

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

April 9, 2024 - 7:30 PM

Call to order: _____ @ _____ *P.M.*

Roll Call:

Mr. Choi	_____
Ms. Fanelli	_____
Ms. Kwon	_____
Ms. Li	_____
Ms. Micera	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Salamea-Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

BOARD COMMITTEES

PUBLIC COMMENTS ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A - C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the March 26, 2024, meeting minutes.

B. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation or Bullying (HIB) incidents TMS-2324-34, TMS-2324-35 and TMS-2324-36 as reported to the Board in Executive Session at the March 26, 2024, meeting.

C. **APPROVAL - Use of Facilities - Slam Jam Sports & More, LLC**

Motion to approve Slam Jam Sports & More, LLC to use Hillside Elementary School gymnasium and grounds June 20 - 21, 2024.

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Yeoh; Members: Mr. Choi, Ms. Finkelstein, Ms. Kwon

Moved by _____, seconded by _____ to approve Motions A - H.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Payment of Bills**

Motion to approve payment of bills from April 1, 2024, to April 8, 2024, in the amount of:

General Fund (Fund 10)	\$1,050,608.32
Special Revenue (Fund 20)	\$ 52,974.00
Enterprise (Milk – Fund 60)	\$ 1,461.94
NJ Dept of Labor & Workforce	\$ 188.30
Total	\$1,105,232.56

B. **APPROVAL - Staff Remuneration**

Motion to approve remuneration to staff members as follows:

Staff Member: Alexandra Earle
Course: Strategies for Supporting Children with ADHD
College/University: Concordia University St. Paul
Remuneration: \$449.00

Staff Member: Erika Dunn
Course: 1) Short Stories in American Literature
2) Content Comprehension Helping Students Read & Understand
College/University: Fresno Pacific University
Remuneration: \$1,000.00

Staff Member: Gila Rachlin
Course: Gestalt Language Processing
College/University: Colorado State University
Remuneration: \$429.00

C. **APPROVAL - Purchase of 400 Chromebooks**

Motion to approve the purchase of 400 Chromebooks from Trafera for a total of \$148,800. The purchase is broken down into the following contracts:

- \$99,600 for the devices and EDU license under the Hunterdon County Ed Services Commission of NJ Contract (#34HUNCCP) #HCESC-CAT-22-01: Technology Supplies and Equipment.
- \$49,200 for the four-year warranty and asset tags under the OMNIA Contract, Region 14 ESC—National Cooperative Purchasing Alliance. The Notice of Intent of Award was published on March 14, 2024, per P.L. 2011, c. 139.

Trafera is a National Cooperative vendor that was awarded a contract through OMNIA Partners, 501 Aspen Grove Franklin, TN 37067. The Region 14 Educational Services Center awarded the contract, 1850 Highway 351 Abilene, TX 79601-4750 as the Lead

Agency. The Contract Award - Technology Solutions, Products and Services Contract Number 01-149 Expires November 30, 2025.

The Board of Education is permitted to purchase from national cooperative purchasing agreements without advertising for bids under the authority of N.J.S.A. 52:34-6.2(b)(3).

D. **RESOLUTION - Notice of Contract on Use of Federal Funds - West Bergen Mental Health**

WHEREAS, in accordance with N.J.S.A. 18A:18A-4.5(a), the Business Administrator/Board Secretary advertised Request for Competitive Contracting Proposals for Mental Health Support and Services on August 5, 2021, for SY 2021-22, June 9, 2022, for SY 2022-23, and May 12, 2023, for SY 2023-24, in the Bergen Record and Northern Valley Suburbanite Newspapers, as well as on the District website; and

WHEREAS, upon thorough review of the proposals and scoring, it was determined that West Bergen Mental Health Care Inc. possesses the requisite qualifications to perform the services, coupled with an acceptable rate conducive to serving the district's needs; and

WHEREAS, the Closter Board of Education, during subsequent board meetings, passed resolutions approving West Bergen Mental Health as the provider for the following periods:

SY 21-22 - September 23, 2021, for \$7,250/month

SY 22-23 - August 11, 2022, for \$76,600

SY 23-24 - July 12, 2023, for \$68,300

WHEREAS, with the culmination of the CRRSA (Coronavirus Response and Relief Supplemental Appropriations Act), ESSER (Elementary and Secondary School Emergency Relief), and ARP (American Rescue Plan) Funds, the Closter Board of Education utilized these federal grants to fund the Mental Health Support and Services provided by West Bergen Mental Health Care Inc., thereby recognizing the imperative to formalize the notice of contract award to West Bergen through the Competitive Contracting RFP Process spanning SY 21-22, SY 22-23, and SY 23-24, ensuring compliance with relevant federal and state procurement laws;

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:18A-4.5(g) and N.J.A.C. 5:34-9.5, a notice delineating the nature, duration, service, and amounts of these contracts shall be published in the Board's official newspapers no later than 20 calendar days after the passage of this resolution; and

Furthermore, said contracts are on file and readily accessible for public inspection in the Business Office.

E. **RESOLUTION - Notice of Contract on Use of Federal Funds - Patty McGee LLC**

WHEREAS, in accordance with N.J.S.A. 18A:18A-4.5(a), the Business Administrator/Board Secretary advertised Request for Competitive Contracting Proposals for a Professional Developer - Coaching Model on September 12, 2023, on the District website; and

WHEREAS, upon thorough review of the sole proposal received and scoring, it was determined that Patty McGee LLC possesses the requisite qualifications to perform the services, coupled with an acceptable rate conducive to serving the district's needs; and

WHEREAS, the Closter Board of Education, during the October 26, 2023, meeting, passed the resolution approving Patti McGee LLC as the Professional Developer - Coaching Model provider in the amount of \$44,000; and

WHEREAS, with the culmination of the CRRSA (Coronavirus Response and Relief Supplemental Appropriations Act), ESSER (Elementary and Secondary School Emergency Relief), and ARP (American Rescue Plan) Funds, the Closter Board of Education utilized the American Rescue Plan Grant to fund the Professional Developer - Coaching Model provided by Patty McGee LLC, thereby recognizing the imperative to formalize the notice of contract award ensuring compliance with relevant federal and state procurement laws;

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:18A-4.5(g) and N.J.A.C. 5:34-9.5, a notice delineating the nature, duration, service, and amounts of these contracts shall be published in the Board's official newspapers no later than 20 calendar days after the passage of this resolution; and

Furthermore, said contracts are on file and readily accessible for public inspection in the Business Office.

F. **APPROVAL - Contract with Eastern DataComm LLC for Phones and Emergency Notification System Installation**

Motion to approve the contract with Eastern DataComm LLC. for the phones and installation of the emergency notification system for the new modular unit in Hillside Elementary School. The total contract amount is \$15,800.11, and pricing is based on Ed Services Commission of NJ Contract—Emergency Notification Systems Bid #ESCNJ 22/23-09.

G. **APPROVAL - Purchase of Six(6) Promethean Boards**

Motion to approve the purchase of six Promethean boards for the new modular unit in Hillside Elementary School, in the amount of \$29,454.00, from Keyboard Consultants through the Hunterdon County Ed Services Commission of NJ Contract (#34HUNCCP) #HCEC CAT-23-07.

H. **APPROVAL - Tenakill Middle School Student vs. Teacher Volleyball Game Student Council Fundraiser**

Motion to approve the Student vs. Teacher Volleyball Game Student Council fundraiser for April 2024. Proceeds will go to the TMS Student Council.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Micera

Moved by _____, seconded by _____ to approve Motions A - I.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Deborah Gonzalez as ESL Teacher**

Motion to approve the appointment of Deborah Gonzalez as ESL Teacher, full-time tenure track position, for the 2024-2025 school year, at a salary of \$57,904, BA Step 1, starting September 1, 2024, pending criminal history background check.

B. **APPROVAL - Megan Weis as Kindergarten Teacher**

Motion to approve the appointment of Megan Weis as a Kindergarten Teacher, full-time tenure track position, for the 2024-2025 school year, at a salary of \$59,904, BA Step 2, starting September 1, 2024. A criminal history background check is already on file.

C. **APPROVAL - Jessica Stinson as School Psychologist**

Motion to approve the appointment of Jessica Stinson as a School Psychologist, full-time tenure track position, for the 2024-2025 school year, at a salary of \$79,871, MA+60 Step 2, starting September 1, 2024, pending criminal history background check.

D. **APPROVAL - Ornit Katzin as Special Education Teacher**

Motion to approve the appointment of Ornit Katzin as a Tenakill School Special Education Teacher, full-time tenure track position, for the 2024-2025 school year, at a salary of \$68,437, MA Step 2, starting September 1, 2024, pending criminal history background check.

E. **APPROVAL - Catherine Gordon as Volunteer on Grade 3 Carnegie Hall Trip**

Motion to approve Catherine Gordon, a clinical intern from Ramapo College, to attend the Grade 3 field trip to Carnegie Hall in May 2024 as a volunteer.

F. **APPROVAL - Extension for Clinical Intern Ashley Lewis**

Motion to approve an extension for Ashley Lewis' clinical internship with Dara Weiss from September 1 through December 31, 2024.

G. **APPROVAL - Administrative Internship (Part II) for Rachel Fineman**

Motion to approve an administrative internship for Rachel Fineman from May 6 through July 28, 2024, assigned to Vincent McHale, Superintendent.

H. **APPROVAL - Substitute Teachers**

Motion to approve the following substitute teachers for the 2023-2024 School Year:

Name

Catherine Gordon

Certification

Substitute Certification

I. **APPROVAL - Resignation of Diana Strauss, Paraprofessional**

Motion to accept, with regrets, the resignation of Diana Strauss as Hillside School Paraprofessional, effective April 23, 2024.

OLD/NEW BUSINESS

PUBLIC COMMENTS

Moved by _____, seconded by _____ to open the meeting for public comments.

Moved by _____, seconded by _____ to close the meeting to public comments.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

**HIB Hearing
HIB Matters
Personnel Matter-Negotiations**

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

Moved by _____, seconded by _____ to approve the following motion.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

APPROVAL - Harassment, Intimidation or Bullying (HIB)

Motion to **affirm / reject / modify** the decision of the Superintendent of Schools regarding Harassment, Intimidation or Bullying (HIB) incident #TMS-2324-33 as reported to the Board in Executive Session at the March 26, 2024, meeting.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.