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CLOSTER BOARD OF EDUCATION
Closter, New Jersey

MINUTES
REGULAR MEETING
Tenakill Middle School
August 23, 2018
7:30 PM

The Board meeting was called to order by President Lambert at 7:30 PM.

The following Board members were present:

Ms. Lee (Stephanie), Ms. Finkelstein, Ms. Lee (Sung Min),
Mr. Kleinman, Ms. Micera, Ms. Kothari, Ms. Kwon, Mr. Lambert

Mr. Linn arrived at 7:38 PM.

Also present: Ms. Newberry, Mr. Donow

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Lambert.

SUPERINTENDENT'S REPORT

- Supe's On Newsletter
- Retirement of Paraprofessional – Camille Sofia
- New Custodial Hire – Jeffrey Morrow (resume)
- School Counselor Intern – Alexander Osterman

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- New Teacher Luncheon
- Welcome Back Breakfast – September 4 at 8:30 AM
- Camera Contract

CORRESPONDENCE

Notification received August 14, 2018 from paraprofessional Camille Sofia

MINUTES

Moved by Ms. Micera, seconded by Ms. Kwon to approve the following minutes. Motion was unanimously carried by voice vote of the Board:

July 26, 2018 Regular Meeting; July 26, 2018 Executive Session, approved as corrected

PUBLIC DISCUSSION

Moved by Ms. Micera, seconded by Ms. Finkelstein to open the meeting to the public discussion at 7:50 PM.

There were no public comments.

Moved by Ms. Micera, seconded by Ms. Lee (Stephanie) to resume the regular order of business at 7:50 PM.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Micera, Ms. Stephanie Lee, Mr. Kleinman

Moved by Ms. Micera, seconded by Mr. Linn to approve Motions A-E. Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Mr. Kleinman, Ms. Micera, Ms. Kothari, Ms. Kwon, Mr. Lambert
NAYS: none

A. Motion to approve the following staff conferences:

Staff Member/s: Eileen Kennedy
Conference: NJ IDA - Demystifying Dyslexia
Location: Somerset, NJ
Date: 9/21/18
Cost to Board: \$195.00

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Staff Member/s: Regina Pesce
Conference: NJ IDA - Demystifying Dyslexia
Location: Somerset, NJ
Date: 9/21/18
Cost to Board: \$195.00

- B. Motion to approve the following 2018-2019 Special Education placements for Closter student, effective September 1, 2018:

<u>Student #</u>	<u>Placement</u>	<u>Tuition/Student</u>
TBD	NVRHS -Valley Program	\$68,199.09
	1:1 Aide	\$42,545.45
6468903952	Shepard School	\$55,961.40
	1:1 Aide	\$23,445.96

- C. Motion to approve the award of professional services agreements for 1:1 Nursing Services for the 2018-2019 school year for a student in accordance with the student's IEP as follows:

Preferred Home Health Care & Nursing Services	LPN = \$50.00/hr RN = \$58.00/hr	Estimated \$22,000/year (2 day/week + substituting)
Starlight Homecare Agency	LPN = \$42.00/hr RN = \$52.00/hr	Estimated \$40,000/year (3 days/week)

- D. Motion to approve an agreement with the Bergen County Special Services School District for Hospital (Home) Instruction for students in the New Bridge Medical Center in Paramus, N.J. during the 2018-2019 school year, at the rate of \$65.00 per hour, on an as needed basis, not to exceed the required ten hours per student in any given week.

- E. Motion to approve revised curriculum guides for the 2018-2019 school year in accordance with the new QSAC guidelines. (All content area updates/revisions will be sent to BOE via email.)

- **ELA**
- **Math**
- **Science**
- **Social Studies**
- **World Language**
- **Comprehensive Health and PE**
- **Visual Arts**

• **Performing Arts - Dance/Theater**

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Mr. Linn, Ms. Kothari

Moved by Ms. Kwon, seconded by Mr. Linn to approve Motions A-H. Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Mr. Kleinman, Ms. Micera, Ms. Kothari, Ms. Kwon, Mr. Lambert
NAYS: none

A. Motion to approve payment of bills from July 31, 2018 to August 21, 2018 in the amount of:

General Fund (Fund 10)	\$596,406.98
Special Revenue (Fund 20)	\$ 60,000.00
Debt Service Funds (Fund 40)	\$ 19,211.25
NJ Unemployment	
Compensation Fund Qtr.	\$ <u>47.59</u>
TOTAL	\$675,665.82

B. Motion to approve the renewal of an agreement with the Summer Educational Workshop of Closter, Inc. for the operation of the After-Care Program at Hillside Elementary School during the 2018-2019 school year, at the annual rate of \$7,450.00.

C. Motion to approve the renewal of contracts for the 2018-2019 school year as follows:

Genesis Educational Services	Student Information System	\$ 8,147.00
Williams Scotsman, Inc.	Mobile Trailer	\$ 8,184.00
United Business Systems	Printer Maintenance	\$26,000.00*
School Webmasters LLC	Web Site Hosting/Updates	\$ 5,124.00
Frontline Technologies	Attendance/Substitute System	\$ 7,535.43
Turn-Key Technologies	TTI System (9/1-11/30/18)	\$ 2,137.50
		<i>*Estimated</i>

D. Motion to approve utilization of the Cooperative Purchasing agreement through the State of New Jersey from Dell for computer equipment, contract # A88796, for the 201819 school year.

E. **Motion to approve the renewal of the Use of Facilities Agreement with the Korean School of New Jersey at the fees established for the 2018-2019**

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school year, utilizing the auditorium and 17 classrooms at Tenakill Middle School.

