278.59%	215,870	
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931	1,639,941	5,920	1,845,861	194,566	385,000	23.39%	-	
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933						0.00%	-	
76360	Deposit to Capital Reserve	10-604						0.00%	-	
76380	Interest Earned on Capital Reserve	10-604						0.00%	-	
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938						0.00%	-	
76400	Total Capital Expenditures		1,668,941	51,722	1,720,663	172,066	593,390			
83080	Total Special Schools									
84000	Transfer of Funds to Charter Schools	13-XXX-XXX-XXX						0.00%	-	
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-56X						0.00%	-	
84020	General Fund Contribution to School Based Budgets	10-000-100-571						0.00%	-	
84020	General Fund Contribution to School Based Budgets	10-000-520-930						0.00%	-	
84060	Operating Budget Grand Total		26,825,663	780,734	27,606,397	2,760,641	1,060,120			

School Business Administrator Signature:
Date:

Floro M. Villanueva Jr.
Business Administrator/Board Secretary
Closter Public Schools

Appropriations Adjustments 662,347 - Ex-Aid
12,773 - Non-Public Transportation Aid
385,000 - Additional Capital Reserve Withdrawal
Total Adjustments: \$1,060,120

**REPORT OF THE TREASURER OF SCHOOL MONIES
TO THE CLOSTER BOARD OF EDUCATION**

All Funds for the Month Ending: JULY 31, 2024

FUNDS	Beginning Cash	Cash Receipts	Cash Disbursements	(1)+(2)-(3)
	Balance Column 1	This Month Column 2	This Month Column 3	Ending Cash Balance Column 4
GOVERNMENTAL FUNDS:				
General Fund - FUND 10	\$ 2,877,951.02	\$ 2,209,435.38	\$ 1,486,511.89	\$ 3,601,874.51
Compensating Balance	\$ 1,106,000.00			\$ 1,106,000.00
Capital Reserve	\$ 6,800,682.77			\$ 6,800,682.77
Emergency Reserve	\$ 250,000.00			\$ 250,000.00
Maintenance Reserve	\$ 813,985.00			\$ 813,985.00
Special Revenue - FUND 20	\$ 95,804.24	\$ 75,683.00	\$ 21,500.00	\$ 149,987.24
Capital Projects - FUND 30	\$ 5,224,923.12	\$ -	\$ -	\$ 5,224,923.12
Debt Service - FUND 40	\$ -	\$ 246,657.00	\$ 346,845.00	\$ (100,188.00)
TOTAL GOVERNMENTAL FUNDS 10-40	\$ 17,169,346.15	\$ 2,531,775.38	\$ 1,853,856.89	\$ 17,847,264.64
ENTERPRISE (MILK) FUND 60	\$ 3,120.98	\$ 300.04	\$ -	\$ 3,421.02
TRUST and AGENCY FUNDS:				
Payroll - FUND 90	\$ -	\$ 165,458.26	\$ 165,458.26	\$ -
Payroll Agency - FUND 90	\$ 9,416.17	\$ 125,210.51	\$ 126,869.29	\$ 7,757.39
Unemployment Insurance Trust - FUND 63	\$ 256,200.82	\$ -	\$ -	\$ 256,200.82
Tenakill Laptop Account - FUND 61	\$ 7,440.00	\$ 2,760.00	\$ 30.00	\$ 10,170.00
TOTAL TRUST AND AGENCY FUNDS	\$ 273,056.99	\$ 293,428.77	\$ 292,357.55	\$ 274,128.21
TOTAL ALL FUNDS	\$ 17,442,403.14	\$ 2,825,204.15	\$ 2,146,214.44	\$ 18,121,392.85

Prepared and Submitted by



8/18/24

Date

Michael J. Donow, RSBA
Treasurer of School Monies

GENERAL FUND

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$4,707,874.51
102-106	CASH EQUIVALENTS	\$.00
108	IMPACT AID RESERVE GENERAL	\$.00
109	IMPACT AID RESERVE CAPITAL	\$.00
111	INVESTMENTS	\$.00
116	CAPITAL RESERVE ACCOUNT	\$6,800,682.77
117	MAINTENANCE RESERVE INVESTMENT ACCOUNT	\$813,985.00
118	EMERGENCY RESERVE	\$250,000.00
121	TAX LEVY RECEIVABLE	\$21,053,878.00

ACCOUNTS RECEIVABLE:

132	INTERFUND	\$.00
140	INTERGOVERNMENTAL-ACCOUNTS RECEIVABLE	\$.00
141	INTERGOVERNMENTAL-STATE	\$2,207,323.31
142	INTERGOVERNMENTAL-FEDERAL	\$.00
143	INTERGOVERNMENTAL-OTHER	\$1,710.00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	(\$1,710.00-)

LOANS RECEIVABLE:

131	INTERFUND	\$.00
151, 152	OTHER - NET OF EST. UNCOLLECTIBLE OF	\$.00
181	PREPAID EXPENSES	\$.00
192	DEFERRED EXPENDITURES	\$.00
	OTHER CURRENT ASSETS	\$.00

RESOURCES:

301	ESTIMATED REVENUES	\$25,077,378.00
302	LESS REVENUES	(\$24,666,733.69)
	TOTAL ASSETS AND RESOURCES	\$410,644.31
		\$36,244,387.90

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00
402	INTERFUND ACCOUNTS PAYABLE	\$.00
421	ACCOUNTS PAYABLE	\$5,590.08
431	CONTRACTS PAYABLE	\$.00
451	LOANS PAYABLE	\$.00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$.00
461	ACCRUED SALARIES AND BENEFITS	\$.00
481	DEFERRED REVENUE	\$.00
580	UNEMPLOYMENT TRUST	\$.00

OTHER CURRENT LIABILITIES

\$.00

TOTAL LIABILITIES

\$5,590.08

FUND BALANCE:			
APPROPRIATED:			
753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR		\$22,890,893.18
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR		\$1,618,100.00
RESERVED FUND BALANCE FOR WAIVER OFFSET RSV			
768	WAIVER OFFSET RESERVE - CURRENT YEAR	\$.00	
609	INCREASE IN WAIVER OFFSET RESERVE	\$.00	
314	WITHDRAWAL FROM WAIVER OFFSET RESERVE	\$.00	
RESERVED FUND BALANCE:			
755	BUS ADVERTISING RESERVE	\$389,562.00	
610	ADD: INCREASE IN BUS ADV RESERVE FOR F	\$.00	
315	LESS: BUDGETED W/D FROM BUS ADV FUEL CO	(\$.00)	
756	FEDERAL IMPACT AID RESERVE GENERAL - JULY	\$.00	\$389,562.00
611	ADD: INCREASE IN FEDERAL IMPACT AID RE	\$.00	
318	LESS: W/D FROM FEDERAL IMPACT AID RESER	(\$.00)	\$.00
757	FEDERAL IMPACT AID RESERVE CAPITAL - JULY	\$.00	
612	ADD: INCREASE IN FEDERAL IMPACT AID RE	\$.00	
319	LESS: W/D FROM FEDERAL IMPACT AID RESER	(\$.00)	\$.00
764	MAINTENANCE RESERVE ACCOUNT - JULY 1, 2024	\$813,985.00	
606	ADD: INTEREST EARNED ON MAINTENANCE RE	\$150.00	
310	LESS: BUDGETED W/D FROM MAINT. RESERVE	(\$340,000.00)	\$474,135.00
765	TUITION RESERVE ACCOUNT	\$.00	
761	CAPITAL RESERVE ACCOUNT - JULY 1, 2024	\$6,800,682.77	
604	ADD: INCREASE IN CAPITAL RESERVE	\$850.00	
605	LESS: INCREASE IN SALE/LEASE RESERVE	\$.00	
307	LESS: BUDG. W/D FROM CAPITAL RESERVE-ELI	(\$.00)	
309	LESS: BUDG. W/D FROM CAPITAL RESERVE-EXC	(\$350,000.00)	\$6,451,532.77
766	CURR. EXP. EMERGENCY RESERVE - JULY 1, 2024	\$250,000.00	
607	ADD: INCR. IN CURR. EXP. EMERG. RESERVE	\$.00	
312	LESS: W/D FROM CURR. EXP. EMERG. RESERV	(\$.00)	\$250,000.00
762	ADULT EDUCATION PROGRAMS	\$.00	
769	UNEMPLOYMENT FUND	\$.00	
750,751,752	RESERVED FUND BALANCE	\$500,000.00	
76X	OTHER RESERVES	\$.00	
601	APPROPRIATIONS	\$.00	
602	LESS: EXPENDITURES		
603	ENCUMBRANCES		
TOTAL APPROPRIATED		\$28,526,350.78	
		\$1,461,379.83	
		(\$25,970,223.01)	\$2,556,127.77
			\$35,130,350.72
UNAPPROPRIATED:			
770	FUND BALANCE, JULY 1, 2024		\$1,108,447.10
771	FUND BALANCE -DESIGNATED		\$700,000.00
772	FUND BALANCE -UNDESIGNATED		\$.00
303	BUDGETED FUND BALANCE		(\$700,000.00)
311	BUDGT. WITHDR. FM TUITION RESERVE-ADJUST/SU		(\$.00)
320	BUDGT. WITHDR. FROM UNEMPLOYMENT FUND BALAN		(\$.00)
TOTAL FUND BALANCE			\$36,238,797.82

TOTAL LIABILITIES AND FUND EQUITY

\$36,244,387.90

RECAPITULATION OF FUND BALANCE:

APPROPRIATIONS
RFVFNIFS
SUB TOTAL
CHANGE IN RESERVE ACCOUNTS:
PLUS - INCREASE IN RESERVE
LESS - WITHDRAW FROM RESERVE
SUB TOTAL
LESS: ADJUSTMENT FOR PRIOR YEAR ENCUMBRANCE
BUDGETED FUND BALANCE

Budgeted	Actual	Variance
\$28,526,350.78	\$25,970,223.01	\$2,556,127.77
(\$25,077,378.00)	(\$24,666,733.69)	(\$410,644.31)
\$3,448,972.78	\$1,303,489.32	\$2,145,483.46
\$1,000.00	\$1,000.00	\$.00
(\$690,000.00)	(\$690,000.00)	(\$.00)
\$2,759,972.78	\$614,489.32	\$2,145,483.46
(\$1,618,100.00)	(\$1,618,100.00)	(\$.00)
\$1,141,872.78	(\$1,003,610.68-)	\$2,145,483.46

Cluster Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Interim Statements
July 2024

(2024/08/07-wed-12:25pm)

	REVENUE/SOURCES OF FUNDS:	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
52XX	FROM TRANSFERS	\$.00	\$.00		\$.00
1XXX	FROM INTEREST EARNED ON CURR. EXP. EMERGENCY	\$.00	\$.00		\$.00
1XXX	FROM INTEREST EARNED ON MAINTENANCE RESERVE	\$.00	\$.00		\$.00
1XXX	FROM LOCAL SOURCES	\$23,470,346.00	\$23,059,701.69	Under	\$410,644.31
2XXX	FROM INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3XXX	FROM STATE SOURCES	\$1,607,032.00	\$1,607,032.00		\$.00
4XXX	FROM FEDERAL SOURCES	\$.00	\$.00		\$.00
5XXX	FROM OTHER FINANCING SOURCES	\$.00	\$.00		\$.00
XXX1	ARRA ESF (FUND 16)	\$.00	\$.00		\$.00
XXX2	ARRA GSF (FUND 17)	\$.00	\$.00		\$.00
XXX3	ARRA SEFSF (FUND 18)	\$.00	\$.00		\$.00
	TOTAL REVENUES/SOURCES OF FUNDS	\$25,077,378.00	\$24,666,733.69	Under	\$410,644.31

	EXPENDITURES:	Appropriations	Expenditures	Encumbrances	Available Balance
	GENERAL CURRENT EXPENSE FUND (11)				
1XX-100-XXX	REGULAR PROGRAMS - INSTRUCTION	\$7,281,837.35	\$58,726.14	\$6,895,603.30	\$327,507.91
2XX-100-XXX	SPECIAL EDUCATION - INSTRUCTION	\$2,631,958.00	\$3,078.42	\$2,620,689.02	\$8,190.56
230-100-XXX	BASIC SKILLS/REMEDIATION INSTRUCTION	\$511,938.46	\$52.46	\$511,726.20	\$159.80
240-100-XXX	BILINGUAL EDUCATION - INSTRUCTION	\$47,143.00	\$.00	\$473,091.36	\$1,051.64
3XX-100-XXX	VOC. PROGRAMS - LOCAL - INSTRUCTION	\$.00	\$.00	\$.00	\$.00
401-100-XXX	SCHOOL-SPONS. COCURR. ACTIVITIES - INST.	\$76,339.00	\$.00	\$73,109.00	\$3,230.00
402-100-XXX	SCHOOL-SPONS. ATHLETICS - INSTRUCTION	\$38,107.00	\$.00	\$30,607.00	\$7,500.00
421-XXX-XXX	TOTAL BEFORE/AFTER SCHOOL PROGRAMS	\$20,000.00	\$.00	\$.00	\$20,000.00
422-XXX-XXX	TOTAL SUMMER SCHOOL PROGRAMS	\$40,500.00	\$8,168.49	\$32,331.51	\$.00
423-XXX-XXX	TOTAL ALTERNATIVE EDUCATION PROGRAM	\$.00	\$.00	\$.00	\$.00
424-XXX-XXX	TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$.00	\$.00	\$.00	\$.00
425-XXX-XXX	TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$.00	\$.00	\$.00	\$.00
4XX-100-XXX	OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION	\$.00	\$.00	\$.00	\$.00
800-330-XXX	COMM. SERV. PROGRAMS-COMM. SERV. OPERATIONS	\$.00	\$.00	\$.00	\$.00
	OTHER EXPENDITURES NOT INCLUDED ABOVE	\$.00	\$.00	\$.00	\$.00

	UNDISTRIBUTED EXPENDITURES:				
000-1XX-XXX	INSTRUCTION	\$2,050,804.00	\$.00	\$1,394,317.80	\$656,486.20
000-211-XXX	ATTENDANCE AND SOCIAL WORK SERVICES	\$103,925.00	\$9,438.15	\$94,486.85	\$.00
000-213-XXX	HEALTH SERVICES	\$211,699.00	\$.00	\$197,937.09	\$13,761.91
000-216-XXX	OTHER SUPPORT SERV.-STUDENTS-RELATED SERV	\$497,517.04	\$605.60	\$493,085.77	\$3,825.67
000-217-XXX	OTHER SUPPORT SERV.-STUDENTS-EXTRA SERV.	\$1,531,505.00	\$108.75	\$1,323,423.00	\$207,973.25
000-218-XXX	OTHER SUPPORT SERVICES-STUDENTS-REGULAR	\$393,936.00	\$6,103.25	\$356,540.14	\$31,292.61
000-219-XXX	OTHER SUPPORT SERV.-STUDENTS-SPEC. SERV.	\$709,789.00	\$22,013.03	\$623,086.79	\$64,689.18
000-221-XXX	IMPROV. OF INST./OTHER SUP. SERV.-INSTSERV	\$165,820.00	\$5,876.56	\$142,427.61	\$17,515.83
000-222-XXX	EDUCATIONAL MEDIA SERV./SCHOOL LIBRARY	\$211,108.00	\$.00	\$197,532.63	\$13,575.37
000-223-XXX	INSTRUCTIONAL STAFF TRAINING SERVICES	\$73,485.00	\$.00	\$32,957.26	\$40,527.74
000-23X-XXX	SUPP. SERV. - GENERAL ADMINISTRATION	\$521,636.00	\$97,943.52	\$387,821.19	\$35,871.29

	Appropriations	Expenditures	Encumbrances	Available Balance
000-24X-XXX SUPP. SERV. - SCHOOL ADMINISTRATION	\$882,835.46	\$85,070.11	\$768,835.07	\$28,930.28
000-25X-XXX SUPP. SERV. - CENTRAL SERVICES & TECH SERV	\$589,976.00	\$49,642.66	\$487,059.05	\$53,224.29
000-26X-XXX OPERATION AND MAINT. OF PLANT SERVICES	\$1,957,746.54	\$369,965.91	\$1,373,013.63	\$214,767.00
000-263-XXX TOTAL CARE AND UPKEEP OF GROUNDS	\$86,800.00	\$0.00	\$55,490.00	\$31,310.00
000-266-XXX TOTAL SECURITY	\$73,212.51	\$0.00	\$46,892.51	\$26,320.00
000-27X-XXX STUDENT TRANSPORTATION SERVICES	\$721,302.00	\$0.00	\$710,677.00	\$10,625.00
000-29X-XXX BUSINESS AND OTHER SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
000-40X-XXX FACTILITIES ACQ. & CONTRICTION SERVITCS	\$0.00	\$0.00	\$0.00	\$0.00
XXX-XXX-2XX UNALLOCATED BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00
000-31X-XXX FOOD SERVICES	\$4,339,481.50	\$322,204.28	\$3,391,054.11	\$626,223.11
000-315-XXX RETIREMENT OF ERIP LIABILITY	\$0.00	\$0.00	\$0.00	\$0.00
000-52X-XXX FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00
OTHER UNDISTRIBUTED EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL GEN. CURRENT EXP. EXPENDITURES/USES OF FUNDS	\$26,197,350.86	\$1,038,997.33	\$22,713,794.89	\$2,444,558.64
CAPITAL OUTLAY (FUND 12)				
XXX-XXX-73X EQUIPMENT	\$194,777.60	\$0.00	\$170,777.60	\$24,000.00
000-400-937 IMPACT AID RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-XXX FACILITIES ACQUISITION AND CONSTR. SERV.	\$2,134,222.32	\$422,382.50	\$1,624,270.69	\$87,569.13
430-4XX-741 INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER CAPITAL OUTLAY EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES/USES OF FUNDS	\$2,328,999.92	\$422,382.50	\$1,795,048.29	\$111,569.13
SPECIAL SCHOOLS (FUND 13)				
3XX-1XX-XXX POST-SECONDARY INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
3XX-2XX-XXX POST-SECONDARY SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
422-1XX-XXX SUMMER SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
422-2XX-XXX SUMMER SCHOOL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
4XX-1XX-XXX OTHER SPEC. SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
4XX-2XX-XXX OTHER SPC. SCHOOLS - SUPPORT SERV.	\$0.00	\$0.00	\$0.00	\$0.00
601-1XX-XXX ACCR. EVENING/ADULT H.S./POST-GRADUATE - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
601-2XX-XXX ACCR. EVENING/ADULT H.S./POST-GRADUATE - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
602-1XX-XXX ADULT EDUCATION-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
602-2XX-XXX ADULT EDUCATION-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
629-1XX-XXX VOCATIONAL EVENING-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
629-2XX-XXX VOCATIONAL EVENING-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
631-1XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
631-2XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
EVENING SCHOOL FOR FOREIGN BORN-LOCAL SUPPORT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER SPECIAL SCHOOLS EXPEND. NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$0.00	\$0.00	\$0.00	\$0.00

