

# CLOSTER BOARD OF EDUCATION

*Closter, New Jersey*

AGENDA

REGULAR MEETING

*Tenakill Middle School*

*April 29, 2021 - 7:30 PM*

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*Call to order:* \_\_\_\_\_ @ \_\_\_\_\_ *P.M.*

*Roll Call:*

Ms. Bhagat	_____
Ms. Kothari	_____
Ms. Kwon	_____
Ms. Lee	_____
Mr. Linn	_____
Ms. Micera	_____
Dr. Puttanniah	_____
Ms. Cross	_____
Ms. Finkelstein	_____

**NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

**PLEDGE OF ALLEGIANCE**

**PRINCIPALS' REPORTS**

**SUPERINTENDENT'S REPORT**

**SCHOOL YEAR 2021-2022 BUDGET PRESENTATION**

**PUBLIC DISCUSSION ON AGENDA ITEMS**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per policy 1120. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to resume the regular order of business.

**BOARD OPERATIONS**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motion A.

Motion was \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the April 8, 2021 minutes.

**CURRICULUM AND INSTRUCTION COMMITTEE**

*Chairperson Ms. Lee, Ms. Cross, Dr. Puttanniah*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motion A.

Motion was \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Alexandra Earle  
Conference: ABS Certification Training-Legal One  
Location: Virtual  
Date: 5/14/21  
Cost to Board: \$0

Staff Member(s): Floro Villanueva  
Conference: NJASBO 20-21 Conference

Location: Virtual  
 Date: 6/9/21 - 6/11/21  
 Cost to Board: \$0

**FINANCE AND PHYSICAL PLANT COMMITTEE**

*Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - F.  
 Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

**A. APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix A attached:

- a. Board Secretary and School Treasurer Financial Reports for March 2021.
- b. Board of Education’s Monthly Certification of Budgetary Major Account /Fund status for March 2021.
- c. Transfer of funds for March 2021.

**B. APPROVAL - Monthly Bills**

Motion to approve payment of bills from April 9, 2021 to April 29, 2021 in the amount of:

General Fund (Fund 10)	\$819,099.93
Special Revenue (Fund 20)	\$ 4,053.79
Total	\$823,153.72

**C. APPROVAL OF THE 2021-2022 SCHOOL YEAR BUDGET**

BE IT RESOLVED, that the Closter Board of Education, County of Bergen, approves the budget for the 2021-2022 school year as follows:

	<b><i>Budget</i></b>	<b><i>Local Tax Levy</i></b>
General Current Expense (Fund 11)	\$ 22,823,813	\$ 21,041,740
Capital Outlay (Fund 12)	\$ 550,941	
<b>GENERAL FUND TOTAL</b>	<b>\$ 23,374,754</b>	<b>\$ 21,041,740</b>

Special Revenue Fund (Fund 20)	\$ 278,091	\$ 0
Debt Service Fund (Fund 40)	\$ 289,035	\$ 289,035
<b>Total Base Budget</b>	<b>\$ 23,941,880</b>	<b>\$ 21,330,775</b>

And

BE IT FURTHER RESOLVED that the General Fund tax levy of **\$21,041,740** is approved to support Current General Expense that includes the use of **\$114,119** Banked Cap. The total budget tax levy including Debt Service Fund is **\$ 21,330,775.**

And

BE IT FURTHER RESOLVED that the Closter Board of Education accepts the State School Aid for the 2021-22 school year as follows:

Transportation Aid	93,632
Special Education Aid	839,510
Security Aid	91,347
Less: SDA Assessment	<u>-14,941</u>
<b>Total Aid</b>	<b>\$ 1,009,548</b>

And

BE IT FURTHER RESOLVED that the Closter Board of Education withdraws **\$510,000** from the Board of Education's approved Capital Reserve Account to fund Other Capital Projects:

**Hillside Elementary School**

- 4th Grade Classrooms and Art Room Renovation - \$468,000

**Tenakill Middle School**

- Old Wing - Door Replacements - \$42,000

D. **APPROVAL OF THE SY 2021-2022 BUDGET – Use of Banked Cap**

BE IT RESOLVED that the Closter Board of Education approves the use of Banked Cap adjustment permitting the tax levy to increase above 2% in the amount of **\$114,119**. The

Banked Cap is to help support the purchase of Go Math! Series for K-5 in the amount of \$28,900, Big Ideas Math for Grades 6-8 in the amount of \$9,100 and the purchase of new Chromebooks and Promethean Boards for Hillside Elementary School and Tenakill Middle School in the amount of \$76,119.

BE IT FURTHER RESOLVED that the needs identified in the use of Banked Cap must be completed by the end of the 2021-22 budget year and will not be deferred or incrementally completed over a longer period of time.

E. **APPROVAL - Purchase of 28 MacBook Air**

Motion to approve the purchase of 28 MacBook Air from Apple in the amount of \$37,216 through the Ed Services Commission of NJ 18/19-67 - Apple Contract #1062153.

F. **APPROVAL - Purchase of Six (6) Promethean Boards**

Motion to approve the purchase of six (6) Promethean Boards from Keyboard Consultants in the amount of \$29,448 through the Educational Data Services (EDS) Bid #10437 MSRP Tech/AV/Computer/Interactive Whiteboards.

**PERSONNEL AND MANAGEMENT COMMITTEE**

*Chairperson Ms. Bhagat, Ms. Finkelstein, Mr. Linn*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Motions A - C.

Motions were \_\_\_\_\_ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Binal Mistry - Paraprofessional (HES)**

Motion to approve Binal Mistry as paraprofessional for the 2020-2021 school year at a salary of \$18.83 per hour, 5 hours per day, starting immediately, pending a criminal history background check.

B. **APPROVAL - Spring Sports Coaches**

Motion to approve the following staff members as spring sports coaches for the 2020-2021 school year:

Mike Wowkun - Track

Brittany Steele - Softball

Scott Lewis - Baseball

C. **APPROVAL - Mentor for Provisionally-Licensed Teacher for 2020-2021 School Year**

Motion to approve Eileen Kennedy as a mentor to Noelle Caramanna. Mentor will be paid by the provisional teacher.

D. **APPROVAL - Resignation of Alexis Inguaggiato**

Motion to accept, with regrets, resignation of Alexis Inguaggiato as a paraprofessional effective April 30, 2021.

**BOARD COMMITTEES**

**OLD/NEW BUSINESS**

**PUBLIC DISCUSSION**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the meeting to public discussion.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the meeting to public discussion.

**CLOSED SESSION MOTION (If required)**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following Closed Session Motion. Motion was \_\_\_\_\_ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

**HIB Incident  
Legal Matters**

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at \_\_\_\_\_ PM.

The Board reconvened from Closed Session at \_\_\_\_\_ PM.

**ADJOURNMENT**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM.