

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

SPECIAL MEETING

August 11, 2020 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:

- Ms. Bhagat _____
- Ms. Cross _____
- Ms. Kothari _____
- Ms. Kwon _____
- Ms. Lee _____
- Mr. Linn _____
- Ms. Micera _____
- Ms. Finkelstein _____
- Mr. Lambert _____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT:

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Minutes

Motion to approve July 16, 2020 minutes.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairpersons Ms. Bhagat, Mr. Linn, Ms. Cross

Moved by _____, seconded by _____ to approve Motions A - D

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Staff Coursework

Motion to approve the following courses for 2020-2021 as recommended to the Superintendent by the Principals:

Staff Member: Eileen Kennedy
Course No./Title: 15:290:583 Biological Bases of Behavior
Institution: Rutgers University - Online coursework
Credits: 3

Staff Member: Eileen Kennedy
Course No./Title: 15:291:511 Introduction to Assessment
Institution: Rutgers University - Online coursework
Credits: 3

B. APPROVAL - Professional Development

Motion to approve the following professional development for the 2020-2021 school year:

Staff Member: Alyssa Levy
Workshop: Summer Institute Food for Thought - NJIDA (Online)
Date(s): August 17, 2020
Cost to Board: \$120.00

C. APPROVAL - Updated NVCC Curriculum Guides

Motion to approve the updated NVCC Curriculum Guides (K-8 Core Content) for the 2020-2021 school year.

D. APPROVAL - Mentoring Plan for 2020-2021 School Year

Motion to approve the Mentoring Plan for the 2020-2021 School Year.

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Kothari, Ms. Finkelstein

Moved by _____, seconded by _____ to approve Motions A-D.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Monthly Financials and Certification

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix A attached:

- a. Preliminary Board Secretary and School Treasurer Financial Reports for June 2020.
- b. Preliminary Board of Education’s Monthly Certification of Budgetary Major Account /Fund status for June 2020.
- c. Preliminary Transfer of funds for June 2020.

B. APPROVAL - Monthly Bills

Motion to approve payment of bills from July 16, 2020 to July 30, 2020 in the amount of:

General Fund (Fund 10)	\$620,818.94
Special Revenue (Fund 20)	\$ 18,881.04
Total	\$639,699.98

C. APPROVAL – Revision of SY 20-21 Budget to Reflect Change in State Aid Award

WHEREAS, on July 10, 2020, the Closter Board of Education received notice from the New Jersey Department of Education on the revised State Aid award for School Year 2020-2021 and saw a reduction of \$99,485;

WHEREAS, the Closter Board of Education must adopt a plan to address the state aid reduction no later than August 14, 2020;

WHEREAS, State Aid reductions may be addressed through:

1. Use unassigned general fund surplus to maintain budgeted appropriations; or
2. Request Commissioner approval to withdraw from emergency reserve; or
3. Pursuant to N.J.A.C. 6A:23A-14.2(d), withdraw from maintenance reserve to cover budgeted required maintenance costs; or
4. Reduce appropriations for 2020-21; or
5. A combination of 1, 2, 3, and 4 above.

NOW, THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Closter Board of Education approves the plan to withdraw \$99,485 from Emergency Reserve as direct result of the reduction of State Aid, the increase in expenditures due to COVID prevention measures and requirements that must be put into place, and the adverse effect it will have for the district to be able to provide a thorough and efficient education.

D. APPROVAL – West Bergen Mental Health Contract for 2020-2021 School Year

Motion to approve the West Bergen Mental Health Contract for Assessments and School Clearances for 2020-2021 school year, with rates as follows.

- Assessment completed by psychologist, LCSW or LPC: \$157.00
- Assessment completed by Advanced Practice Nurse, Board Certified in Behavioral Health: \$210.00
- Assessment completed by a psychiatrist: \$329.00

PERSONNEL AND MANAGEMENT COMMITTEE

Chairpersons Ms. Lee, Mr. Lambert

Moved by _____, seconded by _____ to approve Motions A-I.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Substitute Teachers/Paraprofessionals

Motion to approve the following substitute teachers and paraprofessional for the 2020-2021 school year:

Substitute Teachers

<u>Name</u>	<u>Certification(if applicable)</u>
Sarah B Struass	NJ Teaching Certification
Mary Writghtson	NJ Substitute Certification

Substitute Paraprofessionals

Lauren Cooper	Paraprofessional Substitute ONLY
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B. **Ratification of Agreement with the Closter Education Association**

BE IT RESOLVED that the Closter Board of Education hereby ratifies and approves the collective bargaining agreement between the Board and the Closter Education Association for the 2019-2020, 2020-2021 and 2021-2022 school years. The Board hereby authorizes and directs the Board President and the Business Administrator/Board Secretary to execute the collective bargaining agreement referenced above, as well as any other documents necessary to effectuate the collective bargaining agreement.

C. **APPROVAL - Mentors for 2 Provisionally-Licensed Teachers for the 2020-2021 School Year**

Motion to approve Mentors for Provisionally-Licensed Teachers. Teachers to be paid from provisionally-licensed teachers' salaries at end of mentorship.

- Jennifer Levy - Mentor to Sarah Comstock
- Kate Maher - Mentor to Rosemarie Villani

D. **APPROVAL - Physical Education/Health Teacher Tenure-Track Position**

Motion to approve Brittany Anderson as an Physical Education/Health Teacher for the 2020-2021 school year, pending a criminal history background check. Salary is \$60,874.00, plus benefits (MA, Step 2).

E. **APPROVAL – Summer Custodial Assistants**

Motion to approve, upon recommendation of the Business Administrator the employment of the following 2020 Summer Custodial Assistants; not to exceed 7.5 hrs/day, effective August 12, 2020 through August 21, 2020:

<u>Name</u>	<u>Year</u>	<u>Hr/rate</u>
Victor Estrada	2	\$12.25

F. **APPROVAL - Rescindment of Appointment**

Motion to rescind the appointment of Susan Desimini as leave replacement teacher for Grade 1 from September 2, 2020, through April 16, 2021.

G. **APPROVAL – Realtime Training**

Motion to approve, upon the recommendation of the Superintendent, the

following teachers for Realtime training on August 21, 2020, for three hours at a rate of \$50.00/hour per teacher:

HES: Joanne Iyo, Mary Lotito, Lisa Pantaleo, Kimberly Ramm, Nick Shapiro, Kristin Talty

TMS: Leigh Bomzer, Karen Caruso, Erica Cho, Amy Kenny, Judith Lagomarsino

H. **APPROVAL - Leave of Absence Replacement**

Motion to approve Rosemarie Villani as leave replacement teacher for Grade 1 from September 2, 2020, through April 16, 2021. Salary will be \$200 per day on days 1 through 10; then beginning on day 11 (Sept. 18, 2020), BA Step 0, \$49,544.00 pro-rated, ending on April 16, 2021.

I. **APPROVAL - Leave of Absence Replacement**

Motion to approve Amanda Eastman as leave replacement teacher for Grade 1 from September 2, 2020, through December 23, 2020. Salary will be \$200 per day on days 1 through 10; then beginning on day 11 (Sept. 18, 2020), MA Step 0, \$58,074.00 pro-rated, ending on December 23, 2020.

POLICY COMMITTEE

Chairpersons Ms. Micera. Ms. Kothari

Moved by _____, seconded by _____ to approve Motion A.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL – Policies - Second Reading

Motion to approve the second reading of the following policies; per attached Appendices B-F

- Policy #1250 Visitors
- Policy #3510 Operation and Maintenance of Plant
- Policy #3541.33 Transportation Safety
- Policy #5141.2 Illness
- Policy #5141.3 Health Examinations and Immunizations

BOARD COMMITTEES

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

(If required)

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.