Cluster Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Interim Statements
July 2024

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-550-905 BUDGETED INCREASE IN SURPLUS FOR TUITION	\$.00	\$.00	\$.00	\$.00
10-000-100-56X TRANSFER OF FUNDS TO CHARTER SCHOOLS	\$.00	\$.00	\$.00	\$.00
10-000-100-571 TRANSFER OF FUNDS TO RENAISSANCE SCHOOLS	\$.00	\$.00	\$.00	\$.00
10-000-570-93X GENFRAI FUND CONTRIB - WHOLE SCH REFORM	\$.00	\$.00	\$.00	\$.00
16-XXX-XXX-XXX ESF (FUND 16)	\$.00	\$.00	\$.00	\$.00
17-XXX-XXX-XXX ARRA GSF (FUND 17)	\$.00	\$.00	\$.00	\$.00
18-XXX-XXX-XXX ARRA SFSF (FUND 18)	\$.00	\$.00	\$.00	\$.00
19-XXX-XXX-XXX FEMA GRANT (FUND 19)	\$.00	\$.00	\$.00	\$.00
TOTAL GENERAL FUND EXPENDITURES	\$28,526,350.78	\$1,461,379.83	\$24,508,843.18	\$2,556,127.77

July 31, 2024 (Wed)

Budget Year: 2025

Cluster Board Of Education
Board Secretary Report
GENERAL FUND - Fund 10
Schedule of Revenues
July 2024

Page 8

(2024/08/07-wed-12:25pm)

		Estimate	Actual	Unrealized
REVENUES				
LOCAL SOURCES:				
1210	LOCAL TAX LEVY	\$22,967,866.00	\$22,967,866.00	\$.00
1310	TUITION - FROM INDIVIDUALS	\$226,480.00	\$56,026.00	\$170,454.00
1000	MISCELLANEOUS	\$276,000.00	\$35,809.69	\$240,190.31
TOTAL		\$23,470,346.00	\$23,059,701.69	\$410,644.31
STATE SOURCES:				
3121	CATEGORICAL TRANSPORTATION AID	\$93,632.00	\$93,632.00	\$.00
3132	CATEGORICAL SPECIAL EDUCATION AID	\$1,399,363.00	\$1,399,363.00	\$.00
3177	CATEGORICAL SECURITY AID	\$114,037.00	\$114,037.00	\$.00
TOTAL		\$1,607,032.00	\$1,607,032.00	\$.00
TOTAL		\$25,077,378.00	\$24,666,733.69	\$410,644.31

GENERAL CURRENT EXPENSE (FUND 11)

REGULAR PROGRAMS - INSTRUCTION
105-1XX-101 PRESCHOOL - SALARIES OF TEACHERS
110-1XX-101 KINDERGARTEN - SALARIES OF TEACHERS
120-1XX-101 GRADES 1-5 -SALARIES OF TEACHERS
130-1XX-101 GRADES 6-8 -SALARIES OF TEACHERS
150-1XX-101 SALARIES OF TEACHERS
150-1XX-32X PURCHASED PROF. - ED. SERVICES
190-1XX-106 OTHER SALARIES FOR INSTRUCTION
190-1XX-32X PURCHASED PROF. - ED. SERVICES
190-1XX-34X PURCHASED TECHNICAL SERVICES
190-1XX-5XX OTHER PURCHASED SERVICES
190-1XX-61X GENERAL SUPPLIES
190-1XX-64X TEXTBOOKS
190-1XX-890 MISCELLANEOUS EXPENDITURES
1XX-1XX-XXX OTHER UNDISTRIBUTED INSTRUCTION
TOTAL REGULAR PROGRAMS - INSTRUCTION

SPECIAL EDUCATION PROGRAMS:

LEARNING AND/OR LANGUAGE DISABILITIES
204-1XX-101 SALARIES OF TEACHERS
204-1XX-106 OTHER SALARIES FOR INSTRUCTION
204-1XX-5XX OTHER PURCHASED SERVICES
204-1XX-61X GENERAL SUPPLIES
TOTAL

BEHAVIORAL DISABILITIES:
209-1XX-101 SALARIES OF TEACHERS
209-1XX-106 OTHER SALARIES FOR INSTRUCTION
209-1XX-XXX OTHER BEHAVIORAL DISABILITIES
TOTAL

RESOURCE ROOM/RESOURCE CENTER:
213-1XX-101 SALARIES OF TEACHERS
213-1XX-61X GENERAL SUPPLIES
TOTAL

PRESCHOOL DISABILITIES - FULL-TIME:

Appropriations	Expenditures	Encumbrances	Available Balance
\$94,550.00	\$.00	\$94,550.00	\$.00
\$596,652.00	\$.00	\$596,652.00	\$.00
\$3,444,432.00	\$.00	\$3,444,432.00	\$.00
\$2,232,019.00	\$.00	\$2,232,019.00	\$.00
\$7,000.00	\$.00	\$7,000.00	\$.00
\$3,000.00	\$.00	\$3,000.00	\$.00
\$285,401.00	\$.00	\$285,401.00	\$.00
\$16,700.00	\$.00	\$16,700.00	\$.00
\$114,485.00	\$1,014.00	\$38,017.00	\$75,454.00
\$221,137.00	\$8,986.69	\$104,583.24	\$107,567.07
\$98,872.26	\$2,502.32	\$48,398.19	\$47,971.75
\$59,126.63	\$11,155.27	\$24,197.25	\$23,774.11
\$18,000.00	\$.00	\$350.00	\$17,650.00
\$90,462.46	\$35,067.86	\$20,003.62	\$35,390.98
\$7,281,837.35	\$58,726.14	\$6,895,603.30	\$327,507.91
\$459,499.00	\$.00	\$459,499.00	\$.00
\$89,546.00	\$.00	\$89,546.00	\$.00
\$2,000.00	\$.00	\$.00	\$2,000.00
\$1,250.00	\$.00	\$879.98	\$370.02
\$552,295.00	\$.00	\$549,924.98	\$2,370.02
\$142,473.00	\$1,625.00	\$138,573.00	\$2,275.00
\$27,533.00	\$1,453.42	\$23,533.00	\$2,546.58
\$260.00	\$.00	\$250.15	\$9.85
\$170,266.00	\$3,078.42	\$162,356.15	\$4,831.43
\$1,502,582.00	\$.00	\$1,502,582.00	\$.00
\$4,150.00	\$.00	\$3,406.25	\$743.75
\$1,506,732.00	\$.00	\$1,505,988.25	\$743.75

Clolster Board Of Education
 Board Secretary Report
 GENERAL FUND - Fund 10
 Statement of Appropriations
 July 2024

	Appropriations	Expenditures	Encumbrances	Available Balance
216-1XX-101 SALARIES OF TEACHERS	\$246,647.00	\$.00	\$246,647.00	\$.00
216-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$151,818.00	\$.00	\$151,818.00	\$.00
216-1XX-5XX OTHER PURCHASED SERVICES	\$3,000.00	\$.00	\$2,960.00	\$40.00
216-1XX-XXX OTHER PRESCHOOL DISABILITIES - FULL-TIME:	\$1,200.00	\$.00	\$994.64	\$205.36
TOTAL	\$402,665.00	\$.00	\$402,419.64	\$245.36
TOTAL SPECIAL EDUCATION - INSTRUCTION	\$2,631,958.00	\$3,078.42	\$2,620,689.02	\$8,190.56
BASIC SKILLS/REMEDIAL - INSTRUCTION				
230-1XX-101 SALARIES OF TEACHERS	\$510,386.00	\$.00	\$510,386.00	\$.00
230-1XX-61X GENERAL SUPPLIES	\$1,552.46	\$52.46	\$1,340.20	\$159.80
TOTAL	\$511,938.46	\$52.46	\$511,726.20	\$159.80
BILINGUAL EDUCATION - INSTRUCTION				
240-1XX-61X GENERAL SUPPLIES	\$5,045.00	\$.00	\$3,993.36	\$1,051.64
240-1XX-64X TEXTBOOKS	\$13,300.00	\$.00	\$13,300.00	\$.00
24X-1XX-XXX OTHER BILINGUAL EDUCATION - INSTRUCTION	\$455,798.00	\$.00	\$455,798.00	\$.00
TOTAL	\$474,143.00	\$.00	\$473,091.36	\$1,051.64
SCHOOL SPONS. COCURRICULAR ACTIVITIES - INSTRUCTION				
401-100-1XX SALARIES	\$72,839.00	\$.00	\$72,839.00	\$.00
401-100-6XX SUPPLIES AND MATERIALS	\$1,000.00	\$.00	\$.00	\$1,000.00
401-1XX-8XX OTHER OBJECTS	\$2,500.00	\$.00	\$270.00	\$2,230.00
TOTAL	\$76,339.00	\$.00	\$73,109.00	\$3,230.00
SCHOOL SPONSORED ATHLETICS - INSTRUCTION				
402-1XX-1XX SALARIES	\$30,319.00	\$.00	\$30,319.00	\$.00
402-1XX-5XX PURCHASED SERVICES	\$5,000.00	\$.00	\$.00	\$5,000.00
402-1XX-6XX SUPPLIES AND MATERIALS	\$2,088.00	\$.00	\$288.00	\$1,800.00
402-1XX-8XX OTHER OBJECTS	\$700.00	\$.00	\$.00	\$700.00
TOTAL	\$38,107.00	\$.00	\$30,607.00	\$7,500.00
SUMMER SCHOOL PROGRAMS				
422-100-101 SALARIES OF TEACHERS	\$23,000.00	\$1,800.00	\$21,200.00	\$.00
422-100-106 OTHER SALARIES OF INSTRUCTION	\$9,500.00	\$5,018.49	\$4,481.51	\$.00
TOTAL SUMMER SCHOOL INSTRUCTION	\$32,500.00	\$6,818.49	\$25,681.51	\$.00
SUMMER SCHOOL - SUPPORT SVCS				

Cluster Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
July 2024

	Appropriations	Expenditures	Encumbrances	Available Balance
422-200-100 SALARIES	\$8,000.00	\$1,350.00	\$6,650.00	\$.00
TOTAL SUMMER SCHOOL - SUPPORT SVCS	\$8,000.00	\$1,350.00	\$6,650.00	\$.00
TOTAL SUMMER SCHOOL	\$40,500.00	\$8,168.49	\$32,331.51	\$.00
OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION				
4XX-1XX-1XX SALARIES	\$20,000.00	\$.00	\$.00	\$20,000.00
TOTAL	\$20,000.00	\$.00	\$.00	\$20,000.00
UNDISTRIBUTED EXPENDITURES - INSTRUCTION				
INSTRUCTION				
000-1XX-562 TUITION TO OTHER LEAS W/I STATE - SPEC.	\$1,444,813.00	\$.00	\$944,419.80	\$500,393.20
000-1XX-565 TUITION TO CSSD & REG. DAY SCHOOL	\$165,328.00	\$.00	\$127,240.00	\$38,088.00
000-1XX-566 TUITION TO PRIV. SCH. FOR HANDIC. W/I ST	\$440,663.00	\$.00	\$322,658.00	\$118,005.00
TOTAL	\$2,050,804.00	\$.00	\$1,394,317.80	\$656,486.20
ATTENDANCE AND SOCIAL WORK SERVICES				
000-211-1XX SALARIES	\$95,525.00	\$1,038.15	\$94,486.85	\$.00
000-211-171 SALARIES OF DROP-OUT PREVENTION OFFICER/CO	\$.00	\$.00	\$.00	\$.00
000-211-172 SALARIES OF FAMILY SUPPORT TEAMS	\$.00	\$.00	\$.00	\$.00
000-211-173 SALARIES OF FAMILY LIAISONS/COMM. PARENT I	\$.00	\$.00	\$.00	\$.00
000-211-174 SALARIES OF COMMUNITY/SCHOOL COORDINATORS	\$.00	\$.00	\$.00	\$.00
000-211-3XX PURCHASED PROF. AND TECH. SERVICES	\$8,400.00	\$8,400.00	\$.00	\$.00
TOTAL	\$103,925.00	\$9,438.15	\$94,486.85	\$.00
HEALTH SERVICES				
000-213-1XX SALARIES	\$188,299.00	\$.00	\$188,299.00	\$.00
000-213-175 SALARIES OF SOCIAL SERVICES COORDINATORS	\$.00	\$.00	\$.00	\$.00
000-213-3XX PURCHASED PROF. AND TECH. SERVICES	\$4,400.00	\$.00	\$4,000.00	\$400.00
000-213-5XX OTHER PURCHASED SERVICES	\$10,000.00	\$.00	\$360.00	\$9,640.00
000-213-6XX SUPPLIES AND MATERIALS	\$9,000.00	\$.00	\$5,278.09	\$3,721.91
TOTAL	\$211,699.00	\$.00	\$197,937.09	\$13,761.91
OTHER SUPP. SERV. STUDENTS-RELATED SERVICES				
000-216-1XX SALARIES	\$491,797.00	\$456.00	\$491,341.00	\$.00
000-216-32X PURCHASED PROF. - EDUCATIONAL SERVICES	\$2,500.00	\$.00	\$900.00	\$1,600.00
000-216-6XX SUPPLIES AND MATERIALS	\$2,220.04	\$149.60	\$844.77	\$1,225.67
TOTAL	\$496,517.04	\$605.60	\$493,085.77	\$2,825.67

Closter Board of Education
 Board Secretary Report
 GENERAL FUND - Fund 10
 Statement of Appropriations
 July 2024

	Appropriations	Expenditures	Encumbrances	Avai lable Balance
OTHER SUPP. SERV. STUDENTS-EXTRA SERVICES				
000-217-1XX SALARIES	\$974,162.00	\$.00	\$974,162.00	\$.00
000-217-32X PURCHASED PROF. - EDUCATIONAL SERVICES	\$553,843.00	\$.00	\$349,261.00	\$204,582.00
000-217-6XX SUPPLIES AND MATERIALS	\$3,000.00	\$.00	\$.00	\$3,000.00
000-217-8XX OTHER OBJECTS	\$500.00	\$108.75	\$.00	\$391.25
TOTAL	\$1,531,505.00	\$108.75	\$1,323,423.00	\$207,973.25
OTHER SUPP. SERV. - STUDENTS - REGULAR				
000-218-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$355,836.00	\$.00	\$355,836.00	\$.00
000-218-32X PURCHASED PROF. - ED. SERVICES	\$30,400.00	\$.00	\$.00	\$30,000.00
000-218-6XX SUPPLIES AND MATERIALS	\$1,400.00	\$103.25	\$704.14	\$592.61
000-218-8XX OTHER OBJECTS	\$700.00	\$.00	\$.00	\$700.00
TOTAL	\$387,936.00	\$103.25	\$356,540.14	\$31,292.61
OTHER SUPPORT SERVICES - STUDENTS-SPECIAL				
000-219-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$480,602.00	\$6,255.69	\$474,346.31	\$.00
000-219-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$112,290.00	\$7,441.10	\$104,848.90	\$.00
000-219-32X PURCHASED PROF. - ED. SERVICES	\$92,800.00	\$.00	\$43,199.58	\$49,600.42
000-219-39X OTHER PURCHASED PROF. AND TECH. SERVICES	\$16,700.00	\$6,931.87	\$.00	\$9,768.13
000-219-5XX OTHER PURCHASED SERVICES	\$500.00	\$.00	\$.00	\$500.00
000-219-6XX SUPPLIES AND MATERIALS	\$5,097.00	\$144.37	\$497.00	\$4,455.63
000-219-8XX OTHER PROJECTS	\$1,800.00	\$1,240.00	\$195.00	\$365.00
TOTAL	\$709,789.00	\$22,013.03	\$623,086.79	\$64,689.18
IMPROVEMENT OF INSTRUCTION SERVICES/				
000-221-102 SALARIES OF SUPERVISORS OF INSTR.	\$70,520.00	\$5,876.56	\$64,643.44	\$.00
000-221-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$28,500.00	\$.00	\$28,500.00	\$.00
000-221-176 SAL OF FACILITATORS, MATH COACHES & LITERA	\$.00	\$.00	\$.00	\$.00
000-221-32X PURCHASED PROF. - ED. SERVICES	\$62,000.00	\$.00	\$49,284.17	\$12,715.83
000-221-3XX OTHER PPURCHASED PROF. AND TECH. SERVICES	\$3,000.00	\$.00	\$.00	\$3,000.00
000-221-5XX OTHER PURCHASED SERVICES	\$500.00	\$.00	\$.00	\$500.00
000-221-6XX SUPPLIES AND MATERIALS	\$500.00	\$.00	\$.00	\$500.00
000-221-8XX OTHER OBJECTS	\$800.00	\$.00	\$.00	\$800.00
TOTAL	\$165,820.00	\$5,876.56	\$142,427.61	\$17,515.83
EDUCATIONAL MEDIA SERVICES/SCHOOL LIBRARY				
000-222-1XX SALARIES	\$192,908.00	\$.00	\$192,908.00	\$.00
000-222-177 SALARIES OF TECHNOLOGY COORDINATORS	\$.00	\$.00	\$.00	\$.00
000-222-3XX PURCHASED PROF. AND TECH. SERVICES	\$3,500.00	\$.00	\$.00	\$3,500.00

July 31, 2024 (Wed)

Budget Year: 2025

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
July 2024

Page 13

(2024/08/07-wed-12:25pm)