- F. Motion to approve facilities use of Hillside ES parking lot on Sunday, September 16, 2018 for a bicycle rest/comfort stop for event sponsored by Global Impact Productions: "Braking AIDS Ride" to benefit Housing Works organization. The sponsor will provide tents, port-a-jons and tables in the front loop. Hours are approximately 1:00 pm to 5:00 pm.
- G. Motion to approve facilities use of Hillside ES parking lot on Sunday, October 21, 2018 for a bicycle rest/comfort stop for event sponsored by Eventage for MS Bike 2018, a fundraising to benefit the National Multiple Sclerosis Society. The sponsor will provide tents, port-a-jons, tables, bike repair, SAG operations and vehicle parking in the front loop. Hours requested are 6:30 am to 6:30 pm.
- H. Motion to approve facilities use of Hillside ES gym for annual PTO Fall Book Fair September 24, 2018 (Set-up) through September 27, 2018.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Sung Min Lee, Ms. Finkelstein, Mr. Lambert

Moved by Ms. Lee (Sung Min), seconded by Ms. Micera to approve Motions A-K.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Lee (Stephanie), Mr. Linn, Ms. Finkelstein, Ms. Lee (Sung Min),
Mr. Kleinman, Ms. Micera, Ms. Kothari, Ms. Kwon, Mr. Lambert

NAYS: none

- A. Motion to approve, upon the recommendation of the Superintendent, the payment of a portion of the salary for Ellen Monaghan, BSI Teacher at Tenakill Middle School, from Title I funds as follows:

20-231-100-100-060-00-0	\$79,680.00
11-230-100-101-060-01-0	\$25,889.00
- B. Motion to approve, upon the recommendation of the Superintendent, an amendment to appointment of Kari Corcoran-McPartland, a part-time Special Education teacher for the 2018-19 school year, increasing the schedule to 0.51 FTE, MA - Step 10, \$39,877.00
- C. Motion to approve, upon the recommendation of the Superintendent, an amendment to the longevity payment previously approved for Amy Kenny-Whritenour to become effective September 1, 2018.

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- D. Motion to approve, upon the recommendation of the Superintendent, the following custodian for the 2018-2019 school year, effective September 1, 2018:

Jeffrey Morrow Custodian Guide - Step 5 \$44,050.00 plus the Black Seal License stipend of \$100 (salary & stipend prorated for 10 months)

- E. Motion to approve, upon the recommendation of the Superintendent, tenure for the following employees as of 9/5/2018:

Courtney Carmichael
Ashley de Graaf
Alexandra Meril
William Tantum

- F. Motion to approve, upon the recommendation of the Superintendent, Keith McElroy as the Affirmative Action Officer for the 2018-2019 school year.

- G. Motion to approve, with regrets, the resignation of paraprofessional Camille Sofia, as of 9/1/18.

- H. Motion to approve, upon the recommendation of the Superintendent, a change of assignment/time for the following Custodial employees, effective September 1, 2018:

Luz Stella Morales from Hillside ES to Tenakill MS, 3:30 pm to 11:30 pm
Vincent Gioffre, Hillside ES, to 6:00 am to 2:00 pm

- I. Motion to approve, upon the recommendation of the Superintendent, the following substitute teachers for the 2018-2019 school year:

<u>Name</u>	<u>Certification</u>
Apollo-Rizzo, Marjorie	NJ Substitute Certificate
Desimini, Susan	New Jersey Certification
Garcia, Gabriella	NJ Substitute Certificate
Iafrate, James	NJ Substitute Certificate
Infeld, Jonathan	NJ Substitute Certificate
Lagomarsino, Maria	NJ Substitute Certificate
Mirabito, Christopher	NJ Substitute Certificate
Noviello, Frank	NJ Substitute Certificate
Perry, Mike	NJ Substitute Certificate
Sarier, Suzanne, RN	NJ Substitute Certificate

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Schinderman, Sheryl	New Jersey Certification
Smith, Eileen, RN	NJ Substitute Certificate
Spivack, Lisa	NJ Substitute Certificate
Strauss, Sarah	New Jersey Certification
Wrightson, Mary	NJ Substitute Certification

J. Motion to approve, upon the recommendation of the Superintendent, School Counselor Intern Alexander Osterman, from 8/27/18 to 12/10/18.

K. Motion to approve, upon the recommendation of the Superintendent, payment for additional summer hours for Speech evaluations and IEP meetings for Leanne Schettino and Gila Rachlin, not to exceed 25 hours and 5 hours respectively, at their contractual daily rate according to the CEA contract in effect for 2018-2019.

BOARD COMMITTEES

none

OLD/NEW BUSINESS

The following motion A. was discussed and held for future consideration:

A. Motion to approve an Agreement Between the Closter Board of Education and the Borough of Closter covering the Board's installation of security cameras at Hillside Elementary School and Tenakill Middle School and their feed to the Closter Police Department, effective upon the signing of the agreement by both parties through June 30, 2019.

PUBLIC DISCUSSION

Moved by Ms. Micera, seconded by Ms. Lee (Sung Min) to open the meeting to public discussion at 8:00 PM.

Borough Councilman Scott Devlin informed the Board that he was attending the Board meeting filling in as the liaison this month.

Moved by Ms. Micera, seconded by Ms. Kwon to close the meeting to public discussion at 8:02 PM.

CLOSED SESSION MOTION and ADJOURNMENT

Moved by Ms. Lee (Stephanie), seconded by Mr. Linn to approve the following Closed Session Motion and Adjournment. Motion was unanimously carried by a voice vote of the Board:

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BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

Personnel and Security

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board adjourned the public meeting and went into Closed Session at 8:02 PM.

Respectfully submitted,

Michael J. Donow,
Interim Business Administrator/Board Secretary