

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

April 28, 2022 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:

Ms. Fanelli	_____
Ms. Kothari	_____
Ms. Kwon	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Wagner	_____
Ms. Yeoh	_____
Ms. Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

PRESENTATION on District Goal #3

SUPERINTENDENT'S REPORT

SCHOOL YEAR 2022-2023 Budget Presentation

BOARD COMMITTEES

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A - C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the April 7, 2022, minutes.

B. **APPROVAL - Harassment, Intimidation, and Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation, and Bullying (HIB) incidents #TMS-2122-12 and #HES-2122-02 reported to the Board in Executive Session at the April 7, 2022, meeting.

C. **APPROVAL - Use of Facilities**

Motion to approve Slam Jam Sports & More, LLC to rent Hillside Elementary School Gymnasium to hold a sports and game camp on June 21-23, 2022, from 9 AM to 12 PM.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Dr. Puttannah, Ms. Finkelstein, Ms. Wagner, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2021-2022 as recommended to the Superintendent by the Principals:

Staff Member: Brittany Steele
Course No./Title: ED 5006 Survey of Research Methodology
Institution: Capella University
Credits: 4

Staff Member: Katharine Meyers
Course No./Title: EDUC 710Z Behavior Modification of Yourself & Others
Institution: University of LaVerne
Credits: 3

Staff Member: Katharine Meyers
Course No./Title: EDUC 7130 Building Classroom Discipline
Institution: University of LaVerne
Credits: 3

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - F.
Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Monthly Financials and Certification

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix A attached:

- a. Board Secretary and School Treasurer Financial Reports for March 2022.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for March 2022.
- c. Transfer of funds for March 2022.

B. APPROVAL - Monthly Bills

Motion to approve payment of bills from April 8th, 2022 to April 28th, 2022, in the amount of:

General Fund (Fund 10)	\$1,624,873.47
Special Revenue (Fund 20)	\$ 58,522.85
Total	\$1,683,396.32

C. **APPROVAL OF THE 2022-2023 SCHOOL YEAR BUDGET**

BE IT RESOLVED, that the Closter Board of Education, County of Bergen, approves the 2022-2023 school year budget as follows:

	<i>Budget</i>	<i>Local Tax Levy</i>
General Current Expense (Fund 11)	\$ 23,534,392	\$ 21,480,748
Capital Outlay (Fund 12)	\$ 629,941	
GENERAL FUND TOTAL	\$ 24,164,333	\$ 21,480,748
Special Revenue Fund (Fund 20)	\$ 781,619	\$ 0
Debt Service Fund (Fund 40)	\$ 282,690	\$ 282,690
Total Base Budget	\$ 25,228,642	\$ 21,763,438

And

BE IT FURTHER RESOLVED that the General Fund tax levy of **\$21,480,748** is approved to support Current General Expense that includes the use of **\$17,817** Enrollment Adjustment. The total budget tax levy including Debt Service Fund is **\$ 21,763,438**.

And

BE IT FURTHER RESOLVED that the Closter Board of Education accepts the State School Aid for the 2022-23 school year as follows:

Transportation Aid	93,632
Special Education Aid	1,055,942
Security Aid	91,347
Less: SDA Assessment	<u>-14,941</u>
Total Aid	\$ 1,225,980

And

BE IT FURTHER RESOLVED that the Closter Board of Education withdraws **\$570,000** from the Board of Education's approved **Capital Reserve Account** to fund Other Capital Projects:

Hillside Elementary School

- Update and painting in front of Hillside Elementary School - \$19,500
- New door for front office entrance from lobby - \$5,000

- Install new VCT flooring in various classrooms - \$78,000
- Repair gym floors - \$39,000
- Blacktop and pavement of drop off area by the playground - \$30,000
- Blacktop and pavement of upper loop driveway - \$58,500
- Playground Replacement - \$85,000

Tenakill Middle School

- Repair and replacement of exterior wood trim - \$20,000
- Replace metal double doors and hardware (gym exit) - \$10,000
- Replace double doors at 1st floor A wing rear exit - \$10,000
- Replace sections of concrete in courtyard - \$20,000
- Repair and install new roof on the bell tower; and replace wood trim - \$65,000
- Install new VCT flooring in various classrooms - \$78,000
- Replace old classroom doors and hardware - \$20,000
- Line, stripe and paint curbs in rear parking area on Harrington Ave - \$4,000
- Demolition and replacement of fencing along ballfield - \$28,000

And

BE IT FURTHER RESOLVED that the Closter Board of Education withdraws **\$100,000** from the Board of Education’s approved **Maintenance Reserve Account**. The district intends to utilize these funds for maintenance expenditures in the same amount from account 11-000-261-420.

D. APPROVAL OF THE SY 2022-2023 BUDGET – Use of Enrollment Adjustment

BE IT RESOLVED that the Closter Board of Education approves the use of enrollment adjustment permitting the tax levy to increase above 2% in the amount of **\$17,817**. The adjustment is to help support the purchase of Go Math! Series for K-5 in the amount of \$28,900.

BE IT FURTHER RESOLVED that the needs identified in the use of Enrollment Adjustment must be completed by the end of the 2022-23 budget year and will not be deferred or incrementally completed over a longer period of time; and

E. APPROVAL - Purchase of 10 MacBook Air (Replacement of Teacher Devices)

Motion to approve the purchase of 10 MacBook Air from Apple in the amount of \$15,580 through the Ed Services Commission of NJ 18/19-67 - Apple Contract #1062153.

F. APPROVAL - Dental Insurance Policy Renewal

Motion to approve the renewal of the Board’s Dental Insurance Policy as a part of the employees’ benefits package with Delta Dental of New Jersey. Inc. for the period July 1, 2022 through June 30, 2024 at the premiums listed below, representing a 3% increase in premium:

- One Party \$ 53.27/month
- Two Party \$ 91.11/month
- Three Party (or more) \$150.87/month

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Cross, Ms. Fanelli, Ms. Finkelstein

Moved by _____, seconded by _____ to approve Motion A & B.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Substitute Teacher

Motion to approve Angela Frost as a substitute teacher for the remainder of the 2021-2022 school year.

B. APPROVAL - Rachel Fineman - Home Instruction

Motion to approve Rachel Fineman as home instructor for student ID# 5620133148, 2.5 hours per day, four (4) days a week at a rate of \$50 an hour beginning May 2 through June 20, 2022.

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

- HIB**
- Personnel Matters**
- Legal Matters**

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.