	Appropriations	Expenditures	Encumbrances	Available Balance
000-222-5XX OTHER PURCHASED SERVICES.	\$8,000.00	\$.00	\$3,562.78	\$4,437.22
000-222-6XX SUPPLIES AND MATERIALS	\$6,700.00	\$.00	\$1,061.85	\$5,638.15
TOTAL	\$211,108.00	\$.00	\$197,532.63	\$13,575.37
INSTRUCTIONAL				
000-223-32X STAFF TRAINING SERVICES	\$42,000.00	\$.00	\$30,015.42	\$11,984.58
000-223-33X PURCHASED PROF. - ED. SERVICES	\$14,985.00	\$.00	\$985.00	\$14,000.00
000-223-3XX OTHER PPURCHASED PROF. AND TECH. SERVICES	\$11,500.00	\$.00	\$872.19	\$10,627.81
000-223-5XX OTHER PURCHASED SERVICES	\$5,000.00	\$.00	\$1,084.65	\$3,915.35
000-223-6XX SUPPLIES AND MATERIALS	\$73,485.00	\$.00	\$32,957.26	\$40,527.74
TOTAL				
SUPPORT SERVICES - GENERAL ADMINISTRATION				
000-23X-1XX SALARIES	\$318,331.00	\$26,584.90	\$291,746.10	\$.00
000-23X-331 LEGAL SERVICES	\$36,500.00	\$.00	\$33,000.00	\$3,500.00
000-23X-332 AUDIT FEES	\$34,000.00	\$.00	\$34,000.00	\$.00
000-230-334 ARCHITECTURAL/ENGINEERING SERVICES	\$7,000.00	\$.00	\$.00	\$7,000.00
000-23X-33X OTHER PURCHASED PROF. SERVICES	\$12,000.00	\$4,965.00	\$6,000.00	\$1,035.00
000-23X-34X PURCHASED TECHNICAL SERVICES	\$4,500.00	\$1,908.00	\$.00	\$2,592.00
000-23X-53X COMMUNICATIONS/TELEPHONE	\$41,009.00	\$17,158.12	\$19,880.72	\$3,970.16
000-23X-585 BOE OTHER PURCHASED SERVICES	\$4,000.00	\$.00	\$.00	\$4,000.00
000-23X-5XX OTHER PURCHASED SERVICES	\$43,746.00	\$33,366.00	\$3,000.00	\$7,380.00
000-23X-610 GENERAL SUPPLIES	\$3,000.00	\$.00	\$194.37	\$2,805.63
000-23X-630 BOE MEETING SUPPLIES	\$1,750.00	\$.00	\$.00	\$1,750.00
000-23X-890 MISCELLANEOUS EXPENDITURES	\$5,000.00	\$3,504.00	\$.00	\$1,496.00
000-23X-895 BOE MEMBERSHIP DUES AND FEES	\$10,800.00	\$10,457.50	\$.00	\$342.50
TOTAL	\$521,636.00	\$97,943.52	\$387,821.19	\$35,871.29
SUPPORT SERVICES - SCHOOL ADMIN.				
000-24X-103 SALARIES OF PRINCIPALS/ASST. PRINCIPALS	\$544,128.00	\$55,655.68	\$488,472.32	\$.00
000-24X-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$147,000.00	\$11,833.32	\$135,166.68	\$.00
000-24X-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$148,918.00	\$12,409.82	\$136,508.18	\$.00
000-24X-3XX PURCHASED PROF. AND TECH. SERVICES	\$2,000.00	\$.00	\$.00	\$2,000.00
000-24X-5XX OTHER PURCHASED SERVICES	\$11,500.00	\$.00	\$3,496.86	\$8,003.14
000-24X-6XX SUPPLIES AND MATERIALS	\$11,289.46	\$1,336.29	\$5,191.03	\$4,762.14
000-24X-8XX OTHER OBJECTS	\$18,000.00	\$3,835.00	\$.00	\$14,165.00
TOTAL	\$882,835.46	\$85,070.11	\$768,835.07	\$28,930.28
SUPPORT SERVICES - CENTRAL SERVICES				
000-251-100 SALARIES	\$376,105.00	\$30,840.88	\$345,264.12	\$.00
000-251-34X PURCHASED TECHNICAL SERVICES	\$27,250.00	\$631.25	\$26,565.63	\$53.12
000-251-592 MISC. PURCHASED SERVICES	\$7,000.00	\$.00	\$.00	\$7,000.00

July 31, 2024 (Wed)

Budget Year: 2025

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
July 2024

Page 14

(2024/08/07-Wed-12:25pm)

	Appropriations	Expenditures	Encumbrances	Availble Balance
000-251-5XX OTHER PURCHASED SERVICES	\$3,000.00	\$.00	\$.00	\$3,000.00
000-251-6XX SUPPLIES AND MATERIALS	\$3,000.00	\$.00	\$502.06	\$2,497.94
000-251-890 MISCELLANEOUS EXPENDITURES	\$3,300.00	\$1,525.00	\$.00	\$1,775.00
TOTAL	\$419,655.00	\$32,997.13	\$372,331.81	\$14,326.06
SUPPORT SERVICES - ADMINISTRATIVE INFO TECH SERVICES				
000-252-100 SALARIES	\$123,201.00	\$10,560.08	\$112,540.92	\$.00
000-252-34X PURCHASED TECHNICAL SERVICES	\$39,070.00	\$5,985.45	\$1,435.00	\$31,649.55
000-252-5XX OTHER PURCHASED SERVICES	\$1,500.00	\$.00	\$555.40	\$944.60
000-252-6XX SUPPLIES AND MATERIALS	\$6,000.00	\$.00	\$195.92	\$5,804.08
000-252-8XX OTHER OBJECTS	\$500.00	\$.00	\$.00	\$500.00
TOTAL	\$170,271.00	\$16,645.53	\$114,727.24	\$38,898.23
OPERATION AND MAINTENANCE OF SCHOOL FACILITIES				
000-261-1XX SALARIES	\$177,674.00	\$14,077.00	\$163,597.00	\$.00
000-261-421 LEAD TESTING OF DRINKING WATER	\$5,000.00	\$.00	\$4,000.00	\$1,000.00
000-261-61X GENERAL SUPPLIES	\$69,838.62	\$927.80	\$23,610.82	\$45,300.00
000-261-8XX OTHER OBJECTS	\$2,500.00	\$470.00	\$.00	\$2,030.00
000-261-XXX REQUIRED MAINTENANCE UPDATE	\$163,682.00	\$22,224.23	\$50,129.40	\$91,328.37
TOTAL REQUIRED MAINT FOR SCHOOL FACILITIES	\$418,694.62	\$37,699.03	\$241,337.22	\$139,658.37
CUSTODIAL SERVICES				
000-262-107 SALARIES OF NON-INSTRUCTIONAL AIDES	\$135,437.00	\$.00	\$135,437.00	\$.00
000-262-1XX SALARIES	\$573,140.00	\$44,851.60	\$528,288.40	\$.00
000-262-3XX PURCHASED PROF. AND TECH. SERVICES	\$8,400.00	\$.00	\$.00	\$8,400.00
000-262-42X CLEANING, REPAIR, AND MAINT. SERVICES	\$16,000.00	\$428.00	\$9,432.00	\$6,140.00
000-262-49X OTHER PURCHASED PROPERTY SERV.	\$22,600.00	\$.00	\$19,000.00	\$3,600.00
000-262-52X INSURANCE	\$279,074.00	\$271,206.00	\$.00	\$7,868.00
000-262-5XX MISCELLANEOUS PURCHASED SERVICES	\$500.00	\$.00	\$.00	\$500.00
000-262-61X GENERAL SUPPLIES	\$47,400.92	\$400.92	\$3,899.37	\$43,100.63
000-262-621 ENERGY (NATURAL GAS)	\$175,000.00	\$.00	\$175,000.00	\$.00
000-262-626 ENERGY (GASOLINE)	\$8,000.00	\$.00	\$6,000.00	\$2,000.00
000-262-62X ENERGY (HEAT AND ELECTRICITY)	\$270,000.00	\$15,380.36	\$254,619.64	\$.00
000-262-8XX OTHER OBJECTS	\$3,500.00	\$.00	\$.00	\$3,500.00
TOTAL CUSTODIAL SERVICES	\$1,539,051.92	\$332,266.88	\$1,131,676.41	\$75,108.63
CARE AND UPKEEP OF GROUNDS				
000-263-420 CLEANING, REPAIR, AND MAINT. SERVICES	\$79,800.00	\$.00	\$55,490.00	\$24,310.00
000-263-610 GENERAL SUPPLIES	\$7,000.00	\$.00	\$.00	\$7,000.00
TOTAL CARE AND UPKEEP OF GROUNDS	\$86,800.00	\$.00	\$55,490.00	\$31,310.00

Closter Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
July 2024

(2024/08/07-Wed-12:25pm)

	Appropriations	Expenditures	Encumbrances	Available Balance
SECURITY				
000-266-300 PURCHASED PROFESSIONAL AND TECHNICAL SERVI	\$7,320.00	\$.00	\$.00	\$7,320.00
000-266-420 CLEANING, REPAIR, AND MAINT. SERVICES	\$10,000.00	\$.00	\$.00	\$10,000.00
000-266-610 GENERAL SUPPLIES	\$7,383.80	\$.00	\$6,383.80	\$1,000.00
TOTAL SECURITY	\$24,703.80	\$.00	\$6,383.80	\$18,320.00
OPERATION AND MAINTENANCE OF PLANT SERVICES				
000-26X-XXX OTHER UNDIST. EXPEND. OPERATION & MAINTEN	\$48,508.71	\$.00	\$40,508.71	\$8,000.00
TOTAL	\$48,508.71	\$.00	\$40,508.71	\$8,000.00
STUDENT TRANSPORTATION SERV.				
000-270-107 SALARIES OF NON-INSTRUCTIONAL AIDES	\$15,302.00	\$.00	\$15,302.00	\$.00
000-27X-503 CONTRACTED SERVICES - AID NON-PUBLIC	\$50,000.00	\$.00	\$50,000.00	\$.00
000-27X-511 CONTRACTED SERVICES (HOME/SCH.) VENDORS	\$89,000.00	\$.00	\$89,000.00	\$.00
000-27X-512 CONTRACTED SERV. (OTHER THAN HM/SC) VEND.	\$23,375.00	\$.00	\$23,375.00	\$10,625.00
000-27X-513 CONTRACTED SERV. (HOME/SCH.) JOIN AGREEMN	\$24,000.00	\$.00	\$24,000.00	\$.00
000-27X-515 CONTR. SERV. (SPEC. ED. STUD.) JOIN AGRM.	\$509,000.00	\$.00	\$509,000.00	\$.00
TOTAL	\$721,302.00	\$.00	\$710,677.00	\$10,625.00
UNALLOCATED BENEFITS				
000-291-22X SOCIAL SECURITY CONTRIBUTIONS	\$278,120.00	\$11,212.06	\$.00	\$266,907.94
000-291-241 OTHER RETIREMENT CONTRIBUTIONS - PERS	\$298,500.00	\$6,011.99	\$.00	\$292,488.01
000-291-249 OTHER RETIREMENT CONTRIBUTIONS-REG	\$33,000.00	\$.00	\$.00	\$33,000.00
000-291-26X WORKMEN'S COMPENSATION	\$101,962.00	\$18,198.00	\$82,214.00	\$1,550.00
000-291-27X HEALTH BENEFITS	\$3,588,799.50	\$281,782.23	\$3,288,740.11	\$18,277.16
000-291-28X TUITION REIMBURSEMENT	\$15,000.00	\$.00	\$1,000.00	\$14,000.00
000-291-299 UNUSED SICK PAYMENT RETIRE/TERM	\$17,100.00	\$.00	\$17,100.00	\$.00
000-291-2XX OTHER EMPLOYEE BENEFITS	\$7,000.00	\$5,000.00	\$2,000.00	\$.00
TOTAL UNALLOCATED BENEFITS	\$4,339,481.50	\$322,204.28	\$3,391,054.11	\$626,223.11
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	\$4,339,481.50	\$322,204.28	\$3,391,054.11	\$626,223.11
OTHER UNDISTRIBUTED EXPENDITURES	\$7,000.00	\$6,000.00	\$.00	\$1,000.00
TOTAL UNDISTRIBUTED EXPENDITURES	\$15,122,528.05	\$968,971.82	\$12,076,637.50	\$2,076,918.73
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES	\$26,197,350.86	\$1,038,997.33	\$22,713,794.89	\$2,444,558.64
TOTAL GEN. CURRENT EXP. EXPENDITURES AND TRANSFERS	\$26,197,350.86	\$1,038,997.33	\$22,713,794.89	\$2,444,558.64

July 31, 2024 (wed)

Budget Year: 2025

Cluster Board of Education
Board Secretary Report
GENERAL FUND - Fund 10
Statement of Appropriations
July 2024

Page 16

(2024/08/07-wed-12:25pm)

Available
Balance

RESERVE ACCOUNT
999-999-999 PRIOR YEAR RESERVE
TOTAL GEN. CURRENT EXP. EXPEND., TRANSFERS AND RESERVE \$26,197,350.86 \$0.00 \$803.34 \$5,590.08 (\$6,393.42-)

CAPITAL OUTLAY (FUND 12)
EQUIPMENT
120-100-XXX GRADES 1-5 \$138,333.68 \$0.00 \$0.00 \$138,333.68 \$5,000.00
130-100-XXX GRADES 6-8 \$5,000.00 \$0.00 \$0.00 \$5,000.00 \$5,000.00
400-100-XXX SCHOOL-SPONSORED AND OTHER INSTR. PROGRAMS \$21,943.92 \$0.00 \$0.00 \$21,943.92 \$0.00
000-24X-73X SCHOOL ADMINISTRATION \$4,350.00 \$0.00 \$0.00 \$4,350.00 \$0.00
000-261-730 UNDIST. EXPEND.-REQUIRED MAINT FOR SCHOOL \$6,150.00 \$0.00 \$0.00 \$6,150.00 \$0.00
000-400-334 ARCHITECTURAL/ENGINEERING SERVICES \$17,605.57 \$0.00 \$0.00 \$17,605.57 \$0.00
XXX-XXX-73X OTHER EQUIPMENT \$14,000.00 \$0.00 \$0.00 \$14,000.00 \$14,000.00
TOTAL EQUIPMENT \$212,383.17 \$0.00 \$0.00 \$188,383.17 \$24,000.00

CAPITAL OUTLAY (FUND 12)

FACILITIES ACQ. AND CONSTR. SERV.:
000-400-896 ASSESSMENT DEBT SVC ON SDA FUNDING \$14,941.00 \$0.00 \$0.00 \$14,941.00 \$14,941.00
XXX-4XX-XXX OTHER FACILITIES ACQ. AND CONSTR. SERV. \$2,101,675.75 \$422,382.50 \$1,606,665.12 \$1,606,665.12 \$72,628.13
TOTAL \$2,116,616.75 \$422,382.50 \$1,606,665.12 \$1,606,665.12 \$87,569.13

TOTAL CAPITAL OUTLAY EXPENDITURES \$2,328,999.92 \$422,382.50 \$1,795,048.29 \$1,795,048.29 \$111,569.13

TOTAL CAPITAL OUTLAY EXPENDITURES AND RESERVES \$2,328,999.92 \$422,382.50 \$1,795,048.29 \$1,795,048.29 \$111,569.13

TOTAL GENERAL FUND NOT INCLUDING RESERVES \$28,526,350.78 \$1,461,379.83 \$24,508,843.18 \$24,508,843.18 \$2,556,127.77



PREPARED AND SUBMITTED BY:

[Signature]

BOARD SECRETARY/BUSINESS ADMINISTRATOR

DATE

AUGUST 7, 2024

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO
OF N.J.A.C. 6A:23-2.11 (A)."



ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK		\$149,987.24
102-106	CASH EQUIVALENTS		\$.00
111	INVESTMENTS		\$.00
116	CAPITAL RESERVE ACCOUNT		\$.00
	ACCOUNTS RECEIVABLE:		
132	INTERFUND	\$.00	
141	INTERGOVERNMENTAL - STATE	\$.00	
142	INTERGOVERNMENTAL - FEDERAL	\$322,620.06	
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$.00	\$322,620.06
131	INTERFUND LOANS RECEIVABLE		\$.00
	OTHER CURRENT ASSETS		\$19,825.05

RESOURCES:

301	ESTIMATED REVENUES	\$531,792.12	
302	LESS REVENUES	(\$188,509.14)	
	TOTAL ASSETS AND RESOURCES		\$343,282.98
			\$835,715.33

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00	
411	INTERGOVERNMENTAL ACCOUNTS PAYABLE - STATE	\$.00	
412	INTERGOVERNMENTAL ACCOUNTS PAYABLE - FEDERAL	\$.00	
421	ACCOUNTS PAYABLE	\$47,878.95	
431	CONTRACTS PAYABLE	\$.00	
451	LOANS PAYABLE	\$.00	
481	DEFERRED REVENUES	\$277,544.26	
	OTHER CURRENT LIABILITIES	\$.00	
	TOTAL LIABILITIES		\$325,423.21

FUND BALANCE:

APPROPRIATED:

753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR	\$387,915.40
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR	\$.00
758	RESERVED FUND BALANCE:	
759	FUND BALANCE - STUDENT ACTIVITY FUND	\$.00
761	FUND BALANCE - SCHOLARSHIP FUND	\$.00
762	CAPITAL RESERVE ACCOUNT	\$.00
604	RESERVED FUND BALANCE - ADULT ED. PROGRAMS	\$.00
307	ADD INCREASE IN CAPITAL RESERVE	\$.00
601	LESS BUDGETED WITHDRAWAL FROM CAP. RESERVE	\$.00
602	APPROPRIATIONS	\$707,828.26
603	LESS: EXPENDITURES	
	ENCUMBRANCES	(\$409,415.40)
		\$21,500.00
		\$387,915.40
		\$298,412.86

UNAPPROPRIATED:

770	FUND BALANCE, JULY 1, 2024	\$.00
303	BUDGETED FUND BALANCE	(\$176,036.14)
	TOTAL FUND BALANCE	
	TOTAL LIABILITIES AND FUND EQUITY	\$510,292.12
		\$835,715.33

July 31, 2024 (wed)

Budget Year: 2025

Closter Board of Education
Board Secretary Report
SPECIAL REVENUE FUNDS - Fund 20
Interim Statements
July 2024

Page 3

(2024/08/07-wed-12:25pm)

REVENUE/SOURCES OF FUNDS:

	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
TRANSFERS FROM OPERATING BUDGET PRE-K				
1310 TUITION - PRESCHOOL	\$0.00	\$0.00		\$0.00
1320 TUITION FROM LEA'S - PRESCHOOL	\$0.00	\$0.00		\$0.00
1760 STUDENT ACTIVITY FUND	\$500.00	\$0.00	Under	\$500.00
1770 SCHOLARSHIP FUND	\$0.00	\$0.00		\$0.00
1921 DIGITAL DIVIDE	\$0.00	\$0.00		\$0.00
FROM LOCAL SOURCES	\$71,000.00	\$172,142.14	Over	(\$101,142.14-)
UNRESTRICTED GRANTS IN AID	\$0.00	\$0.00		\$0.00
FROM INTERMEDIATE SOURCES	\$0.00	\$0.00		\$0.00
3212 NONPUBLIC TEACHER STEM GRANT	\$0.00	\$0.00		\$0.00
3218 PRESCHOOL EDUCATION AID - PR YR CARRYOVER	\$0.00	\$0.00		\$0.00
3257 SDA EMERGENT NEEDS AND CAP MAINT	\$0.00	\$0.00		\$0.00
3258 PRESCHOOL AND CHARTER SECURITY COMPLIANCE	\$0.00	\$0.00		\$0.00
3259 PRESCHOOL FACILITIES LEAD REMEDIATION	\$0.00	\$0.00		\$0.00
3700 STATE GRANTS THROUGH INTERMEDIATE SOURCES	\$0.00	\$0.00		\$0.00
3XXX OTHER STATE AIDS	\$19,008.00	\$6,008.00	Under	\$13,000.00
FROM STATE SOURCES				
TITLE I	\$53,500.00	\$6,465.00	Under	\$47,035.00
IDEA	\$298,297.00	\$0.00	Under	\$298,297.00
PERKINS GRANT	\$0.00	\$0.00		\$0.00
TITLE II	\$0.00	\$0.00		\$0.00
TITLE IV	\$0.00	\$0.00		\$0.00
TITLE III	\$0.00	\$0.00		\$0.00
FROM FEDERAL SOURCES	\$0.00	\$0.00		\$0.00
4409 ARP-IDEA PRESCHOOL	\$0.00	\$0.00		\$0.00
4417-4418 REAP GRANT	\$0.00	\$0.00		\$0.00
4419 ARP-IDEA BASIC	\$0.00	\$0.00		\$0.00
4500 OTHER RESTRICTED GRANTS	\$0.00	\$0.00		\$0.00
4503 21ST CENTURY	\$0.00	\$0.00		\$0.00
4526 FEMA - SUPERSTORM SANDY	\$0.00	\$0.00		\$0.00
4530 CARES ACT	\$0.00	\$0.00		\$0.00
4531 CARES DIGITAL DIVIDE	\$0.00	\$0.00		\$0.00
4532 CORONAVIRUS RELIEF FUND	\$0.00	\$0.00		\$0.00
4533 STUDENT LEARNING LOSS GRANT	\$0.00	\$0.00		\$0.00
4534 CCRSA ESSER II	\$0.00	\$0.00		\$0.00
4535 CCRSA LEARNING ACCEL	\$0.00	\$0.00		\$0.00
4536 CCRSA MENTAL HEALTH	\$0.00	\$0.00		\$0.00
4537 ACSERS	\$0.00	\$0.00		\$0.00
4540 ARP ESSER	\$40,000.00	\$0.00	Under	\$40,000.00
4541 ARP ESSER ACCEL. LEARNING AND SUPPORT	\$0.00	\$0.00		\$0.00
4542 ARP ESSER SUMMER LEARNING AND ENRICHMENT	\$0.00	\$0.00		\$0.00
4543 ARP ESSER BEYOND THE SCHOOL DAY	\$0.00	\$0.00		\$0.00
4544 ARP ESSER NJTSS	\$0.00	\$0.00		\$0.00
4545 ARP HOMELESS CHILDREN AND YOUTH I	\$0.00	\$0.00		\$0.00
4546 ARP HOMELESS CHILDREN AND YOUTH II	\$0.00	\$0.00		\$0.00

	Budgeted Estimated	Actual to Date	NOTE: Over or (Under)	Unrealized Balance
4600 REVENUE FOR/ON BEHALF OF THE LEA	\$.00	\$.00		\$.00
4700 GRANTS-IN-AID FROM FEDERAL GOVT	\$.00	\$.00		\$.00
4800 REVENUE IN LIEU OF TAXES	\$.00	\$.00		\$.00
TOTAL REVENUE/SOURCES OF FUNDS	\$482,305.00	\$184,615.14	Under	\$297,689.86
EXPENDITURES:	Appropriations	Expenditures	Encumbrances	Available Balance
LOCAL PROJECTS	\$247,142.14	\$.00	\$.00	\$247,142.14
STUDENT ACTIVITY FUND	\$500.00	\$.00	\$.00	\$500.00
SCHOLARSHIP FUND	\$.00	\$.00	\$.00	\$.00
STATE PROJECTS				
EARLY CHILDHOOD PROGRAM AID	\$.00	\$.00	\$.00	\$.00
DEMONSTRABLY EFFECTIVE PROGRAM AID	\$.00	\$.00	\$.00	\$.00
DISTANCE LEARNING NETWORK AID	\$.00	\$.00	\$.00	\$.00
INSTRUCTIONAL SUPPLEMENT AID	\$.00	\$.00	\$.00	\$.00
STATE PROJECTS CARRYOVER	\$.00	\$.00	\$.00	\$.00
DISTANCE LEARNING CARRYOVER	\$.00	\$.00	\$.00	\$.00
PRIVATE INDUSTRY COUNCIL	\$.00	\$.00	\$.00	\$.00
NON PUBLIC TEACHER STEM	\$.00	\$.00	\$.00	\$.00
NJ NONPUBLIC TEXTBOOKS	\$3,068.00	\$.00	\$2,928.40	\$139.60
NJ NONPUBLIC AUXILIARY SERVICES	\$.00	\$.00	\$.00	\$.00
NJ NONPUBLIC HANDICAPPED SERVICES	\$9,000.00	\$.00	\$.00	\$9,000.00
NJ NONPUBLIC NURSING SERVICES	\$.00	\$.00	\$.00	\$.00
NJ NONPUBLIC TECHNOLOGY INITIATIVE	\$2,940.00	\$.00	\$2,940.00	\$.00
NJ NONPUBLIC SECURITY AID	\$.00	\$.00	\$.00	\$.00
ADULT EDUCATION - STATE	\$.00	\$.00	\$.00	\$.00
VOCATIONAL EDUCATION	\$.00	\$.00	\$.00	\$.00
CONTRIBUTION TO WSR - OTHER STATE PROJECTS	\$.00	\$.00	\$.00	\$.00
TARGETED AT-RISK AID	\$.00	\$.00	\$.00	\$.00
OTHER STATE PROJECTS	\$.00	\$.00	\$.00	\$.00
TOTAL STATE PROJECTS	\$15,008.00	\$.00	\$5,868.40	\$9,139.60
FEDERAL PROJECTS				
ARP-IDEA BASIC GRANT	\$.00	\$.00	\$.00	\$.00
ARP-IDEA PRESCHOOL	\$.00	\$.00	\$.00	\$.00
CLASS SIZE REDUCTION	\$.00	\$.00	\$.00	\$.00

July 31, 2024 (wed)

Budget Year: 2025

Cluster Board of Education
Board Secretary Report
SPECIAL REVENUE FUNDS - Fund 20
Interim Statements
July 2024

Page 5

(2024/08/07-wed-12:25pm)

	Appropriations	Expenditures	Encumbrances	Available Balance
TITLE I	\$53,500.00	\$.00	\$29,250.00	\$24,250.00
TITLE II	\$.00	\$.00	\$.00	\$.00
NCLB TITLE III	\$.00	\$.00	\$.00	\$.00
NCLB TITLE IV	\$.00	\$.00	\$.00	\$.00
NCLB TITLE V	\$.00	\$.00	\$.00	\$.00
TITLE VI	\$.00	\$.00	\$.00	\$.00
I.D.E.A. PART B (HANDICAPPED)	\$298,297.00	\$.00	\$298,297.00	\$.00
VOCATIONAL EDUCATION	\$.00	\$.00	\$.00	\$.00
GRANTS IN AID OTHER AGENCIES	\$.00	\$.00	\$.00	\$.00
CARES ACT	\$.00	\$.00	\$.00	\$.00
DIGITAL DIVIDE	\$.00	\$.00	\$.00	\$.00
CORONAVIRUS RELIEF FUND	\$.00	\$.00	\$.00	\$.00
STUDENT LEARNING LOSS	\$.00	\$.00	\$.00	\$.00
NONPUBLIC TECHNOLOGY CRF	\$.00	\$.00	\$.00	\$.00
CRRSA ACT ESSER II	\$.00	\$.00	\$.00	\$.00
CRRSA ACT LEARNING ACCELERATION	\$.00	\$.00	\$.00	\$.00
CRRSA ACT MENTAL HEALTH	\$.00	\$.00	\$.00	\$.00
ACSERS PROGRAM	\$.00	\$.00	\$.00	\$.00
ARP-ESSER GRANT	\$43,894.00	\$21,500.00	\$18,500.00	\$3,894.00
ARP-ESSER ACCEL LEARNING AND SUPPORT	\$.00	\$.00	\$.00	\$.00
ARP-ESSER SUMMER LEARNING AND ENRICHMENT	\$.00	\$.00	\$.00	\$.00
ARP-ESSER BEYOND THE SCHOOL DAY	\$.00	\$.00	\$.00	\$.00
ARP-ESSER NJTSS	\$.00	\$.00	\$.00	\$.00
ARP-ESSER SDA EMERGENT NEEDS	\$.00	\$.00	\$.00	\$.00
ARP-ESSER PRESCHOOL AND CHARTER SECURITY COMPLIANCE	\$.00	\$.00	\$.00	\$.00
ARP-ESSER PRESCHOOL FACILITIES LEAD REMEDIATION	\$.00	\$.00	\$.00	\$.00
ARP HOMELESS CHILDREN AND YOUTH I	\$.00	\$.00	\$.00	\$.00
ARP HOMELESS CHILDREN AND YOUTH II	\$.00	\$.00	\$.00	\$.00
ADULT EDUCATION	\$.00	\$.00	\$.00	\$.00
OTHER FEDERAL PROJECTS	\$49,487.12	\$.00	\$36,000.00	\$13,487.12
OTHER SPECIAL PROJECTS	\$.00	\$.00	\$.00	\$.00
CONTRIBUTION TO WSR - OTHER FEDERAL PROJECTS	\$.00	\$.00	\$.00	\$.00
TOTAL FEDERAL PROJECTS	\$445,178.12	\$21,500.00	\$382,047.00	\$41,631.12
TOTAL EXPENDITURES	\$707,828.26	\$21,500.00	\$387,915.40	\$298,412.86
FEDERAL PROJECTS				
999-XXX-XXX PRIOR YEAR PURCHASE ORDERS	\$.00	\$.00	\$.00	\$.00
999-999-999 PRIOR YEAR RESERVE	\$.00	\$.00	\$47,878.95	(\$47,878.95-)
TOTAL EXPENDITURES AND RESERVE	\$707,828.26	\$21,500.00	\$435,794.35	\$250,533.91
TOTAL SPECIAL FUND NOT INCLUDING RESERVES	\$707,828.26	\$21,500.00	\$387,915.40	\$298,412.86

PREPARED AND SUBMITTED BY:

Available
Balance

Encumbrances

Expenditures

Appropriations

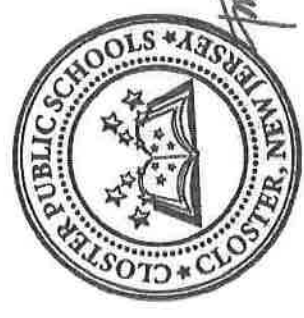


BOARD SECRETARY/BUSINESS ADMINISTRATOR

DATE

AUGUST 7, 2024

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATION
OF N.J.A.C. 6A:23-2.11 (A)."



ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$5,223,927.42	
102-104	CASH - OTHER	\$.00	
105	CASH WITH FISCAL AGENTS	\$.00	
106	CASH EQUIVALENTS	\$.00	
111	INVESTMENTS	\$.00	
	ACCOUNTS RECEIVABLE:		
132	INTERFUND	\$.00	
141	INTERGOVERNMENTAL - STATE	\$.00	
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$.00	(\$.00)
131	INTERFUND LOANS RECEIVABLE	\$.00	
161	BOND PROCEEDS RECEIVABLE	\$.00	
	OTHER CURRENT ASSETS	\$.00	

RESOURCES:

301	ESTIMATED REVENUES	\$.00	
302	LESS REVENUES	(\$2,265,171.25)	(\$2,265,171.25--)
	TOTAL ASSETS AND RESOURCES	\$2,958,756.17	

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00	
421	ACCOUNTS PAYABLE	\$.00	
402	INTERFUND ACCOUNTS PAYABLE	\$.00	
431	CONTRACTS PAYABLE	\$.00	
432	CONSTRUCTION CONTRACTS PAYABLE - RETAINED %	\$.00	
433	CONSTRUCTION CONTRACTS PAYABLE	\$.00	
451	LOANS PAYABLE	\$.00	
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$.00	
461	ACCRUED SALARIES AND BENEFITS	(\$2,246,934.99--)	
	OTHER CURRENT LIABILITIES	\$.00	
	TOTAL LIABILITIES	(\$2,246,934.99--)	

July 31, 2024 (wed)

Budget Year: 2025

Closter Board Of Education
Board Secretary Report
CAPITAL PROJECTS FUNDS - Fund 30
Interim Balance Sheet
July 2024

Page 2

(2024/08/07-Wed-12:25pm)

FUND BALANCE:

APPROPRIATED:

753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR		\$.00
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR		\$2,958,756.17
751, 752, 76x	OTHER RESERVES		\$.00
601	APPROPRIATIONS	\$5,224,923.12	
602	LESS: EXPENDITURES	\$19,231.96	
603	ENCUMBRANCES	\$2,958,756.17	
		(\$2,977,988.13)	
	TOTAL APPROPRIATED		\$2,246,934.99
			\$5,205,691.16

UNAPPROPRIATED:

770	FUND BALANCE, JULY 1, 2024		\$2,246,934.99
771	FUND BALANCE - DESIGNATED		\$.00
303	BUDGETED FUND BALANCE		(\$2,246,934.99)
	TOTAL FUND BALANCE		\$5,205,691.16

TOTAL LIABILITIES AND FUND EQUITY

\$2,958,756.17

REVENUE/SOURCES OF FUNDS:

	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
15XX INTEREST	\$.00	\$18,236.26	Over	(\$18,236.26-)
51XX SALE OF BONDS	\$.00	\$2,246,934.99	Over	(\$2,246,934.99-)
52XX TRANSFERS FROM OTHER FUNDS	\$.00	\$.00		\$.00
54XX NJEDA (NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY)	\$.00	\$.00		\$.00
56XX LEASE PURCHASES	\$.00	\$.00		\$.00
3255 ADDITIONAL STATE SCHOOL BUILDING AID - EDA	\$.00	\$.00		\$.00
3256 SECURING OUR CHILDREN'S FUTURE BOND	\$.00	\$.00		\$.00
OTHER	\$.00	\$.00		\$.00
TOTAL REVENUE/SOURCES OF FUNDS	\$.00	\$2,265,171.25	Over	(\$2,265,171.25-)

EXPENDITURES:

	Appropriations	Expenditures	Encumbrances	Available Balance
XXX-XXX-73X EQUIPMENT	\$.00	\$.00	\$.00	\$.00
FACILITIES ACQUISITION AND CONSTR. SERV.	\$.00	\$.00	\$.00	\$.00
000-4XX-1XX SALARIES	\$.00	\$.00	\$.00	\$.00
000-4XX-331 LEGAL SERVICES	\$15,626.99	\$15,615.00	\$15,615.00	\$11.99
000-4XX-39X OTHER PURCHASED PROF. AND TECH. SERV.	\$.00	\$.00	\$.00	\$.00
000-4XX-45X CONSTRUCTION SERVICES	\$4,906,070.00	\$2,776,020.00	\$2,776,020.00	\$2,130,050.00
000-4XX-61X GENERAL SUPPLIES	\$.00	\$.00	\$.00	\$.00
000-4XX-71X LAND AND IMPROVEMENTS	\$.00	\$.00	\$.00	\$.00
000-4XX-72X BLDGS. OTHER THAN LEASE PURCHASE AGREEMENTS	\$.00	\$.00	\$.00	\$.00
000-4XX-8XX OTHER OBJECTS	\$97,700.00	\$.00	\$.00	\$97,700.00
000-4XX-XXX OTHER FAC. ACQ. AND CONSTR. SERV.	\$205,526.13	\$19,231.96	\$167,121.17	\$19,173.00
TOTAL FAC. ACQ. AND CONSTR. SERV.	\$5,224,923.12	\$19,231.96	\$2,958,756.17	\$2,246,934.99
TOTAL EXPENDITURES	\$5,224,923.12	\$19,231.96	\$2,958,756.17	\$2,246,934.99

TRANSFERS

000-520-93X TRANSFER TO OTHER FUNDS	\$.00	\$.00	\$.00	\$.00
TOTAL EXPENDITURES AND TRANSFERS	\$5,224,923.12	\$19,231.96	\$2,958,756.17	\$2,246,934.99

RESERVE ACCOUNT

999-999-999 PRIOR YEAR RESERVE	\$.00	\$.00	\$.00	\$.00
TOTAL EXPENDITURES, TRANSFERS AND RESERVE	\$5,224,923.12	\$19,231.96	\$2,958,756.17	\$2,246,934.99

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL CAPITAL PROJECTS FUNDS NOT INCLUDING RESERVES	\$5,224,923.12	\$19,231.96	\$2,958,756.17	\$2,246,934.99

PREPARED AND SUBMITTED BY:



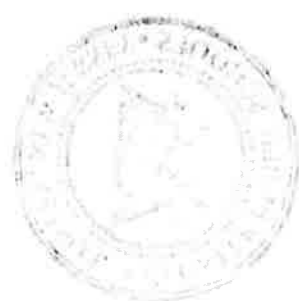
AUGUST 7, 2024

BOARD SECRETARY/BUSINESS ADMINISTRATOR DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATION
OF N.J.A.C. 6A:23-2.11 (A)."







ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$.00
102-104	CASH - OTHER	\$.00
105	CASH WITH FISCAL AGENTS	\$.00
106	CASH EQUIVALENTS	\$.00
111	INVESTMENTS	\$.00
121	TAX LEVY RECEIVABLE	\$55,191.00

ACCOUNTS RECEIVABLE:

132	INTERFUND	\$.00
141	INTERGOVERNMENTAL - STATE	\$.00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	(\$.00)
	OTHER CURRENT ASSETS	\$.00

RESOURCES:

301	ESTIMATED REVENUES	\$457,320.00
302	LESS REVENUES	(\$301,848.00)
	TOTAL ASSETS AND RESOURCES	\$210,663.00

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$100,188.00
401	INTERFUND LOANS PAYABLE	\$.00
402	INTERFUND ACCOUNTS PAYABLE	\$.00
455	INTEREST PAYABLE	\$.00
441	MATURED BONDS PAYABLE	\$.00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$.00
461	ACCURED SALARIES AND BENEFITS	\$.00
	OTHER CURRENT LIABILITIES	\$.00
	TOTAL LIABILITIES	\$100,188.00

FUND BALANCE

APPROPRIATED:

767 RESERVED-FUND BALANCE
608 DEBT SERVICE RESERVE - JULY 1, 2024
313 ADD: INCREASE IN DEBT SERVICE RESERVE
LESS: W/D FROM DEBT SERVICE RESERVE

\$.00
\$.00
(\$.00)

\$.00

76X OTHER RESERVES

\$.00

601 APPROPRIATIONS
602 LESS: EXPENDITURES
603 ENCUMBRANCES
TOTAL APPROPRIATIONS

\$457,320.00

(\$346,845.00)
\$110,475.00

(\$457,320.00)

\$.00
\$110,475.00

UNAPPROPRIATED:

770 FUND BALANCE, JULY 1, 2024

\$.00

771 DESIGNATED FUND BALANCE
303 BUDGETED FUND BALANCE

\$.00
(\$.00)

TOTAL FUND BALANCE

\$110,475.00

TOTAL LIABILITIES AND FUND EQUITY

\$210,663.00

July 31, 2024 (wed)

Budget Year: 2025

Closter Board of Education
Board Secretary Report
DEBT SERVICE FUNDS - Fund 40
Interim Statements
July 2024

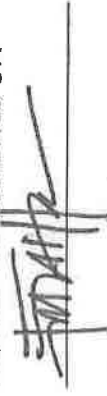
Page 3

(2024/08/07-wed-12:25pm)

	REVENUE/SOURCES OF FUNDS: TRANSFERS FROM OTHER FUNDS	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
52XX	LOCAL SOURCES	\$.00	\$.00		\$.00
1210	LOCAL TAX LEVY-PREMERGER DEBT				
1210	LOCAL TAX LEVY	\$301,848.00	\$301,848.00		\$.00
1XXX	INTEREST EARNED ON DEBT SERVICE RESERVE	\$.00	\$.00		\$.00
1XXX	MISCELLANEOUS	\$.00	\$.00		\$.00
	TOTAL	\$301,848.00	\$301,848.00		\$.00
	STATE SOURCES				
3160	DEBT SERVICE AID TYPE II	\$155,472.00	\$.00	Under	\$155,472.00
50XX	TOTAL	\$155,472.00	\$.00	Under	\$155,472.00
	OTHER FINANCING SOURCES	\$.00	\$.00		\$.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$457,320.00	\$301,848.00	Under	\$155,472.00
USES OF FUNDS:					
	DEBT SERVICE - REGULAR				Availble Balance
700-530-940	PAYMENT OF REFUND - BOND ESCROW	\$.00	\$.00		\$.00
701-510-723	PRINCIPAL PAYMENTS - LEASE PURCH. AGRMTS.	\$.00	\$.00		\$.00
701-510-833	INTEREST PAYMENTS - LEASE PURCH. AGRMTS.	\$.00	\$.00		\$.00
701-510-835	INTEREST ON EARLY RETIREMENT BONDS	\$.00	\$.00		\$.00
701-510-837	INTEREST ON COMMUNITY DEVELOPMENT LOAN	\$.00	\$.00		\$.00
701-510-83X	INTEREST	\$268,320.00	\$157,845.00		\$.00
701-510-910	REDEMPTION OF PRINC.-EARLY RETIREM. BONDS	\$189,000.00	\$189,000.00		\$.00
701-510-912	PRINCIPAL ON COMM DEVELOPMENT LOAN	\$.00	\$.00		\$.00
701-510-91X	REDEMPTION OF PRINCIPAL	\$.00	\$.00		\$.00
701-510-92X	AMTS. PAID INTO SINKING FUND	\$.00	\$.00		\$.00
701-XXX-XXX	ACCOUNTS NOT INCLUDED ABOVE	\$.00	\$.00		\$.00
	TOTAL	\$457,320.00	\$346,845.00		\$.00
	ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 177				
	TOTAL	\$.00	\$.00		\$.00

	Appropriations	Expenditures	Encumbrances	Available Balance
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 10				
TOTAL	\$.00	\$.00		\$.00
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 74				
TOTAL	\$.00	\$.00		\$.00
000-515-915 RETIREMENT OF ERIP LIABILITY	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$457,320.00	\$346,845.00		\$.00
TRANSFERS				
000-520-93X TRANSFERS TO OTHER FUNDS	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS AND TRANSFERS	\$457,320.00	\$346,845.00		\$.00
RESERVE ACCOUNT				
999-999-999 PRIOR YEAR RESERVE	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS, TRANSFERS AND RESERVE	\$457,320.00	\$346,845.00		\$.00
TOTAL DEBT SERVICE FUNDS NOT INCLUDING RESERVES	\$457,320.00	\$346,845.00	\$110,475.00	\$.00

PREPARED AND SUBMITTED BY:



BOARD SECRETARY/BUSINESS ADMINISTRATOR

DATE

AUGUST 7, 2024



"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATION
OF N.J.A.C. 6A:23-2.11 (A)."



2024-25 Monthly Transfers Worksheet - Details of Transfers

District:	CLOSTER PUBLIC SCHOOLS
LEA Code:	03-0930
Month/Year:	JULY
Date of Submission:	8/8/2024

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	2024-25 Original Budget	Revenues Allowed (N.J.A.C. 8A-23A-13.3(d))	2024-25 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2024-25 YTD Net Transfers to/(from) as of Date of Submission in cell B6	% Change of Transfers YTD	2024-25 Remaining Allowable Balance From	2024-25 Remaining Allowable Balance To
3200	Instruction									
10300, 11160, 12160, 40580, 41080	Regular Programs	11-1XX-100-XXX	7,249,230	32,607	7,281,837	728,184		0.00%	728,184	
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100, 27100	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX, 11-000-216,217	5,622,534	16,968	5,639,502	563,950	7,560	0.13%	571,510	
	Vocational Programs - Local	11-3XX-100-XXX						0.00%		
	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-100-XXX	174,658	288	174,946	17,495		0.00%	17,495	
	Community Services Programs/Operations	11-800-330-XXX						0.00%		
Undistributed Expenditures										
29180	Tuition	11-000-100-XXX	2,050,804		2,050,804	205,080		0.00%	205,080	
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-213,218,219,222	1,629,960	497	1,630,457	163,046		0.00%	163,046	
	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	238,320	985	239,305	23,931		0.00%	23,931	
45300	General Administration	11-000-230-XXX	521,296		521,296	52,130	340	0.07%	52,470	51,790
46160	School Administration	11-000-240-XXX	890,546	2,289	892,835	88,284		0.00%	88,284	88,284
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX	589,926		589,926	58,993		0.00%	58,993	58,993
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	2,048,145	69,614	2,117,759	211,776		0.00%	211,776	
52480	Student Transportation Services	11-000-270-XXX	721,302		721,302	72,130		0.00%	72,130	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	4,350,716		4,350,716	435,072	(11,235)	-0.26%	423,857	
72020	Food Services	11-000-310-XXX						0.00%		
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934						0.00%		
72160	Deposit to Sale/Lease-Back Reserve	10-605						0.00%		
72180	Interest Earned on Maintenance Reserve	10-606						0.00%		
72200	Deposit to Maintenance Reserve	10-606						0.00%		
72220	Deposit to Current Expense Emergency Reserve	10-607						0.00%		
72240	Interest Earned on Current Expense Emergency Reserve	10-607						0.00%		
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610						0.00%		
72246	Increase in IMPACT Aid Reserve (General)	10-611						0.00%		
72247	Increase in IMPACT Aid Reserve (Capital)	10-612								
72260	Total General Current Expense		26,077,437	123,248	26,200,685	2,620,071	(3,355)			
Capital Outlay										

District:	
LEA Code:	
Month/Year:	03-0930
Date of	JULY
Submission	8/8/2024

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Line	Budget Category	Account	2024-25 Original Budget	Revenues Allowed (N.J.A.C. 6A-23A-13.3(d))	2024-25 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2024-25 YTD Net to/from Submission in cell B5	% Change of Transfers YTD	2024-25 Remaining Allowable Balance From	2024-25 Remaining Allowable Balance To
75800	Equipment	12-XXX-XXX-73X	24,000	167,443	191,443	19,144	3,335	1.74%	22,479	
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	364,941	1,769,281	2,134,222	213,422		0.00%		
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931						0.00%		
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933						0.00%		
76360	Deposit to Capital Reserve	10-604								
76380	Interest Earned on Capital Reserve	10-604						0.00%		
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938						0.00%		
76400	Total Capital Expenditures		388,941	1,936,724	2,325,665	232,566	3,335			
83080	Total Special Schools	13-XXX-XXX-XXX								
84000	Transfer of Funds to Charter Schools	10-000-100-56X						0.00%		
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571						0.00%		
84020	General Fund Contribution to School Based Budgets	10-000-520-930						0.00%		
84060	Operating Budget Grand Total		28,465,378	2,059,973	28,525,351	2,852,637				

School Business Administrator Signature:

Date: August 7, 2024


Floro M. Villanueva Jr.
 Business Administrator/Board Secretary
 Closter Public Schools

CLOSTER PUBLIC SCHOOLS

SY 2024-2025 Paraprofessionals

LASTNAME	FIRSTNAME	LOCATION	RATE	LONGEVITY	STEP	HOURS
AGRAMONTE	JULISSA	HES	\$23.07	\$0.00	5	5.75
ASTUDILLO	SONIA	TMS	\$21.39	\$0.00	2	5.75
BELVEDERE	CATERINA	HES	\$23.07	\$0.00	5	5.75
BORLAND	DONNA	HES	\$22.44	\$0.00	4	5.75
CALLAHAN	REBECCA	HES	\$20.89	\$0.00	1	5.75
CHEN	SHUCHUN	HES	\$23.07	\$0.00	5	5.75
COPELAND	MAYULI	HES	\$23.07	\$0.00	5	5.75
COSTA	MARIA	HES	\$20.89	\$0.00	1	5.75
DHORAJIA	NAYNABEN	TMS	\$23.07	\$0.00	5	5.75
DI RESE	GIANA	HES	\$21.39	\$0.00	2	5.75
DOMINIQUE	PINEROSE	TMS	\$23.07	\$0.00	5	5.75
DU BOSE	KELSEY	TMS	\$21.39	\$0.00	2	5.75
ELLER	JUDITH	HES	\$23.07	\$700.00	5	5.75
FERRARO	DIANE	HES	\$23.07	\$500.00	5	5.75
FINAN	KAREN	HES	\$23.07	\$500.00	5	5.75
FOLEY	VICTORIA	TMS	\$21.89	\$0.00	3	5.75
FRIEDRICH	CHERYL	HES	\$23.07	\$700.00	5	5.75
GALLO	DESTINY	HES	\$22.44	\$0.00	4	5.75
GEORGALLAS	MONICA	TMS	\$21.89	\$0.00	3	5.75
GISMONDI	JENNIFER	HES	\$21.39	\$0.00	2	5.75
GJATA	EDLIRA	HES	\$23.07	\$0.00	5	5.75
GRONEK	NANCY	TMS	\$23.07	\$500.00	5	5.75
HANS	SUSAN	HES	\$23.07	\$500.00	5	5.75
HATHAWAY	HENRY	HES	\$21.39	\$0.00	2	5.75
HO	MEYLEN	HES	\$23.07	\$0.00	5	5.75
KIM	ELLEN	HES	\$21.89	\$0.00	3	5.75
KIM	ROSA	TMS	\$20.89	\$0.00	1	5.75
LAZZARI	DAWN	HES	\$23.07	\$700.00	5	5.75
MARKGRAF	MARGARET	HES	\$23.07	\$500.00	5	5.75
MOLINA	CRISTINA	HES	\$23.07	\$0.00	5	5.75
MOREANO VASQUEZ	ELIANA	HES	\$21.39	\$0.00	2	5.75
MOSKOWITZ	JOSEPH	HES	\$21.39	\$0.00	2	5.75
O'GORMAN	LAURA	HES	\$21.39	\$0.00	2	5.75
OAKES	MARY	TMS	\$23.07	\$0.00	5	5.75
OWENS	EILEEN	HES	\$23.07	\$0.00	5	5.75
PATEL	ANKITA	TMS	\$21.89	\$0.00	3	5.75
PATEL	BHAVNABEN	HES	\$21.39	\$0.00	2	5.75
PARMAR	BHAVISHA	HES	\$21.39	\$0.00	2	5.75

CLOSTER PUBLIC SCHOOLS

SY 2024-2025 Paraprofessionals

LASTNAME	FIRSTNAME	LOCATION	RATE	LONGEVITY	STEP	HOURS
PAVLOU	CONSTANTINE	TMS	\$20.89	\$0.00	1	5.75
PAVLOU	MARY	HES	\$23.07	\$0.00	5	5.75
ROSNER	CHRISTINE	HES	\$23.07	\$500.00	5	5.75
ROTA	JANET	HES	\$23.07	\$700.00	5	5.75
RUIZ HERNANDEZ	WENDY LUZ	TMS	\$21.89	\$0.00	3	5.75
SAAD	FARHA YOUSSEF	TMS	\$23.07	\$0.00	5	5.75
SHAH	SONALI	HES	\$21.39	\$0.00	2	5.75
SHEM-TOV	RONIT	TMS	\$22.44	\$0.00	4	5.75
SMITH	DIANE	HES	\$23.07	\$500.00	5	5.75
SORMAN	KATARINA	HES	\$23.07	\$0.00	5	5.75
SORRENTINO	PATRICIA	HES	\$23.07	\$700.00	5	5.75
STRAUSS	LOURDES	HES	\$23.07	\$500.00	5	5.75
SUCHOFF	SUSAN	HES	\$21.89	\$0.00	3	5.75
SUVA	SHAILAJADEVI	TMS	\$20.89	\$0.00	1	5.75
TOSCANO	STEPHANIE	TMS	\$20.89	\$0.00	1	5.75
VASSELL	ANDRAE	TMS	\$20.89	\$0.00	1	5.75
VEKARIYA	KAJAL	HES	\$22.44	\$0.00	4	5.75
VELELLA	ALEXIS	HES	\$21.39	\$0.00	2	5.75
VELELLA	ALICE	HES	\$23.07	\$0.00	5	5.75
VORA	NILA	HES	\$23.07	\$0.00	5	5.75
WATKINS	GAIL	HES	\$23.07	\$700.00	5	5.75

POLICY GUIDE

BYLAWS

0141/page 1 of 2

Board Member Number and Term

0141 BOARD MEMBER NUMBER AND TERM

The Board of Education shall consist of nine members.

The term of a Board member shall be three years, except vacancies in the membership of the Board shall be filled in accordance with the provisions of N.J.S.A. 18A:12-15. Each Board member appointed to fill a vacancy shall serve until the organizational meeting following the next annual election unless the Board member is appointed to fill a vacancy occurring within the sixty days immediately preceding such election if the annual election is held in April, or occurring after the third Monday in July if the election is held in November, to fill a term extending beyond such election, in which case the Board member shall serve until the organizational meeting following the second annual election next succeeding the occurrence of the vacancy, and any vacancy for the remainder of the term shall be filled at the annual election or the second annual election next succeeding the occurrence of the vacancy, as the case may be.

Adopted:



POLICY GUIDE

PROGRAM
2200/page 1 of 2
Curriculum Content
M

2200 CURRICULUM CONTENT

The Board of Education will provide the instruction and services mandated by law and rules as necessary for the implementation of a thorough and efficient system of free public education and such other instruction and services as the Board deems appropriate for the thorough and efficient education of the students of this district. The Board shall annually approve a list of all programs and courses that comprise the district's curriculum and shall approve any subsequent changes in the curriculum in accordance with Policy 2220 – Adoption of Courses.

For the purpose of this Policy “curriculum” means planned learning opportunities designed to assist students toward the achievement of the intended outcomes of instruction.

The curriculum will be reviewed by the Superintendent and shall, as a minimum, include the curricular mandates of N.J.S.A. 18A – Education, N.J.A.C. 6A – Education, and the New Jersey Student Learning Standards.

Adopted:



POLICY GUIDE

TEACHING STAFF MEMBERS

3160/page 1 of 2

Physical Examination

M

3160 PHYSICAL EXAMINATION

The Board of Education shall requires any candidate for employment who has received a conditional offer of employment to undergo a physical examination pursuant to N.J.S.A. 18A:16-2.a. to determine whether the candidate is able to perform with reasonable accommodation job-related functions pursuant to P.L. 101-336, Americans with Disabilities Act of 1990 (ADA), pursuant to N.J.A.C. 6A:32-6.3.

If upon completing an examination it is determined a candidate for employment who received a conditional offer of employment is unable to perform with reasonable accommodation job-related functions pursuant to the provisions of the ADA, the conditional offer of employment will be rescinded either by the Superintendent of Schools, if the Board has not yet approved the appointment, or by the Board, if the Board had approved the appointment at a Board meeting.

In accordance with N.J.A.C. 6A:32-6.2(a), the Board will develop the requirements for the physical examination and provide for notification to candidates for employment regarding the requirements for the physical examination which shall include, but not be limited to, a health history to include past serious illnesses and injuries; current health problems; allergies; and a record of immunizations. The physical examination shall also include, but not be limited to, a health screening to include, but not be limited to: height and weight; blood pressure; pulse and respiratory rate; vision screening; and hearing screening.

Pursuant to N.J.S.A. 18A:16-3, the Board shall bear the cost of physical examinations required by this Policy performed by a physician or institution designated by the Board. However, the candidate shall bear the cost if the examination is performed by a physician or institution designated by the candidate with approval of the Board. In the event the Board approves the physician or institution designated by the candidate to complete an examination required by this Policy, the candidate will be provided with the detailed requirements of the examination.

Teaching staff member physicals, examinations, and/or annual medical updates do not require screening or disclosure of HIV status.

The Board will follow the current New Jersey Department of Health Guidance for Tuberculosis (TB) Testing in New Jersey Schools.



POLICY GUIDE

Health records of candidates for employment and current teaching staff members, including computerized records, shall be secured, stored, and maintained separately from other personnel files pursuant to N.J.A.C. 6A:32-6.3(d). The information contained in medical records shall be kept confidential. Only the teaching staff member, the Superintendent, and the school medical inspector shall have access to medical information regarding an individual teaching staff member. Health records shall be the property of the Board and may be shared only with authorized individuals in accordance with N.J.S.A. 18A:16-5 and N.J.A.C. 6A:32-6.3(d).

Pursuant to N.J.A.C. 6A:32-6.3(c), an individual teaching staff member may provide health-status information, including medications that may be of value to medical personnel in the event of an emergency requiring treatment. In such instances, a teaching staff member may also choose to share with the Principal and, if desired, with the certified school nurse, information regarding current health status to assure ready access in a medical emergency.

Pursuant to N.J.S.A. 18A:16-2, the Board may require physical or psychiatric examinations of a teaching staff member whenever, in the Board's judgment, a teaching staff member shows evidence of deviation from normal physical or mental health. Any additional individual examinations will be pursuant to the requirements of N.J.A.C. 6A:32-6.3(b). Additional examinations and/or certifications may be required to verify fitness in accordance with Policy 3161 – Examination for Cause or disability in accordance with Policies 3425 – Work Related Disability Pay and 3435 – Anticipated Disability.

Adopted:



POLICY GUIDE

SUPPORT STAFF MEMBERS

4160/page 1 of 2

Physical Examination

M

4160 PHYSICAL EXAMINATION

The Board of Education shall require any candidate for employment who has received a conditional offer of employment to undergo a physical examination pursuant to N.J.S.A. 18A:16-2.a. to determine whether the candidate is able to perform with reasonable accommodation job-related functions pursuant to P.L. 101-336, Americans with Disabilities Act of 1990 (ADA), pursuant to N.J.A.C. 6A:32-6.3.

If upon completing an examination it is determined a candidate for employment who received a conditional offer of employment is unable to perform with reasonable accommodation job-related functions pursuant to the provisions of the ADA, the conditional offer of employment will be rescinded either by the Superintendent of Schools, if the Board has not yet approved the appointment, or by the Board, if the Board had approved the appointment at a Board meeting.

In accordance with N.J.A.C. 6A:32-6.2(a), the Board will develop the requirements for the physical examination and provide for notification to candidates for employment regarding the requirements for the physical examination which shall include, but not be limited to, a health history to include past serious illnesses and injuries; current health problems; allergies; and a record of immunizations. The physical examination shall also include, but not be limited to, a health screening to include, but not be limited to: height and weight; blood pressure; pulse and respiratory rate; vision screening; and hearing screening.

Pursuant to N.J.S.A. 18A:16-3, the Board shall bear the cost of physical examinations required by this Policy performed by a physician or institution designated by the Board. However, the candidate shall bear the cost if the examination is performed by a physician or institution designated by the candidate with approval of the Board. In the event the Board approves the physician or institution designated by the candidate to complete an examination required by this Policy, the candidate will be provided with the detailed requirements of the examination.

Support staff member physicals, examinations, and/or annual medical updates do not require screening or disclosure of HIV status.

The Board will follow the current New Jersey Department of Health Guidance for Tuberculosis (TB) Testing in New Jersey Schools.



POLICY GUIDE

SUPPORT STAFF MEMBERS

4160/page 2 of 2

Physical Examination

Health records of candidates for employment and current support staff members, including computerized records, shall be secured, stored, and maintained separately from other personnel files pursuant to N.J.A.C. 6A:32-6.3(d). The information contained in medical records shall be kept confidential. Only the support staff member, the Superintendent, and the school medical inspector shall have access to medical information regarding an individual support staff member. Health records shall be the property of the Board and may be shared only with authorized individuals in accordance with N.J.S.A. 18A:16-5 and N.J.A.C. 6A:32-6.3(d).

Pursuant to N.J.A.C. 6A:32-6.3(c), an individual support staff member may provide health-status information, including medications that may be of value to medical personnel in the event of an emergency requiring treatment. In such instances, a support staff member may also choose to share with the Principal and, if desired, with the certified school nurse, information regarding current health status to assure ready access in a medical emergency.

Pursuant to N.J.S.A. 18A:16-2, the Board may require physical or psychiatric examinations of a support staff member whenever, in the Board's judgment, a support staff member shows evidence of deviation from normal physical or mental health. Any additional individual examinations will be pursuant to the requirements of N.J.A.C. 6A:32-6.3(b). Additional examinations and/or certifications may be required to verify fitness in accordance with Policy 4161 – Examination for Cause or disability in accordance with Policies 4425 – Work Related Disability Pay and 4435 – Anticipated Disability.

Adopted:



POLICY GUIDE

STUDENTS
5337/page 1 of 6
Service Animals

5337 SERVICE ANIMALS

In compliance with Title II of the Americans with Disabilities Act (ADA) as amended by the ADA Amendments Act of 2008, it is the Policy of the Board of Education to permit use of a service animal by an individual with a disability in all areas of the district where the public is normally permitted: in district buildings; on district property; and on vehicles owned, leased, or controlled by the district in accordance with 28 CFR §35.136.

A. Definitions

1. “Act” means the Americans with Disabilities Act (ADA) as amended by the ADA Amendments Act of 2008.
2. “Designated administrator” means Principal or person designated by the Principal to coordinate these activities.
3. “District” means this school district.
4. “Handler” means the animal’s owner who is an individual with a disability or a person, such as a trainer, assisting the owner with control of the service animal.
5. “Service animal” means a dog individually trained to do work or perform a specific job or task for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability in accordance with 28 CFR §36.104.
 - a. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition.
 - b. The work or tasks performed by a service animal must be directly related to the individual’s disability (e.g. navigation, alerting physical support and assistance, preventing or interrupting impulsive or destructive behaviors).



POLICY GUIDE

- c. Work or tasks for the purposes of this definition do not include the provision of emotional support, well-being, comfort, therapy, companionship, or crime deterrence.

B. General Rules

1. The district shall permit the use of a service animal by an individual with a disability unless:
 - a. The animal is out of control and the animal's handler does not take effective action to control it;
 - b. The animal is not housebroken.
2. A student with a disability, including autism, shall be permitted access for a service animal in school buildings, including the classroom, on school buses, and on school grounds.
3. The service animal shall be under a handler's control at all times by use of a leash, tether, voice control, signal, or other suitable means in accordance with N.J.S.A. 18A:46-13.3 and 28 CFR §35.136(d).
4. If an animal is properly excluded, the district shall give the individual with a disability the opportunity to participate in the service, program, or activity without having the service animal on the premises in accordance with 28 CFR §35.136(b).
5. If there are places in the district where it is determined to be unsafe for a handler and service animal, reasonable accommodations will be provided to assure the individual with a disability has equal access to the activity.
6. A school official may inquire as to whether the service animal is required due to a disability and what task or work the service animal has been trained to perform, unless the student's disability and the work or task that the service animal will perform are readily apparent in accordance with N.J.S.A. 18A:46-13.3.
7. The district may not require documentation, including proof that the animal has been certified, trained, or licensed as a service animal; nor that the dog demonstrates its ability to perform the work or task in accordance with 28 CFR §35.136(f).



POLICY GUIDE

8. Individuals with a disability who have service animals are not exempt from local animal control or public health requirements.
9. A school official may require:
 - a. Certification from a veterinarian that the service animal is properly vaccinated and does not have a contagious disease that may harm students or staff; and
 - b. Documentation that any license required by the municipality in which the student resides has been obtained for the service animal.

C. Delegation of Responsibility

1. The school shall not be responsible or liable for the care or supervision of the service animal:
 - a. The district is not responsible to pay for or provide a handler to aid the individual with a disability in the control of the service animal.
 - b. The school shall provide reasonable accommodations to allow the handler to provide for the care and feeding of the service animal while on school grounds or at a school function.
2. If the district normally charges individuals for damage they cause, an individual with a disability may be charged for damage caused by their service animal in accordance with 28 CFR §35.136(h).
3. The district will designate relief areas for the service animal which will be included in mobility training and orientation of students and animals new to the school.

D. Notification and Responsibilities

1. In the event a service animal will be introduced as part of the school community, the designated administrator will develop a comprehensive implementation plan prior to introduction of the service animal into the school to include:
 - a. Notification to parents of students who may be in contact with the service animal;



POLICY GUIDE

b. Appropriate accommodations:

- (1) For students who are allergic to the service animal; and/or
- (2) For students who have fears regarding the service animal.

c. Appropriate etiquette regarding service animals to include:

- (1) Never pet a service animal while it is working;
- (2) Never feed a working service animal;
- (3) Do not deliberately startle, tease, or taunt a service animal; and
- (4) Do not hesitate to ask the handler if they would like assistance regarding directions for navigating the facility.

2. The use of a service animal introduced as part of the school community will require inclusion into the student's Individualized Education Plan (IEP) or the student's Section 504 Accommodation Plan.

3. The district may request, but cannot require, the owner of a service animal introduced as part of the school community and, as included in the student's IEP or Section 504 Accommodation Plan, maintain liability insurance for the service animal. The School Business Administrator/Board Secretary will ensure the school district has appropriate insurance in the event a service animal is introduced as part of the school community.

E. Miniature Horses

1. Miniature horses, although not included in the Act under the definition of "service animal," may only be permitted if individually trained to do work or perform tasks for the benefit of the individual with a disability and if they meet the assessment factors outlined in 3. below in accordance with 28 CFR §35.136(i).

2. Ponies and full-size horses are not considered miniature horses.



POLICY GUIDE

3. Assessment factors to determine whether the district can reasonably modify its policies, practices, and procedures to allow for the use of miniature horses on its property, facilities, or vehicles include:
 - a. Type, size, and weight of the miniature horse and whether the facility can accommodate those features;
 - b. Whether the handler has sufficient control of the miniature horse;
 - c. Whether the miniature horse is housebroken; and
 - d. Whether the miniature horse's presence compromises legitimate safety requirements necessary for safe operation.
4. All requirements for the use of service animals also apply to the use of miniature horses.

Adopted:



POLICY GUIDE

STUDENTS
5350/page 1 of 4
Student Suicide Prevention
M

5350 STUDENT SUICIDE PREVENTION

The Board of Education recognizes that depression and self-destruction are problems of increasing severity among students. Students under severe stress cannot benefit fully from the educational program and may pose a threat to themselves or others.

The Board directs all school district staff members to be alert to a student who exhibits warning signs of self-destruction or who threatens or attempts suicide. Any such warning signs or the report of such warning signs from another student or staff member shall be taken with the utmost seriousness and reported immediately to the Principal or designee.

The Principal or designee shall immediately contact the parent(s) of the student exhibiting warning signs of suicide to inform the parent(s) the student will be referred to the Child Study Team or a Suicide Intervention Team, appointed by the Superintendent or designee, for a preliminary assessment. Upon completion of the preliminary assessment, the Principal or designee shall meet with the parent(s) to review the assessment. Based on the preliminary assessment, the parent(s) may be required to obtain medical or psychiatric services for the student. In the event the parent(s) objects to the recommendation or indicates an unwillingness to cooperate in the best interests of the student, the Principal or designee will contact the New Jersey Department of Children and Families, Division of Child Protection and Permanency to request intervention on the student's behalf.

In the event the student is required to obtain medical or psychiatric services, the parent(s) will be required to submit to the Superintendent a written medical clearance from a licensed medical professional, selected by the parent(s) and approved by the Superintendent, indicating the student has received medical services, does not present a risk to themselves or others, and is cleared to return to school. The written medical clearance may be reviewed by a Board of Education healthcare professional before the student is permitted to return to school. The parent(s) shall be required to authorize their healthcare professional(s) to release relevant medical information to the school district's healthcare professional, if requested.



POLICY GUIDE

In accordance with N.J.A.C. 6A:14-1.1(d), special education and related services shall be provided to students with disabilities at public expense, with no charge to the parents. A clearance by a psychiatrist or other medical professional as a requirement to return to school is considered an assessment provided at public expense. The district shall not require the parents to incur the cost of psychiatric clearance.

In accordance with the provisions of N.J.S.A. 18A:6-111 and 18A:6-112, as part of the required professional development for teachers as outlined in N.J.A.C. 6A:9C-3 et seq., every teaching staff member must complete at least two hours of instruction in suicide prevention, to be provided by a licensed health care professional with training and experience in mental health issues, in each professional development period. The instruction in suicide prevention shall include information on the relationship between the risk of suicide and incidents of harassment, intimidation, and bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Not including teaching staff members subject to the requirements of N.J.S.A. 18A:6-112.a. and not including licensed mental health care professionals, a school employee or an employee of a contracted service provider who has regular and direct contact with students, as determined by the Board, shall complete a one-time training program in suicide prevention, awareness, and response identified by the New Jersey Department of Education (NJDOE) pursuant to N.J.S.A. 18A:6-112.c. A person subject to the requirements of N.J.S.A. 18A:6-112.b. shall complete the required training program not less than twelve months from the date of the identification by the NJDOE of training programs or twelve months from the person's date of hire, whichever occurs later.

Not less than twelve months following the date of the identification by the NJDOE of the training programs or not less than twelve months from the person's date of hire, and annually thereafter, the district shall provide to their employees who are subject to the requirements of N.J.S.A. 18A:6-112.a. or b., in a hard copy paper form or in an electronic form, guidelines on the district's reporting and suicide prevention, awareness, and response protocols including, but not limited to, contact information for each school's designated staff who should be notified whenever an employee believes a student may be at risk for suicide.

Each person who is required pursuant to N.J.S.A. 18A:6-112.a. or b. to complete a suicide prevention training program shall have a duty to warn and protect when the following conditions exist:

- (1) A student has communicated to that person a clearly identifiable threat of imminent, serious physical violence against oneself and the



POLICY GUIDE

circumstances are such that a reasonable person would believe the student intended to carry out the threat; or

- (2) The circumstances are such that a reasonable person would believe the student intended to carry out an act of imminent, serious physical violence against oneself.

A person acting in good faith and who takes reasonable steps to discharge a duty to warn and protect shall be immune from civil and criminal liability in regard to that disclosure.

Any school district staff member, volunteer, or intern with reasonable cause to suspect or believe that a student has attempted or completed suicide, shall immediately report the information to the Principal or designee or their immediate supervisor who will immediately report it to the Superintendent or designee. The Superintendent or designee shall promptly report it online to the New Jersey Department of Children and Families, or as otherwise required by the Department of Children and Families in accordance with N.J.S.A. 30:9A-24. In accordance with N.J.S.A. 30:9A-24.i., any person who reports an attempted or completed suicide shall have immunity from any civil or criminal liability on account of the report, unless the person has acted in bad faith or with malicious purpose.

The Superintendent shall prepare and disseminate guidelines to assist school district staff members in recognizing the warning signs of a student who may be contemplating suicide, to respond to a threat or attempted suicide, and to prevent contagion when a student commits suicide.

Adopted:



POLICY GUIDE

OPERATIONS

8420/page 1 of 6

Emergency and Crisis Situations

M

8420 EMERGENCY AND CRISIS SITUATIONS

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district shall develop and implement comprehensive plans, procedures, and mechanisms that provide for safety and security in the district's public elementary and secondary schools. Plans and procedures, which shall be in written form, and mechanisms shall provide for, at a minimum: the protection of the health, safety, security, and welfare of the school population; the prevention of, intervention in, response to, and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and support services for staff, students, and their families, in accordance with N.J.A.C. 6A:16-5.1(a).

Pursuant to N.J.S.A. 18A:41-6, "school security drill" means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a bomb threat, non-fire evacuation, lockdown, or active shooter situation and that is similar in duration to a fire drill.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and other community resources, as appropriate, in the development of the district's plans, procedures, and mechanisms for school safety and security in accordance with N.J.A.C. 6A:16-5.1(b). The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education. The plans, procedures, and mechanisms shall be reviewed annually and updated as appropriate.

Pursuant to N.J.S.A. 18A:41-15, in developing its districtwide school safety and security plan, the district shall: demonstrate that it has considered the individual needs of each student with a disability, as enumerated in the students' individualized education programs (IEP), individualized health care plans, 504 plans, or, in the case of students with disabilities enrolled in nonpublic schools, service plans pursuant to N.J.S.A. 18A:46-2.15; and incorporate protocols into the districtwide school safety and security plan for communicating the individual needs of each student with a disability, when appropriate and in compliance with the "Family Educational Rights and Privacy Act of 1974," (20 USC §1232g), to third



POLICY GUIDE

parties including, but not limited to, first responders and emergency management agencies.

A copy of the school safety and security plan shall be disseminated to all employees pursuant to N.J.A.C. 6A:16-5.1(c). New employees shall receive a copy of the school safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be notified in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The district shall develop and provide an in-service training program for all employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crises, consistent with the district's plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive the in-service training within sixty days of the effective date of their employment. The in-service training program for all employees shall be reviewed annually and updated as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district's practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.b. In the event an individual is employed in a substitute capacity in the district at the time the school safety and security training is being provided to full-time employees pursuant to N.J.S.A. 18A:41-7.a., the district shall include the individual in the training.

Any information or training provided pursuant to N.J.S.A. 18A:41-7 shall address the unique needs of students with disabilities in the event of a fire drill, school security drill, or actual emergency situation. All full-time employees and individuals employed in the district in a substitute capacity shall be made aware of any anticipated mobility, sensory, medical, social, communication, emotional, regulatory, and decision-making support needs of students in the care of the employee and any supports, modifications, accommodations, and services to be provided to students, as enumerated in their IEPs, individualized health care plans, 504 plans, or service plans pursuant to N.J.S.A. 18A:46-2.15.

The district shall ensure a student's unique mobility, sensory, medical, social, communication, emotional, regulatory, and decision-making needs in the event of a fire drill, school security drill, or an actual emergency situation that may occur on school grounds is maintained in the student record. The documentation maintained in the student record shall indicate whether or not the student is able to safely and fully participate in fire drills or school security drills without the use of supplementary supports, modifications, accommodations, or services, or if any



POLICY GUIDE

accommodations are needed, including determining areas of refuge during an emergency, in accordance with N.J.S.A. 18A:46-2.15.a.

If it is determined a student requires supplementary supports, modifications, accommodations, or services in order to safely and fully participate in a fire drill or school security drill, a written plan shall be maintained in the student record, pursuant to N.J.S.A. 18A:46-2.15.b. The written plan shall: describe the anticipated mobility, sensory, medical, social, communication, emotional, regulatory, and decision-making support needs of the student during a fire drill or school security drill and during an actual emergency situation; describe the supports, modifications, accommodations, and services to be provided to the student during a fire drill or school security drill and during an actual emergency situation; and describe the role of school employees in supporting the student during a fire drill or school security drill and during an actual emergency situation, including the need for any specific training of school employees. The district shall on a regular basis, but not less than once annually, perform a review of any determinations made pursuant to N.J.S.A. 18A:46-2.15 to evaluate the school security needs of a student.

Every Principal of a school of two or more rooms, or of a school of one room when located above the first story of a building, shall have at least one fire drill and one school security drill each month within the school hours, including any summer months during which the school is open for instructional programs. Employees of the district, whether occupying buildings of one or more stories, shall keep all exterior doors and exits locked at all times except when necessary to comply with the requirements set forth in the Uniform Fire Code, including applicable requirements during an emergency lockdown or an emergency lockdown drill. All students and staff shall fully participate in each drill conducted to the greatest extent practicable and, when appropriate, utilize procedures for assisting in the rescue of persons unable to use the general means of egress to ensure that participation does not pose a safety risk. Where school buildings have been provided with fire escapes, they shall be used by a part or all of the students performing every fire drill. An actual school security emergency that occurs at a school during the month that includes activities which are the equivalent of a drill shall be considered a school security drill for the purposes of meeting the requirements of N.J.S.A. 18A:41-1.

Every school in the district shall conduct a school security drill within the first fifteen days of the beginning of the school year. In accordance with N.J.S.A. 18A:41-7a., notwithstanding any other provision of law to the contrary, the ~~school~~ district shall ensure that a school security drill that occurs when students are present:



POLICY GUIDE

1. Includes clear, developmentally and age-appropriate messaging to students and staff at the conclusion of the drill that the event is a drill and that no current danger exists;
2. Does not expose students to content or imaging that is not developmentally or age-appropriate;
3. Is paired with trauma-informed approaches to address any student inquiries or concerns which may arise as a result of a school security drill;
4. Does not include the use of fake blood, real or prop firearms, or the simulations of gun shots, explosions, or other sounds or visuals that may induce panic or a traumatic response from a student or school district employee;
5. Does not require a student to role play as a victim, but may include first aid training in which students participate; and
6. Is accessible to students with disabilities and mental health conditions, and provides all necessary accommodations for these students.

The Principal or designee shall provide written notification to the parent of a student enrolled in the school following completion of a school security drill, which notice shall be provided to the parent by no later than the end of the school day on which the school security drill is conducted.

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. A law enforcement officer shall be present at a minimum of one school security drill in each school year in order to make recommendations on any improvements or changes to school security drill procedures that the officer may deem advisable in accordance with N.J.S.A. 18A:41-1. The district may permit emergency personnel access to the buildings and grounds of its schools for school security drills that are scheduled outside of school hours and during such times as students are not present, pursuant to N.J.S.A. 18A:41-7a.c.

The district shall review and update its school security drill procedures using a process that coincides with the review of the school safety and security plan developed pursuant to N.J.A.C. 6A:16-5.1 and collects input from emergency personnel; parents of students enrolled in the district; teachers and staff employed in the district; mental health professionals; and student government representatives from multiple grade levels, pursuant to N.J.S.A. 18A:41-7a.d.



POLICY GUIDE

The district shall annually track data on such measures and information as required by the Commissioner of Education, and shall report the data to the Commissioner, pursuant to N.J.S.A. 18A:41-7a.e.

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds in accordance with N.J.A.C. 6A:16-5.1.

The district will be required to annually submit a security drill statement of assurance attesting to the completion of monthly school security drills to the New Jersey Department of Education/County Office of Education by June 30 of each school year, in accordance with N.J.A.C. 6A:30 App.A. Each school in the district will be required to complete and retain a security drill record form as required by the New Jersey Department of Education.

Adopted:



POLICY GUIDE

OPERATIONS
8467/page 1 of 4
Firearms and Weapons
M

8467 FIREARMS AND WEAPONS

The Board of Education prohibits the possession, use, or exchange of any firearm or weapon in any school building, on school grounds, at any school-sponsored event, and on school sanctioned transportation except as the possession and use of a firearm or weapon is authorized by law and required in the performance of the possessor's duty.

For the purpose of this Policy, "weapon" means items enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined by N.J.S.A. 2C:39-1(f). For the purposes of this Policy, "firearm" means those items enumerated in N.J.S.A. 2C:39-1(f) and 18 USC §921.

Pursuant to N.J.A.C. 6A:16-6.3(b), whenever a school employee develops reason to believe a firearm, as defined in N.J.S.A. 2C:39-1(f) and 18 USC §921, or other deadly weapon, whether enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined in N.J.S.A. 2C:39-1(f) and 18 USC §921, has unlawfully been brought onto school grounds or a student or other person is in unlawful possession of a firearm or other deadly weapon on or off school grounds, or a student or other person has committed an offense with or while in possession of a firearm on or off school grounds or during school operating hours, the matter shall be reported as soon as possible to the Principal or designee, or in the absence of the Principal or designee, to the staff member responsible at the time of the alleged violation. Either the Principal or designee or the responsible staff member shall notify the Superintendent, who in turn shall notify as soon as possible the county prosecutor or other law enforcement official designated by the county prosecutor to receive such information. The Superintendent or designee shall provide to the county prosecutor or designee all known information concerning the matter, including the identity of the student or staff member involved.

The Principal or designee shall conduct an appropriate search in accordance with Policy 5770 – Student Right of Privacy and, if appropriate and feasible, confiscate any firearm or weapon discovered in the course of the search. The Principal or designee may summon the aid of law enforcement officials in the conduct of the search. Any school employee who confirms the presence of a firearm or weapon under circumstances that place persons at serious risk may confiscate the firearm or weapon immediately and may use such force as is reasonable and necessary to obtain possession.



POLICY GUIDE

Unless the firearm or weapon has been taken into custody by a law enforcement official, the Principal or designee shall immediately secure the confiscated firearm or weapon in a secure and locked location and report the presence of the firearm or weapon to the Superintendent. Pursuant to N.J.A.C. 6A:16-6.3(b), the Superintendent shall promptly notify local law enforcement that a firearm or weapon is present on school premises and request removal of the firearm or weapon by an authorized law enforcement official. The Superintendent shall obtain and file a receipt for any firearm or weapon removed by a law enforcement official.

Any student who possesses, uses, or exchanges a firearm or weapon in violation of this Policy shall be subject to stringent discipline. Any student or school employee who suspects or knows of the presence of a firearm or weapon in violation of this Policy and fails to report the same shall be subject to discipline. Pursuant to N.J.A.C. 6A:16-6.3(b), any person who possesses a firearm or weapon on school premises or school transportation or at a school-sponsored function shall be reported to the appropriate law enforcement agency.

The Board shall immediately remove a student who is convicted or adjudicated delinquent for possession of a firearm on school grounds; convicted or adjudicated delinquent for committing a crime while in possession of a firearm on school grounds; or found knowingly in possession of a firearm on school grounds from the school's general education program for a period of not less than one calendar year, in accordance with N.J.A.C. 6A:16-5.5(a) and Policy and Regulation 5611 – Removal of Students for Firearms Offenses.

The Board shall immediately remove a student who commits an assault, as defined under N.J.S.A. 2C:12-1a(1), with a weapon, which includes, but is not limited to, items enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined by N.J.S.A. 2C:39-1(f) and 18 USC §921, upon a teacher, administrator, other school board employee, district Board of Education member, or another student on school grounds, pursuant to N.J.S.A. 18A:37-2.2 through 2.5, from the school's general education program for a period not exceeding one calendar year, in accordance with N.J.A.C. 6A:16-5.6(a) and (b) and Policy and Regulation 5613 – Removal of Students for Assaults with Weapons Offenses.

Students with disabilities violating the provisions of this Policy shall be addressed in accordance with the provisions of N.J.A.C. 6A:14-2.8.

Nothing in this Policy shall be construed to prohibit the reporting of a crime committed by a child with a disability to the appropriate law enforcement or judicial authorities, or to prevent such authorities from exercising their responsibilities with regard to the application of Federal or State law to crimes committed by a child with disabilities.

The procedures for removal from and return to the general education program of a



POLICY GUIDE

student for firearms offenses and assaults with weapons offenses shall be in accordance with Policy and Regulation 5611 – Removal of Students for Firearms Offenses and Policy and Regulation 5613 – Removal of Students for Assaults with Weapons Offenses.

The Superintendent or designee shall prepare regulations to implement this Policy for the guidance of school staff in dealing with incidents involving firearms or weapons in the school district.

The school district's reporting requirements to law enforcement officials and the handling of firearms and weapons outlined in this Policy and Regulation 8467 and in accordance with N.J.A.C. 6A:16-3 and N.J.A.C. 6A:16-4 shall be in addition to any reporting and handling requirements included in the current Memorandum of Agreement Between Education and Law Enforcement Officials.

Adopted:



POLICY GUIDE

COMMUNITY

9181/page 1 of 3

Volunteer Athletic Coaches and Co-Curricular
Activity Advisors/Assistants

9181 VOLUNTEER ATHLETIC COACHES AND CO-CURRICULAR ACTIVITY ADVISORS/ASSISTANTS

The Board of Education recognizes the services of volunteer athletic coaches and co-curricular activity advisors/assistants bring unique skills to the district, enrich the athletic and co-curricular program, assist district coaching and co-curricular staff members in the performance of their duties, and enhance the relationship between the school district and the community. Therefore, the Board authorizes a program for the utilization of volunteer athletic coaches and co-curricular activity advisors/assistants in the district.

For the purposes of this Policy, “volunteer athletic coach and co-curricular activity advisor/assistant” is a person who is not paid by the Board assisting under the direct supervision of an appropriately certified or licensed school district employee, and provides assistance for the school activity.

The Superintendent of Schools or designee will be responsible for the recruitment and screening of volunteer athletic coaches and co-curricular activity advisors/assistants and their assignment. The district is not obligated to utilize the proffered services of a volunteer as determined by the Superintendent.

These volunteers must be recommended by the Superintendent and approved by the Board prior to assuming any responsibilities.

The Superintendent or designee will prepare and promulgate rules of conduct for volunteer athletic coaches and volunteer co-curricular activity advisors/assistants. Each volunteer athletic coach and co-curricular activity advisor/assistant will be given a copy of this Policy.

The following guidelines shall govern the service of a volunteer athletic coach and volunteer co-curricular activity advisor/assistant:

1. Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants may serve only under the direction and direct supervision of an appropriately certified or licensed head and/or assistant coach or activity advisor or assistant employed by the Board;



POLICY GUIDE

2. Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants must clearly understand their duties and responsibilities and perform no services outside those duties;
3. Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants serve only in a support capacity and only head or assistant coaches or activity advisors or assistants employed by the Board are responsible for the supervision and instruction provided to students participating in athletic programs or co-curricular activities;
4. Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants shall respect the individuality, dignity, and worth of each student;
5. Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants are not permitted access to student records;
6. Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants must not disclose any confidential student matters the volunteer athletic coach or volunteer activity advisor/assistant becomes aware of as a result of their volunteer responsibilities;
7. Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants shall consult with the Superintendent or designee regarding any matters or questions regarding their duties and responsibilities;
8. Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants shall receive no financial remuneration from the Board; and
9. Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants may be immediately relieved of their volunteer responsibilities, with or without cause, by the Superintendent with such action to be recommended to the Board by the Superintendent at the next Board meeting following relief of duties.

Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants will be screened for tuberculosis in accordance with the current New Jersey Department of Health Guidance for Tuberculosis (TB) Testing in New Jersey Schools.

Volunteer athletic coaches and volunteer co-curricular activity advisors/assistants



POLICY GUIDE

will be required to participate in all mandated trainings required for their position and any other trainings as required by the Superintendent or designee.

All school volunteer athletic coaches and co-curricular activity advisors/assistants must:

- possess a New Jersey substitute teacher credential;
- obtain a criminal history record check to be reimbursed by the Board; and
- sign a waiver for workers' compensation if required by the school district's insurance company.

Adopted:



REGULATION GUIDE

TEACHING STAFF MEMBERS

R 3160/page 1 of 4

Physical Examination

M

R 3160 PHYSICAL EXAMINATION

A. Definitions

1. “Employee” or “staff member” means the holder of any full-time or part-time position of employment.
2. “Health history” means the record of a person’s past health events obtained in writing, completed by the individual or their physician.
3. “Health screening” means the use of one or more diagnostic tools to test a person for the presence or precursors of a particular disease.
4. “Physical examination” means the assessment of an individual’s health by a professional licensed to practice medicine or osteopathy, or by an advanced practice nurse or physician assistant. Physical examination includes specific procedures required by statute as stated in N.J.A.C. 6A:16-2.2.
5. “Physician assistant” means a health care professional licensed to practice medicine with physician supervision.

B. Physical Examinations – Candidates for Employment Who Have Received a Conditional Offer of Employment

1. Candidates for employment who have received a conditional offer of employment shall be required to undergo a physical examination. The physical examination shall include, but is not limited to, a health history and health screenings to determine whether the candidate is able to perform with reasonable accommodation job-related functions pursuant to P.L. 101-336, Americans with Disabilities Act of 1990 (ADA). The candidate for employment will be provided the Board’s requirements for the physical examination.



REGULATION GUIDE

- a. A health history shall include, but is not limited to, the candidate's:
 - (1) Past serious illnesses and injuries;
 - (2) Current health problems;
 - (3) Allergies; and
 - (4) A record of immunizations.
- b. A health screening shall include, but is not limited to:
 - (1) Height;
 - (2) Weight;
 - (3) Pulse and respiratory rate;
 - (4) Hearing screening;
 - (5) Blood pressure;
 - (6) Vision screening.

C. Medical Requirements Upon Employment

- 1. The Board will follow the current New Jersey Department of Health Guidance for Tuberculosis (TB) Testing in New Jersey Schools.
- 2. An individual teaching staff member may provide health-status information, including medications, that may be of value to medical personnel in the event of an emergency requiring treatment. In such instances, the teaching staff member may also choose to share with the Principal and, if desired, with the certified school nurse, information regarding current health status to assure ready access in a medical emergency pursuant to N.J.A.C. 6A:32-6.3(c).

D. Health Records

- 1. Health records of candidates for employment who have received a conditional offer of employment and of current employees, including computerized records, shall be secured, stored, and maintained separately from other personnel files in accordance with N.J.A.C. 6A:32-6.3(d).



REGULATION GUIDE

2. Health records shall be the property of the Board and may be shared only with authorized individuals in accordance with N.J.S.A. 18A:16-5 and N.J.A.C. 6A:32-6.3(d).
- E. Teaching Staff Member Physical Examinations and Medical Updates
1. Teaching staff member physicals, examinations, and/or annual medical updates shall not require disclosure of HIV status.

Adopted:



REGULATION GUIDE

SUPPORT STAFF MEMBERS

R 4160/page 1 of 4

Physical Examination

M

R 4160 PHYSICAL EXAMINATION

A. Definitions

1. “Employee” or “staff member” means the holder of any full-time or part-time position of employment.
2. “Health history” means the record of a person’s past health events obtained in writing, completed by the individual or their physician.
3. “Health screening” means the use of one or more diagnostic tools to test a person for the presence or precursors of a particular disease.
4. “Physical examination” means the assessment of an individual’s health by a professional licensed to practice medicine or osteopathy, or by an advanced practice nurse or physician assistant. Physical examination includes specific procedures required by statute as stated in N.J.A.C. 6A:16-2.2.
5. “Physician assistant” means a health care professional licensed to practice medicine with physician supervision.

B. Physical Examinations – Candidates for Employment Who Have Received a Conditional Offer of Employment

1. Candidates for employment who have received a conditional offer of employment shall be required to undergo a physical examination. The physical examination shall include, but is not limited to, a health history and health screenings to determine whether the candidate is able to perform with reasonable accommodation job-related functions pursuant to P.L. 101-336, Americans with Disabilities Act of 1990 (ADA). The candidate for employment will be provided the Board’s requirements for the physical examination.
 - a. A health history shall include, but is not limited to, the candidate’s:
 - (1) Past serious illnesses and injuries;
 - (2) Current health problems;



REGULATION GUIDE

- (3) Allergies; and
- (4) A record of immunizations.

b. A health screening shall include, but is not limited to:

- (1) Height;
- (2) Weight;
- (3) Pulse and respiratory rate;
- (4) Hearing screening;
- (5) Blood pressure;
- (6) Vision screening.

C. Medical Requirements Upon Employment

- 1. The Board will follow the current New Jersey Department of Health Guidance for Tuberculosis (TB) Testing in New Jersey Schools.
- 2. An individual support staff member may provide health-status information, including medications, that may be of value to medical personnel in the event of an emergency requiring treatment. In such instances, the support staff member may also choose to share with the Principal and, if desired, with the certified school nurse, information regarding current health status to assure ready access in a medical emergency pursuant to N.J.A.C. 6A:32-6.3(c).

D. Health Records

- 1. Health records of candidates for employment who have received a conditional offer of employment and of current employees, including computerized records, shall be secured, stored, and maintained separately from other personnel files in accordance with N.J.A.C. 6A:32-6.3(d).
- 2. Health records shall be the property of the Board and may be shared only with authorized individuals in accordance with N.J.S.A. 18A:16-5 and N.J.A.C. 6A:32-6.3(d).

E. Support Staff Member Physical Examinations and Medical Updates



REGULATION GUIDE

1. Support staff member physicals, examinations, and/or annual medical updates shall not require disclosure of HIV status.

Adopted:



REGULATION GUIDE

STUDENTS
R 5200/page 1 of 14
Attendance
M

R 5200 ATTENDANCE

A. Attendance Recording

1. School Register –N.J.A.C. 6A:32-8.1

- a. The Board of Education shall carefully and accurately track enrollment and attendance of all students in a manual school register format or in an electronic format of the school district's choosing.
- b. The Commissioner of Education will issue and publish on the New Jersey Department of Education's (NJDOE) website guidance for recording student attendance in all public schools of the State operated by district Boards except adult high schools.
- c. Student attendance shall be recorded in the school register during school hours on each day in session, pursuant to N.J.A.C. 6A:32-8.3. An employee designated by the Superintendent shall keep in the school register, attendance of all students, and shall maintain the attendance records in accordance with N.J.A.C. 6A:32-8 and the guidance issued by the Commissioner in accordance with N.J.A.C. 6A:32-8.1(c) and A.1.b. above.
- d. A student who has been placed on home instruction shall have their attendance status recorded on the regular register for the program in which the student is enrolled. The student shall be marked absent for the period beginning the first day the student is unable to attend school and ending the day before the first instructional day at the student's place of confinement. Absences shall not be recorded for the student while on home instruction, provided the hours of instruction are no less than required by N.J.A.C. 6A:14-4.8 and 4.9 and N.J.A.C. 6A:16-10.1 and 10.2. The number of possible days in membership for a student on home instruction shall be the same as for other students in the program in which the student is enrolled.



REGULATION GUIDE

- (b) “Days in membership” means the number of school days in session in which a student is enrolled in accordance with N.J.A.C. 6A:32-2.1. A student’s membership begins on the first possible day of attendance following enrollment during the school year, notwithstanding the actual day the student was recorded as present for the first time.

2. Day in Session – N.J.A.C. 6A:32-8.3

- a. A day in session shall be a day on which the school is scheduled to provide instruction and students are under the guidance and direction of a teacher(s) engaged in the teaching process. A day on which school is closed for reasons such as holidays and teachers’ institutes, or inclement weather not under conditions set forth at N.J.A.C. 6A:32-13, shall not be considered a day in session.
- b. A day in session shall consist of not less than four hours, exclusive of recess and lunch periods, except that one continuous session of two and one-half hours may be considered a full day in Kindergarten.

3. Student Attendance – N.J.A.C. 6A:32-8.4

- b. For all State attendance submissions, a student shall be recorded as present, absent, or excused for a State-excused absence, pursuant to N.J.A.C. 6A:32-8.4(c) and A.3.e. below, on every day the school is in session after the student enrolls until the date the student is transferred to another school or officially leaves the school district.
- b. A record of attendance of all students shall be kept in accordance with N.J.A.C. 6A:32-8.1(c) and A.1.b. above. The employee designated by the Superintendent shall keep the attendance records according to N.J.A.C. 6A:32-8 and the guidance issued by the Commissioner in accordance with N.J.A.C. 6A:32-8.1© and A.1.b. above.
- c. A student enrolled in a school shall be recorded in the school register as present if the student participates in instruction or instruction-related activities for at least half a day in session whether the student is physically on school grounds, at an approved off-grounds location, or in a virtual or remote instruction setting, pursuant to N.J.A.C. 6A:32-13.



REGULATION GUIDE

- d. A student enrolled in a school who is not participating in instruction or instruction-related activities pursuant to N.J.A.C. 6A:32-8.4(c) and A.3.c. above shall be recorded in the school register as absent, unless the student is recorded as a State-excused absence, pursuant to N.J.A.C. 6A:32-8.4(e) and A.3.e. below.
- e. State-excused absences shall be as follows:
 - (1) Religious observance, pursuant to N.J.S.A. 18A:36-14, 15, and 16.
 - (a) The Commissioner, with approval of the State Board of Education, shall annually prescribe a list of religious holidays on which it shall be mandatory to excuse students for religious observance upon the written request signed by the parent or person standing in loco parentis;
 - (2) Participation in observance of Veterans Day, pursuant to N.J.S.A. 18A:36-13.2;
 - (3) Participation in district board of election membership activities, pursuant to N.J.S.A. 18A:36-33;
 - (4) Take Our Children to Work Day;
 - (5) College visit(s), up to three days per school year for students in grades eleven and twelve;
 - (6) Closure of a busing school district that prevents a student from having transportation to the receiving school; and
 - (7) Attendance at a civic event, one day per school year for students in grades six through twelve, pursuant to N.J.S.A. 18A:36-33.2.
 - (a) “Civic event” means an event sponsored by a government entity, a community-based organization, or a nonprofit organization that incorporates elements of service learning whereby students learn and develop through



REGULATION GUIDE

organized service. A civic event shall address an issue of public concern such as community health and safety or environmental, economic, or community well-being in accordance with N.J.S.A. 18A:36-33.1.

- (b) The parent of a student shall provide a signed written notice of an intended excused absence to attend a civic event at least five school days in advance of the intended excused absence and such other documentation as the Superintendent deems necessary to prove that the student meets the requirements for an excused absence pursuant to N.J.S.A. 18A:36-33.2.b.

- f. For absences that do not meet the criteria at N.J.A.C. 6A:32-8.4(e) and A.3.e. above, the Board may adopt policies that establish locally approved or excused absences consistent with N.J.A.C. 6A:16-7.6 for the purpose of expectations and consequences regarding truancy, student conduct, promotion, retention, and the award of course credit. However, an absence designated as excused by the Board pursuant to N.J.A.C. 6A:16-7.6 shall be considered as an absence in the submission to the State for the purpose of chronic absenteeism reporting, as set forth at N.J.A.C. 6A:32-8.6.

4. Average Daily Attendance – N.J.A.C. 6A:32-8.5

The average daily attendance rate in a district school or program of instruction for a school year shall be the total number of the days present of all enrolled students, divided by the number of days in membership of all enrolled students. The student average daily attendance means the total number of days that a student is present in the school divided by the total possible number of days in session.

5. Absentee and Chronic Absenteeism Rates – N.J.A.C. 6A:32-8.6

- a. A student's absentee rate shall be determined by subtracting the student's total number of days present from the student's days in membership and dividing the result by the student's days in membership.



REGULATION GUIDE

- (1) State-excused absences shall not be included in a student's days in membership for purposes of calculating a student's absentee rate.
 - b. If a student's absentee rate is equal to or greater than ten percent, the student shall be identified as chronically absent.
 - c. Each school with ten percent or more of its enrolled students identified as chronically absent shall develop a corrective action plan to improve absenteeism rates. In accordance with N.J.S.A. 18A:38-25.1, the school will annually review and revise the corrective action plan and present the revisions to the Board, until the percentage of students who are chronically absent is less than ten percent.
- B. Unexcused Absences That Count Toward Truancy/Excused Absences for Board Policy
 1. Notwithstanding the requirement of reporting student absences in the school register for State and Federal reporting purposes, "excused" and "unexcused" student absences for the purpose of expectations and consequences regarding truancy, student conduct, promotion, retention, and the award of course credit is a Board decision outlined in Policy 5200 – Attendance and this Regulation.
 2. N.J.A.C. 6A:16-7.6(a)3 requires the Board policies and procedures contain, at a minimum, a definition of unexcused absence that counts toward truancy, student conduct, promotion, retention, and the award of course credit.
 - a. "An unexcused absence that counts toward truancy" is a student's absence from school for a full or a portion of a day for any reason that is not an "excused absence" as defined in B.2.b. below.
 - b. "An excused absence" is a student's absence from school for a full day or a portion of a day for the observance of a religious holiday pursuant to N.J.S.A. 18A:36-14 through 16, or any absence for the reasons listed below:
 - The student's illness, supported by notification to the school by the student's parent and by a written letter from the parent upon student's return to school;
 - The student's required attendance in court;



REGULATION GUIDE

- Where appropriate, when consistent with Individualized Education Programs, the Individuals with Disabilities Act, accommodation plans under 29 USC §794 and 705(20), and individualized health care plans;
- Family illness or death, supported by notification to the school by the student's parent and by a written letter from the parent upon student's return to school;
- Take Our Children to Work Day;
- Religious observance, pursuant to N.J.S.A. 18A:36-14 through 16;
- Participation in observance of Veterans Day, pursuant to N.J.S.A. 18A:36-13.2;
- Participation in district board of election membership activities, pursuant to N.J.S.A. 18A:36-33;
- Attendance at a civic event(s), pursuant to N.J.S.A. 18A:36-33.2;
- An absence considered excused by the Commissioner and/or a NJDOE rule.

3. "Unexcused tardiness" may constitute an unexcused absence that counts toward truancy in accordance with Policy 5240 – Tardiness.]

C. Notice to School of a Student's Absence

1. The parent or adult student shall notify the school office before the school day when the student will not be in school. However, notice for attendance at a civic event shall be provided in accordance with the procedure set forth in N.J.S.A. 18A:36-33.2.b. and A.3.e.(7)(b) above.
2. The parent of the student or an adult student who will attend the morning session, but will not attend the afternoon session shall provide notice to the school office before the start of the afternoon session.
3. The parent of a student or an adult student shall notify the school office of a future absence if the absence is foreseeable.
4. In accordance with N.J.S.A. 18A:36-25.6, if a student is determined to be absent from school without valid excuse, and if the reason for the student's absence is unknown to school personnel, the Principal or designee shall immediately attempt to contact the student's parent



REGULATION GUIDE

to notify the parent of the absence and determine the reason for the absence.

D. Readmission to School After an Absence

1. A student returning from an absence of three consecutive school days will be required to provide a written statement to the Principal or designee that is dated and signed by the parent or adult student listing the reason for the absence.
2. A student who has been absent by reason of having or being suspected of having a communicable disease may be required to present to the school nurse written evidence of being free of a communicable disease.
3. The Superintendent of Schools or designee may require a student who has been absent from school due to a suspension or other reason concerning the student's conduct to receive a medical examination by a physician regarding the student's physical and/or mental fitness to return to school.
 - a. The Superintendent or designee will notify the student's parent of the specific requirements of the medical examination prior to the student's return to school.

E. Instruction

1. Teachers will cooperate in the preparation of home assignments for students who anticipate an absence of three school days duration.
2. Students absent for any reason are expected to make up the work missed. The parent or student is responsible for requesting missed assignments and any assistance required. Teachers will provide make-up assignments as necessary.
3. In general, students will be allowed a reasonable amount of time as determined by the teacher to make up the work missed.
4. A student who missed a test or an exam shall be offered an opportunity to take the test, exam, or an appropriate alternate test.
5. A student who anticipates an absence due to a temporary or chronic health condition may be eligible for home instruction in accordance with Policy 2412 – Home Instruction Due to Health Condition. The parent must request home instruction.



REGULATION GUIDE

F. Denial of Course Credit

1. The teacher will determine the credit to be awarded a student for make-up work. Where class participation is a factor in the learning process, the teacher may consider a student's absence in determining a final grade, except absences for the observance of a religious holiday or absence for a student's suspension from school will not adversely affect the student's grade. The teacher may record an incomplete grade for a student who has not had a full opportunity to make up missed work.
2. An elementary student may be retained at grade level, in accordance with Policy 5410 – Promotion and Retention, when the student has been absent for 10% or more of the total school days, whatever the reason for the absence, except those absences for the observance of a religious holiday, absences for those excused in accordance with the reporting requirements of the school register, and absences due to student's suspension will not count toward the total.

G. School District Response to Unexcused Absences During the School Year That Count Toward Truancy – N.J.A.C. 6A:16-7.6(a)4.

1. For up to four cumulative unexcused absences that count toward truancy, the Principal or designee shall:
 - a. Make a reasonable attempt to notify the student's parents of each unexcused absence prior to the start of the following school day;
 - b. Make a reasonable attempt to determine the cause of the unexcused absence, including through contact with the student's parents;
 - c. Identify, in consultation with the student's parents, needed action designed to address patterns of unexcused absences, if any, and to have the child return to school and maintain regular attendance;
 - d. Proceed in accordance with the provisions of N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-11, if a potential missing or abused child situation is detected; and
 - e. Cooperate with law enforcement and other authorities and agencies, as appropriate;



REGULATION GUIDE

2. For between five and nine cumulative unexcused absences that count toward truancy, the Principal or designee shall:
 - a. Make a reasonable attempt to notify the student's parents of each unexcused absence prior to the start of the following school day;
 - b. Make a reasonable attempt to determine the cause of the unexcused absence, including through contact with the student's parents;
 - c. Evaluate the appropriateness of action taken pursuant to N.J.A.C. 6A:16-7.6(a)4.i.(3) and G.1.c. above;
 - d. Develop an action plan to establish outcomes based upon the student's patterns of unexcused absences and to specify the interventions for supporting the student's return to school and regular attendance, which may include any or all of the following:
 - (1) Refer or consult with the building's Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
 - (2) Conduct testing, assessments, or evaluations of the student's academic, behavioral, and health needs;
 - (3) Consider an alternate educational placement;
 - (4) Make a referral to or coordinate with a community-based social and health provider agency or other community resource;
 - (5) Refer to a court or court program pursuant to N.J.A.C. 6A:16-7.6(a)4.iv. and G.4. below;
 - (6) Proceed in accordance with N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-11, if a potential missing or abused child situation is detected; and
 - (7) Engage the student's family.
 - e. Cooperate with law enforcement and other authorities and agencies, as appropriate.



REGULATION GUIDE

3. For cumulative unexcused absences of ten or more that count toward truancy, a student between the ages of six and sixteen is truant, pursuant to N.J.S.A. 18A:38-25, and the Principal or designee shall:
 - a. Make a determination regarding the need for a court referral for the truancy, per N.J.A.C. 6A:16-7.6(a)4.iv. and G.4. below;
 - b. Continue to consult with the parent and the involved agencies to support the student's return to school and regular attendance;
 - c. Cooperate with law enforcement and other authorities and agencies, as appropriate; and
 - d. Proceed in accordance with N.J.S.A. 18A:38-28 through 31, Article 3B, Compelling Attendance at School, and other applicable State and Federal statutes, as required; and
4. A court referral may be made as follows:
 - a. When unexcused absences that count toward truancy are determined by school officials to be violations of the compulsory education law, pursuant to N.J.S.A. 18A:38-25, and the Board's policies, in accordance with N.J.A.C. 6A:16-7.6(a), the parent may be referred to Municipal Court;
 - (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Municipal Court; or
 - b. When there is evidence of a juvenile-family crisis, pursuant to N.J.S.A. 2A:4A-22.g., the student may be referred to Superior Court, Chancery Division, Family Part;
 - (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Juvenile-Family Crisis Intervention Unit.
5. For a student with a disability, the attendance plan and its punitive and remedial procedures shall be applied, where applicable, in accordance with the student's Individual Education Program (IEP), pursuant to 20 USC §1400 et seq., the Individuals with Disabilities Education Act; the procedural protections set forth in N.J.A.C.



REGULATION GUIDE

6A:14; accommodation plan under 29 USC §794 and 705(20); and individualized healthcare plan and individualized emergency healthcare plan, pursuant to N.J.A.C. 6A:16-2.3(b)3.xii.

6. All receiving schools pursuant to N.J.A.C. 6A:14-7.1(a), shall act in accordance with N.J.A.C. 6A:16-7.6(a)4.i. and G.1. above for each student with up to four cumulative unexcused absences that count toward truancy.
 - a. For each student attending a receiving school with five or more cumulative unexcused absences that count toward truancy, the absences shall be reported to the sending school district.
 - (1) The sending school district shall proceed in accordance with the Board's policies and procedures pursuant to N.J.A.C. 6A:16-7.6(a) and the provisions of N.J.A.C. 6A:16-7.6(a)4.ii. through iv. and G.2. through G.4. above and N.J.A.C. 6A:16-7.6(b) and G.5. above, as appropriate.

H. Discipline

1. Students may be denied participation in co-curricular activities, school events, and/or athletic competition if they are absent from school.
2. No student who is absent from school for observance of a religious holiday may be deprived of any award or of eligibility for or opportunity to compete for any award because of the absence.

I. Recording Attendance

1. Teachers must accurately record the students present, tardy, or absent each day in each session or each class. Attendance records must also record students' attendance at out-of-school curricular events such as field trips.
2. A record shall be maintained of each excused absence and each unexcused absence that counts toward truancy as defined in Policy 5200 – Attendance and this Regulation.
3. A student's absence for observance of a religious holiday will not be recorded as such on any transcript or application or employment form.



REGULATION GUIDE

J. Appeal

1. Students may be subject to appropriate discipline for their school attendance record.
2. A parent of a student who has been retained at grade level for excessive absences may appeal that action in accordance with Policy 5410 – Promotion and Retention.
3. A parent of a student who has been dropped from a course and/or denied course credit for excessive absences may appeal that action in accordance with the following procedures:
 - a. A written appeal shall be filed with the Principal or designee within five school days of receiving notice of the action. The appeal should state the reasons for each absence, any documentation that may support reducing the number of absences for the purposes of course credit, and reasons why the student should either continue to be enrolled in the course or receive course credit for a class the student completed.
 - b. The Principal or designee will respond in writing no later than seven school days after receiving the written appeal.
 - c. If the parent is not satisfied, the parent may submit a written request to the Principal for consideration by an Attendance Review Committee.
 - d. In response to a request for consideration by an Attendance Review Committee, the Principal shall convene an Attendance Review Committee. The Attendance Review Committee shall meet informally to hear the appeal. The student's parent, the student, and teacher(s) may attend the meeting.
 - e. The Attendance Review Committee shall decide the appeal and inform the parent and student in writing within seven school days of the meeting.
 - f. The parent may appeal an adverse decision of the Attendance Review Committee to the Superintendent, the Board, and the Commissioner in accordance with Policy 5710 – Student Grievance and N.J.S.A. 18A. An appeal to the Attendance Review Committee shall be considered to



REGULATION GUIDE

have exhausted the first two steps of the grievance procedure outlined in Policy 5710.

K. Attendance Records

1. Attendance records for the school district and each school will be maintained and attendance rates will be calculated as required by the NJDOE. The school district will comply with all attendance requirements and any improvement plans as required by the NJDOE.

Adopted:



REGULATION GUIDE

OPERATIONS
R 8467/page 1 of 3
Firearms and Weapons
M

R 8467 FIREARMS AND WEAPONS

A. Definitions – N.J.A.C. 6A:16-1.3

1. “Weapon” means items enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined by N.J.S.A. 2C:39-1(f).
2. “Firearm” means items enumerated in N.J.S.A. 2C:39-1(f) and 18 USC §921.
3. “School grounds” means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider. School grounds also includes school buses, school-sponsored functions, structures that support the buildings, such as school district wastewater treatment facilities; generating facilities; and other central service facilities including, but not limited to, kitchens and maintenance shops. School grounds also includes other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds, and recreational places owned by municipalities, private entities, or other individuals during times when the school district has exclusive use of a portion of the land.

B. Reporting to Law Enforcement – N.J.A.C. 6A:16-6.3

1. Whenever a school employee develops reason to believe a firearm, as defined in N.J.S.A. 2C:39-1(f) and 18 USC §921, or other deadly weapon, whether enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined by N.J.S.A. 2C:39-1(f) and 18 USC §921, has unlawfully been brought onto school grounds or a student or other person is in unlawful possession of a firearm or other deadly weapon on or off school grounds, or a student or other person has committed an offense with or while in possession of a firearm on or off school grounds or during school operating hours, the matter shall be reported as soon as possible to the Principal or designee, or in the absence of the Principal or designee, to the staff member responsible at the time of the alleged violation.



REGULATION GUIDE

- a. Either the Principal or designee or the responsible staff member shall notify the Superintendent, who in turn shall notify as soon as possible the county prosecutor or other law enforcement official designated by the county prosecutor to receive such information.
- b. The Superintendent or designee shall provide to the county prosecutor or designee all known information concerning the matter, including the identity of the student or staff member involved.
- c. All incidents shall be reported under N.J.A.C. 6A:16-6.3 utilizing the Student Safety Data System, pursuant to N.J.A.C. 6A:16-5.3(e)1, where appropriate.

C. Handling of Firearms and Dangerous Weapons – N.J.A.C. 6A:16-6.4

- 1. In accordance with N.J.A.C. 6A:16-6.4(b), whenever a school employee seizes or comes upon a firearm or dangerous weapon, school officials shall:
 - a. In the case of a firearm, immediately advise the county prosecutor or appropriate law enforcement official, and secure the firearm pending the response by law enforcement to retrieve and take custody of the firearm; and
 - b. In the case of a dangerous weapon other than a firearm, immediately advise the county prosecutor or appropriate law enforcement official, and secure the dangerous weapon pending the response by law enforcement to retrieve and take custody of the dangerous weapon.
- 2. School employees in custody of a firearm or dangerous weapon shall take reasonable precautions, according to Board procedures, to prevent the theft, destruction, or unlawful use of the firearm or dangerous weapon by any person, pursuant to N.J.A.C. 6A:16-6.4(c).
 - a. The Principal shall place the firearm or dangerous weapon in a secure and locked location.
 - b. In the event any person other than the Principal is permitted access to the firearm or dangerous weapon prior to its retrieval by a law enforcement official, that person shall enter their name and signature on the record along with the



REGULATION GUIDE

time and date of inspection and the reason for the access. Access to the firearm or dangerous weapon will be permitted only in the presence of the Principal.

- c. The law enforcement official who takes custody of the firearm or dangerous weapon shall be required to sign and date the record to indicate their receipt of the firearm or dangerous weapon.
- 3. The Principal shall provide to the law enforcement official who takes custody of the firearm or dangerous weapon:
 - a. All information concerning the manner in which the firearm or dangerous weapon was confiscated;
 - b. The identity of all persons who had custody of the firearm or dangerous weapon following its confiscation; and
 - c. The identity of any student or staff member believed to have been in possession of the firearm or dangerous weapon.
- 4. Any person employed or engaged in a school or educational institution may, within the scope of their employment, use and apply such amounts of force as is reasonable or necessary to obtain possession of weapons or other dangerous objects upon the person or within the control of a student, pursuant to N.J.S.A. 18A:6-1.

Adopted:

